

MINUTES OF THE 893rd MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. July 15, 2021

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843
MEETING TOOK PLACE BY TELECONFERENCE

PRESIDENT:	Mike Posey	Huntington Beach
VICE-PRESIDENT:	James Gomez	La Habra
SECRETARY:	Peggy Huang	Yorba Linda

TRUSTEES PRESENT:

Aliso Viejo	Richard Hurt	Laguna Woods	Shari Horne
Anaheim	Lucille Kring	Lake Forest	Vladimir Anderson
Brea	Cecilia Hupp	Los Alamitos	Tanya Doby
Buena Park	Susan Sonne	Mission Viejo	Bob Ruesch
Costa Mesa	Bill Turpit	Orange	Michael Alvarez
Cypress	Jon Peat	Placentia	Craig Green
Dana Point	Rick Viczorek	Rancho Santa Margarita	April Josephson
Fountain Valley	Cheryl Brothers	San Clemente	Jim Dahl
Garden Grove	Stephanie Klopfenstein	San Juan Capistrano	John Taylor
Huntington Beach	Mike Posey	Santa Ana	Cecilia Aguinaga
Irvine	Tammy Kim	Stanton	Gary Taylor
La Habra	James Gomez	Tustin	Rebecca Gomez
La Palma	Nitesh Patel	Villa Park	Crystal Miles
Laguna Beach	Sue Kempf	Westminster	Chi Charlie Nguyen
Laguna Hills	Erica Pezold	Yorba Linda	Peggy Huang
Laguna Niguel	Rischi Paul Sharma		

TRUSTEES ABSENT:

Fullerton	Nick Dunlap	Seal Beach	Sandra Massa-Lavitt
Newport Beach	Joy Brenner	County of Orange	Elizabeth Guillen-Merchant

OTHERS PRESENT:

Rick Howard, District Manager
Amber Semrow, Director of Scientific Technical Services
Lora Young, Director of Communications
Steve Shepherd, Director of Operations
Tawnia Pett, Executive Assistant/Clerk of the Board
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Posey called the meeting to order at 3:02 P.M.
2. **Pledge of Allegiance:** President Posey asked Trustee Huang to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 31 Trustees were present out of the current Board membership of 35.
4. **Late/Other Communications:**
Late Communications: None

Other Communications: None

B. Public Comments: None**C. Presentations:**

1. Staff gave a presentation entitled "Finding Green Pools, Annual Aerial Flyover"

D. OCMVCD Committee Reports to the Board of Trustees:

1. Public Relations Committee Meeting: Committee Chair Klopfenstein reported that the committee reviewed the SIT Trustee Toolkit and recommended that staff move forward with developing the content.
2. Joint Committee Meeting, Budget & Finance Committee and Building, Property, & Equipment Committee: Joint Committee Chair Green reported that the committee believes staff should continue to look for a suitable place to move to. District Manager Howard reported that LPA did a cost estimate of building onsite and the initial quote was \$55 million. LPA did a second cost estimate of building onsite but keeping the lab and administration building and that quote was \$38 million. District Manager Howard will show both options to the full board at the August board meeting. Staff is also exploring options for a public/private partnership.
3. Policy & Personnel Committee: Committee Chair Aguinaga reported that the committee recommends approving the job description changes.
4. Budget and Finance Committee: District Manager Howard reported Budget & Finance Committee Chair Miles, Board President Posey, and Trustee Green are going to meet with the auditors to discuss the District audit. He also reported the committee felt it wasn't appropriate moving a recommendation on the proposed credit card policy to the full board since there were so few committee members at the meeting so it will go back to the committee again.

E. Consent Calendar: Items for Approval by General Consent

On motion from Trustee Brothers, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.7. Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Hupp, Brothers, and Patel).

