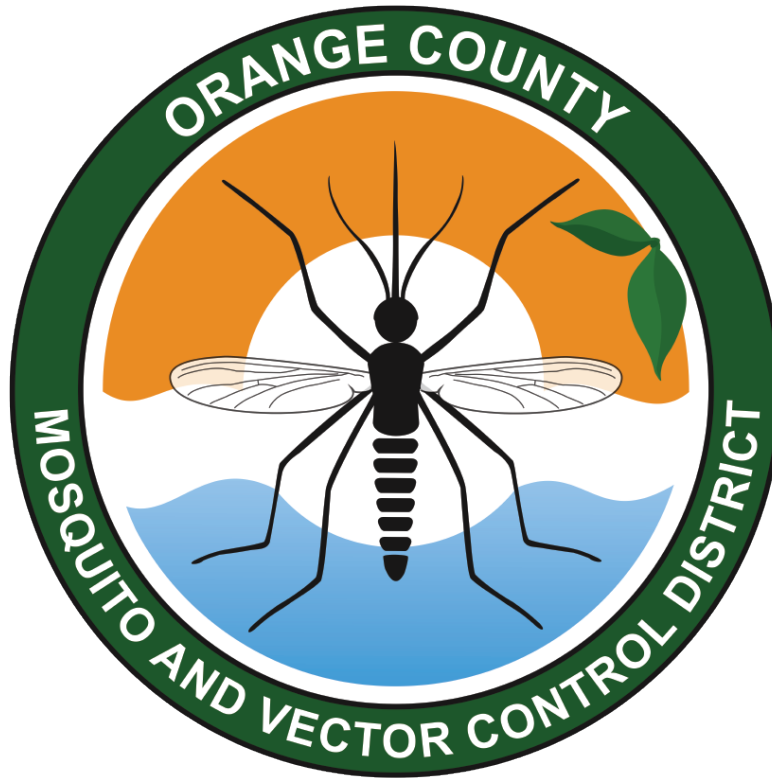


ORANGE COUNTY
MOSQUITO AND VECTOR CONTROL
DISTRICT



FISCAL YEAR 2016-2017

ANNUAL BUDGET

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DATE: May 19, 2016
TO: President Dr. Allan Bernstein
Members of the Board of Trustees
FROM: Rick Howard, District Manager *RH*
RE: Fiscal Year 2016-17 Budget Transmittal

I am pleased to submit the FY 2016-17 Annual Budget for the Orange County Mosquito and Vector Control District. The FY 2016-17 Budget fully funds District operations in accordance with the District's Mission Statement and Values:

The mission of the Orange County Mosquito and Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases. As per its mission statement and values in achieving its mission, the Orange County Mosquito and Vector Control District shall:

Be proactive in response to current and future vector threats.

Respond effectively and courteously to the needs of the public.

Inform and educate the public about the shared responsibility of vector control.

Utilize the most effective and safest methods available for the control of vectors.

Provide vector control services in the most cost-effective manner.

Prior to the introduction of West Nile virus (WNV) in 2003, our primary public health role was to survey and suppress *potential* vector species. The unprecedented proliferation of WNV in Orange County in 2014 and 2015 has fundamentally changed the manner in which we do business and now requires us to suppress *actual* disease-carrying vectors. In 2015, we added program enhancements to address vectors which can carry WNV. For 2016, we are adding measures to our monitoring and suppression efforts to combat the invasive *Aedes* species that can carry chikungunya, dengue fever, Zika virus, and dog heartworm.

In order to remain proactive and better prepare for mosquito borne diseases, staff has reviewed the components of our Integrated Vector Management Plan (IVM). As a result, staff is recommending a number of refinements geared towards becoming a more defensive organization that anticipates potential issues and minimizes the effect on residents of public health risks associated with vectors and vector-borne illnesses. This is no easy task considering vectors and vector-borne diseases are constantly adapting to new environments and challenges to their survival. This budget outlines how we will continue to make informed, strategic fiscal decisions while being able to continue to maintain and improve our level of service to the community.

"An Independent Special District Serving Orange County Since 1947"

The mission of the Orange County Mosquito and Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

Background

In 2015, Orange County experienced its second worst year for WNV with 97 human cases in which 8 resulted in death. By using enhanced mosquito and disease surveillance techniques, the District identified specific “hot spot” areas for WNV in the County and was able to respond early and aggressively with increased ground-based adulticiding, additional surveillance, and implementation of new District-wide education strategies.

In early October 2015, the District identified the presence of the yellow fever mosquito (*Aedes aegypti*) in Mission Viejo. Shortly thereafter, the yellow fever mosquito was also found in the cities of Garden Grove, Anaheim, Costa Mesa, Santa Ana, Lake Forest and Orange. To compound the issue, the Asian tiger mosquito (*Aedes albopictus*) was identified in the cities of Huntington Beach and Los Alamitos. Due to the presence of these two invasive *Aedes* species, the risk to residents is no longer isolated to just WNV. Both *Aedes* species are capable of vectoring chikungunya, dengue and Zika which are wreaking havoc internationally.

The preliminary budget outlines a number of program enhancements, including additional education and outreach programs, and specific operational measures *specifically* aimed at combatting West Nile Virus (WNV) and invasive *Aedes* mosquitoes.

Summary of Program Enhancements to Address WNV & *Aedes* Mosquitoes

Education and Outreach

Public Education and Outreach is a significant component of the District’s vector management program. The development of the District’s “Inspector Training Course” and exhibit at the Discovery Cube of Orange County (DCOC) is a long term investment in community partnership. The District’s agreement with the DCOC includes development of a program designed around the California State Science Content Standards to provide grade-level-specific curriculum to teachers, along with the training and supplies that will allow them to implement the content in their classrooms. As a result, staff recommends the addition of an Education Coordinator. This new position will collaboratively work with District staff and school districts to continue to promote the District’s “Shared Responsibility” message towards educating younger members of the public on vectors and vector-borne diseases. This position is being proposed as a two-year “Limited Term” position. The overall success of the position will be evaluated based upon beneficial program results, and its continued inclusion in future District operations will be based upon those clearly established results. Funding for this position is to be derived from existing revenues.

For FY 2016-17, I am recommending that the District allocate \$162,000 from general operating reserves to fund four (4) “one-time” outreach and knowledge-based projects. The projects include a statistically valid outreach survey that will provide critical knowledge-based data on the District, vectors and vector borne diseases; three permanent interpretative displays; media tracking services; and a mobile interactive and interpretative display vehicle. Staff recommends that these expenses be allocated from reserves within the District’s General Operating Fund (estimated balance of \$7.883M at July 1, 2016).

Operations

The addition of an Integrated Vector Management Compliance Officer is being proposed. The District’s vector control activities are based on the principals of IVM. These principles serve as the foundation for developing safe and effective vector control activities. The District recognizes that utilizing IVM principles will ensure the responsible use of public health pesticides. The IVM Compliance Coordinator will be responsible for District-wide safety concerns with emphasis on pesticide safety and selection, equipment calibration, dosage rate calculations, reporting and monitoring and cataloguing all chemicals utilized District wide. This position will also be responsible for emergency management practices (ICS/SEMS/NIMS) and coordination and integration with local emergency coordinators. Funding for this position is to be derived from existing revenues.

The District has historically had difficulty achieving successful outcomes in controlling underground sources of mosquito breeding. The addition of an Urban Water Compliance Planner will serve as the District's liaison to other governmental agencies, private groups, and individuals in enforcing the District's Vector Reduction Management Program. The position requires a thorough understanding of District source reduction policies, Integrated Vector Management principles, regulations pertaining to the California Health and Safety Code, NPDES standards, CEQA/federal environmental laws, and property rights, including familiarity with stormwater management and infrastructure design, public works engineering, pesticide usage, and city code enforcement. Funding for this position is to be derived from Assessment District #2, as described below.

It is essential that the District has the proper assets in place to support its overall mission of protecting public health. Due to potential high level of disease transmissions in known WNV *High Risk Areas* (HRAs) within Orange County and the increasing frequency of invasive *Aedes* species, many areas of District activities such as mosquito control, disease surveillance and public outreach/education need to be expanded. As a result, this year's budget commits significant resources aimed at combatting both the *Culex* (carriers of WNV) and invasive *Aedes* mosquitoes. The addition of a *West Nile Virus Strike Team* and an *Aedes Response Team* have been included in the proposed FY 2016-17 budget to fight both mosquito species. The WNV Strike Team consists of an additional 4 seasonal employees to be teamed with 4 existing Vector Inspectors, while the Aedes Response Team will add an additional 8 seasonal employees. Additionally, and in an effort to fight mosquito breeding in underground storm drain systems in the county's HRAs, I am recommending the addition of a second shift to the District's Underground Storm Drain Team consisting of an additional six extra help and 2 full time permanent employees.

The WNV Strike Team, Aedes Response Team, and Underground Storm Drain second shift will provide increased mosquito response before outbreaks occur. These proactive efforts include mosquito suppression in the county's known HRAs and will focus on prevention and education of the dangers of WNV-carrying and *Aedes* mosquitoes. The District's ability to target problematic areas with preventative measures to potentially reduce disease transmission cycles is *the* desired outcome of these efforts.

The associated personnel, chemicals and fuel costs for these operational programs are recommended to be funded by increasing Assessment District #2 by \$.70/ single family equivalent from the FY 2015-16 assessment rate of \$6.02/EDU. After reducing the FY 2015-16 assessment by the \$0.50 one-time increase which was approved for funding the Emergency Vector Control Reserve, the Assessment District #2 base assessment rate is \$5.52. The increase to the assessment is comprised of the following on-going changes to the District's operations:

	Estimated Costs		Additional Assessment
A.D. #2 Base Assessment:	\$5.52		
Proposed Assessment #2: Permanent Funding (4/26/16)			
2.0 FTE Vector Control Inspector II	\$213,000	\$213,000	\$0.26
1.0 FTE Urban Water Program Manager	117,850	118,000	0.14
Subtotal Permanent Funding	330,850	331,000	\$0.40
Ongoing/Permanent Funding Needed			
O&M (Chemicals and Fuel)	150,000	150,000	0.18
Seasonal Employee / PT			
8.0 Seasonal Aedes Response Team	121,900		
4.0 Seasonal West Nile Strike Team	61,100		
Subtotal Aedes/WNV Teams	183,000	183,000	0.22
6.0 Vector Assistants (Extra Help)	331,000	331,000	0.40
	697,000	514,000	0.62
	\$6.72	\$995,000	\$1.20

The proposed programmatic changes included within this budget represent an important transition towards the District being able to address vector-borne threats in a more practical manner that utilizes existing best practices and expands upon those which are already in place. The program and personnel augmentations are aimed at reducing immature (larval, pupal) mosquitoes through source elimination, public awareness, and improved treatment cycle times. The

ability to better educate the public and to suppress mosquitoes before they become carriers of disease is critical in combatting WNV before an epidemic outbreak.

While these efforts are aimed controlling disease outbreaks before they begin, they may not be enough to stop the rapid proliferation of vectors and vector-borne disease during a disease epidemic. During such times, aerial applications of adult mosquito control products should be considered in order to fulfill our mission of providing the highest level of public health protection. The public is assured that the District will exhaust all other control strategies and methods before an aerial application is considered.

Financial Information Overview

For FY 2016-17, the Budget Summary for all funds is as follows:

All Funds	FY 2015-16 Budget	FY 2015-16 Estimated	FY 2016-17 Proposed
Personnel	\$ 7,642,780	\$ 7,961,680	\$ 8,853,710
Maintenance & Operations	6,092,700	3,821,029	3,798,100
Capital Outlay	451,600	531,403	855,200
TOTAL	\$ 14,187,080	\$ 12,314,112	\$ 13,507,010
		CHANGE	9.7%

Revenue:

Total projected revenue for FY 2016-17 is \$13,357,450. The District’s largest sources of revenue are property tax and two benefit assessments. Together, these revenues account for \$12.5 million (94%) of all FY 2016-17 revenues, and are described, below:

Ad Valorem Property Tax: A 4% increase in FY 2016-17 revenues is anticipated, resulting in projected revenues of \$5.3 million.

Assessment District No. 1: This assessment provides funding for vector control and disease surveillance services and related capital, operational, and administrative expenses. The rates of the annual assessments levied in connection with Assessment District No. 1 have been unchanged since 1996 (\$1.92 per Benefit Unit). For FY 2016-17, Assessment District No. 1 is anticipated to yield \$1.6 million.

Assessment District No. 2: This assessment is known as the Mosquito, Fire Ant, and Disease Control Assessment and may be used to fund new and enhanced vector-control programs. This assessment was established in 2004. The initial maximum assessment rate balloted and established by the voters in FY 2004-05 was \$5.42 per Single Family Equivalent unit (SFE). The authority granted by the voter-approved ballot includes an annual adjustment to the maximum authorized assessment rate equal to the annual change in the Consumer Price Index for the Los Angeles area, not to exceed 3%. Since its inception, the District has lowered the assessment or maintained it at current levels for 10 of the past 12 years. However, and as discussed above, due to the risk of additional invasive mosquito species entering the County, the Board approved the FY 2015-16 levy at \$6.02 per SFE, \$0.87 less than the maximum authorized rate of \$6.89 per SFE, but \$1.00 more than the prior fiscal year’s levy. The \$1.00 increase was authorized under the assumption that \$0.50 was needed for increased permanent funding while the remaining \$0.50 was needed to build up the reserves in the Emergency Vector Control Fund.

The following chart shows the historical levy by fiscal year.

Assessment District #2

FY	CPI History	Maximum Authorized Assessment Rate	Actual/ Proposed Assessment Rate Levied
2004-05	N/A	\$5.42	\$5.42
2005-06	3.66%	\$5.58	\$5.30
2006-07	5.42%	\$5.75	\$5.25
2007-08	3.20%	\$5.92	\$5.14
2008-09	3.92%	\$6.10	\$5.10
2009-10	-0.09%	\$6.28	\$5.06
2010-11	1.76%	\$6.46	\$5.02
2011-12	1.80%	\$6.58	\$5.02
2012-13	2.09%	\$6.72	\$5.02
2013-14	1.95%	\$6.85	\$5.02
2014-15	0.77%	\$6.90	\$5.02
2015-16	-0.05%	\$6.89	\$6.02
2016-17	3.0% (Max)	\$7.10	\$6.72 PROPOSED

Assessment District No. 2 estimated revenue for FY 2016-17 has been programmed at \$5.6 million and assumes a levy rate of \$6.72 per SFE. This is \$.70 above the current year allocation of \$6.02, yet \$0.38 below the FY 2016-17 maximum allowable assessment rate of \$7.10.

The rate of \$6.72 per SFE is made up of the following components:

- \$5.52 per SFE (the FY 2015-16 rate without the \$0.50 emergency vector reserve funding)
- \$0.22 per SFE to provide funding for the establishment of an 4 member invasive *Aedes* Response Team and the creation of an 8 member West Nile Virus Strike Team
- \$0.14 per SFE to provide funding for an Urban Water Compliance Planner
- \$0.66 per SFE to provide funding for a second 8 member underground Storm Drain Team
- \$0.18 per SFE to provide funding for additional pesticides used by the underground Storm Drain Team

If authorized by the Board of Trustees as a part of this budget, the public hearing and vote to approve the proposed Assessment District #2 rate for FY 2016-17 at \$6.72 shall take place at the June 2016 Board of Trustees meeting.

Expenditures:

Operating Expenditures

The primary objective when putting together the District's operating budget is to allocate resources in a manner that continues to support the highest level of protection from vectors and vector-borne diseases to the citizens of Orange County. As stated earlier, several areas of District operations were examined and this budget includes several program enhancements.

It is anticipated that the Operating Fund expenditure budget, excluding transfers to other funds for FY 2016-17, will be \$12.9 million (\$8.9 million for personnel costs, \$3.5 million for maintenance and operations costs, and \$0.5 million for capital costs). This represents an increase of \$1.3 million over FY 2015-16 (11.6%) and is derived from a variety of new expenses totaling \$1.6 million, and is offset by miscellaneous cost reductions of \$0.3 million. The breakdown of new expenditures is identified below.

Personnel

Personnel costs make up approximately 70% of the District's total operating expenditures. During FY 2015-16 the District authorized 58 regular full-time employees and 72 seasonal and extra-help staff. The FY 2016-17 Proposed Budget includes 63 regular full-time employees and 90 seasonal and extra help staff. The fully burdened cost for all District personnel, including regular full time, seasonal and extra help is \$8,853,710.

All employees, excluding management and administrative confidential staff, are represented by the Orange County Mosquito and Vector Control District Employees' Association (OCMVCDEA). The current Memorandum of Understanding (MOU) between the District and OCMVCDEA is set to expire June 30, 2016. Negotiations for a successor MOU will begin in spring 2016. No potential salary or benefit changes have been incorporated in the proposed budget; and any additional costs resulting from the new MOU will be approved as a separate action at a later date.

Operations and Maintenance

Scientific Technical Services Department

To combat the high WNV infection rate and introduction of the invasive *Aedes* mosquito species, the estimated supplies and personnel cost for heightened mosquito and disease surveillance in FY 2016-17 is projected to be \$27,000 over FY 2015-16.

Operations Department

As a part of the addition of a second underground shift, no new vehicles are required. However, additional fuel and pesticide costs have been programmed at a cost of \$150,000.

Communications Department

The breeding habits and behavioral characteristics of the *Aedes* species Asian Tiger mosquito and the Yellow Fever mosquito make them the most successful invasive species and the most difficult species to control. Both species are container breeders that lay their eggs individually, making traditional larvaciding techniques challenging. Several other districts throughout California have been battling these species for several years and have had little success finding effective control methods. Some experimental methods are being tested and look promising, but ultimately significant, long-term control cannot be accomplished without changes in human behavior. Development and implementation of a strategic and well thought out public education campaign is key to reducing the population of these aggressive, day-biting vectors of yellow fever, dengue, chikungunya and Zika virus.

