

**ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**

**REQUEST FOR PROPOSALS  
(RFP)**

**2017 VIRTUALIZATION PROJECT**

**STANDARD INSTRUCTIONS TO CONTRACTORS**

March 13, 2017

**I. INTRODUCTION**

NOTICE IS HEREBY GIVEN THAT the Board of Trustees of the Orange County Mosquito and Vector Control District (OCMVCD), Garden Grove, California, is accepting sealed proposals for 2 (two) managed 10 gigabit copper switches, 2 (two) virtual host servers, and a SAN (Storage Attached Network) solution.

**II. KEY EVENT DATES**

Posting of RFP for Public View	March 13, 2017
Advertisement of RFP	March 14, 2017
RFP Open	March 14, 2017
Bid Close & Public Opening of Submitted Bids	March 28, 2017
Contract Award	April 20, 2017

**III. OBTAINING REQUEST FOR PROPOSAL DOCUMENTS**

Contract documents and official proposal forms may be obtained at <http://www.ocvector.org/RFP.html> or at the Orange County Mosquito and Vector Control District, 13001 Garden Grove Boulevard, Garden Grove, California, at no charge, from:

Luan Ngo  
IT Analyst  
(714) 971-2421

**IV. REQUEST FOR PROPOSAL (RFP) SUBMISSION INSTRUCTIONS**

All bids shall be submitted to the office of the Orange County Mosquito and Vector Control District located at 13001 Garden Grove Boulevard, Garden Grove, California. All proposals will be accepted until the hour of 3:00 P.M. on Tuesday, March 28, 2017. Late proposals will not be accepted. Any proposal postmarked on or after the date specified will not be accepted. All bids must be received no later than the date and time specified. Electronically mailed or facsimile proposals will not be accepted. All bids must be delivered via U.S. mail or by walk-in. This project shall be bid under the terms of the Contract Documents including this RFP and will be awarded on a stipulated sum basis.

All proposals must be mailed or delivered to the Orange County Mosquito and Vector Control District, Attn: IT Analyst, 13001 Garden Grove Boulevard, Garden Grove, California 92843. All proposals must be clearly marked in the lower left corner of the envelope with the following information:

2017 Virtualization Project  
Due: March 28, 2017  
SEALED PROPOSAL

Failure to do so may result in premature disclosure of your proposal and therefore disqualification of the bid. Any proposal received after the specified date shall be returned unopened.

**V. ADDITIONAL REQUIREMENTS AND INSTRUCTIONS**

1. All proposals received will be publicly opened on March 28, 2017, at 3:01 P.M., examined and declared by the IT Analyst or his designee. All proposals examined and declared will be referred by the IT Analyst to the District Manager and District Counsel for examination and presentation to the Board of Trustees at the Board's regular meeting on April 20, 2017.
2. The Bidder shall guarantee the Total Bid Price for a period of ninety (90) calendar days from the date of the bid opening. The Bidder shall receive payment through an invoice and a completed exhibit B. The District shall pay approved invoice within the next Warrant cycle of the received invoice.
3. The District reserves the right to reject any and all bids.

**VI. RFP SPECIFICATIONS:**

1. Refer to Exhibit "A".
2. Refer to Exhibit "B".

# Orange County Mosquito & Vector Control District

## Proposed bid for virtualization project



Orange County Mosquito and Vector Control District is now accepting bids for the following equipment:

- 1.) 2 (two) managed 10 gigabit copper switches
  - a. 1Gb/10Gb port speeds
  - b. SAN to switch direct attach solution SFP+
- 2.) 2 (two) virtual host servers
  - a. 500W redundant power supply for each virtual host
  - b. 10 Gb redundant network interface card for each virtual host
  - c. 256 GB of server memory (16 x 16 GB Stick)
  - d. 480 GB SSD (4 x 120GB) for cache processing
- 3.) Mid-Range SAN (Storage Attached Network) Solution
  - a. Hybrid SAN that supports both SSD and Spinning Disk
  - b. 2 (two) controller SAN solution with 4 (four) 10 gig iSCSI ports per controller
  - c. Auto tiering capable
  - d. Dual active/active controllers
  - e. 30 TB of usable storage capacity for raid 50

Bids must be received by via **U.S. MAIL OR WALK IN, BY TUESDAY**

**MARCH 28, 2017 at 3:00 P.M.** to contact as follows:

ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

C/O Luan Ngo, IT Analyst

13001 GARDEN GROVE BOULEVARD

GARDEN GROVE, CALIFORNIA 92843

(714) 971-2421

## **TERMS AND CONDITIONS OF THE BID AND ANY RESULTING ORDER**

1. **Delivery Charges**: No additional charge for delivery, drayage, express, parcel post, packing, cartage, license fees, permits, cost of bonds, taxes, damages, deposits, or for any other purpose will be paid by, Orange County Mosquito and Vector Control District (the District) unless expressly included and itemized in this quotation.
2. **Exactness**: This order must be filed exactly as specified, no exceptions. Alternates or substitutes will not be accepted unless authorized in writing by the District Manager. Where quality is questioned on any delivery, any cost of inspection will be against the account of the vendor.
3. **Delivery**: Time of delivery as stated on this order must be adhered to.
4. **Partial Deliveries**: Both parties hereby agree that delivery shall be made in a single delivery unless otherwise authorized by the buyer. Payment shall be made after acceptance of shipments by the District.
5. **Default**: In case of default by the vendor of any of the conditions of this purchase order, the District may procure the articles or services from other sources and may deduct from unpaid balance due the vendor, or may collect against the bond or surety, or may invoice the vendor for excess costs so paid, and the prices paid by the District shall be considered the prevailing market price at the time such purchase is made.
6. **Non-Discrimination**: In the performance of the terms of any contract resulting from this order contractor or vendor agrees that he will not engage in a permit such subcontractors where of the race, color, sex, national origin, or ancestry or religion of such persons.
7. **Warranty**: Manufacturers Warranty
8. **Freight**: Freight charges allowable pursuant to the terms FOB Point of Origin or FOB Destination plus freight shall be prepaid by the supplier and may be itemized on the invoice and a copy of the paid express or freight bill shall be attached to the invoice. COD shipments will not be accepted.
9. **No Assignment**: No assignment by the contractor of the contract or any part hereof, or of funds to be received hereunder, will be recognized by the District unless such assignment has had prior written approval and consent of the District.
10. **Termination**: The District reserves the right to terminate the contract without penalty and without cause 30 days after written notice thereof, and with cause immediately, if delivered to the contractor either personally or by mail addressed as shown on the Purchase Order Form.
11. **Tax**: Federal Excise Tax to be deducted, if applicable, must be itemized; an exemption certificate will be furnished by the District. The District is liable for payment for California State Sales or Use Tax.
12. **Model**: the brand, model number, and/or specifications herein will apply. The vendor may submit an alternate or equal providing the brand, model number, and specifications are enclosed in the bid. Any alternate or substitute shall be subject to evaluation and approval by the District, and warranted by vendor to interchange with , and meet or exceed the brand, model number, and specifications appearing on the front page or attachments. Any resulting order must be filled exactly as specified on the order.
13. **Federal ID**: Vendor must fill in his Federal ID number \_\_\_\_\_.
14. **Samples**: Samples of items, when required, must be furnished free of expense to the District, and if not destroyed by tests, may upon request made at the time the sample is furnished be returned at the bidder's expense.
15. **Verify Bid**: Verify your bid. Vendors will not be allowed to change any part of this quotation after closing time indicated.
16. **Rejection/Waiver**: The District expressly reserves the right to reject any or all bids and to waive any informality in any bid.