Ayes: Trustees Hurt, Kring, Hupp, Sonne, Turpit, Peat, Viczorek, Brothers, Klopfenstein, Posey, Kim, J. Gomez, Patel, Kempf, Pezold, Sharma, Horne, Anderson, Doby, Ruesch, Alvarez, Green, Josephson, Dahl, J. Taylor, Aguinaga, G. Taylor, R. Gomez, Miles, Nguyen, and Huang.

Noes: None.

Abstained: None.

Absent: Trustees Dunlap, Brenner, Massa-Lavitt, and Guillen-Merchant.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 892nd Meeting of the Board of Trustees held June 17, 2021.
2. **Approved Warrant Register for May 2021: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for May 2021: (Exhibit A)** Received and filed.
4. **Authorized Purchase of Seven (7) Replacement Fleet Vehicles from Downtown Ford Motor Company for the Amount of \$210,849.83: (Exhibit A)**
5. **Approved Purchase Order for Vector Control Products for the Period July 1, 2021 to June 30, 2022: (Exhibit A)**
6. **Approved Purchase Orders to Life Technologies for the Period of July 1, 2021 to June 30, 2022: (Exhibit A)**
7. **Approved Purchase Order to Insight for Annual Software Licensing Renewals for the Period July 1, 2021 to June 30, 2022: (Exhibit A)**

F. **Business and Action Items:**

1. **Adopted Resolution No. 511 Revising Certain Job Descriptions: (Exhibit A, B, C):** On motion from Trustee Miles, seconded by Trustee Aguinaga, and approved by unanimous vote, the Board of Trustees adopted Resolution No. 511 revising certain job descriptions to correct and clarify certain duties and/or experience requirements.

Ayes: Trustees Hurt, Kring, Hupp, Sonne, Turpit, Peat, Viczorek, Brothers, Klopfenstein, Posey, Kim, J. Gomez, Patel, Pezold, Sharma, Horne, Anderson, Doby, Ruesch, Alvarez, Green, Josephson, Dahl, J. Taylor, Aguinaga, G. Taylor, R. Gomez, Miles, Nguyen, and Huang.

Noes: None.

Abstained: None.

Absent: Trustees Dunlap, Kempf, Brenner, Massa-Lavitt, and Guillen-Merchant.

G. Informational Items Only (NO ACTION NECESSARY):

1. **Staff Presentation:** Director of Scientific Technical Services Semrow gave an update on vector activity in Orange County.
2. **Staff Presentation:** Director of Communications Young gave an update on outreach activity in Orange County.
3. **Staff Presentation:** Director of Operations Shepherd gave an update on operations activity in Orange County.
4. **Received and Filed Communication Letter from the Orange County Mosquito and Vector Control District Independent Auditor Clifton Larson Allen, LLP: (Exhibit A)**
5. **Laboratory Reports- included in agenda packet:** Received and filed.

H. President's Report and Trustee Comments:

1. President Posey showed photos of Huntington Beach city trucks with District mosquito magnets on them.

I. District Manager's Report: None

J. District Legal Counsel Report: None

K. Correspondence: None

L. Future Agenda Items: None

M. Adjournment:

1. President Posey adjourned the meeting at 4:04 p.m. to the next regularly scheduled meeting on Thursday, August 19, 2021.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held July 15, 2021.

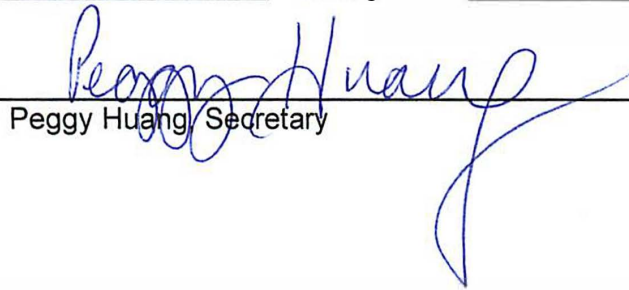


Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 894th

Eight Hundred and Ninety-fourth meeting held August 19, 2021

ATTEST:



Peggy Huang, Secretary