These diseases are rapidly spreading throughout the world, enhancing the risk of infection to residents of Orange County. While science will aid in the control, public education is equally, if not more, important in protecting human lives. Staff recommends that \$150,000 be included in the coming fiscal budget in order to target advertising and educational materials where they will have the most immediate effect. Included would be advertising to reach larger audiences and production of school program materials.

Additionally, \$118,000 for FY 2016-17 for software and licensing are programmed to keep the District's activities technologically sound. Much of the technological infrastructure is aged and is no longer supported.

Capital Outlay

Total capital outlay costs are proposed to be \$855,200 in FY 2016-17 including Operating Fund and Facility Improvement Fund expenditures.

Operating Fund: Total operating fund capital outlay costs are proposed to be \$485,200 for FY 2016-17 and include the following items:

\$10,000 to procure a new performance evaluation software. The District's current software is outdated and is no longer supported. In addition, it must be housed on an old network server due to the software being too outdated to run on the District's newer, more reliable servers.

\$51,000 to purchase new testing equipment for the Scientific Technical Services Department. The needed equipment are an AIMS unit (to assist in monitoring pesticide droplet size generation from District adulticiding equipment to ensure correct chemical application rates) and a new PCR Machine (polymerase chain reaction) utilized for multiple types of simultaneous testing.

\$100,000 to replace 3 operations vehicles. The District's current vehicle replacement policy states that vehicles shall be replaced at 10 years or 100,000 miles. The District has been able to extend the life of many of the vehicles beyond the 10 year/100K mile threshold; however, vehicles that are beyond their serviceability lifetime require replacement.

\$8,500 to replace existing surveillance cameras and add additional cameras at District facilities.

\$66,000 for a Dual Server SAN and VM Server to begin the process of moving away from traditional servers toward virtualized (cloud based) servers. Using server virtualization, the District can maximize the use of its server resources and reduce the number of servers required. The result is server consolidation, which improves efficiency resulting in lower overall costs.

\$68,000 for server room upgrades and additional equipment. The existing server equipment is housed in a closet in the Board Room. This is not an ideal location as it is susceptible to tampering and damage. The Facility Improvement Fund includes funding for the construction of a new server room which will provide additional space and security. Upgrades and additional equipment is being proposed to ensure that the District's information technology meets current standards.

\$54,700 for computer and other information technology related replacements and upgrades. Staff is using outdated and unsupported desktop computers. Many of today's business applications no longer run on the operating systems presently in place and are no longer supported.

\$127,000 for fixed and mobile interpretative and interactive displays, described previously as part of the one-time outreach and knowledge-based projects.

Facility Improvement Fund: Total Facility Improvement Fund capital outlay costs are proposed to be \$370,000 and include the following:

\$115,000 to repave the parking lot at the main District facilities. A formal bid process and Board approval will be sought prior to the work being performed.

\$175,000 for the construction of a new server room and IT staff office space.

\$75,000 for a new employee shower and locker room. Presently, operations staff has scheduled times for change outs as the existing room is inadequate to handle the entire operations staff at one time.

Other Funds: Other funds' operating expenditures are proposed to be \$231,100 for FY 2016-17.

Emergency Vector Control Fund – The District has been exploring all mosquito control options that could be employed to combat possible future WNV epidemics. One method to knock down mosquitoes in the environment during a potentially severe year is through the use of aerial application services. Total cost is dependent on the number of acres requiring treatment and the number of treatments necessary to curb infection rates. Staff has estimated that treatment for approximately 100,000 acres could be necessary in a very severe year. Additional treatments could be necessary should initial treatments fail to reduce the number of infected mosquitoes below virus transmission thresholds, or new areas of concern arise. The FY 2016-17 budget does not include a line item expenditure for aerial application services since it is unknown if the District will have to use this tool or the extent to which it would be needed. The fund balance reserve for emergency vector control will remain at current levels of \$1,146,000.

Facilities Improvement Fund: Operating expenditures total \$72,100 for FY 2016-17, an increase of \$7,400 from FY 2015-16. This increase is primarily due to anticipated repairs and maintenance of the Haster Business Park facilities.

Habitat Remediation Fund: Proposed expenditures total \$1,000 for FY 2016-17 for water quality testing and minor maintenance for the siphon remediation project at the Big Canyon area of the Upper Newport Bay.

Retiree Medical Insurance: The most recent GASB 43 & 45 actuarial valuation of the District's retiree health insurance program reported that retiree medical costs were fully funded. As a result, it was recommended that the District suspend contributions toward the fund and begin receiving reimbursement from the Retiree Medical Trust for all District funded costs incurred until the next valuation. As a result, revenues are fully expected to offset expenditures of \$158,000 in FY 2016-17.

Retirement Contingency Fund: As of January 2007, the District switched its defined benefit pension plan from the Orange County Employees Retirement System (OCERS) to the California Public Employees Retirement System (PERS). Per the Termination and Continuing Contribution Agreement between OCERS and the District, commencing December 31, 2010 and every three years thereafter OCERS recalculates the District's Unfunded Actuarial Accrued Liability (UAAL) obligation, based on accumulated assets and liabilities attributable to the District. The most recent withdrawal liability was as of December 31, 2014. This calculation was the triennial update in accordance with the termination agreement. As such, payment of the liability is required within three years of the study date. The District paid the total amount due, \$314,474, in full. Since the next triennial update will not occur until December 31, 2017 and the Retirement Contingency Fund has approximately \$740,000, no transfer into the fund is considered to be necessary at this time.

Fund Balances

For FY 2016-17, the District’s Fund Balances are projected at \$12,300,543, as follows:

Fund No.	Fund Name	2015-16 Estimated Balance	2016-17 Proposed Revenues	2016-17 Proposed Expenditures	2016-17 Proposed Transfers	2016-17 Proposed Balance	2016-17 Net (Use of)/ Addition to Reserves
10	Operating	\$ 7,883,163	\$ 12,895,550	\$ 12,905,910	\$ (102,000)	\$ 7,770,803	\$ (112,360)
20	Vehicle Replacement	491,819	2,200	-	100,000	594,019	102,200
30	Liability Reserve	456,959	1,300	-	-	458,259	1,300
40	Equipment Replacement	363,742	1,200	-	2,000	366,942	3,200
50	Emergency Vector Control	1,142,799	3,200	-	-	1,145,999	3,200
60	Facilities Improvement	1,008,504	293,500	442,100	-	859,904	(148,600)
70	Habitat Remediation	185,731	-	1,000	-	184,731	(1,000)
75	Environmental Fund	7,397	-	-	-	7,397	-
90	Retiree Medical Insurance	171,030	158,000	158,000	-	171,030	-
95	Retirement Contingency	738,959	2,500	-	-	741,459	2,500
		\$ 12,450,103	\$ 13,357,450	\$ 13,507,010	\$ -	\$ 12,300,543	\$ (149,560)

Conclusion

As is customary, staff will continue to monitor revenues and expenditures throughout the fiscal year and will make recommendations on modifications as necessary to ensure the District is able to provide quality services while maintaining a balanced budget.

The proposed FY 2016-17 budget is balanced, where revenues meet expenditures and addresses the many challenges facing the District, including escalating WNV cases and introduction of invasive *Aedes* mosquito species. District staff is committed to achieving its mission of protecting the health of all those living, working and playing in Orange County.

It is without a doubt that District employees are its greatest asset and most effective outreach resource. Staff takes pride in protecting the health of everyone who lives, works and plays in Orange County.

RH/jm

Fund Balance Sheet

Fund No.	Fund Name	2014-15 Actual Balance	2015-16 Estimated Revenues	2015-16 Estimated Expenditures	2015-16 Estimated Transfers	2015-16 Estimated Balance	2016-17 Proposed Revenues	2016-17 Proposed Expenditures	2016-17 Proposed Transfers	2016-17 Proposed Balance	2016-17 Net (Use of)/ Addition to Reserves
10	Operating	\$ 7,345,255	\$ 12,267,346	\$ 11,561,438	\$ (168,000)	\$ 7,883,163	\$ 12,895,550	\$ 12,905,910	\$ (102,000)	\$ 7,770,803	\$ (112,360)
20	Vehicle Replacement	646,819	12,000	-	(167,000)	491,819	2,200	-	100,000	594,019	102,200
30	Liability Reserve	405,759	1,200	-	50,000	456,959	1,300	-	-	458,259	1,300
40	Equipment Replacement	357,642	1,100	-	5,000	363,742	1,200	-	2,000	366,942	3,200
50	Emergency Vector Control	890,099	2,700	-	250,000	1,142,799	3,200	-	-	1,145,999	3,200
60	Facilities Improvement	957,204	323,000	271,700	-	1,008,504	293,500	442,100	-	859,904	(148,600)
70	Habitat Remediation	186,731	-	1,000	-	185,731	-	1,000	-	184,731	(1,000)
75	Environmental Fund	7,397	-	30,000	30,000	7,397	-	-	-	7,397	-
90	Retiree Medical Insurance	171,030	135,500	135,500	-	171,030	158,000	158,000	-	171,030	-
95	Retirement Contingency	1,050,933	2,500	314,474	-	738,959	2,500	-	-	741,459	2,500
		\$ 12,018,869	\$ 12,745,346	\$ 12,314,112	\$ -	\$ 12,450,103	\$ 13,357,450	\$ 13,507,010	\$ -	\$ 12,300,543	\$ (149,560)

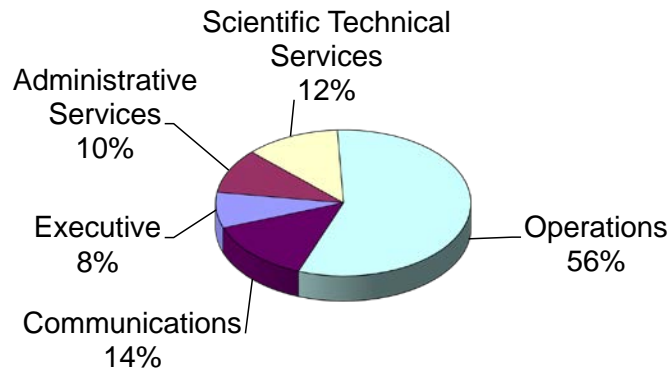
2016-17 Transfers

Fund No.	To	From	Amount	Explanation
	10	20	100,000	Reimbursement for vehicles purchased in current year
	20	10	200,000	Funding future vehicle replacements
	10	30	50,000	Leave payout and compensated absences true up
	30	10	50,000	Funding future compensated absence liability
	10	40	198,000	Reimbursement for equipment purchased in current year
	40	10	200,000	Funding future equipment replacements

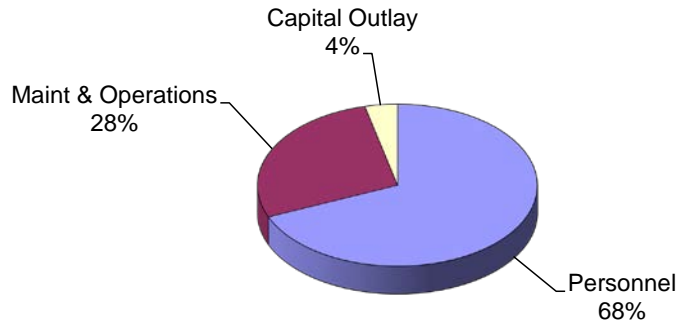
Operating Fund Expenditure Summary

2016-17	Executive	Administrative Services	Scientific Technical Services	Operations	Communications	Summary
Personnel	\$ 310,760	\$ 517,740	\$ 1,265,750	\$ 5,951,210	\$ 808,250	\$ 8,853,710
Maint & Operations	707,500	750,600	230,790	1,241,900	636,210	3,567,000
Capital Outlay	-	10,000	51,000	100,000	324,200	485,200
	\$ 1,018,260	\$ 1,278,340	\$ 1,547,540	\$ 7,293,110	\$ 1,768,660	\$ 12,905,910

Department Expenditures



Expenditures By Object Account



Operating Fund Expenditure Summary

BY DEPARTMENT AND EXPENDITURE TYPE FISCAL YEAR 2016-17

OPERATING FUND EXPENDITURES & TRANSFERS

	Personnel	Maintenance & Operations	Capital Outlay	Total
Executive				
Trustees	-	50,750	-	50,750
District Manager	310,760	27,900	-	338,660
Legal Services	-	195,000	-	195,000
Non-Departmental	-	433,850	-	433,850
sub-total	310,760	707,500	-	1,018,260
Administrative Services				
Administrative Services	517,740	254,250	10,000	781,990
Insurance	-	496,350	-	496,350
sub-total	517,740	750,600	10,000	1,278,340
Scientific Technical Services	1,265,750	230,790	51,000	1,547,540
Operations				
Field Operations	5,516,830	907,250	-	6,424,080
Vehicle Maintenance	305,205	284,500	100,000	689,705
Building Maintenance	129,175	50,150	-	179,325
sub-total	5,951,210	1,241,900	100,000	7,293,110
Communications				
Public Information	435,210	299,900	127,000	862,110
Information Technology	225,410	334,610	197,200	757,220
Public Service	147,630	1,700	-	149,330
sub-total	808,250	636,210	324,200	1,768,660
Total Operating Expenditures	8,853,710	3,567,000	485,200	12,905,910
Excess (Deficiency) of Revenues over Expenditures				\$ (10,360)
Transfers to Other Funds				\$ (102,000)
NET INCOME				\$ (112,360)

Capital Outlay Summary

	2016-17 Budget
Operating Fund	
Executive	\$ -
Administrative Services	
Performance Management Software	\$ 10,000
Scientific Technical Services	
Ames Unit	\$ 10,000
PCR Machine	41,000
	<u>\$ 51,000</u>
Operations	
(1) Toyota Pre-Runner Trucks	\$ 30,000
(2) Toyota Tacoma 4x4 Trucks	70,000
	<u>\$ 100,000</u>
Communications	
(16) Wireless Camaras	\$ 5,500
DVR Unit for Wireless Camera System	3,000
Dual Server SAN	54,000
Virtualization - VM Server	12,000
(2) Server Racks	3,000
Dedicated AC Unit	5,000
Back Up Generator	20,000
APC Emergencee Power Failsafe	15,000
Fire Supression System	5,000
Rewire Fiber and All Existing CAT	10,000
(2) Desks for IT Analyst and IT Coordinator	10,000
(24) Replacement PCs	38,400
(2) Replacement Macs	10,000
(2) Replacement Ipad Tablets	1,000
Replacement Firewall Server	5,300
(3) Fixed Interpretative Display	27,000
Mobile Interactive & Interpretive Display	100,000
	<u>\$ 324,200</u>
Operating Fund Total	<u>\$ 485,200</u>
Facility Improvement Fund	
Repaving of District Parking Lot	\$ 115,000
New Server Room Build	175,000
New Shower/Locker Room	75,000
Miscellaneous Improvements	5,000
	<u>5,000</u>
Facilities Improvement Fund	<u>\$ 370,000</u>
Total Capital Outlay	<u>\$ 855,200</u>

