

MINUTES OF THE 905th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. July 21, 2022

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843
MEETING WAS A HYBRID MEETING

PRESIDENT:	James Gomez	La Habra
VICE PRESIDENT:	Peggy Huang	Yorba Linda
SECRETARY:	Craig Green	Placentia

TRUSTEES PRESENT:

Anaheim	Lucille Kring	Lake Forest	Vladimir Anderson
Brea	Cecilia Hupp	Los Alamitos	Tanya Doby
Buena Park	Susan Sonne	Mission Viejo	Bob Ruesch
Cypress	Scott Minikus	Newport Beach	Joy Brenner
Dana Point	Rick Viczorek	Orange	Jon Dumitru
Fountain Valley	Kim Constantine	Placentia	Craig Green
Fullerton	Fred Jung	Rancho Santa Margarita	April Josephson
Garden Grove	Stephanie Klopfenstein	San Clemente	Steve Knoblock
Huntington Beach	Mike Posey	San Juan Capistrano	John Taylor
Irvine	Tammy Kim	Santa Ana	Cecilia Aguinaga
La Habra	James Gomez	Seal Beach	Sandra Massa-Lavitt
La Palma	Debbie S. Baker	Stanton	Gary Taylor
Laguna Beach	Sue Kempf	Tustin	Rebecca Gomez
Laguna Hills	Erica Pezold	Villa Park	Crystal Miles
Laguna Niguel	Rischi Paul Sharma	Westminster	Chi Charlie Nguyen
Laguna Woods	Shari Horne	Yorba Linda	Peggy Huang

TRUSTEES ABSENT:

Aliso Viejo	Richard Hurt	County of Orange	Elizabeth Guillen-Merchant
Costa Mesa	Bill Turpit		

Trustee Guillen-Merchant had an excused absence.

OTHERS PRESENT:

Rick Howard, District Manager
Lora Young, Assistant District Manager/Director of Communications
Amber Semrow, Director of Scientific Technical Services
Steve Shepherd, Director of Operations
Tawnia Pett, Executive Assistant/Clerk of the Board
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President James Gomez called the meeting to order at 3:00 P.M.
2. **Pledge of Allegiance:** President James Gomez asked Trustee Hupp to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 32 Trustees were present out of the current Board membership of 35.
4. **Late/Other Communications:**
Late Communications: None
Other Communications: None

B. Public Comments: None**C. Presentations: None****D. OCMVCD Committee Reports to the Board of Trustees:**

1. Executive Committee- Board Secretary Green reported that the committee considered a Trustee Code of Conduct [Agenda Item F.1] and they unanimously recommended the full board consider the item. The second item discussed was in closed session. A review of the District Manager Performance Standards and there was no reportable action on that item. There will be a closed session at the September board meeting.
2. Policy and Personnel Committee- Committee Chair Kim reported that the committee considered adopting Resolution No. 538 [Agenda Item F.1] and the committee unanimously approved recommending the full board approve the resolution. The committee also received and filed a presentation about updating the Employee Handbook.

E. Consent Calendar: Items for Approval by General Consent:

On motion from Trustee Posey, seconded by Secretary Green, and approved by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.7. Agenda Item E.1 was approved by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Hupp, Minikus, Posey, Knoblock, and Huang).

Ayes: Trustees Kring, Hupp, Sonne, Minikus, Viczorek, Constantine, Jung, Klopfenstein, Posey, Kim, J. Gomez, Baker, Kempf, Pezold, Sharma, Horne, Anderson, Doby, Ruesch, Brenner, Dumitru, Green, Josephson, Knoblock, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, R. Gomez, Miles, Nguyen, and Huang.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Turpit, and Guillen-Merchant.

1. **Approval of Minutes:** Approved, without reading, the minutes of the 904th Meeting of the Board of Trustees held June 16, 2022.
2. **Approved Warrant Register for May 2022: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for May 2022: (Exhibit A)** Received and filed.
4. **Approved Purchase Order to Life Technologies for the Period of July 1, 2022 to June 30, 2023: (Exhibit A)**

5. **Approved Purchase Order for Vector Control Products for the Period of July 1, 2022 to June 30, 2023: (Exhibit A)**
6. **Approved Purchase Order for K'West for Educational Material Printing to be Completed for the Period July 1, 2022 to June 30, 2023: (Exhibit A)**
7. **Approved Purchase Order to Insight Enterprises, Inc. for Annual Software Licensing Renewals for the Period of July 1, 2022 to June 30, 2023: (Exhibit A)**

F. Business and Action Items:

1. **Adopted Resolution No. 538 Adopting Policy No. 54 Establishing a Trustee Code of Conduct: (Exhibit A, B)** On motion from Trustee Kring, seconded by Trustee Posey, and approved by unanimous vote, the Board of Trustees adopted Resolution No. 538 adopting Policy No. 54 Trustee Code of Conduct while attending events including, but not limited to, educational, informational, and instructional seminars and conferences, social events, or outings.

Ayes: Trustees Kring, Hupp, Sonne, Minikus, Viczorek, Constantine, Jung, Klopfenstein, Posey, Kim, J. Gomez, Baker, Kempf, Pezold, Sharma, Horne, Anderson, Doby, Ruesch, Brenner, Dumitru, Green, Josephson, Knoblock, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, R. Gomez, Miles, Nguyen, and Huang.

Noes: None.

Abstained: None.

Absent: Trustees Hurt, Turpit, and Guillen-Merchant.

G. Informational Items Only (No Action Necessary):

1. **Staff Presentation:** Director of Scientific Technical Services Semrow gave an update of vector activity in Orange County.
2. **Staff Presentation:** Assistant District Manager/Director of Communications Young gave an update on outreach activity in Orange County.
3. **Staff Presentation:** Director of Operations Shepherd gave an update on operations activity in Orange County.
4. **Received and Filed Laboratory Reports – Included in agenda packet:** Received and filed.

H. President's Report and Trustee Comments:

I. District Manager's Report: District Manager Howard Reported:

1. There is a Special Board Meeting on August 11, 2022 to approve AB 361.
2. The District is celebrating its 75th anniversary on August 18, 2022.

J. District Counsel Report: None

K. Correspondence: None

L. Future Agenda Items: None


M. Adjournment:

1. President James Gomez adjourned the meeting at 3:22 p.m. to a special meeting on Thursday, August 11, 2022.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held July 21, 2022.

Lora B. Young For Rick Howard
Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 906th Meeting
Nine hundred and sixth meeting held August 18, 2022

ATTEST: 
Craig Green, Secretary