

MINUTES OF THE 866th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. January 17, 2019

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Cheryl Brothers	Fountain Valley
VICE-PRESIDENT:	Shari Horne	Laguna Woods
SECRETARY:	Mike Alvarez	Orange

TRUSTEES PRESENT:

Anaheim	Lucille Kring	Mission Viejo	Bob Ruesch
Buena Park	Michael Davis	Newport Beach	Jeff Herdman
Costa Mesa	Sandra Genis	Orange	Michael Alvarez
Dana Point	Rick Viczorek	Placentia	Craig Green
Fountain Valley	Cheryl Brothers	Rancho Santa Margarita	April Josephson
Garden Grove	Stephanie Klopfenstein	San Juan Capistrano	John Taylor
Huntington Beach	Mike Posey	Santa Ana	Cecilia Aguinaga
Irvine	Farrah Khan	Seal Beach	Sandra Massa-Lavitt
La Habra	James Gomez	Stanton	Al Ethans
Laguna Hills	Larry Woodruff	Tustin	Barry Cooper
Laguna Niguel	John Mark Jennings	Villa Park	Bill Nelson
Lake Forest	Bob Holtzclaw	Westminster	Sergio Contreras
Los Alamitos	Mark Chirco	Yorba Linda	Peggy Huang
		County of Orange	Lala Ragen

TRUSTEES ABSENT:

Aliso Viejo	Ross Chun	La Palma	Marshall Goodman
Brea	Cecilia Hupp	Laguna Beach	VACANT
Cypress	Paulo Morales	Laguna Woods	Shari Horne
Fullerton	Jennifer Fitzgerald	San Clemente	Michelle Schumacher

* Trustees Hupp, Goodman, Horne, and Schumacher had an excused absence

OTHERS PRESENT:

Rick Howard, District Manager
Larry Shaw, Director of Operations
Lora Young, Director of Communications
Robert Cummings, Director of Scientific Technical Services
Wendy Goodson, Director of Administrative Services
Tawnia Pett, Executive Assistant/Clerk of the Board
Dana Zamora, Operations Specialist
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Kring called the meeting to order at 3:02 P.M.
2. **Pledge of Allegiance:** President Kring asked Trustee Aguinaga to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 26 Trustees were present with Trustee Huang arriving late to bring the total to 27 out of the current Board membership of 34, Laguna Beach is vacant.
4. **Election of Officers of 2019 Executive Board:** Trustee Gomez nominated Vice President Brothers for President, Trustee Khan seconded the motion. Trustee Gomez moved to close nominations, seconded by Trustee Aguinaga and approved by unanimous vote. As there were no other nominations, Vice President Brothers was elected President by unanimous vote.

Ayes: Trustees Kring, Davis, Genis, Viczorek, Brothers, Klopfenstein, Posey, Khan, Gomez, Woodruff, Jennings, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Taylor, Aguinaga, Massa-Lavitt, Ethans, Cooper, Nelson, Contreras, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Hupp, Morales, Fitzgerald, Goodman, Horne, Schumacher, and Huang.

Trustee Josephson nominated Secretary Horne for Vice President, Trustee Genis seconded the motion. Trustee Josephson moved to close nominations, seconded by Trustee Alvarez and approved by unanimous vote. As there were no other nominations, Secretary Horne was elected Vice President by unanimous vote.

Ayes: Trustees Kring, Davis, Genis, Viczorek, Brothers, Klopfenstein, Posey, Khan, Gomez, Woodruff, Jennings, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Taylor, Aguinaga, Massa-Lavitt, Ethans, Cooper, Nelson, Contreras, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Hupp, Morales, Fitzgerald, Goodman, Horne, Schumacher, and Huang.

Trustee Kring nominated Trustee Alvarez for Secretary, Trustee Aguinaga seconded the motion. Trustee Kring moved to close nominations, seconded by Trustee Posey and approved by unanimous vote. As there were no other nominations, Trustee Alvarez was elected Secretary by unanimous vote.

- Ayes:** Trustees Kring, Davis, Genis, Viczorek, Brothers, Klopfenstein, Posey, Khan, Gomez, Woodruff, Jennings, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Taylor, Aguinaga, Massa-Lavitt, Ethans, Cooper, Nelson, Contreras, and Ragen.
- Noes:** None.
- Abstained:** None.
- Absent:** Trustees Chun, Hupp, Morales, Fitzgerald, Goodman, Horne, Schumacher, and Huang.

President Brothers moved Presentations up in the agenda.