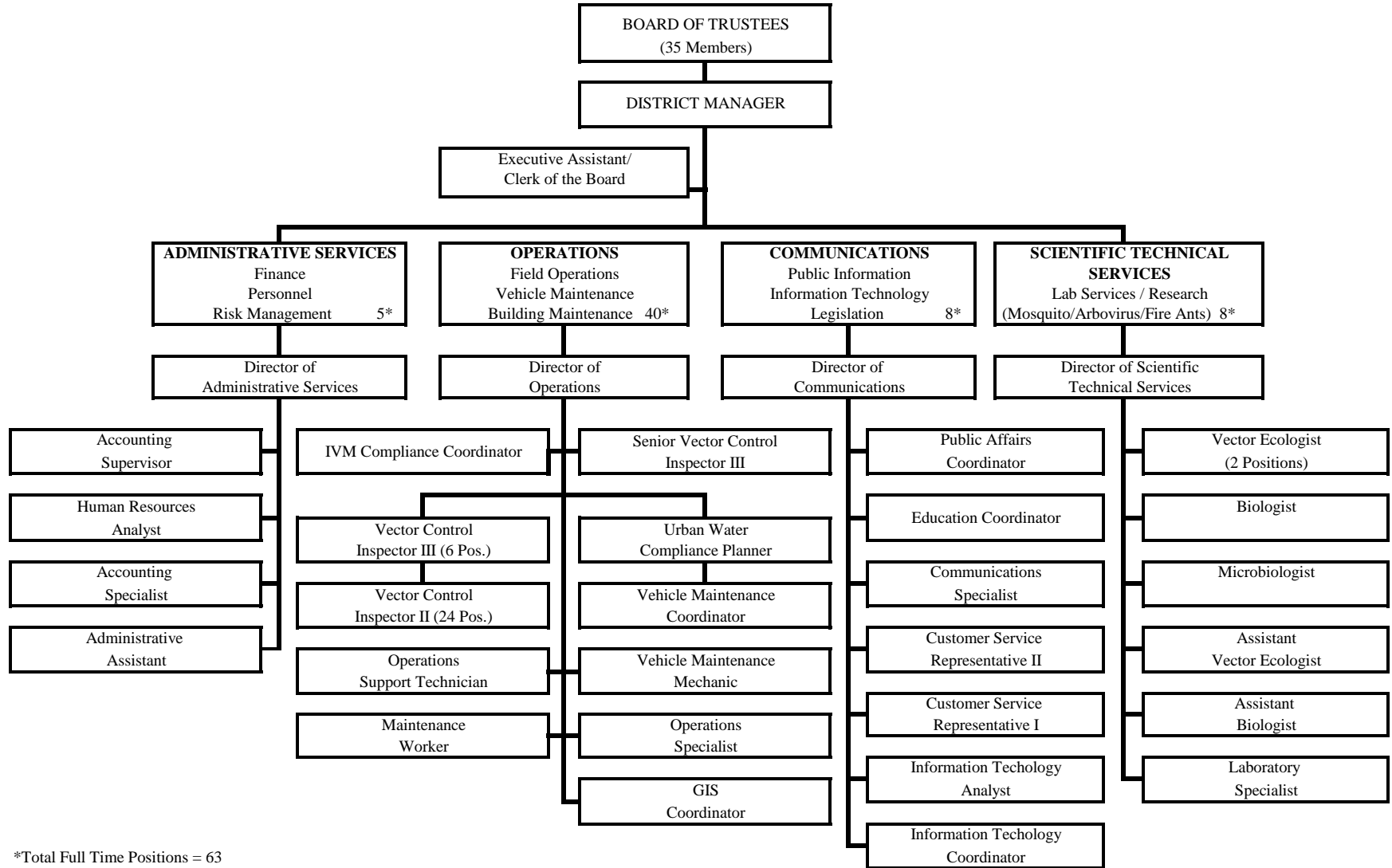
Personnel Summary

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<u>Full-Time Staff</u>					
District Manager	1	1	1	1	1
Executive Assistant/Clerk of the Board	1	1	1	1	1
Director of Administrative Services	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1
Accounting Specialist	1	1	1	1	1
Administrative Assistant	0	0	1	1	1
Human Resources Specialist	1	0	0	0	0
Human Resources Analyst	0	1	1	1	1
Director of Scientific Technical Services	1	1	1	1	1
Biologist	1	1	1	1	1
Vector Ecologist	2	2	2	2	2
Assistant Biologist	1	1	1	1	1
Assistant Vector Ecologist	1	1	1	1	1
Microbiologist	1	1	1	1	1
Laboratory Specialist	1	1	1	1	1
Director of Operations	1	1	1	1	1
IVM Compliance Coordinator	0	0	0	0	1
Operations Specialist	1	1	1	1	1
GIS Coordinator	0	1	1	1	1
Senior Vector Control Inspector III	1	1	1	1	1
Vector Control Inspector III	6	6	6	6	6
Vector Control Inspector II	22	21	22	22	24
Maintenance Worker	1	1	1	1	1
Operations Support Technician	1	1	1	1	1
Vehicle Maintenance Coordinator	1	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1	1
Urban Water Compliance Planner	0	0	0	0	1
Director of Communications	1	1	1	1	1
Communications Specialist	1	1	1	1	1
Education Coordinator (2-year, Limited Term)	0	0	0	0	1
Public Affairs Coordinator	1	1	1	1	1
Customer Service Representative I	1	1	1	1	1
Customer Service Representative II	1	1	1	1	1
Information Technology Analyst	0	0	1	1	1
Information Technology Coordinator	1	1	1	1	1
Total Full-time Employees	55	55	58	58	63
<u>Seasonal/Extra Help Employees</u>					
Operations Department	51	51	57	57	75
Technical Services Department	15	15	15	15	15
Total Seasonal/Extra Help Employees	66	66	72	72	90

Orange County Mosquito and Vector Control District

Organizational Chart

July 1, 2016



*Total Full Time Positions = 63

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
OPERATING FUND TOTAL SOURCES & ALLOCATION COMPARISON
FISCAL YEARS 2013 THROUGH 2017**

	<u>FY 2012-13 Actual</u>	<u>FY 2013-14 Actual</u>	<u>FY 2014-15 Actual</u>	<u>FY 2015-16 Adopted Budget</u>	<u>FY 2015-16 Estimate</u>	<u>FY 2016-17 Budget</u>
REVENUES & SOURCES						
Operating Fund - Revenue	\$ 11,262,052	\$ 10,839,810	\$ 11,320,428	\$ 11,839,500	\$ 12,267,346	\$ 12,895,550
Transfer In - from Vehicle Replacement Fund	128,994	146,400	24,098	150,000	167,000	100,000
Transfer In - from Liability Reserve	-	205,000	100,000	-	-	50,000
Transfer In - from Equipment Replacement Fund	23,719	32,000	53,000	30,000	30,000	198,000
Use of Reserves	-	-	-	1,092,580	-	112,360
TOTAL REVENUES & SOURCES	<u>\$ 11,414,765</u>	<u>\$ 11,223,210</u>	<u>\$ 11,497,526</u>	<u>\$ 13,112,080</u>	<u>\$ 12,464,346</u>	<u>\$ 13,355,910</u>
EXPENDITURES & USES						
Operating Fund - Expenditures	\$ 8,978,175	\$ 9,044,512	\$ 10,152,118	\$ 10,757,080	\$ 11,561,438	\$ 12,905,910
Transfer Out - to Vehicle Replacement Fund	-	500,000	-	-	-	200,000
Transfer Out - to Liability Reserve	-	145,000	75,000	50,000	50,000	50,000
Transfer Out - to Equipment Replacement Fund	-	50,000	55,000	35,000	35,000	200,000
Transfer Out - to Emergency Vector Control Fund	-	-	-	250,000	250,000	-
Transfer Out - to Habitat Remediation Fund	200,000	-	-	-	-	-
Transfer Out - to Environmental Fund	40,000	-	-	20,000	30,000	-
Transfer Out - to Retiree Medical Fund	-	-	-	-	-	-
Transfer Out - to Retirement Contingency Fund	550,000	500,000	1,000,000	2,000,000	-	-
Transfer Out - to Facilities Improvement Fund	-	-	-	-	-	-
Addition to Reserves	1,646,591	983,699	215,408	-	537,908	-
TOTAL EXPENDITURES & USES	<u>\$ 11,414,766</u>	<u>\$ 11,223,211</u>	<u>\$ 11,497,526</u>	<u>\$ 13,112,080</u>	<u>\$ 12,464,346</u>	<u>\$ 13,355,910</u>

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2011 THRU 2017
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Adopted Budget	FY 2015-16 Amended Budget	FY 2015-16 Estimated	FY 2016-17 Budget
4100	Property Tax	4,596,700	4,272,704	4,780,807	4,631,248	4,920,589	5,090,000	5,125,000	5,125,000	5,350,000
4101	Prior Year Tax	8,083	5,732	2,239	2,247	-	-	-	-	-
4102	State HOX	36,139	35,606	34,970	33,949	33,755	-	-	-	-
4103	CRA Tax	13,268	12,594	10,807	11,931	13,982	-	-	-	-
4104	8% SRAF Prop Tax Impound	-	-	-	-	-	-	-	-	-
4105	1996 Benefit Assessment	1,407,100	1,502,064	1,518,275	1,530,353	1,526,885	1,540,000	1,540,000	1,540,000	1,550,000
4106	2004 Benefit Assessment	3,863,585	4,111,004	4,123,772	4,122,414	4,134,186	4,900,000	5,000,000	5,000,000	5,602,000
4200	Interest	12,964	9,883	5,386	16,363	17,043	11,500	11,500	11,500	18,250
4300	Miscellaneous	36,118	17,855	30,488	1,676	91,533	10,000	10,000	10,000	10,000
4305	Pass Thru Money	68,573	165,266	614,452	298,450	365,460	120,000	325,000	325,000	225,000
4310	Rent for Cell Site	35,228	35,724	35,985	36,151	38,580	42,000	56,000	56,000	26,300
4315	VCPA Pooled Services	164,049	147,905	48,853	35,696	88,388	50,000	137,846	137,846	50,000
4501	Brown & Caldwell	945	-	-	-	-	-	-	-	-
4502	California State Commisioner	72,287	24,990	8,906	7,883	14,269	5,000	5,000	5,000	6,500
4504	Irvine Ranch Water District	7,996	8,431	9,366	27,478	35,875	35,000	35,000	35,000	35,000
4505	Orange County Sanitation Distr	1,702	1,677	1,665	1,739	1,697	1,000	1,000	1,000	1,500
4507	University of California - Irv	27,022	31,315	27,704	68,670	24,132	25,000	11,000	10,000	10,000
4508	U.S. Weapons Marsh	3,275	5,252	8,053	9,776	9,558	6,500	6,500	7,500	7,500
4509	Misc Services Invoiced	-	-	325	3,785	4,494	3,500	3,500	3,500	3,500
Total Revenue		10,355,033	10,388,003	11,262,052	10,839,810	11,320,428	11,839,500	12,267,346	12,267,346	12,895,550
Salaries & Benefits		(6,898,263)	(6,904,627)	(6,726,853)	(6,510,617)	(6,819,779)	(7,642,780)	(7,899,580)	(7,961,680)	(8,853,710)
Maintenance & Operations		(2,158,353)	(2,012,981)	(2,032,797)	(2,205,034)	(3,144,218)	(2,865,200)	(3,141,000)	(3,275,355)	(3,567,000)
Capital Outlay		(35,854)	(49,886)	(218,525)	(328,860)	(188,121)	(249,100)	(271,250)	(324,403)	(485,200)
Total Expenditures		(9,092,469)	(8,967,494)	(8,978,175)	(9,044,512)	(10,152,118)	(10,757,080)	(11,311,830)	(11,561,438)	(12,905,910)
REVENUES VS EXPENDITURES		1,262,564	1,420,510	2,283,878	1,795,299	1,168,310	1,082,420	955,516	705,908	(10,360)
Transfers In		528,000	34,655	152,713	383,400	177,098	180,000	180,000	197,000	348,000
Transfers Out		(1,247,119)	(777,000)	(790,000)	(1,195,000)	(1,130,000)	(2,355,000)	(2,355,000)	(365,000)	(450,000)
NET INCOME		543,445	678,165	1,646,591	983,699	215,408	(1,092,580)	(1,219,484)	537,908	(112,360)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2011 THRU 2017
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Adopted Budget	FY 2015-16 Amended Budget	FY 2015-16 Estimated	FY 2016-17 Budget
	Personnel									
6001	Salaries - Regular	(4,086,289)	(4,118,957)	(4,120,718)	(3,994,848)	(4,211,766)	(4,607,400)	(4,780,900)	(4,703,900)	(5,060,550)
6002	Extra Help / Seasonal	(872,754)	(870,442)	(846,889)	(824,452)	(920,561)	(1,156,000)	(1,168,000)	(1,197,000)	(1,666,000)
6003	Overtime	(243)	(164)	-	(362)	(10,975)	(200)	(1,000)	(1,000)	(500)
6004	Bilingual Pay	(4,536)	(4,937)	(4,358)	(4,550)	(5,616)	(5,672)	(5,672)	(5,672)	(6,290)
6005	Art Pay	(2,500)	(2,410)	(2,390)	(1,200)	-	-	-	-	-
6006	Tool Allowance	(750)	(723)	(717)	(720)	(780)	(800)	(800)	(800)	(800)
6007	Carpool Incentive Pay	-	-	-	(2,460)	(2,620)	(2,260)	(2,260)	(2,660)	(3,380)
6101	Comp Time Payout	(105,035)	(96,724)	(77,434)	(86,999)	(163,532)	(125,470)	(193,970)	(235,270)	(198,200)
6102	Vacation Payout	(78,809)	(45,585)	(32,350)	(57,756)	(39,821)	(91,570)	(91,570)	(91,570)	(53,430)
6103	Sick Leave Payout	(40,115)	(17,710)	(30,922)	(43,829)	(12,799)	(73,200)	(73,200)	(73,200)	(14,405)
6209	Unemployment Insurance	(51,056)	(53,953)	(48,241)	(53,038)	(54,606)	(58,535)	(58,535)	(58,535)	(69,150)
6210	Medicare & FICA	(80,001)	(80,528)	(81,314)	(71,377)	(79,754)	(92,600)	(92,600)	(92,600)	(103,850)
6211	Unemployment Costs	(2,126)	-	-	-	-	-	-	-	-
6212	Retirement	(693,357)	(736,975)	(610,201)	(607,324)	(467,002)	(426,082)	(427,082)	(427,082)	(492,900)
6220	Health Insurance	(531,850)	(542,549)	(540,225)	(477,503)	(589,472)	(703,940)	(703,940)	(772,340)	(863,640)
6230	Dental Insurance	(14,711)	(11,531)	(9,456)	(13,249)	(18,193)	-	-	-	-
6240	Life Insurance	(14,367)	(13,432)	(13,568)	(10,268)	(10,631)	(12,866)	(12,866)	(12,866)	(13,900)
6245	LTD Insurance	(42,770)	(43,826)	(43,750)	(38,186)	(40,708)	(43,425)	(43,425)	(43,425)	(47,450)
6250	Vision Insurance	(3,173)	(2,526)	(2,055)	(3,541)	(4,537)	-	-	-	-
6260	Accidental Death & Dismemberme	(1,644)	(1,525)	(1,502)	(1,287)	(1,127)	(1,740)	(1,740)	(1,740)	(1,985)
6275	Deferred Comp Benefit	(158,265)	(151,277)	(150,469)	(145,894)	(155,280)	(211,020)	(211,020)	(211,020)	(233,280)
6280	Cafeteria Plan	(83,795)	(79,255)	(82,044)	(41,282)	-	-	-	-	-
6290	Auto Allowance	(30,116)	(29,600)	(28,250)	(30,492)	(30,000)	(30,000)	(31,000)	(31,000)	(24,000)
	Total Personnel	(6,898,263)	(6,904,627)	(6,726,853)	(6,510,617)	(6,819,779)	(7,642,780)	(7,899,580)	(7,961,680)	(8,853,710)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
FISCAL YEARS 2011 THRU 2017
REVENUE AND EXPENDITURES**

Acct #	Description	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Adopted Budget	FY 2015-16 Amended Budget	FY 2015-16 Estimated	FY 2016-17 Budget
	Maintenance & Operations									
7001	Supplies / Division Expense	(64,566)	(62,453)	(62,537)	(67,668)	(67,446)	(69,900)	(69,400)	(74,400)	(94,400)
7002	Art & Construction Supplies	(2,522)	(2,551)	(1,137)	(2,054)	(6,258)	(4,500)	(4,500)	(4,500)	(4,500)
7003	Minor Office Equipment	(15,383)	(14,181)	(12,170)	(3,044)	(4,197)	(16,400)	(22,400)	(22,400)	(14,900)
7004	Uniforms	(23,176)	(27,191)	(20,071)	(22,955)	(26,540)	(30,050)	(30,050)	(30,050)	(39,250)
7005	Household Expense	(9,908)	(11,001)	(9,458)	(8,860)	(9,243)	(10,000)	(10,000)	(10,000)	(10,000)
7006	Postage	(5,813)	(4,837)	(4,991)	(5,355)	(3,826)	(6,000)	(6,000)	(6,000)	(7,000)
7007	Printing Costs	(10,317)	(15,560)	(16,272)	(27,271)	(43,796)	(21,600)	(26,600)	(66,100)	(51,600)
7008	Micro Lab	(21,967)	(21,908)	(27,782)	(25,696)	(33,233)	(27,000)	(33,000)	(45,000)	(40,000)
7009	Field Lab	(2,168)	(3,959)	(9,022)	(4,930)	(11,531)	(17,500)	(17,500)	(23,000)	(30,000)
7010	Environmental Biology	(12,324)	(11,765)	(15,381)	(12,314)	(10,546)	(20,000)	(20,000)	(20,000)	(28,000)
7011	Disease Surveillance	(4,545)	(4,854)	(2,528)	(3,848)	(2,578)	(3,000)	(3,500)	(3,500)	(7,000)
7012	General Lab Supplies	(19,841)	(26,842)	(27,686)	(30,207)	(44,023)	(30,000)	(30,000)	(30,000)	(35,000)
7014	Pesticides	(391,759)	(331,190)	(362,231)	(437,930)	(561,689)	(450,000)	(490,000)	(490,000)	(640,000)
7016	Rat Bait Station Supplies	(52,613)	(64,700)	(39,906)	(43,711)	(6,537)	(60,000)	(60,000)	(45,000)	(10,000)
7017	Protective Equipment	(21,883)	(18,845)	(19,895)	(26,824)	(18,423)	(18,000)	(26,000)	(26,000)	(32,000)
7018	Employee Physicals & First Aid	(7,664)	(10,859)	(9,447)	(12,426)	(13,440)	(12,500)	(15,000)	(21,000)	(22,500)
7019	Publications	(3,079)	(2,677)	(1,865)	(2,616)	(1,985)	(3,500)	(4,000)	(4,000)	(3,500)
7020	HR Recruitment Expense	(12,207)	(8,572)	(7,434)	(9,981)	(8,304)	(11,500)	(11,500)	(16,500)	(15,000)
7021	Auto Incident Administration	(39)	(5)	(48)	(32)	(10)	(100)	(100)	(100)	(100)
7022	Public Relations	(745)	(391)	(2,728)	(33,828)	(19,946)	(1,200)	(1,200)	(1,200)	(1,200)
7023	Promotional Supplies	(3,447)	(4,412)	(2,850)	(3,753)	(2,465)	(7,000)	(7,000)	(20,000)	(7,000)
7024	Computer Software	(3,097)	(693)	(5,213)	(1,793)	(18,947)	(20,000)	(20,000)	(20,000)	(70,500)
7025	Equipment Rental	(462)	(29)	-	-	(43)	(500)	(500)	(500)	(500)
7026	Disaster Preparedness Supplies	(1,295)	(1,784)	(1,977)	(1,544)	(140)	(2,800)	(5,500)	(5,500)	(17,800)
7110	Cellular Service	(15,205)	(10,150)	(6,026)	(7,116)	(22,521)	(39,550)	(39,550)	(39,550)	(46,350)
7120	Telephone	(20,089)	(22,746)	(29,329)	(31,952)	(37,577)	(37,000)	(42,600)	(42,600)	(45,000)
7210	Electricity	(51,425)	(55,573)	(50,841)	(56,035)	(54,753)	(58,500)	(63,500)	(63,500)	(65,000)
7220	Natural Gas	(3,219)	(3,239)	(2,449)	(2,449)	(2,474)	(5,000)	(5,000)	(5,000)	(5,500)
7230	Water	(3,748)	(3,080)	(3,781)	(4,021)	(4,481)	(4,000)	(4,000)	(4,000)	(5,000)
7310	Workers Compensation	(274,409)	(256,826)	(236,123)	(221,061)	(278,084)	(285,000)	(285,000)	(292,515)	(325,000)
7320	General Liability	(130,188)	(160,253)	(132,170)	(126,438)	(107,771)	(115,000)	(115,000)	(109,796)	(115,000)
7325	Settlement/Claims Paid	-	-	-	-	(100,000)	-	-	-	-
7330	Property Insurance & Admin Cos	(17,214)	(5,298)	(20,957)	(32,256)	(27,530)	(35,000)	(35,000)	(26,273)	(30,000)
7340	Earthquake Insurance	(19,408)	(23,128)	(24,935)	(26,154)	(20,950)	(25,000)	(25,000)	(23,014)	(25,000)
7360	Group Fidelity Premium	-	-	(5,928)	-	-	(1,350)	(1,350)	(1,214)	(1,350)
7401	Equipment Repair	(10,458)	(10,846)	(8,356)	(9,650)	(10,470)	(19,450)	(24,450)	(19,450)	(14,600)
7402	Facility Repair & Maintenance	(12,918)	(6,729)	(14,057)	(7,800)	(14,433)	(15,000)	(15,000)	(15,000)	(15,000)
7403	Rents & Leases of Equipment	(10,177)	(10,855)	(10,800)	(11,465)	(11,141)	(12,000)	(12,000)	(12,000)	(12,500)
7405	Facility Lease	(44,711)	-	-	-	-	-	-	-	-
7406	Security Alarm Expense	(4,215)	(1,730)	(1,105)	(1,105)	(1,015)	(1,300)	(1,300)	(1,300)	(1,300)
7407	A/C & Heating Services	(4,939)	(5,166)	(9,298)	(7,514)	(5,797)	(6,500)	(8,500)	(8,500)	(8,500)
7408	Plumbing Services	(204)	(952)	(2,547)	(21,973)	(9,433)	(5,000)	(5,000)	(5,000)	(5,000)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
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REVENUE AND EXPENDITURES**

