

MINUTES OF THE 923rd MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. March 21, 2024

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Craig Green	Placentia
VICE PRESIDENT:	Cecilia Hupp	Brea
SECRETARY:	Robert Ruesch	Mission Viejo

TRUSTEES PRESENT:

Aliso Viejo	Richard Hurt	Newport Beach	Erik Weigand
Anaheim	Carlos Leon	Orange	Jon Dumitru
Costa Mesa	Bill Turpit	Placentia	Craig Green
Cypress	Bonnie Peat	Rancho Santa Margarita	April Josephson
Dana Point	John Gabbard	San Clemente	Steve Knoblock
Fountain Valley	Kim Constantine	San Juan Capistrano	John Taylor
Garden Grove	Stephanie Klopfenstein	Santa Ana	Nelida Mendoza
Huntington Beach	Pat Burns	Seal Beach	Nathan Steele
Laguna Beach	Mark Orgill	Stanton	Gary Taylor
Laguna Hills	Erica Pezold	Tustin	Rebecca Gomez
Laguna Niguel	Gene Johns	Villa Park	Crystal Miles
Laguna Woods	Shari Horne	Westminster	Amy Phan West
Lake Forest	Robert Pequeño	Yorba Linda	Peggy Huang
Mission Viejo	Bob Ruesch	County of Orange	Lisa Fernandez

TRUSTEES ABSENT:

Brea	Cecilia Hupp	Irvine	Tammy Kim
Buena Park	Joyce Ahn	La Habra	James Gomez
Fullerton	Shana Charles	La Palma	Debbie S. Baker
		Los Alamitos	Tanya Doby

Trustees Hupp, Ahn, Charles, Baker, and Doby had an excused absence.

OTHERS PRESENT:

Lora Young, District Manager
Miquel Jacobs, Director of Communications
Steve Shepherd, Director of Operations
Amber Semrow, Director of Scientific Technical Services
Tawnia Pett, Executive Assistant/Clerk of the Board
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Green called the meeting to order at 3:02 P.M.
2. **Pledge of Allegiance:** President Green asked Director of Operations Shepherd to lead the Pledge of Allegiance.
3. **Roll Call:** Twenty-eight Trustees were present out of the current Board membership of 35.

B. Public Comments: None**C. Presentations:**

1. Staff gave a presentation entitled "District 2024 Outreach Campaign".
2. Kosmont staff gave a presentation on potential sites for District facilities. **As Kosmont staff was presenting on a property for potential purchase [2100 W. Orangewood Ave., Orange, CA], Trustee Huang realized she had an interest in the property and left the room during the presentation. District Counsel Burns consulted with Trustee Huang outside of the room and when he returned, he announced that Trustee Huang wished to recuse herself from the discussion of Orangewood due to a conflict of interest. Once the discussion on the property was concluded, she returned to the board meeting.**

D. OCMVCD Committee Reports to the Board of Trustees:

1. Joint Committee: Budget & Finance and Building, Property, & Equipment Committee: Building, Property, & Equipment Committee Chair John Taylor reported the committee recommended the District issue an RFP for brokerage services for the next contract year. For facility needs, the committee requested a detailed cost estimate for the Orangewood facility to determine if this was a feasible option.

F. Business Items:

1. **Provided Further Direction to Staff Pertaining to the District Office Relocation Plan: (Exhibit A)** During the Kosmont presentation and the Joint Committee report, the board decided to move agenda item F.1 up to continue discussion. During the presentation and discussion, a new property, 1221 E. Dyer Rd., Sana Ana, was put forth as a third option for a District facility. After discussion, the board decided that the Orangewood facility would not work for the District's needs. A bifurcated motion was set for by Trustee Knoblock: The Joint Committee move forward with analysis of the 1221 E. Dyer Rd. facility as well as the current District office. Up to \$30,000 would be used for the analysis and a time line of six weeks was proposed. Trustee Josephson seconded the motion. By unanimous vote, the Board of Trustees approved moving forward with analysis of the 1221 E. Dyer Rd. location and the current District Office.

