

MINUTES OF THE 869th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. April 18, 2019

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Cheryl Brothers	Fountain Valley
VICE-PRESIDENT:	Shari Horne	Laguna Woods
SECRETARY:	Mike Alvarez	Orange

TRUSTEES PRESENT:

Anaheim	Lucille Kring	Laguna Niguel	John Mark Jennings
Brea	Cecilia Hupp	Laguna Woods	Shari Horne
Buena Park	Michael Davis	Lake Forest	Bob Holtzclaw
Costa Mesa	Sandra Genis	Mission Viejo	Bob Ruesch
Cypress	Paulo Morales	Newport Beach	Jeff Herdman
Dana Point	Rick Viczorek	Orange	Michael Alvarez
Fountain Valley	Cheryl Brothers	Placentia	Craig Green
Fullerton	Jennifer Fitzgerald	Rancho Santa Margarita	April Josephson
Garden Grove	Stephanie Klopfenstein	San Clemente	Michelle Schumacher
La Habra	James Gomez	San Juan Capistrano	John Taylor
La Palma	Marshall Goodman	Santa Ana	Cecilia Aguinaga
Laguna Beach	Michael Morris	Seal Beach	Sandra Massa-Lavitt
Laguna Hills	Larry Woodruff	Villa Park	Bill Nelson
		County of Orange	Lala Ragen

TRUSTEES ABSENT:

Aliso Viejo	Ross Chun	Stanton	VACANT
Huntington Beach	Mike Posey	Tustin	Barry Cooper
Irvine	Farrah Khan	Westminster	Sergio Contreras
Los Alamitos	Mark Chirco	Yorba Linda	Peggy Huang

* Trustee Posey had an excused absence.

OTHERS PRESENT:

Rick Howard, District Manager
Larry Shaw, Director of Operations
Wendy Goodson, Director of Administrative Services
Laura Krueger, Vector Ecologist
Tawnia Pett, Executive Assistant/Clerk of the Board
Dana Zamora, Administrative Assistant
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Brothers called the meeting to order at 3:04 P.M.
2. **Pledge of Allegiance:** President Brothers asked Trustee Woodruff to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 22 Trustees were present with Trustees Genis, Viczorek, Morris, Herdman, and Josephson arriving late to bring the total to 27 out of the current Board membership of 34 (Stanton is Vacant).
4. **Late/Other Communications:**
 - Late Communication:**
 - 1) Update to Agenda Item G.4, Budget Presentation Special Meetings
 - Other Communications:**
 - 1) Monthly City Reports
 - 2) Proposed Budget for FY 2019-20

B. Public Comments: None**C. Presentations:**

1. District Manager Howard presented on the District's work place values, staff engagement, and strategic planning.

D. OCMVCD Committee Reports to the Board of Trustees:

1. **Joint Committee Meeting Budget and Finance Committee and Building, Property, & Equipment Committee:** Trustee Green reported that the committees met and viewed a presentation on the district site plan. The committees need to decide whether to recommend if the district should stay at this site or leave for another site. A subcommittee of Trustees Posey, Alvarez, and Green was created to further work on this project.
2. **Executive Committee:** President Brothers reported that the committee has been working on the District Manager annual evaluation and there will probably be a closed session to discuss the status of the evaluation for the full board at the May board meeting.
3. **Budget and Finance Committee:** Committee Chair Nelson reported that the committee recommended the board approve the purchase of the Chevy truck (Agenda Item E.5). The committee discussed the proposed budget and that will be brought to the full board for approval at the May board meeting. The committee discussed the district assessments and putting money aside for the building fund and retirement fund. There will be a budget variance report that will show the actual vs year to date for expenditures; this report will be a quarterly report.

E. Consent Calendar: Items for Approval by General Consent

On motion from Trustee Jennings, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items F.2 through F.4. Trustee Morris asked that agenda item F.5 be pulled for discussion. Trustee Morris wanted to know if the proposed Chevrolet Silverado truck was a new vehicle or a replacement vehicle and what the matrix was for replacement vehicles. After discussion, the item was voted on. On motion from Trustee Gomez, seconded by Trustee Morris, Agenda Item F.5 was passed by majority vote (Noes: Trustee Schumacher) Agenda Item F.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Gomez, Goodman, Jennings, and Nelson).