Acct #	Description	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Adopted Budget	FY 2015-16 Amended Budget	FY 2015-16 Estimated	FY 2016-17 Budget
7410	Refuse Disposal	(4,865)	(4,989)	(5,065)	(6,091)	(5,704)	(6,200)	(6,200)	(6,200)	(6,200)
7411	Building Security	(3,121)	(4,305)	(1,335)	(1,568)	(2,276)	(9,000)	(9,000)	(9,000)	(9,000)
7501	Landscape Contract	(4,800)	(4,800)	(5,150)	(4,800)	(4,800)	(5,000)	(5,000)	(5,000)	(5,000)
7502	Mosquito & Vector Research	(37,260)	-	-	-	-	-	-	-	-
7503	Contract & Applied Research	(9,285)	(38,101)	(33,954)	(45,410)	(28,682)	(35,000)	(50,000)	(50,000)	(35,000)
7504	Auditing Contract	(9,580)	(11,395)	(7,720)	(12,525)	(11,725)	(12,000)	(12,000)	(13,681)	(13,600)
7505	Contractual Services PCO	(54,130)	(41,068)	(39,118)	(21,123)	(11,900)	(35,000)	(35,000)	(35,000)	(35,000)
	IT Recovery	(6,222)	(7,037)	(8,135)	(12,782)	(11,949)	(14,400)	(14,400)	(14,400)	(14,400)
7506	Team Building	-	-	-	-	-	(1,000)	(1,000)	(1,000)	(1,000)
7507	District Counsel	(74,530)	(41,536)	(70,638)	(74,031)	(63,733)	(75,000)	(100,000)	(100,000)	(100,000)
7508	Labor Counsel	(13,950)	2,684	(25,315)	(7,677)	(50,839)	(20,000)	(20,000)	(60,000)	(65,000)
7510	Computer Consultant	(45,210)	(41,460)	(46,335)	(42,268)	(55,763)	(52,510)	(52,510)	(52,510)	(53,510)
7511	Software Maintenance	(90,340)	(62,118)	(52,483)	(84,461)	(124,421)	(109,950)	(109,950)	(109,410)	(190,700)
7513	Helicopter Service	-	-	-	-	-	(10,000)	(10,000)	(10,000)	(10,000)
7514	Professional Services	(20,606)	(36,385)	(49,928)	(50,284)	(141,401)	(76,400)	(100,900)	(165,400)	(141,400)
7515	Aerial Surveillance	-	(20,000)	(22,816)	(22,816)	(56,028)	(32,000)	(32,000)	(32,000)	(32,000)
7516	Permits and Licenses	-	-	(97)	(97)	(247)	(400)	(400)	(400)	(6,000)
7520	Records Retention & Disposal	-	(4,186)	(96)	-	-	(20,000)	(20,000)	(20,000)	(35,000)
7522	District Mgr Discretionary M & O	-	-	(4,961)	-	-	(35,000)	(35,000)	(5,187)	(35,000)
7530	Discovery Cube	-	-	-	-	(525,000)	(250,000)	(350,000)	(354,318)	(150,000)
7602	Outreach Event Fees	(2,700)	(2,975)	(3,553)	(2,863)	(5,149)	(3,800)	(5,300)	(5,300)	(5,300)
7603	Vector Awareness Advertising	(15,000)	(15,000)	-	-	(80)	-	(10,000)	(10,000)	(150,000)
7605	Digital Map Products	(14,750)	(24,750)	(24,750)	(26,250)	-	(25,000)	(25,000)	(25,000)	(25,000)
7606	Multi-Media Production	-	-	(480)	(1,503)	(1,395)	(1,500)	(3,000)	(3,000)	(1,500)
7701	Investment Administrative Fees	(6,066)	(7,719)	(8,058)	(8,442)	(8,669)	(8,750)	(8,750)	(8,750)	(9,500)
7702	Assessment Expense	(6,162)	(26,361)	(27,464)	(29,099)	(27,446)	(32,500)	(32,500)	(27,750)	(30,000)
7703	Taxes & Assessments	(7,770)	(8,608)	(6,925)	(6,436)	(5,986)	(9,000)	(9,000)	(9,000)	(9,000)
7704	Tax Collection Charge	(32,513)	(33,027)	(39,160)	(40,585)	(36,705)	(42,500)	(42,500)	(40,000)	(42,500)
7801	Toll Road Transponders	(2,454)	(2,418)	(2,538)	(2,748)	(2,760)	(3,040)	(3,040)	(3,540)	(3,740)
7802	Fuel	(128,152)	(149,144)	(160,084)	(154,902)	(153,049)	(200,000)	(200,000)	(200,000)	(200,000)
7803	Vehicle Accessories	(53,524)	(57,974)	(41,847)	(47,806)	(54,956)	(58,000)	(58,000)	(58,000)	(58,000)
7804	Garage Equipment	(2,942)	(2,841)	(1,115)	(3,652)	(775)	(5,000)	(5,000)	(5,000)	(5,000)
7805	District Vehicle Wash	(964)	(630)	(669)	(677)	-	(1,000)	(1,000)	(1,000)	(1,000)
7901	Employee Events	(9,129)	(5,564)	(6,322)	(7,726)	(5,232)	(8,000)	(8,000)	(8,000)	(10,000)
7902	Trustee-in-Lieu	(34,469)	(36,900)	(34,100)	(35,500)	(36,800)	(42,000)	(42,000)	(42,000)	(42,000)
7903	Memberships	(20,856)	(22,754)	(22,718)	(23,550)	(22,867)	(29,950)	(29,950)	(29,950)	(29,950)
7904	Tuition Reimbursement	(39)	-	(39)	(599)	(233)	(1,250)	(1,250)	(1,250)	(2,000)
7905	Mileage Reimbursement	(381)	(205)	(4)	-	-	(200)	(200)	(200)	(600)
7906	Training	(4,967)	(1,283)	(2,765)	(4,694)	(1,688)	(6,650)	(6,650)	(7,647)	(9,750)
7907	Conferences & Meetings	(50,391)	(61,972)	(40,890)	(56,378)	(55,311)	(64,500)	(65,500)	(68,000)	(75,000)
7908	Continuing Education	(5,785)	(10,193)	(9,695)	(10,065)	(7,075)	(16,000)	(16,000)	(16,000)	(7,500)
7990	Project Abatement	-	-	-	-	-	-	(9,000)	(9,000)	(10,000)

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT
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REVENUE AND EXPENDITURES**

Acct #	Description	FY 2010-11 Actual	FY 2011-12 Actual	FY 2012-13 Actual	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Adopted Budget	FY 2015-16 Amended Budget	FY 2015-16 Estimated	FY 2016-17 Budget
	Total Maintenance & Operations	(2,158,353)	(2,012,981)	(2,032,797)	(2,205,034)	(3,144,218)	(2,865,200)	(3,141,000)	(3,275,355)	(3,567,000)
8100	Equipment	(35,854)	(49,886)	(218,525)	(328,860)	(188,121)	(249,100)	(271,250)	(324,403)	(485,200)
	Total Capital Outlay	(35,854)	(49,886)	(218,525)	(328,860)	(188,121)	(249,100)	(271,250)	(324,403)	(485,200)
	Fund 10 General Fund									
	Total Revenue	10,355,033	10,388,003	11,262,052	10,839,810	11,320,428	11,839,500	12,267,346	12,267,346	12,895,550
	Total Personnel	(6,898,263)	(6,904,627)	(6,726,853)	(6,510,617)	(6,819,779)	(7,642,780)	(7,899,580)	(7,961,680)	(8,853,710)
	Total Maintenance & Operations	(2,158,353)	(2,012,981)	(2,032,797)	(2,205,034)	(3,144,218)	(2,865,200)	(3,141,000)	(3,275,355)	(3,567,000)
	Total Capital Outlay	(35,854)	(49,886)	(218,525)	(328,860)	(188,121)	(249,100)	(271,250)	(324,403)	(485,200)
	Summary of Expenditures	(9,092,469)	(8,967,494)	(8,978,175)	(9,044,512)	(10,152,118)	(10,757,080)	(11,311,830)	(11,561,438)	(12,905,910)
	Transfers In	528,000	34,655	152,713	383,400	177,098	180,000	180,000	197,000	348,000
	Transfers Out	(1,247,119)	(777,000)	(790,000)	(1,195,000)	(1,130,000)	(2,355,000)	(2,355,000)	(365,000)	(450,000)
FUND 10	Net (Use of) Addition to Reserves	543,445	678,165	1,646,591	983,699	215,408	(1,092,580)	(1,219,484)	537,908	(112,360)

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Fund 20 Vehicle Replacement										
4200	Interest	5,008	670	746	1,121	1,886	1,200	1,200	2,000	2,200
4300	Vehicle (Loss) Reimbursement	-	-	-	-	17,325	-	-	-	-
4400	Sale of Vehicles	-	-	17,352	13,209	-	10,500	10,500	10,000	-
5100	Transfers In	-	-	-	500,000	-	-	-	-	200,000
5200	Transfers Out	(590,000)	(400,000)	(128,994)	(146,400)	(24,098)	(150,000)	(150,000)	(167,000)	(100,000)
	Revenue & Transfers In Total	5,008	670	18,098	514,330	19,211	11,700	11,700	12,000	202,200
	Expense & Transfers Out Total	(590,000)	(400,000)	(128,994)	(146,400)	(24,098)	(150,000)	(150,000)	(167,000)	(100,000)
FUND 20	Net (Use of) Addition to Reserves	(584,992)	(399,330)	(110,896)	367,930	(4,887)	(138,300)	(138,300)	(155,000)	102,200
Fund 30 Liability Reserve										
Acct #	Description									
4200	Interest	2,319	1,548	930	1,152	1,198	1,100	1,100	1,200	1,300
5100	Transfers In	-	-	-	145,000	75,000	50,000	50,000	50,000	50,000
5200	Transfers Out	-	-	-	(205,000)	(100,000)	-	-	-	(50,000)
	Revenue & Transfers In Total	2,319	1,548	930	146,152	76,198	51,100	51,100	51,200	51,300
	Expense & Transfers Out Total	-	-	-	(205,000)	(100,000)	-	-	-	(50,000)
FUND 30	Net (Use of) Addition to Reserves	2,319	1,548	930	(58,848)	(23,802)	51,100	51,100	51,200	1,300
Fund 40 Equipment Replacement										
Acct #	Description									
4200	Interest	1,951	1,201	654	864	1,030	900	900	1,100	1,200
5100	Transfers In	-	-	-	50,000	55,000	35,000	35,000	35,000	200,000
5200	Transfers Out	(28,000)	(34,655)	(23,719)	(32,000)	(53,000)	(30,000)	(30,000)	(30,000)	(198,000)
	Revenue & Transfers In Total	1,951	1,201	654	50,864	56,030	35,900	35,900	36,100	201,200
	Expense & Transfers Out Total	(28,000)	(34,655)	(23,719)	(32,000)	(53,000)	(30,000)	(30,000)	(30,000)	(198,000)
FUND 40	Net (Use of) Addition to Reserves	(26,049)	(33,454)	(23,065)	18,864	3,030	5,900	5,900	6,100	3,200
Fund 50 Emergency Vector										
Acct #	Description									
4200	Interest	4,203	2,806	1,687	2,240	2,577	2,700	2,700	2,700	3,200
5100	Transfers In	-	-	-	-	-	250,000	250,000	250,000	-
5200	Transfers Out	-	-	-	-	-	-	-	-	-
	Revenue & Transfers In Total	4,203	2,806	1,687	2,240	2,577	252,700	252,700	252,700	3,200
	Expense & Transfers Out Total	-	-	-	-	-	-	-	-	-
FUND 50	Net (Use of) Addition to Reserves	4,203	2,806	1,687	2,240	2,577	252,700	252,700	252,700	3,200

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Fund 70 Habitat Remediation										
Acct #	Description									
7505	Habitat Remediation Contracts	-	-	-	(5,576)	(7,692)	(7,500)	(7,500)	(1,000)	(1,000)
5100	Transfers In	-	-	200,000	-	-	-	-	-	-
5200	Transfers Out	-	-	-	-	-	-	-	-	-
	Revenue & Transfers In Total	-	-	200,000	-	-	-	-	-	-
	Expense & Transfers Out Total	-	-	-	(5,576)	(7,692)	(7,500)	(7,500)	(1,000)	(1,000)
FUND 70	Net (Use of) Addition to Reserves	-	-	200,000	(5,576)	(7,692)	(7,500)	(7,500)	(1,000)	(1,000)
Fund 75 Environmental										
Acct #	Description									
7525	CEQA Permit Fees	-	(4,393)	(7,919)	30,000	30,000	(25,000)	(25,000)	(30,000)	-
7526	NPDES Assessment	-	(12,482)	(27,809)	-	-	-	-	-	-
5100	Transfers In	-	20,000	40,000	-	-	20,000	20,000	30,000	-
5200	Transfers Out	-	-	-	-	-	-	-	-	-
	Revenue & Transfers In Total	-	20,000	40,000	-	-	20,000	20,000	30,000	-
	Expense & Transfers Out Total	-	(16,875)	(35,728)	30,000	30,000	(25,000)	(25,000)	(30,000)	-
FUND 75	Net (Use of) Addition to Reserves	-	3,125	4,273	30,000	30,000	(5,000)	(5,000)	-	-
Fund 90 Retiree Medical										
Acct #	Description									
4150	Retiree Medical	59,758	55,922	197,918	53,997	25,914	40,000	40,000	30,000	30,000
4151	PARS Trust Reimbursement	-	-	-	(95,610)	137,819	-	-	105,500	128,000
7350	Medicare Premium Reimbursement	(14,208)	(15,704)	(16,545)	(18,176)	(20,146)	(22,000)	(22,000)	(21,000)	(22,000)
7352	Retiree Medical Allowance	(2,103)	(5,601)	(6,517)	(8,844)	(14,561)	(17,500)	(17,500)	(24,500)	(36,000)
7355	Health Insurance Premium	(138,856)	(135,263)	(121,249)	(101,615)	(88,602)	(100,000)	(100,000)	(90,000)	(100,000)
7360	GASB 45	(132,000)	(182,000)	-	-	-	-	-	-	-
5100	Transfers In	232,000	357,000	-	-	-	-	-	-	-
5200	Transfers Out	-	-	-	-	-	-	-	-	-
	Revenue & Transfers In Total	291,758	412,922	197,918	(41,613)	163,733	40,000	40,000	135,500	158,000
	Expense & Transfers Out Total	(287,168)	(338,569)	(144,310)	(128,635)	(123,309)	(139,500)	(139,500)	(135,500)	(158,000)
FUND 90	Net (Use of) Addition to Reserves	4,591	74,353	53,608	(170,248)	40,424	(99,500)	(99,500)	-	-