Ayes: Trustees Hurt, Leon, Turpit, Peat, Gabbard, Constantine, Klopfenstein, Burns, Orgill, Pezold, Johns, Horne, Pequeño, Ruesch, Weigand, Dumitru, Green, Josephson, Knoblock, J. Taylor, Mendoza, Steele, G. Taylor, R. Gomez, Miles, West, Huang, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Hupp, Ahn, Charles, Kim, J. Gomez, Baker, and Doby.

The second half of the proposed motion by Trustee Knoblock was to create an RFP for brokerage services. This part of the motion was also seconded by Trustee Josephson. This motion failed by a vote of 12 Ayes to 14 Noes.

Ayes: Trustees Hurt, Gabbard, Orgill, Pezold, Johns, Horne, Weigand, Green, Josephson, Knoblock, Miles, and Huang.

Noes: Trustees Leon, Turpit, Peat, Constantine, Klopfenstein, Burns, Ruesch, Dumitru, J. Taylor, Mendoza, Steele, G. Taylor, R. Gomez, and Fernandez.

Abstained: None.

Absent: Trustees Hupp, Ahn, Charles, Kim, J. Gomez, Baker, Pequeño, Doby, and West.

D. OCMVCD Committee Reports to the Board of Trustees: (Continued)

2. Policy and Personnel Committee: Committee Chair Pezold reported the committee discussed the items that the Board have before them today. [Agenda Items E.4 through E.6]
3. Public Relations Committee: Committee Chair Klopfenstein reported that the committee had a report on the 2024 District public relations campaign.

E. Consent Calendar: Items for Approval by General Consent:

On motion from Trustee Dumitru, seconded by Trustee Josephson, and approved by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.6 Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Hurt, Leon, Burns, Pezold, and Huang).

Ayes: Trustees Hurt, Leon, Turpit, Peat, Gabbard, Constantine, Klopfenstein, Burns, Orgill, Pezold, Johns, Horne, Ruesch, Weigand, Dumitru, Green, Josephson, Knoblock, J. Taylor, Mendoza, Steele, G. Taylor, R. Gomez, Miles, Huang, and Fernandez.

Noes: None.

Abstained: None.

Absent: Trustees Hupp, Ahn, Charles, Kim, J. Gomez, Baker, Pequeño, Doby, and West.

1. **Approval of Minutes:** Approved, without reading, the minutes of 922nd Meeting of the Board of Trustees held February 15, 2024.
2. **Approved Warrant Register for January 2024: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for January 2024: (Exhibit A)** Received and filed.
4. **Adopted Resolution No. 570 Amending Policy No. 29: Computer and Internet Use Policy and Procedures: (Exhibit A, B, C)**
5. **Adopted Resolution No. 571 Approving the Addition of an Extra-Help Assistant Laboratory Position Job Description and the Position in the Orange County Mosquito and Vector Control District's Policy Schedule: (Exhibit A, B)**
6. **Adopted Resolution No. 572 Approving Changes to the Education Coordinator Job Description: (Exhibit A, B)**

G. Informational Items Only (No Action Necessary):

1. **Staff Presentation:** Director of Scientific Technical Services Semrow gave an update of vector activity in Orange County.
2. **Staff Presentation:** A written report was provided after the meeting.
3. **Staff Presentation:** A written report was provided after the meeting
4. **Received and Filed Statement of Economic Interests 700 Forms for Filing.**
5. **Received and Filed Laboratory Reports – Included in agenda packet.**

H. President's Report and Trustee Comments: None

I. District Manager's Report: District Manager Young reported:

1. A written report was provided after the meeting

J. District Counsel Report: None

K. Correspondence:

1. Staff reports from conferences attended in February 2024

L. Future Agenda Items: None

M. Adjournment:

1. President Green adjourned the meeting at 4:38 P.M. to a regular meeting on Thursday, April 18, 2024.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held March 21, 2024.



Lora B. Young, District Manager

Approved as written and/or corrected by the Board of Trustees at its 924th

Nine hundred and twenty-four meeting held April 18, 2024

ATTEST: _____



Robert Ruesch, Secretary