C. Presentations:

1. President Brothers gave a plaque to outgoing President Kring.
2. President Brothers gave a plaque to outgoing trustee Peotter. Outgoing trustees Tsunoda, Clark, and Simmering did not attend the meeting.

B. Public Comments: None

President Brothers had the new trustees (Khan, Herdman, Taylor, Cooper, and Ragen) introduce themselves.

5. Late/Other Communications:

Late Communications:

- 1) Update to Agenda Item G.4, Trustee Appointments

Other Communications:

- 1) Monthly City Reports

D. OCMVCD Committee Reports to the Board of Trustees:

1. **Joint Committee Meeting: Budget and Finance Committee and Building, Property, & Equipment Committee:** B,P&E Committee Chair Green reported that members of both committees traveled to West Valley Mosquito & Vector Control District to view the facility. District staff showed photos of the agency during Trustee Green's report.
2. **Legislative Committee:** District Manager Howard reported that there was no committee meeting because there was not a quorum of the committee.
3. **Policy & Personnel Committee:** Committee Chair Green reported that the staff will bring the Class and Compensation report back to the committee and full board in February.

E. Consent Calendar: Items for Approval by General Consent

On motion from Trustee Posey, seconded by Trustee Aguinaga, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items E.1 through E.3. Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Khan, Herdman, Taylor, Cooper, and Ragen).

Ayes: Trustees Kring, Davis, Genis, Viczorek, Brothers, Klopfenstein, Posey, Khan, Gomez, Woodruff, Jennings, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Taylor, Aguinaga, Massa-Lavitt, Ethans, Cooper, Nelson, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Hupp, Morales, Fitzgerald, Goodman, Horne, and Schumacher.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 865th Meeting of the Board of Trustees held December 21, 2018.
2. **Warrant Register for November 2018: (Exhibit A)** Received and filed.
3. **Monthly Financial Report for November 2018: (Exhibit A)** Received and filed.

F. Business and Action Items:

1. **Adopted Resolution No. 472 Authorizing Relief Efforts for Natural Disaster Victims (Exhibit A)** On motion from Trustee Posey, seconded by Trustee Klopfenstein, and approved by unanimous vote, the board of trustees adopted Resolution No. 472 authorizing deployment of vector personnel and resources for natural disaster relief works.

Ayes: Trustees Kring, Davis, Genis, Viczorek, Brothers, Klopfenstein, Posey, Khan, Gomez, Woodruff, Jennings, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Taylor, Aguinaga, Massa-Lavitt, Ethans, Cooper, Nelson, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Hupp, Morales, Fitzgerald, Goodman, Horne, and Schumacher.

G. Informational Items Only (NO ACTION NECESSARY):

1. **West Nile Virus and Invasive Aedes Mosquito Monthly Update:** Director of Scientific Technical Services Cummings reported there has been no West Nile Virus activity but there is still Aedes mosquito activity.
2. **Staff Presentation:** Director of Scientific Technical Services Cummings gave an update on tick surveillance done recently in Orange County.
3. **Report of District Activities:** None
4. **Appointment of Trustee Representatives:** Received and filed.
5. **2018 Trustee Attendance Report: (Exhibit A)** Received and filed.
6. **Board of Trustee Committee Assignments: (Exhibit A, B)** Received and filed.
7. **Laboratory Report:** Received and filed.

H. President's Report and Trustee Comments: None

I. **District Manager's Report:**

1. District Manager Howard reported on the employee appreciation breakfast that took place on January 8, 2019. He announced that Amanda Penicks was the seasonal employee of the year and that Liz Escobar was the full-time employee of the year.
2. District Manager Howard announced that the MVCAC Annual Conference is February 3-6, 2019 in Burlingame, California. Many staff and trustees Brothers, Woodruff, and Nelson are attending the conference.
3. District Manager Howard reminded the trustees that the February board meeting has been moved to February 14, 2019.
4. District Manager Howard announced that the orientation for new trustees will be on February 13 at 11:30am.
5. District Manager Howard announced that the District was hosting a second Trustee Education Day on May 10, 2019 from 10am-3pm.

J. **District Legal Counsel Report:** District Counsel Burns reported that an email on new selected laws will be coming soon to the trustees.


K. **Correspondence:** Staff reports from conferences attended in December.

L. **Future Agenda Items:** None

M. **Adjournment:**

1. President Brothers adjourned the meeting at 3:42 p.m. to special meeting on Thursday, February 14, 2019.


I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held January 17, 2019



 Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 887th

EIGHT HUNDRED SIXTY-SEVENTH meeting held FEBRUARY 14, 2019

ATTEST: 

 Mike Alvarez, Secretary