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<i>Fund 95 Retirement Cont.</i>										
Acct #	Description									
4200	Interest	7,388	512	704	432	880	800	800	2,500	2,500
7001	O.C. Retirement System	-	(2,543,430)	(500,000)	(500,000)	-	(3,000,000)	(3,000,000)	(314,474)	-
5100	Transfers In	500,000	580,100	550,000	500,000	1,000,000	2,000,000	2,000,000	-	-
5200	Transfers Out	-	-	-	-	-	-	-	-	-
	Revenue & Transfers In Total	507,388	580,612	550,704	500,432	1,000,880	2,000,800	2,000,800	2,500	2,500
	Expense & Transfers Out Total	-	(2,543,430)	(500,000)	(500,000)	-	(3,000,000)	(3,000,000)	(314,474)	-
FUND 95	Net (Use of) Addition to Reserves	507,388	(1,962,818)	50,704	432	1,000,880	(999,200)	(999,200)	(311,974)	2,500
OTHER FUNDS TOTAL										
	Revenues	812,627	1,019,759	1,009,992	1,172,405	1,318,629	2,412,200	2,412,200	520,000	618,400
	Expenditures	(905,168)	(3,333,529)	(832,751)	(987,611)	(278,099)	(3,352,000)	(3,352,000)	(677,974)	(507,000)
	Net (Use of) Addition to Reserves	(92,541)	(2,313,770)	177,241	184,794	1,040,529	(939,800)	(939,800)	(157,974)	111,400

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FUND 60 FACILITIES IMPROVEMENT										
Acct #	Description									
4100	Rental Income	144,199	312,520	323,448	323,448	329,426	310,000	310,000	320,000	290,000
4200	Interest	2,576	1,061	1,710	1,710	2,542	2,500	2,500	3,000	3,500
6002	Extra Help / Seasonal	(16)	-	-	-	-	-	-	-	-
6209	Unemployment Insurance	(31)	-	-	-	-	-	-	-	-
6210	Medicare & FICA	(7)	-	-	-	-	-	-	-	-
7001	Supplies / Division Expense	(14,639)	-	-	-	-	-	-	-	-
7500	Property Management Services	(10,000)	(56,919)	(1,764)	(1,764)	(8,148)	(5,000)	(5,000)	(10,000)	(5,000)
7501	Landscape Contract	(3,377)	(19,187)	(19,666)	(19,666)	(30,675)	(20,000)	(20,000)	(20,600)	(35,000)
7504	A/C & Heating	(3,314)	(7,476)	(2,666)	(2,666)	(5,511)	(5,500)	(5,500)	(5,500)	(5,500)
7505	Landscape & Lot Maintenance	(1,125)	(2,150)	(2,350)	(2,350)	(2,248)	(2,400)	(2,400)	(2,300)	(2,500)
7508	Refuse Disposal	(3,209)	(7,888)	(7,768)	(7,768)	(8,451)	(8,500)	(8,500)	(8,500)	(8,500)
7510	HBP Utilities	(2,568)	(5,966)	(3,644)	(3,644)	(2,910)	(4,000)	(4,000)	(4,000)	(4,000)
7520	Facility Improvement	(126)	-	-	(14,713)	-	-	-	-	-
7525	Building Remodel	-	-	14,713	-	-	(3,500)	(3,500)	(7,200)	(5,000)
7550	Tenant Improvements	-	(3,000)	-	-	(6,305)	(1,000)	(1,000)	(1,000)	(1,000)
7560	Bad Debt / Write Off	-	-	-	-	-	-	-	-	-
7700	Property Acquisition	(3,823,287)	-	-	-	-	-	-	-	-
7703	Property Taxes	-	-	(14,239)	(5,446)	(5,501)	(5,600)	(5,600)	(5,600)	(5,600)
8100	Equip & Improvements - District	-	-	(60,196)	(60,196)	(11,289)	(22,500)	(22,500)	(195,000)	(365,000)
8100	Equipment - HBP	-	(30,732)	-	(14,239)	(109,741)	(180,000)	(180,000)	(12,000)	(5,000)
	Total Revenues	146,774	313,581	325,158	325,158	331,967	312,500	312,500	323,000	293,500
	Personnel	(54)	-	-	-	-	-	-	-	-
	Maintenance & Operations	(3,861,699)	(102,587)	(37,385)	(58,018)	(69,750)	(55,500)	(55,500)	(64,700)	(72,100)
	Capital Outlay	-	(30,732)	(60,196)	(74,435)	(121,029)	(202,500)	(202,500)	(207,000)	(370,000)
	Total Expenditures	(3,861,753)	(133,319)	(97,581)	(132,453)	(190,779)	(258,000)	(258,000)	(271,700)	(442,100)
	Transfers In	605,119	300,000	-	-	-	-	-	-	-
	Transfers Out	-	(80,100)	-	-	-	-	-	-	-
FUND 60	Net (Use of) Addition to Reserves	(3,109,860)	400,163	227,577	192,705	141,188	54,500	54,500	51,300	(148,600)
GRAND TOTAL ALL FUNDS										
	Revenue & Transfers In Total	12,447,554	12,055,999	12,749,915	12,720,773	13,148,122	14,744,200	15,172,046	13,307,346	14,155,450
	Expense & Transfers Out Total	(15,106,509)	(13,291,441)	(10,698,506)	(11,359,576)	(11,750,997)	(16,722,080)	(17,276,830)	(12,876,112)	(14,305,010)
	Net (Use of) Addition to Reserves	(2,658,956)	(1,235,442)	2,051,409	1,361,198	1,397,125	(1,977,880)	(2,104,784)	431,234	(149,560)

Revenues

Fund No.	Fund	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Operating Fund						
10.4100	Property Tax	\$ 4,679,375	\$ 4,968,327	\$ 5,090,000	\$ 5,125,000	\$ 5,350,000
10.4105	1996 Benefit Assessment	1,530,353	1,526,885	1,540,000	1,540,000	1,550,000
10.4106	2004 Benefit Assessment	4,122,414	4,134,186	4,900,000	5,000,000	5,602,000
10.4200	Interest	16,363	17,043	11,500	11,500	18,250
10.4300	Miscellaneous	1,676	91,533	10,000	10,000	10,000
10.4305	Pass Thru Money	298,450	365,460	120,000	325,000	225,000
10.4310	Rent for Cell Sites	36,151	38,580	42,000	56,000	26,300
10.4315	VCJPA Pooled Services	35,696	88,388	50,000	137,846	50,000
10.45XX	Charges for Services	119,331	90,025	76,000	62,000	64,000
		\$ 10,839,809	\$ 11,320,428	\$ 11,839,500	\$ 12,267,346	\$ 12,895,550

Fund No.	Fund	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Vehicle Replacement						
20.4200	Interest	\$ 1,121	\$ 1,886	\$ 1,200	\$ 2,000	\$ 2,200
20.4400	Sale of Vehicles	13,209	17,325	10,500	10,000	-
		\$ 14,330	\$ 19,211	\$ 11,700	\$ 12,000	\$ 2,200

Fund No.	Fund	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Liability Reserve						
30.4200	Interest	\$ 1,152	\$ 1,198	\$ 1,100	\$ 1,200	\$ 1,300

Fund No.	Fund	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Equipment Replacement						
40.4200	Interest	\$ 864	\$ 1,030	\$ 900	\$ 1,100	\$ 1,200

Fund No.	Fund	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Emergency Vector Control						
50.4200	Interest	\$ 2,240	\$ 2,577	\$ 2,700	\$ 2,700	\$ 3,200

Fund No.	Fund	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Facilities Improvement						
60.4100	Property Leases	\$ 323,448	\$ 329,426	\$ 310,000	\$ 320,000	\$ 290,000
60.4200	Interest	1,710	2,542	2,500	3,000	3,500
		\$ 325,158	\$ 331,967	\$ 312,500	\$ 323,000	\$ 293,500

Fund No.	Fund	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Retiree Medical Insurance						
90.4150	Retiree Medical Insurance	\$ 53,997	\$ 25,914	\$ 40,000	\$ 30,000	\$ 30,000
90.4151	PARS Trust Reimbursement	(149,607)	111,905	-	105,500	128,000
		\$ (95,610)	\$ 137,819	\$ 40,000	\$ 135,500	\$ 158,000

Fund No.	Fund	FY 2013-14 Actual	FY 2014-15 Actual	FY 2015-16 Budget	FY 2015-16 Estimate	FY 2016-17 Budget
Retirement Contingency						
95.4200	Interest	\$ 432	\$ 2,103	\$ 800	\$ 2,500	\$ 2,500

Department: Executive

Departmental Programs

Trustees
 District Manager
 Legal Services
 Non-Departmental

Department Overview

The Orange County Mosquito and Vector Control District is a special district organized in 1947. The District is governed by a 35 member Board of Trustees representing the 34 cities of Orange County and the County at Large. The Board of Trustees is the legislative body of the District and is responsible for the policies of the District and general oversight of the District's operations and performance. The Board of Trustees has seven standing committees: Executive; Policy and Personnel; Budget and Finance; Building, Property and Equipment; Operations; Public Relations; and Nuisance Abatement.

The District Manager is appointed by the Board of Trustees and serves at its pleasure. The District Manager is the Chief Executive Officer of the District. The District Manager appoints all Department Heads and is responsible for overseeing the daily operations of the District. The District Manager is assisted by an Executive Assistant/Clerk of the Board. The Executive Assistant/Clerk of the Board is responsible for the preparation of the agenda for the Trustee Board meetings and the maintaining of all official District documents and records. In addition, the Executive Assistant/Clerk of the Board provides general clerical support to the Board and District Manager.

The District Counsel advises the Board of Trustees on all matters of law in the conduct of District affairs. District Counsel prepares resolutions and contracts for consideration by the Board of Trustees. In addition, District Counsel reviews all legal documents and represents the District in matters involving litigation.

Budget Summary

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget	Percent
Personnel	\$ 352,022	\$ 317,750	\$ 435,005	\$ 451,705	\$ 310,760	30.5%
Maintenance & Operations	316,548	1,039,105	658,500	875,305	707,500	69.5%
Capital Outlay	45,671	71,632	-	1,100	-	0.0%
Total Expenditures	\$ 714,241	\$ 1,428,487	\$ 1,093,505	\$ 1,328,110	\$ 1,018,260	4 Year Change
Percentage Change		100.0%	53.1%	-7.0%	-23.3%	42.6%

Personnel Summary

Full-time Positions	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
District Manager	1	1	1	1	1
Executive Assistant / Clerk of the Board	1	1	1	1	1
	2	2	2	2	2

Department:	Executive
Program:	Trustees
Program No.:	10.110

Budget Summary								
	2013-14		2014-15		2015-16		2016-17	
	Actual	Actual	Budget	Estimate	Budget	Budget	Percent	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%	
Maintenance & Operations	41,671	43,289	50,250	50,750	50,750	50,750	100.0%	
Capital Outlay	-	-	-	-	-	-	0.0%	
Total Expenditures	\$ 41,671	\$ 43,289	\$ 50,250	\$ 50,750	\$ 50,750	\$ 50,750		

Fund:	Operating
Department:	Executive
Program:	Trustees
Program No.:	10.110

Account Number	Expenditure Classification	2013-14 Actual		2014-15 Actual		2015-16 Budget		2016-17 Budget	
<i>Maintenance & Operations</i>									
10.110.7001	Supplies/Division Expense	\$ 3,606	\$ 3,454	\$ 2,500	\$ 3,000	\$ 3,000	\$ 3,000	\$ 3,000	
10.110.7902	Trustee-in-Lieu	35,500	36,800	42,000	42,000	42,000	42,000	42,000	
10.110.7906	Training	450	-	750	750	750	750	750	
10.110.7907	Conferences & Meetings	2,114	3,035	5,000	5,000	5,000	5,000	5,000	
		\$ 41,671	\$ 43,289	\$ 50,250	\$ 50,750	\$ 50,750	\$ 50,750	\$ 50,750	
Total Trustees		\$ 41,671	\$ 43,289	\$ 50,250	\$ 50,750	\$ 50,750	\$ 50,750	\$ 50,750	

Department:	Executive
Program:	District Manager
Program No.:	10.120

Budget Summary						
	2013-14	2014-15	2015-16	2015-16	2016-17	
	Actual	Actual	Budget	Estimate	Budget	Percent
Personnel	\$ 352,022	\$ 317,750	\$ 435,005	\$ 451,705	\$ 310,760	91.8%
Maintenance & Operations	26,748	15,771	25,900	25,900	27,900	8.2%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 378,770	\$ 333,522	\$ 460,905	\$ 477,605	\$ 338,660	

Personnel Summary					
	2013-14	2014-15	2015-16	2015-16	2016-17
Full-time Positions	Actual	Actual	Budget	Estimate	Budget
District Manager	1	1	1	1	1
Executive Assistant / Clerk of the Board	1	1	1	1	1
	2	2	2	2	2

Fund:	Operating
Department:	Executive
Program:	District Manager
Program No.:	10.120

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Personnel</i>						
10.120.6001	Salaries - Regular	\$ 226,011	\$ 237,125	\$ 236,500	\$ 250,000	\$ 245,000
10.120.6002	Extra Help/Seasonal	-	-	-	-	-
10.120.6101	Comp Time Payout	5,605	2,073	34,000	34,000	-
10.120.6102	Vacation Payout	10,876	5,500	34,000	34,000	4,680
10.120.6103	Sick Leave Payout	30,665	2,695	61,500	61,500	2,600
10.120.6209	Unemployment Insurance	868	868	1,305	1,305	1,310
10.120.6210	Medicare & FICA	3,658	3,870	5,100	5,100	3,900
10.120.6212	Retirement	34,947	25,957	22,360	23,360	20,500
10.120.6220	Health Insurance	13,036	16,413	18,000	19,200	18,000
10.120.6230	Dental Insurance	552	836	-	-	-
10.120.6240	Life Insurance	409	485	505	505	560
10.120.6245	LTD Insurance	1,796	2,089	2,025	2,025	2,050
10.120.6250	Vision Insurance	114	139	-	-	-
10.120.6260	Accidental Death & Dismemberment	47	59	70	70	80
10.120.6275	Deferred Compensation	8,660	8,840	8,840	8,840	7,280
10.120.6280	Cafeteria Plan	3,485	-	-	-	-
10.120.6290	Auto Allowance	11,292	10,800	10,800	11,800	4,800
		\$ 352,022	\$ 317,750	\$ 435,005	\$ 451,705	\$ 310,760

Department:	Executive
Program:	District Manager
Program No.:	10.120

Fund:	Operating
Department:	Executive
Program:	District Manager
Program No.:	10.120

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.120.7001	Supplies/Division Expense	\$ 709	\$ 731	\$ 600	\$ 600	\$ 600
10.120.7003	Minor Office Equipment	-	866	500	500	500
10.120.7006	Postage	1,274	555	2,500	2,500	2,500
10.120.7019	Publications	172	-	1,000	1,000	1,000
10.120.7022	Public Relations	5,340	1,440	1,000	1,000	1,000
10.120.7110	Cellular Service	520	542	800	800	800
10.120.7901	Employee Appreciation	7,726	5,232	8,000	8,000	10,000
10.120.7906	Training	1,317	13	1,500	1,500	1,500
10.120.7907	Conferences & Meetings	9,689	6,391	10,000	10,000	10,000
		\$ 26,748	\$ 15,771	\$ 25,900	\$ 25,900	\$ 27,900
<i>Capital Outlay</i>						
10.120.8100	Equipment	\$ -	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -	\$ -
Total District Manager		\$ 378,770	\$ 333,522	\$ 460,905	\$ 477,605	\$ 338,660

Department:	Executive
Program:	Legal Services
Program No.:	10.130

Budget Summary						
	2013-14	2014-15	2015-16	2015-16	2016-17	
	Actual	Actual	Budget	Estimate	Budget	Percent
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	96,773	137,889	110,000	195,000	195,000	100.0%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 96,773	\$ 137,889	\$ 110,000	\$ 195,000	\$ 195,000	

Fund:	Operating
Department:	Executive
Program:	Legal Services
Program No.:	10.130

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.130.7507	District Counsel	\$ 74,031	\$ 63,733	\$ 75,000	\$ 100,000	\$ 100,000
10.130.7508	Labor Counsel	7,677	50,839	20,000	60,000	65,000
10.130.7514	Professional Services	15,065	23,317	15,000	35,000	30,000
		\$ 96,773	\$ 137,889	\$ 110,000	\$ 195,000	\$ 195,000
Total Legal Services		\$ 96,773	\$ 137,889	\$ 110,000	\$ 195,000	\$ 195,000

Department:	Executive
Program:	Non-Departmental
Program No.:	10.140

Budget Summary						
	2013-14	2014-15	2015-16	2015-16	2016-17	
	Actual	Actual	Budget	Estimate	Budget	Percent
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	151,356	842,155	472,350	603,655	433,850	100.0%
Capital Outlay	45,671	71,632	-	1,100	-	0.0%
Total Expenditures	\$ 197,027	\$ 913,787	\$ 472,350	\$ 604,755	\$ 433,850	

Fund:	Operating
Department:	Executive
Program:	Non-Departmental
Program No.:	10.140

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Maintenance & Operations						
10.140.7001	Supplies/Division Expense	\$ 8,267	\$ 6,236	\$ 6,800	\$ 7,800	\$ 6,800
10.140.7005	Household Expense	8,860	9,243	10,000	10,000	10,000
10.140.7006	Postage	349	191	750	750	750
10.140.7026	Disaster Preparedness	1,544	140	2,800	5,500	17,800
10.140.7120	Telephone	31,952	37,577	37,000	42,600	45,000
10.140.7210	Electricity	56,035	54,753	58,500	63,500	65,000
10.140.7220	Natural Gas	2,449	2,474	5,000	5,000	5,500
10.140.7230	Water	4,021	4,481	4,000	4,000	5,000
10.140.7325	Settlement/Claims Paid	-	100,000	-	-	-
10.140.7403	Lease & Rental of Equipment	9,550	9,213	10,000	10,000	10,500
10.140.7406	Security Alarm Expense	1,105	1,015	1,300	1,300	1,300
10.140.7410	Refuse Disposal	6,091	5,704	6,200	6,200	6,200
10.140.7514	Professional Services	-	65,962	-	42,500	15,000
10.140.7518	Board Room Refurbishment	-	-	-	-	-
10.140.7520	Records Retention & Disposal	-	-	20,000	20,000	35,000
10.140.7522	District Mgr Discretionary M & O	-	-	35,000	5,187	35,000
10.140.7530	Exhibit Development	-	525,000	250,000	354,318	150,000
10.140.7903	Memberships	21,133	20,166	25,000	25,000	25,000
		\$ 151,356	\$ 842,155	\$ 472,350	\$ 603,655	\$ 433,850
Capital Outlay						
10.140.8100	Equipment	\$ 45,671	\$ 71,632	\$ -	\$ 1,100	\$ -
		\$ 45,671	\$ 71,632	\$ -	\$ 1,100	\$ -
Total Non-Departmental		\$ 197,027	\$ 913,787	\$ 472,350	\$ 604,755	\$ 433,850

Department: Administrative Services

Departmental Programs

Administrative Services
Insurance

Department Overview

The Administrative Services Department provides various support functions for the District. Administrative Services is responsible for Finance and Budget, Human Resources, Risk Management (Insurance) and Payroll. Financial responsibilities include developing and monitoring the annual budget; preparing monthly financial statements, accounts payables and receivables; administering petty cash; deferred compensation programs; managing fixed assets inventories; and ensuring compliance with government accounting requirements and standards.