Ayes: Trustees Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Fitzgerald, Klopfenstein, Gomez, Goodman, Morris, Woodruff, Jennings, Horne, Holtzclaw, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, Taylor, Aguinaga, Massa-Lavitt, Nelson, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Posey, Khan, Chirco, Cooper, Contreras, and Huang.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 868th Meeting of the Board of Trustees held March 21, 2019.
2. **Warrant Register for February 2019: (Exhibit A)** Received and filed.
3. **Monthly Financial Report for February 2019: (Exhibit A)** Received and filed.
4. **Adopted Resolution No, 475 to direct the preparation of the Engineer's Reports for Fiscal Year 2019-20 for the Orange County Mosquito and Vector Control District, Vector Surveillance and Control Assessment (District No. 1) and the Mosquito, Fire Ant and Disease Control Assessment (District No. 2) (Exhibit A)**
5. **Authorized the Purchase of New 2019 Chevrolet Silverado flatbed truck (Exhibit A)**

Ayes: Trustees Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Fitzgerald, Klopfenstein, Gomez, Goodman, Morris, Woodruff, Jennings, Horne, Holtzclaw, Ruesch, Herdman, Alvarez, Green, Josephson, Taylor, Aguinaga, Massa-Lavitt, Nelson, and Ragen.

Noes: Trustee Schumacher

Abstained: None.

Absent: Trustees Chun, Posey, Khan, Chirco, Cooper, Contreras, and Huang.

F. Business and Action Items:

1. **Received Classification and Compensations Study and Adopted Resolution No. 476 Reclassifying Certain Positions and Recognize Certain Title Changes within the Authorized Position Schedule (Exhibit A, B, C, D)** On motion from Trustee Aguinaga, seconded by Trustee Kring, and approved by unanimous vote, the board of trustees accepted the Classification and Compensation Study and adopted Resolution No. 476 approving all restated District-wide job descriptions; and updated the Authorized Position Schedule to reflect those changes.

Ayes: Trustees Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Fitzgerald, Klopfenstein, Gomez, Goodman, Morris, Woodruff, Jennings, Horne, Holtzclaw, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, Taylor, Aguinaga, Massa-Lavitt, Nelson, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Posey, Khan, Chirco, Cooper, Contreras, and Huang.

G. Informational Items Only (NO ACTION NECESSARY):

1. **West Nile Virus and Invasive Aedes Mosquito Monthly Update:** Vector Ecologist Krueger presented on the sterile medfly program housed at the Los Alamitos Air Force Base and explained how this could be used for mosquito control in the future. *Aedes aegypti* mosquitoes have been discovered in another location in Huntington Beach.
2. **Staff Presentation:** Vector Ecologist Krueger reported there was a travel-related human dengue case reported. Nineteen ticks were collected in the last month and tested for disease. All of the ticks were negative for Lyme disease and Pacific Coast Tick Fever. Two hundred mosquito samples were tested in March and all were negative for disease.
3. **Report of District Activities:** District Manager Howard reported on all of the events that had taken place since the March board meeting and the events that will be taking place before the May board meeting.
4. **Budget Presentation Dates:** (Updated report with new presentation dates was a late communication item). Received and filed.
5. **Laboratory Report:** Received and filed.

H. President's Report and Trustee Comments:

1. Trustee Aguinaga asked if the District was participating in the May 5 festival in Santa Ana.
2. Trustee Morris asked how trustees share information gathered from the district with the public.

I. District Manager's Report:

1. Public Information Officer Coburn showed a new video entitled "Mosquito Minute" that would be debuting the following week for Mosquito Awareness Week.
2. District Manager Howard reminded the board of Trustee Education Day on May 10.
3. District Manager Howard asked any trustees that were interested in having mosquito traps at their house to contact Board Clerk Pett.
4. District Manager Howard reported that he and PIO Coburn recently did a Facebook Live with Supervisor Do about mosquitoes.

J. District Legal Counsel Report:

1. District Counsel Burns reported that the new warrants to enter properties for green pool searches are good for one year.

K. Correspondence: Trustee and Staff reports from conferences attended in March and April.**L. Future Agenda Items:** None.**M. Adjournment:**

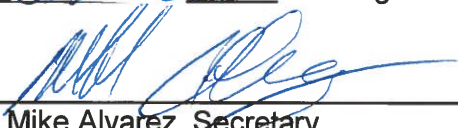
1. President Brothers adjourned the meeting at 4:03 p.m. to the next regular meeting on Thursday, May 16, 2019.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held April 18, 2019



Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 870th
EIGHT HUNDRED SEVENTIETH meeting held MAY 16, 2019

ATTEST: 

Mike Alvarez, Secretary