Human Resources coordinates the recruitment and hiring of District staff; administers employee benefits; coordinates employee relations and unemployment issues; maintains employee files; processes District vehicle incident claims; and administers the District's Personnel and Salary Resolution.

Insurance activities involve processing, resolving, and settling claims against the District, as well as claims the District has against others. The District is a member of a self-insurance pool (Vector Control Joint Powers Agency) made up of approximately 40 other California vector control districts. This organization helps administer and manage employment, workers compensation, liability, collision, property, and other claims against the District.

Budget Summary

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget	Percent
Personnel	\$ 399,319	\$ 415,373	\$ 502,174	\$ 508,174	\$ 517,740	40.5%
Maintenance & Operations	584,903	629,444	684,250	700,603	750,600	58.7%
Capital Outlay	-	9,360	10,000	10,000	10,000	0.8%
Total Expenditures	\$ 984,222	\$ 1,054,178	\$ 1,196,424	\$ 1,218,777	\$ 1,278,340	4 Year Change
Percentage Change		7.1%	13.5%	15.6%	4.9%	29.9%

Personnel Summary

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Full-time Positions					
Director of Administrative Services	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1
Accounting Specialist	1	1	1	1	1
Administrative Assistant	0	0	1	1	1
Human Resources Specialist	1	1	0	0	0
Human Resources Analyst	0	0	1	1	1
	<u>4</u>	<u>4</u>	<u>5</u>	<u>5</u>	<u>5</u>

Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Budget Summary						
	2013-14	2014-15	2015-16	2015-16	2016-17	Percent
	Actual	Actual	Budget	Estimate	Budget	
Personnel	\$ 399,319	\$ 415,373	\$ 502,174	\$ 508,174	\$ 517,740	66.2%
Maintenance & Operations	178,994	195,110	222,900	247,791	254,250	32.5%
Capital Outlay	-	9,360	10,000	10,000	10,000	1.3%
Total Expenditures	\$ 578,313	\$ 619,843	\$ 735,074	\$ 765,965	\$ 781,990	

Personnel Summary					
	2013-14	2014-15	2015-16	2015-16	2016-17
Full-time Positions	Actual	Actual	Budget	Estimate	Budget
Director of Administrative Services	1	1	1	1	1
Accounting Supervisor	1	1	1	1	1
Accounting Specialist	1	1	1	1	1
Administrative Assistant	0	0	1	1	1
Human Resources Specialist	1	1	0	0	0
Human Resources Analyst	0	0	1	1	1
	4	4	5	5	5

Fund:	Operating
Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Personnel</i>						
10.210.6001	Salaries - Regular	\$ 288,188	\$ 313,958	\$ 378,900	\$ 378,900	\$ 385,000
10.210.6002	Extra Help/Seasonal	-	-	5,000	5,000	5,000
10.210.6004	Bilingual Pay	624	624	624	624	630
10.210.6007	Carpool Incentive Pay	120	160	120	120	260
10.210.6101	Comp Time Payout	8,630	4,196	6,000	6,000	6,000
10.210.6102	Vacation Payout	3,079	4,489	3,000	3,000	4,500
10.210.6103	Sick Leave Payout	704	-	-	-	-
10.210.6209	Unemployment Insurance	1,762	1,736	2,170	2,170	2,200
10.210.6210	Medicare and FICA	4,749	4,807	6,000	6,000	6,050
10.210.6212	Retirement	41,865	31,731	30,340	30,340	32,500
10.210.6220	Health Insurance	25,907	32,623	41,500	47,500	47,500
10.210.6230	Dental Insurance	647	967	-	-	-
10.210.6240	Life Insurance	813	878	1,150	1,150	1,150
10.210.6245	LTD Insurance	2,791	3,009	3,800	3,800	3,800
10.210.6250	Vision Insurance	538	367	-	-	-
10.210.6260	Accidental Death & Dismemberment	90	108	150	150	150
10.210.6275	Deferred Compensation	11,880	10,920	18,620	18,620	18,200
10.210.6280	Cafeteria Plan	2,131	-	-	-	-
10.210.6290	Auto Allowance	4,800	4,800	4,800	4,800	4,800
		\$ 399,319	\$ 415,373	\$ 502,174	\$ 508,174	\$ 517,740

Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Fund:	Operating
Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
	<i>Maintenance & Operations</i>					
10.210.7001	Supplies/Division Expense	\$ 3,895	\$ 3,028	\$ 4,000	\$ 4,000	\$ 4,000
10.210.7003	Minor Office Equipment	-	88	1,000	4,500	1,000
10.210.7006	Postage	949	971	1,100	1,100	1,100
10.210.7007	Printing Costs	-	1,370	1,600	1,600	1,600
10.210.7018	Employee Physicals & First Aid	12,426	13,440	12,500	21,000	22,500
10.210.7020	HR Recruitment Expense	9,981	8,304	11,500	16,500	15,000
10.210.7021	Auto Incident Administration	32	10	100	100	100
10.210.7022	Public Relations	217	417	200	200	200
10.210.7110	Cellular Service	138	144	150	150	150
10.210.7504	Auditing Contract	12,525	11,725	12,000	13,681	13,600
10.210.7511	Software Maintenance	14,476	15,251	16,500	15,960	30,000
10.210.7514	Professional Services	34,265	51,247	60,000	72,000	60,000
10.210.7701	Administrative Fees	8,442	8,669	8,750	8,750	9,500
10.210.7702	Assessment Expense	29,099	27,446	32,500	27,750	30,000
10.210.7703	Taxes & Assessments	6,436	5,986	9,000	9,000	9,000
10.210.7704	Tax Collections Charge	40,585	36,705	42,500	40,000	42,500
10.210.7903	Memberships	1,079	964	2,500	2,500	2,500
10.210.7905	Mileage Reimbursement	30	-	-	-	-
10.210.7906	Training	1,303	783	1,500	1,000	1,500
10.210.7907	Conferences & Meetings	3,117	8,563	5,500	8,000	10,000
		\$ 178,994	\$ 195,110	\$ 222,900	\$ 247,791	\$ 254,250
	<i>Capital Outlay</i>					
10.210.8100	Equipment	\$ -	\$ 9,360	\$ 10,000	\$ 10,000	\$ 10,000
		\$ -	\$ 9,360	\$ 10,000	\$ 10,000	\$ 10,000
Total Administrative Services		\$ 578,313	\$ 619,843	\$ 735,074	\$ 765,965	\$ 781,990

Department:	Administrative Services
Program:	Insurance
Program No.:	10.220

Budget Summary	2013-14	2014-15	2015-16	2015-16	2016-17	Percent
	Actual	Actual	Budget	Estimate	Budget	
Personnel	\$ -	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	405,909	434,335	461,350	452,812	496,350	100.0%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 405,909	\$ 434,335	\$ 461,350	\$ 452,812	\$ 496,350	

Fund:	Operating
Department:	Administrative Services
Program:	Insurance
Program No.:	10.220

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.220.7310	Workers Compensation	\$ 221,061	\$ 278,084	\$ 285,000	\$ 292,515	\$ 325,000
10.220.7320	General Liability	126,438	107,771	115,000	109,796	115,000
10.220.7330	Property Insurance & Admin Costs	32,256	27,530	35,000	26,273	30,000
10.220.7340	Earthquake Insurance	26,154	20,950	25,000	23,014	25,000
10.220.7360	Group Fidelity Premium	-	-	1,350	1,214	1,350
Total Insurance		\$ 405,909	\$ 434,335	\$ 461,350	\$ 452,812	\$ 496,350

Department: Scientific Technical Services

Departmental Programs

Scientific Technical Services

Department Overview

The Department of Scientific Technical Services conducts routine surveillance for several mosquito-borne diseases (West Nile virus, St. Louis encephalitis, and Western Equine encephalomyelitis), rodent-borne diseases (hantavirus and bubonic plague), tick-borne diseases (Lyme Borreliosis and Rocky Mountain spotted fever), and small mammal-reservoired diseases (murine and flea-borne typhus) throughout Orange County. The Department's environmental biologists develop vector minimization guidelines for other governmental regulatory agencies, make assessments of potential vector-producing sites as the result of residential development projects, monitor Best Management Practice (BMP) wetland usage, and oversees mosquito fish production and distribution. Additionally, Scientific Technical Services personnel proactively investigate re-emerging and emerging public health threats, such as Chagas' disease, Pacific Coast Tick Fever, and the introduction of new pests (brown widow spider, bark scorpion, and invasive Aedes mosquito species). Staff members also provide technical assistance to the Operations Department, specimen identification services, and advice for the public on pests and vector-borne diseases.

Budget Summary

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget	Percent
Personnel	\$ 1,055,451	\$ 1,110,908	\$ 1,234,235	\$ 1,248,035	\$ 1,265,750	81.8%
Maintenance & Operations	177,624	173,169	178,540	221,540	230,790	14.9%
Capital Outlay	2,481	-	20,000	19,303	51,000	3.3%
Total Expenditures	\$ 1,235,556	\$ 1,284,077	\$ 1,432,775	\$ 1,488,878	\$ 1,547,540	4 Year Change
Percentage Change		3.9%	11.6%	15.9%	3.9%	25.3%

Personnel Summary

Full-time Positions	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Director of Scientific Technical Services	1	1	1	1	1
Assistant Biologist	1	1	1	1	1
Biologist	1	1	1	1	1
Assistant Vector Ecologist	1	1	1	1	1
Vector Ecologist	2	2	2	2	2
Microbiologist	1	1	1	1	1
Laboratory Specialist	1	1	1	1	1
	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>	<u>8</u>

Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Budget Summary	2013-14	2014-15	2015-16	2015-16	2016-17	Percent
	Actual	Actual	Budget	Estimate	Budget	
Personnel	\$ 1,055,451	\$ 1,110,908	\$ 1,234,235	\$ 1,248,035	\$ 1,265,750	81.8%
Maintenance & Operations	177,624	173,169	178,540	221,540	230,790	14.9%
Capital Outlay	2,481	-	20,000	19,303	51,000	3.3%
Total Expenditures	\$ 1,235,556	\$ 1,284,077	\$ 1,432,775	\$ 1,488,878	\$ 1,547,540	

Personnel Summary	2013-14	2014-15	2015-16	2015-16	2016-17
	Actual	Actual	Estimate	Estimate	Budget
Full-time Positions					
Director of Scientific Technical Services	1	1	1	1	1
Assistant Biologist	1	1	1	1	1
Biologist	1	1	1	1	1
Assistant Vector Ecologist	1	1	1	1	1
Vector Ecologist	2	2	2	2	2
Microbiologist	1	1	1	1	1
Laboratory Specialist	1	1	1	1	1
	8	8	8	8	8

Fund:	Operating
Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Personnel</i>						
10.310.6001	Salaries - Regular	\$ 627,995	\$ 662,780	\$ 686,000	\$ 686,000	\$ 710,000
10.310.6002	Extra Help/Seasonal	176,890	212,705	295,000	295,000	300,000
10.310.6003	Overtime	20	1,643	-	-	-
10.310.6004	Bilingual Pay	624	624	624	624	630
10.310.6007	Carpool Incentive Pay	320	520	120	520	520
10.310.6101	Comp Time Payout	4,760	5,626	8,700	12,500	12,500
10.310.6102	Vacation Payout	9,651	5,690	4,500	4,500	4,500
10.310.6103	Sick Leave Payout	2,393	1,298	2,500	2,500	2,580
10.310.6209	Unemployment Insurance	10,992	10,190	10,010	10,010	11,500
10.310.6210	Medicare & FICA	12,994	15,098	14,700	14,700	15,800
10.310.6212	Retirement	96,702	68,642	69,000	69,000	69,300
10.310.6220	Health Insurance	66,614	88,039	100,680	110,280	96,000
10.310.6230	Dental Insurance	3,160	2,867	-	-	-
10.310.6240	Life Insurance	1,697	2,017	1,881	1,881	1,850
10.310.6245	LTD Insurance	5,986	6,337	6,300	6,300	6,350
10.310.6250	Vision Insurance	558	471	-	-	-
10.310.6260	Accidental Death & Dismemberment	189	241	300	300	300
10.310.6275	Deferred Compensation	23,196	21,320	29,120	29,120	29,120
10.310.6280	Cafeteria Plan	5,911	-	-	-	-
10.310.6290	Auto Allowance	4,800	4,800	4,800	4,800	4,800
		\$ 1,055,451	\$ 1,110,908	\$ 1,234,235	\$ 1,248,035	\$ 1,265,750

Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Fund:	Operating
Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.310.7001	Supplies/Division Expense	\$ 3,567	\$ 3,002	\$ 2,500	\$ 2,500	\$ 2,500
10.310.7003	Minor Office Equipment	494	217	1,000	3,500	1,000
10.310.7004	Uniforms	3,815	3,334	4,000	4,000	6,000
10.310.7006	Postage	2,425	716	1,000	1,000	2,000
10.310.7008	Micro Lab	25,696	33,233	27,000	45,000	40,000
10.310.7009	Field Lab	4,930	11,531	17,500	23,000	30,000
10.310.7010	Environmental Biology	12,314	10,546	20,000	20,000	28,000
10.310.7011	Disease Surveillance	3,848	2,578	3,000	3,500	7,000
10.310.7012	General Lab Supplies	30,207	44,023	30,000	30,000	35,000
10.310.7017	Protective Equipment	5,732	521	1,000	1,000	1,000
10.310.7019	Publications	1,449	1,358	1,500	2,000	1,500
10.310.7110	Cellular Service	611	3,613	6,000	6,000	6,000
10.310.7401	Equipment Repair	7,355	6,242	10,350	10,350	5,500
10.310.7403	Lease & Rental of Equipment	1,915	1,928	2,000	2,000	2,000
10.310.7503	Contract & Applied Research	45,410	28,682	35,000	50,000	35,000
10.310.7516	Permits and Licenses	97	247	400	400	6,000
10.310.7801	Toll Road Transponders	750	540	540	540	540
10.310.7903	Memberships	1,087	1,486	1,750	1,750	1,750
10.310.7906	Training	968	413	-	-	-
10.310.7907	Conferences & Meetings	24,954	18,961	14,000	15,000	20,000
		\$ 177,624	\$ 173,169	\$ 178,540	\$ 221,540	\$ 230,790
<i>Capital Outlay</i>						
10.310.8100	Equipment	\$ 2,481	\$ -	\$ 20,000	\$ 19,303	\$ 51,000
		\$ 2,481	\$ -	\$ 20,000	\$ 19,303	\$ 51,000
Total Technical Services		\$ 1,235,556	\$ 1,284,077	\$ 1,432,775	\$ 1,488,878	\$ 1,547,540

Department: Operations

Departmental Programs

Field Operations
 Vehicle Maintenance
 Building Maintenance

Department Overview

The Operations Department is organized into three divisions:

Field Operations - This division's primary responsibility is to control mosquitos, rats, red imported fire ants, and flies. Inspectors safely, efficiently, and effectively use biorational materials to protect the public from vector-borne disease and discomfort.

Vehicle Maintenance - This Division is responsible for scheduled maintenance, repair, and replacement of District vehicles, and the fabrication of equipment used on District vehicles.

Building Maintenance - This division is responsible for the maintenance and repair of District facilities.

Budget Summary

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget	Percent
Personnel	\$ 4,244,123	\$ 4,510,396	\$ 4,803,145	\$ 5,050,445	\$ 5,951,210	81.5%
Maintenance & Operations	892,796	1,002,262	1,056,700	1,105,198	1,241,900	17.0%
Capital Outlay	207,332	51,577	180,000	235,900	100,000	1.4%
Total Expenditures	\$ 5,344,251	\$ 5,564,235	\$ 6,039,845	\$ 6,391,543	\$ 7,293,110	4 Year Change
Percentage Change		4.1%	8.5%	14.9%	14.1%	36.5%

Personnel Summary

Full-time Positions	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Director of Operations	1	1	1	1	1
IVM Compliance Coordinator	0	0	0	0	1
Urban Water Compliance Planner	0	0	0	0	1
Senior Vector Control Inspector III	1	1	1	1	1
Vector Control Inspector III	6	6	6	6	6
Vector Control Inspector II	22	22	22	22	24
GIS Coordinator	0	0	1	1	1
Operations Clerk	1	1	0	0	0
Operations Specialist	0	0	1	1	1
Operations Support Technician	1	1	1	1	1
Vehicle Maintenance Coordinator	1	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1	1
Maintenance Worker	1	1	1	1	1
	35	35	36	36	40

Department:	Operations
Program:	Field Operations
Program No.:	10.410

Budget Summary	2013-14	2014-15	2015-16	2015-16	2016-17	
	Actual	Actual	Budget	Estimate	Budget	Percent
Personnel	\$ 3,911,614	\$ 4,164,208	\$ 4,391,900	\$ 4,626,600	\$ 5,516,830	85.9%
Maintenance & Operations	626,969	726,766	727,050	770,548	907,250	14.1%
Capital Outlay	17,907	-	30,000	45,900	-	0.0%
Total Expenditures	\$ 4,556,490	\$ 4,890,974	\$ 5,148,950	\$ 5,443,048	\$ 6,424,080	

Personnel Summary	2013-14	2014-15	2015-16	2015-16	2016-17
Full-time Positions	Actual	Actual	Budget	Estimate	Budget
Director of Operations	1	1	1	1	1
IVM Compliance Coordinator	0	0	0	0	1
Urban Water Compliance Planner	0	0	0	0	1
Senior Vector Control Inspector III	1	1	1	1	1
Vector Control Inspector III	6	6	6	6	6
Vector Control Inspector II	22	22	22	22	24
GIS Coordinator	0	0	1	1	1
Operations Clerk	1	1	0	0	0
Operations Specialist	0	0	1	1	1
	31	31	32	32	36

Fund:	Operating
Department:	Operations
Program:	Field Operations
Program No.:	10.410

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
	Personnel					
10.410.6001	Salaries - Regular	\$ 2,321,548	\$ 2,419,769	\$ 2,525,000	\$ 2,598,000	\$ 2,859,050
10.410.6002	Extra Help/Seasonal	604,864	690,803	840,000	865,000	1,296,000
10.410.6003	Overtime	240	9,332	200	1,000	500
10.410.6004	Bilingual Pay	3,220	3,744	3,800	3,800	4,400
10.410.6007	Carpool Incentive Pay	1,500	1,360	1,500	1,500	2,080
10.410.6101	Comp Time Payout	56,721	132,483	65,000	162,500	159,300
10.410.6102	Vacation Payout	29,342	20,844	43,000	43,000	35,000
10.410.6103	Sick Leave Payout	7,456	6,576	7,000	7,000	7,000
10.410.6209	Unemployment Insurance	33,942	37,395	39,800	39,800	48,400
10.410.6210	Medicare & FICA	40,721	46,550	54,100	54,100	64,100
10.410.6212	Retirement	355,794	280,441	235,000	235,000	295,900
10.410.6220	Health Insurance	300,744	369,880	426,500	464,900	569,300
10.410.6230	Dental Insurance	8,335	11,194	-	-	-
10.410.6240	Life Insurance	5,858	5,376	6,900	6,900	7,700
10.410.6245	LTD Insurance	22,284	23,652	24,000	24,000	27,200
10.410.6250	Vision Insurance	2,130	2,947	-	-	-
10.410.6260	Accidental Death & Dismemberment	672	460	900	900	1,100
10.410.6275	Deferred Compensation	86,787	96,600	114,400	114,400	135,000
10.410.6280	Cafeteria Plan	24,655	-	-	-	-
10.410.6290	Auto Allowance	4,800	4,800	4,800	4,800	4,800
		\$ 3,911,614	\$ 4,164,208	\$ 4,391,900	\$ 4,626,600	\$ 5,516,830

Department:	Operations
Program:	Field Operations
Program No.:	10.410

Fund:	Operating
Department:	Operations
Program:	Field Operations
Program No.:	10.410

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.410.7001	Supplies/Division Expense	\$ 18,875	\$ 18,368	\$ 15,000	\$ 15,000	\$ 20,000
10.410.7003	Minor Office Equipment	-	176	6,700	6,700	4,500
10.410.7004	Uniforms	16,434	21,938	24,000	24,000	31,200
10.410.7006	Postage	98	1,019	150	150	150
10.410.7014	Pesticides	437,930	561,689	450,000	490,000	640,000
10.410.7016	Rat Bait Station Supplies	43,711	6,537	60,000	45,000	10,000
10.410.7017	Protective Equipment	21,092	17,902	17,000	25,000	31,000
10.410.7110	Cellular Service	3,357	15,514	30,000	30,000	35,000
10.410.7401	Equipment Repair	-	944	1,000	1,000	1,000
10.410.7505	Contractual Services PCO	21,123	11,900	35,000	35,000	35,000
10.410.7506	Team Building	-	-	1,000	1,000	1,000
10.410.7513	Helicopter Service	-	-	10,000	10,000	10,000
10.410.7515	Aerial Surveillance	22,816	56,028	32,000	32,000	32,000
10.410.7605	Digital Map Products	26,250	-	25,000	25,000	25,000
10.410.7801	Toll Road Transponders	1,998	2,220	2,500	3,000	3,200
10.410.7903	Memberships	26	26	200	200	200
10.410.7904	Tuition Reimbursement	241	233	500	500	500
10.410.7906	Training	616	111	500	1,498	1,000
10.410.7907	Conferences & Meetings	12,403	12,161	16,500	16,500	16,500
10.410.7990	Project Abatement	-	-	-	9,000	10,000
		\$ 626,969	\$ 726,766	\$ 727,050	\$ 770,548	\$ 907,250
<i>Capital Outlay</i>						
10.410.8100	Equipment	\$ 17,907	\$ -	\$ 30,000	\$ 45,900	\$ -
		\$ 17,907	\$ -	\$ 30,000	\$ 45,900	\$ -
Total Field Operations		\$ 4,556,490	\$ 4,890,974	\$ 5,148,950	\$ 5,443,048	\$ 6,424,080

Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Budget Summary						
	2013-14	2014-15	2015-16	2015-16	2016-17	
	Actual	Actual	Budget	Estimate	Budget	Percent
Personnel	\$ 217,382	\$ 227,085	\$ 291,525	\$ 298,925	\$ 305,205	44.3%
Maintenance & Operations	219,018	231,029	281,500	284,500	284,500	41.2%
Capital Outlay	189,425	51,577	150,000	190,000	100,000	14.5%
Total Expenditures	\$ 625,826	\$ 509,691	\$ 723,025	\$ 773,425	\$ 689,705	

Personnel Summary					
	2013-14	2014-15	2015-16	2015-16	2016-17
Full-time Positions	Actual	Actual	Budget	Estimate	Budget
Vehicle Maintenance Coordinator	1	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1	1
Operations Support Technician	1	1	1	1	1
	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>	<u>3</u>

Fund:	Operating
Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Personnel						
10.430.6001	Salaries - Regular	\$ 141,086	\$ 161,797	\$ 208,700	\$ 208,700	\$ 214,000
10.430.6002	Extra Help / Seasonal	16,168	-	-	-	-
10.430.6003	Overtime	102	-	-	-	-
10.430.6006	Personal Tool Allowance	720	780	800	800	800
10.430.6101	Comp Time Payout	5,222	10,741	4,200	8,000	7,500
10.430.6102	Vacation Payout	2,942	1,570	3,200	3,200	2,500
10.430.6209	Unemployment Insurance	1,409	868	1,310	1,310	1,350
10.430.6210	Medicare & FICA	2,506	2,516	3,300	3,300	3,500
10.430.6212	Retirement	20,112	18,080	18,160	18,160	20,000
10.430.6220	Health Insurance	18,093	22,240	38,200	41,800	41,800
10.430.6230	Dental Insurance	197	236	-	-	-
10.430.6240	Life Insurance	390	441	650	650	650
10.430.6245	LTD Insurance	1,500	1,589	2,000	2,000	2,100
10.430.6250	Vision Insurance	143	172	-	-	-
10.430.6260	Accidental Death & Dismemberment	45	54	85	85	85
10.430.6275	Deferred Compensation	5,148	6,000	10,920	10,920	10,920
10.430.6280	Cafeteria Plan	1,600	-	-	-	-
		<u>\$ 217,382</u>	<u>\$ 227,085</u>	<u>\$ 291,525</u>	<u>\$ 298,925</u>	<u>\$ 305,205</u>

Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Fund:	Operating
Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.430.7001	Supplies/Division Expense	\$ 7,972	\$ 17,885	\$ 10,000	\$ 13,000	\$ 13,000
10.430.7004	Uniforms	2,487	968	700	700	700
10.430.7110	Cellular Service	51	113	300	300	300
10.430.7401	Equipment Repair	1,472	3,283	6,500	6,500	6,500
10.430.7802	Fuel	154,902	153,049	200,000	200,000	200,000
10.430.7803	Vehicle Parts	47,806	54,956	58,000	58,000	58,000
10.430.7804	Garage Equipment	3,652	775	5,000	5,000	5,000
10.430.7805	District Vehicle Wash	677	-	1,000	1,000	1,000
		\$ 219,018	\$ 231,029	\$ 281,500	\$ 284,500	\$ 284,500
<i>Capital Outlay</i>						
10.430.8100	Equipment	\$ 189,425	\$ 51,577	\$ 150,000	\$ 190,000	\$ 100,000
		\$ 189,425	\$ 51,577	\$ 150,000	\$ 190,000	\$ 100,000
Total Vehicle Maintenance		\$ 625,826	\$ 509,691	\$ 723,025	\$ 773,425	\$ 689,705

Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Budget Summary						
	2013-14	2014-15	2015-16	2015-16	2016-17	
	Actual	Actual	Budget	Estimate	Budget	Percent
Personnel	\$ 115,126	\$ 119,103	\$ 119,720	\$ 124,920	\$ 129,175	72.0%
Maintenance & Operations	46,809	44,467	48,150	50,150	50,150	28.0%
Capital Outlay	-	-	-	-	-	0.0%
Total Expenditures	\$ 161,935	\$ 163,571	\$ 167,870	\$ 175,070	\$ 179,325	

Personnel Summary					
	2013-14	2014-15	2015-16	2015-16	2016-17
Full-time Positions	Actual	Actual	Budget	Estimate	Budget
Maintenance Worker	1	1	1	1	1

Fund:	Operating
Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Account Number	Expenditure Classification	2013-14	2014-15	2015-16	2015-16	2016-17
		Actual	Actual	Budget	Estimate	Budget
Personnel						
10.440.6001	Salaries - Regular	\$ 68,111	\$ 71,096	\$ 71,000	\$ 71,000	\$ 71,000
10.440.6002	Extra Help/Seasonal	16,722	17,053	16,000	20,000	25,000
10.440.6101	Comp Time Payout	-	-	1,370	1,370	1,400
10.440.6102	Vacation Payout	-	-	1,370	1,370	-
10.440.6103	Sick Leave Payout	779	818	800	800	825
10.440.6209	Unemployment Insurance	897	868	900	900	900
10.440.6210	Medicare & FICA	1,273	1,258	1,400	1,400	1,400
10.440.6212	Retirement	9,760	7,940	6,780	6,780	7,350
10.440.6220	Health Insurance	12,885	15,480	15,480	16,680	16,680
10.440.6230	Dental Insurance	-	-	-	-	-
10.440.6240	Life Insurance	195	221	250	250	250
10.440.6245	LTD Insurance	662	702	700	700	700
10.440.6260	Accidental Death & Dismemberment	23	27	30	30	30
10.440.6275	Deferred Compensation	3,120	3,640	3,640	3,640	3,640
10.440.6280	Cafeteria Plan	700	-	-	-	-
		\$ 115,126	\$ 119,103	\$ 119,720	\$ 124,920	\$ 129,175

Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Fund:	Operating
Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.440.7001	Supplies/Division Expense	\$ 90	\$ 230	\$ 1,000	\$ 1,000	\$ 1,000
10.440.7002	Construction Supplies	1,879	6,077	4,000	4,000	4,000
10.440.7003	Minor Equipment	-	107	200	200	200
10.440.7004	Uniforms	219	301	350	350	350
10.440.7025	Equipment Rental	-	43	500	500	500
10.440.7110	Cellular Service	11	97	100	100	100
10.440.7401	Equipment Repair	-	-	100	100	100
10.440.7402	Facility Repair & Maintenance	7,800	14,433	15,000	15,000	15,000
10.440.7407	A/C & Heating Services	7,514	5,797	6,500	8,500	8,500
10.440.7408	Plumbing Services	21,973	9,433	5,000	5,000	5,000
10.440.7411	Building Security	1,568	2,276	9,000	9,000	9,000
10.440.7501	Landscape Contract	4,800	4,800	5,000	5,000	5,000
10.440.7514	Professional Services	955	874	1,400	1,400	1,400
		\$ 46,809	\$ 44,467	\$ 48,150	\$ 50,150	\$ 50,150
Total Building Maintenance		\$ 161,935	\$ 163,571	\$ 167,870	\$ 175,070	\$ 179,325

Department: Communications

Departmental Programs

Public Outreach
 Information Technology
 Public Service

Department Overview

The Communications Department is organized into three divisions:

Public Outreach - The role of this division is education; staff works to engage the residents of Orange County in the shared responsibility of vector control. The Outreach staff also builds awareness of the District and its responsibilities. Public Outreach staff is responsible for education that is required of all certified staff. This division is also responsible for building and maintaining strong education of not only the public, but District staff as well. Maintains continuing relationships with elected officials at all levels of government.

Information Technology - This Division is responsible for incorporating the effective use of current technology. The division is also responsible for training staff to use this technology to provide the highest level of service to the public.

Public Service - This division is often the first, and sometimes the only, contact the public has with the Orange County Mosquito and Vector Control District.

Budget Summary

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget	Percent
Personnel	\$ 459,703	\$ 465,351	\$ 668,221	\$ 703,321	\$ 808,250	45.7%
Maintenance & Operations	233,192	300,276	287,210	372,709	636,210	36.1%
Capital Outlay	90,301	55,552	39,100	58,100	324,200	18.3%
Total Expenditures	\$ 783,196	\$ 821,180	\$ 994,531	\$ 1,134,130	\$ 1,768,660	4 Year Change
Percentage Change		4.8%	21.1%	38.1%	55.9%	125.8%

Personnel Summary

	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
Full-time Positions					
Director of Communications	1	1	1	1	1
Education Coordinator	0	0	0	0	1
Public Affairs Coordinator	1	1	1	1	1
Information Technology Analyst	0	0	1	1	1
Information Technology Coordinator	1	1	1	1	1
Communications Specialist	1	1	1	1	1
Customer Service Representative I	1	1	1	1	1
Customer Service Representative II	1	1	1	1	1
	6	6	7	7	8

Department:	Communications
Program:	Public Information
Program No.:	10.510

Budget Summary							
	2013-14		2014-15		2015-16		
	Actual	Actual	Budget	Estimate	Budget	Percent	
Personnel	\$ 149,763	\$ 225,883	\$ 320,672	\$ 340,972	\$ 435,210	50.5%	
Maintenance & Operations	83,760	88,652	74,400	159,899	299,900	34.8%	
Capital Outlay	16,925	2,456	-	16,500	127,000	14.7%	
Total Expenditures	\$ 250,448	\$ 316,992	\$ 395,072	\$ 517,371	\$ 862,110		

Personnel Summary						
	2013-14		2014-15		2016-17	
Full-time Positions	Actual	Actual	Budget	Estimate	Budget	
Director of Communications	1	1	1	1	1	
Communications Specialist	1	1	1	1	1	
Education Coordinator	0	0	0	0	1	
Public Affairs Coordinator	1	1	1	1	1	
	3	3	3	3	4	

Fund:	Operating
Department:	Communications
Program:	Public Information
Program No.:	10.510

Account Number	Expenditure Classification	2013-14		2014-15		2015-16		2015-16		2016-17
		Actual	Actual	Budget	Estimate	Budget	Estimate	Budget	Budget	
	<i>Personnel</i>									
10.510.6001	Salaries - Regular	\$ 102,400	\$ 173,465	\$ 243,500	\$ 243,500	\$ 315,000				
10.510.6002	Extra Help/Seasonal	9,808	-	-	12,000	25,000				
10.510.6005	Art Design Pay	1,200	-	-	-	-				
10.510.6101	Comp Time Payout	-	6,031	1,300	6,000	6,500				
10.510.6103	Sick Leave Payout	854	677	900	900	900				
10.510.6209	Unemployment Insurance	1,048	1,302	1,302	1,302	1,750				
10.510.6210	Medicare & FICA	1,941	2,950	3,800	3,800	4,900				
10.510.6212	Retirement	18,186	14,581	23,670	23,670	24,500				
10.510.6220	Health Insurance	6,322	15,690	27,500	31,100	33,480				
10.510.6230	Dental Insurance	6	-	-	-	-				
10.510.6240	Life Insurance	271	432	690	690	900				
10.510.6245	LTD Insurance	1,050	1,415	2,200	2,200	2,800				
10.510.6250	Vision Insurance	1	137	-	-	-				
10.510.6260	Accidental Death & Dismemberment	30	83	90	90	120				
10.510.6275	Deferred Compensation	1,847	4,320	10,920	10,920	14,560				
10.510.6280	Cafeteria Plan	-	-	-	-	-				
10.510.6290	Auto Allowance	4,800	4,800	4,800	4,800	4,800				
		\$ 149,763	\$ 225,883	\$ 320,672	\$ 340,972	\$ 435,210				

Department:	Communications
Program:	Public Information
Program No.:	10.510

Fund:	Operating
Department:	Communications
Program:	Public Information
Program No.:	10.510

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.510.7001	Supplies/Division Expense	\$ 2,212	\$ 2,145	\$ 9,000	\$ 9,000	\$ 25,000
10.510.7002	Art Supplies	175	181	500	500	500
10.510.7003	Minor Office Equipment	49	88	1,000	1,000	1,000
10.510.7004	Uniforms	-	-	1,000	1,000	1,000
10.510.7006	Postage	259	376	500	500	500
10.510.7007	Printing Costs	27,271	42,427	20,000	64,500	50,000
10.510.7019	Publications	995	627	1,000	1,000	1,000
10.510.7022	Public Relations - RFP	28,271	18,088	-	-	-
10.510.7023	Promotional Supplies	3,753	2,465	7,000	20,000	7,000
10.510.7110	Cellular Service	2,145	2,194	1,000	1,000	2,500
10.510.7401	Equipment Repair	548	-	500	500	500
10.510.7514	Professional Services	-	-	-	14,500	35,000
10.510.7602	Outreach Event Fees	2,863	5,149	3,800	5,300	5,300
10.510.7603	Vector Awareness Advertising	-	80	-	10,000	150,000
10.510.7606	Multi-Media Production	1,503	1,395	1,500	3,000	1,500
10.510.7903	Memberships	225	225	500	500	500
10.510.7905	Mileage Reimbursement	-	-	100	100	100
10.510.7906	Training	-	17	1,000	1,499	1,000
10.510.7907	Conferences & Meetings	3,426	6,122	10,000	10,000	10,000
10.510.7908	Continuing Education	10,065	7,075	16,000	16,000	7,500
		\$ 83,760	\$ 88,652	\$ 74,400	\$ 159,899	\$ 299,900
<i>Capital Outlay</i>						
10.510.8100	Equipment	\$ 16,925	\$ 2,456	\$ -	\$ 16,500	\$ 127,000
		\$ 16,925	\$ 2,456	\$ -	\$ 16,500	\$ 127,000
Total Public Information		\$ 250,448	\$ 316,992	\$ 395,072	\$ 517,371	\$ 862,110

Department:	Communications
Program:	Information Technology
Program No.:	10.520

Budget Summary						
	2013-14	2014-15	2015-16	2015-16	2016-17	
	Actual	Actual	Budget	Estimate	Budget	Percent
Personnel	\$ 97,828	\$ 98,697	\$ 206,783	\$ 209,183	\$ 225,410	29.8%
Maintenance & Operations	148,708	211,572	211,110	211,110	334,610	44.3%
Capital Outlay	69,404	53,096	37,500	40,000	197,200	26.0%
Total Expenditures	\$ 315,940	\$ 363,365	\$ 455,393	\$ 460,293	\$ 757,220	

Personnel Summary					
	2013-14	2014-15	2015-16	2015-16	2016-17
Full-time Positions	Actual	Actual	Budget	Estimate	Budget
Information Technology Analyst	0	0	1	1	1
Information Technology Coordinator	1	1	1	1	1
	1	1	2	2	2

Fund:	Operating
Department:	Communications
Program:	Information Technology
Program No.:	10.520

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Personnel</i>						
10.520.6001	Salaries - Regular	\$ 71,641	\$ 75,057	\$ 163,000	\$ 163,000	\$ 163,000
10.520.6002	Extra-Help/Seasonal	-	-	-	-	15,000
10.520.6101	Comp Time Payout	2,948	491	2,900	2,900	3,000
10.520.6102	Vacation Payout	1,371	1,440	1,500	1,500	1,500
10.520.6103	Sick Leave Payout	-	299	-	-	-
10.520.6209	Unemployment Insurance	434	434	868	868	870
10.520.6210	Medicare & FICA	1,165	1,158	2,600	2,600	2,600
10.520.6212	Retirement	10,263	8,379	12,980	12,980	14,100
10.520.6220	Health Insurance	5,146	6,679	13,680	16,080	16,080
10.520.6230	Dental Insurance	76	91	-	-	-
10.520.6240	Life Insurance	195	221	420	420	420
10.520.6245	LTD Insurance	699	741	1,500	1,500	1,500
10.520.6250	Vision Insurance	58	41	-	-	-
10.520.6260	Accidental Death & Dismemberment	23	27	55	55	60
10.520.6275	Deferred Compensation	3,108	3,640	7,280	7,280	7,280
10.520.6280	Cafeteria Plan	700	-	-	-	-
		\$ 97,828	\$ 98,697	\$ 206,783	\$ 209,183	\$ 225,410

Department:	Communications
Program:	Information Technology
Program No.:	10.520

Fund:	Operating
Department:	Communications
Program:	Information Technology
Program No.:	10.520

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.520.7001	Supplies/Division Expense	\$ 18,425	\$ 12,315	\$ 18,000	\$ 18,000	\$ 18,000
10.520.7003	Minor Office Equipment	2,500	2,654	5,800	5,800	6,500
10.520.7024	Computer Software	1,793	18,947	20,000	20,000	70,500
10.520.7110	Cellular Service	282	305	1,200	1,200	1,500
10.520.7401	Equipment Repair	275	-	1,000	1,000	1,000
10.520.7604	Website	-	38	-	-	-
10.520.7505	IT Recovery	12,782	11,949	14,400	14,400	14,400
10.520.7510	Computer Consultant	42,268	55,763	52,510	52,510	53,510
10.520.7511	Software License	69,986	109,170	93,450	93,450	160,700
10.520.7904	Tuition Reimbursement	358	-	750	750	1,500
10.520.7905	Mileage Reimbursement	-	-	100	100	500
10.520.7906	Training	40	352	400	400	3,000
10.520.7907	Conferences & Meeting	-	78	3,500	3,500	3,500
		\$ 148,708	\$ 211,572	\$ 211,110	\$ 211,110	\$ 334,610
<i>Capital Outlay</i>						
10.520.8100	Equipment	\$ 69,404	\$ 53,096	\$ 37,500	\$ 40,000	\$ 197,200
		\$ 69,404	\$ 53,096	\$ 37,500	\$ 40,000	\$ 197,200
<i>Total Information Technology</i>		\$ 315,940	\$ 363,365	\$ 455,393	\$ 460,293	\$ 757,220

Department:	Communications
Program:	Public Service
Program No.:	10.530

Budget Summary							
	2013-14		2014-15		2015-16		2016-17
	Actual	Actual	Budget	Estimate	Budget		Percent
Personnel	\$ 212,112	\$ 140,771	\$ 140,766	\$ 153,166	\$ 147,630		98.9%
Maintenance & Operations	725	51	1,700	1,700	1,700		1.1%
Capital Outlay	3,972	-	1,600	1,600	-		0.0%
Total Expenditures	\$ 216,809	\$ 140,823	\$ 144,066	\$ 156,466	\$ 149,330		

Personnel Summary					
	2013-14	2014-15	2015-16	2015-16	2016-17
Full-time Positions	Actual	Actual	Budget	Estimate	Budget
Customer Service Representative I	1	1	1	1	1
Customer Service Representative II	1	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

Fund:	Operating
Department:	Communications
Program:	Public Service
Program No.:	10.530

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
	<i>Personnel</i>					
10.530.6001	Salaries - Regular	\$ 147,868	\$ 96,717	\$ 94,800	\$ 104,800	\$ 98,500
10.530.6004	Bilingual Pay	82	624	624	624	630
10.530.6007	Carpool Incentive	520	580	520	520	520
10.530.6101	Comp Time Payout	3,112	1,891	2,000	2,000	2,000
10.530.6102	Vacation Payout	495	288	1,000	1,000	750
10.530.6103	Sick Leave Payout	978	436	500	500	500
10.530.6209	Unemployment Insurance	1,687	944	870	870	870
10.530.6210	Medicare & FICA	2,370	1,546	1,600	1,600	1,600
10.530.6212	Retirement	19,695	11,252	7,792	7,792	8,750
10.530.6220	Health Insurance	28,756	22,428	22,400	24,800	24,800
10.530.6230	Dental Insurance	276	2,001	-	-	-
10.530.6240	Life Insurance	440	561	420	420	420
10.530.6245	LTD Insurance	1,417	1,174	900	900	950
10.530.6250	Vision Insurance	-	263	-	-	-
10.530.6260	Accidental Death & Dismemberment	169	68	60	60	60
10.530.6275	Deferred Compensation	2,148	-	7,280	7,280	7,280
10.530.6280	Cafeteria Plan	2,100	-	-	-	-
		\$ 212,112	\$ 140,771	\$ 140,766	\$ 153,166	\$ 147,630

Department:	Communications
Program:	Public Service
Program No.:	10.530

Fund:	Operating
Department:	Communications
Program:	Public Service
Program No.:	10.530

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
10.530.7001	Supplies/Division Expense	\$ 50	\$ 51	\$ 500	\$ 500	\$ 500
10.530.7003	Minor Office Equipment	-	-	200	200	200
10.530.7906	Training	-	-	1,000	1,000	1,000
10.530.7907	Conferences & Meetings	674	-	-	-	-
		\$ 725	\$ 51	\$ 1,700	\$ 1,700	\$ 1,700
<i>Capital Outlay</i>						
10.530.8100	Equipment	\$ 3,972		\$ 1,600	\$ 1,600	\$ -
		\$ 3,972	\$ -	\$ 1,600	\$ 1,600	\$ -
Total Public Service		\$ 216,809	\$ 140,823	\$ 144,066	\$ 156,466	\$ 149,330

Other Funds

Other Funds

Facilities Improvement Fund
 Habitat Remediation Fund
 Environmental Fund
 Retiree Medical Insurance Fund
 Retirement Contingency Fund

Description

The Orange County Mosquito and Vector Control District Other Funds are special funds used for specific purposes or operations.

Budget Summary

	2013-14		2014-15		2015-16		2015-16		2016-17		
	Actual		Actual		Budget		Estimate		Budget	Percent	
Maintenance & Operations	\$ 700,892	\$	212,041	\$	3,227,500	\$	545,674	\$	231,100	38.4%	
Capital Outlay	60,196		113,741		202,500		207,000		370,000	61.6%	
Total Expenditures	\$ 761,088	\$	325,782	\$	3,430,000	\$	752,674	\$	601,100		

Fund:	Facilities Improvement
Program:	Facilities Improvement
Program No.:	60.000

Budget Summary							
	2013-14		2014-15		2015-16		2016-17
	Actual	Actual	Budget	Estimate	Budget		Percent
Maintenance & Operations - District	\$ 14,713	\$ 11,289	\$ 3,500	\$ 7,200	\$ 5,000		1.1%
Maintenance & Operations - HBP	57,544	69,751	52,000	57,500	67,100		15.2%
Capital Outlay	60,196	113,741	202,500	207,000	370,000		83.7%
Total Expenditures	\$ 132,453	\$ 194,780	\$ 258,000	\$ 271,700	\$ 442,100		

Fund:	Facilities Improvement
Program:	Facilities Improvement
Program No.:	60.000

Account Number	Expenditure Classification	2013-14		2014-15		2015-16		2015-16	2016-17	
		Actual	Actual	Budget	Estimate	Budget		Budget		
<i>Maintenance & Operations</i>										
60.000.7520	Facility Improvement	\$ 14,713	\$ 11,289	\$ 3,500	\$ 7,200	\$ 5,000				
		\$ 14,713	\$ 11,289	\$ 3,500	\$ 7,200	\$ 5,000				
<i>Haster Business Park Expenditures:</i>										
60.600.7500	Property Management	1,764	8,148	5,000	10,000	5,000				
60.600.7501	Repairs & Maintenance	19,666	30,675	20,000	20,600	35,000				
60.600.7504	A/C & Heating Services	2,666	5,511	5,500	5,500	5,500				
60.600.7505	Landscape & Lot Maintenance	2,350	2,249	2,400	2,300	2,500				
60.600.7508	Refuse Disposal	7,768	8,451	8,500	8,500	8,500				
60.600.7510	HBP Utilities	3,644	2,910	4,000	4,000	4,000				
60.600.7550	Tenant Improvements	-	6,305	1,000	1,000	1,000				
60.600.7560	Bad Debt / Write Off	-	-	-	-	-				
60.600.7561	Move-In Incentive	5,446	-	-	-	-				
60.600.7703	Property Taxes	14,239	5,501	5,600	5,600	5,600				
		\$ 57,544	\$ 69,751	\$ 52,000	\$ 57,500	\$ 67,100				
<i>Capital Outlay</i>										
60.000.8100	Equip & Improvements - District	\$ 60,196	\$ 109,741	\$ 22,500	\$ 195,000	\$ 365,000				
60.600.8100	Equipment & Improvements- HBP	-	4,000	180,000	12,000	5,000				
		\$ 60,196	\$ 113,741	\$ 202,500	\$ 207,000	\$ 370,000				
Total Facilities Improvement		\$ 132,453	\$ 194,780	\$ 258,000	\$ 271,700	\$ 442,100				

Fund:	Habitat Remediation Fund
Program:	Habitat Remediation Fund
Program No.:	70.000

Budget Summary

	2013-14	2014-15	2015-16	2015-16	2016-17	Percent
	Actual	Actual	Budget	Estimate	Budget	
Maintenance & Operations	\$ 5,576	\$ 7,692	\$ 7,500	\$ 1,000	\$ 1,000	100.0%
Total Expenditures	\$ 5,576	\$ 7,692	\$ 7,500	\$ 1,000	\$ 1,000	

Fund:	Habitat Remediation Fund
Program:	Habitat Remediation Fund
Program No.:	70.000

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
	<i>Maintenance & Operations</i>					
70.000.7505	Habitat Remediation Contracts	\$ 5,576	\$ 7,692	\$ 7,500	\$ 1,000	\$ 1,000
Total Habitat Remediation Fund		\$ 5,576	\$ 7,692	\$ 7,500	\$ 1,000	\$ 1,000

Fund:	Environmental Fund
Program:	Environmental Fund
Program No.:	75.000

Budget Summary							
	2013-14		2014-15		2015-16		2016-17
	Actual	Actual	Budget	Estimate	Budget	Percent	
Maintenance & Operations	\$ -	\$ -	\$ 25,000	\$ 30,000	\$ -	0.0%	
Total Expenditures	\$ -	\$ -	\$ 25,000	\$ 30,000	\$ -		

Fund:	Environmental Fund
Program:	Environmental Fund
Program No.:	75.000

Account Number	Expenditure Classification	2013-14 Actual	2014-15 Actual	2015-16 Budget	2015-16 Estimate	2016-17 Budget
<i>Maintenance & Operations</i>						
75.000.7525	CEQA Permit Fees	\$ -	\$ -	\$ 25,000	\$ 30,000	\$ -
75.000.7526	NPDES Assessment	-	-	-	-	-
Total Environmental Fund		\$ -	\$ -	\$ 25,000	\$ 30,000	\$ -

Fund:	Retiree Medical Insurance
Program:	Retiree Medical Insurance
Program No.:	90.000

Budget Summary								
	2013-14		2014-15		2015-16		2016-17	
	Actual	Actual	Budget	Estimate	Budget	Estimate	Budget	Percent
Maintenance & Operations	\$ 128,635	\$ 123,309	\$ 139,500	\$ 135,500	\$ 158,000	\$ 158,000	\$ 158,000	100.0%
Total Expenditures	\$ 128,635	\$ 123,309	\$ 139,500	\$ 135,500	\$ 158,000	\$ 158,000	\$ 158,000	

Fund:	Retiree Medical Insurance
Program:	Retiree Medical Insurance
Program No.:	90.000

Account Number	Expenditure Classification	2013-14		2014-15		2015-16		2016-17	
		Actual	Actual	Budget	Estimate	Budget	Estimate	Budget	Budget
	<i>Maintenance & Operations</i>								
90.000.7350	Medicare Premium Reimbursement	\$ 18,176	\$ 20,146	\$ 22,000	\$ 21,000	\$ 22,000	\$ 22,000	\$ 22,000	\$ 22,000
90.000.7352	Retiree Medical Allowance	8,844	14,561	17,500	24,500	36,000	36,000	36,000	36,000
90.000.7355	Health Insurance Premiums	101,615	88,602	100,000	90,000	100,000	90,000	100,000	100,000
		\$ 128,635	\$ 123,309	\$ 139,500	\$ 135,500	\$ 158,000	\$ 158,000	\$ 158,000	\$ 158,000
Total Retiree Medical Insurance		\$ 128,635	\$ 123,309	\$ 139,500	\$ 135,500	\$ 158,000	\$ 158,000	\$ 158,000	\$ 158,000

Fund:	Retirement Contingency
Program:	Retirement Contingency
Program No.:	95.000

Budget Summary						
	2013-14		2014-15		2015-16	
	Actual	Actual	Budget	Estimate	Budget	
Maintenance & Operations	\$ 500,000	\$ -	\$ 3,000,000	\$ 314,474	\$ -	
Total Expenditures	\$ 500,000	\$ -	\$ 3,000,000	\$ 314,474	\$ -	

Fund:	Retirement Contingency
Program:	Retirement Contingency
Program No.:	95.000

Account Number	Expenditure Classification	2013-14		2014-15		2015-16		2015-16		2016-17	
		Actual	Actual	Actual	Actual	Budget	Estimate	Budget	Estimate	Budget	Budget
	<i>Maintenance & Operations</i>										
95.000.7001	O.C. Retirement System (OCERS)	\$ 500,000	\$ -	\$ 3,000,000	\$ 314,474	\$ -					
		\$ 500,000	\$ -	\$ 3,000,000	\$ 314,474	\$ -					
Total Retirement Contingency		\$ 500,000	\$ -	\$ 3,000,000	\$ 314,474	\$ -					