

**MINUTES OF THE 886<sup>th</sup> MEETING**

**BOARD OF TRUSTEES  
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. December 17, 2020

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843  
MEETING TOOK PLACE BY TELECONFERENCE

PRESIDENT:	Michael Alvarez	Orange
VICE-PRESIDENT:	Mike Posey	Huntington Beach
SECRETARY:	James Gomez	La Habra

TRUSTEES PRESENT:

Aliso Viejo	Ross Chun	Laguna Woods	Shari Horne
Anaheim	Lucille Kring	Lake Forest	Vladimir Anderson
Brea	Cecilia Hupp	Los Alamitos	Tanya Doby
Buena Park	Michael Davis	Mission Viejo	Bob Ruesch
Costa Mesa	Sandra Genis	Newport Beach	Jeff Herdman
Cypress	Jon Peat	Orange	Michael Alvarez
Dana Point	Rick Viczorek	Placentia	Craig Green
Fountain Valley	Cheryl Brothers	Rancho Santa Margarita	April Josephson
Fullerton	Jennifer Fitzgerald	San Clemente	Jim Dahl
Garden Grove	Stephanie Klopfenstein	San Juan Capistrano	John Taylor
Huntington Beach	Mike Posey	Santa Ana	Cecilia Aguinaga
Irvine	Farrah Khan	Seal Beach	Sandra Massa- Lavitt
La Habra	James Gomez	Stanton	Gary Taylor
La Palma	Nitesh Patel	Villa Park	Crystal Miles
Laguna Beach	Michael Morris	Westminster	Sergio Contreras
Laguna Hills	Erica Pezold	Yorba Linda	Peggy Huang
Laguna Niguel	John Mark Jennings	County of Orange	Lala Ragen

TRUSTEES ABSENT:

Tustin Barry Cooper

OTHERS PRESENT:

Rick Howard, District Manager  
Lora Young, Director of Communications  
Robert Cummings, Director of Scientific Technical Services  
Steve Shepherd, Director of Operations  
Tawnia Pett, Executive Assistant/Clerk of the Board  
Alan Burns, District Counsel

**A. Opening:**

1. **Call the Business Meeting to Order:** President Alvarez called the meeting to order at 3:02 P.M.
2. **Pledge of Allegiance:** President Alvarez asked Trustee Dahl to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 34 Trustees were present out of the current Board membership of 35.
4. **Late/Other Communications: None**  
**Late Communications:**

**Other Communications:**

**B. Public Comments: None**

**C. Presentations:**

1. Recognized Outgoing Trustees: President Alvarez virtually presented Trustees Chun, Fitzgerald, Jennings, and Herdman with a plaque recognizing their years of service.
2. Staff gave a presentation entitled "2020 District Accomplishments: Providing Service During a Pandemic"
3. Staff gave a presentation entitled "Wrapping Up 2020"

**D. OCMVCD Committee Reports to the Board of Trustees:**

1. Budget and Finance Committee: Committee Chair Posey reported the committee reviewed the amendments modernizing the language to the Investment Policy No. 38. There will be an item on the January agenda regarding the A1 Super Duty.
2. Executive Committee Special Meeting: MET DECEMBER 15: District Manager Howard reported the committee met to discuss the COVID-19 Governor's Orders in regards to District activity and operations.

**E. Consent Calendar: Items for Approval by General Consent**

On motion from Secretary Gomez, seconded by Trustee Aguinaga, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.3. Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Pezold, Herdman, Massa-Lavitt).

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Peat, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Patel, Morris, Pezold, Jennings, Horne, Anderson, Doby, Ruesch, Herdman, Alvarez, Josephson, Dahl, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Miles, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Green and Cooper.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 885<sup>th</sup> Meeting of the Board of Trustees held November 19, 2020.
2. **Approved Warrant Register for October 2020: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for October 2020: (Exhibit A)** Received and filed.

**F. Business and Action Items:**

- 1. Adopted Resolution No. 505 Amending Investment Policy No. 38 Pertaining to Investment of Liquid Assets of the Orange County Mosquito and Vector Control District: (Exhibit A, B, C, D)** On motion from Trustee Aguinaga, seconded by Trustee Kring, and approved by unanimous vote, the Board of Trustees adopted Resolution No. 505 Amending Investment Policy No. 38 Pertaining to Investment of Liquid Assets of the Orange County Mosquito and Vector Control District.

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Peat, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Patel, Morris, Pezold, Jennings, Horne, Anderson, Doby, Ruesch, Herdman, Alvarez, Josephson, Dahl, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Miles, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Gomez, Green, and Cooper.

- 2. Approved Fourth Amended Employee Agreement Between the Orange County Mosquito and Vector Control District and its District Manager Richard Howard (Exhibit A, B):** In accordance with Government Code Section 54953 (c)(3), District Counsel Burns gave an oral report on the proposed District Manager contract: A) For the period of March 1, 2019 to February 29, 2020: 1) The District Manager's annual salary be adjusted 3% from \$173,040 to \$178,230; 2) The Manager shall receive a one-time non-CalPERS performance incentive sum in the amount of \$4,810, effective March 1, 2020; B) For the period March 1, 2020 to February 28, 2021: 1) That the District Manager's annual salary be adjusted 2% from \$178,230 to \$181,800; C) For the period March 1, 2021 until Mr. Howard's Retirement Date (TBD) 1) The District Manager has agreed to forego any future salary adjustments or bonus' effective March 1, 2021. In exchange, the District agrees to continue to provide medical insurance post retirement at the 2021 monthly rate until Mr. Howard reaches the age of 65. On motion from Vice President Posey, seconded by Trustee Aguinaga, and approved by unanimous vote, the Board of Trustees approved the fourth amended employment agreement between the Orange County Mosquito and Vector Control District and its District Manager Richard Howard and authorized Board President Alvarez to execute the amended contract.

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Peat, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Patel, Morris, Pezold, Jennings, Horne, Anderson, Doby, Ruesch, Herdman, Alvarez, Josephson, Dahl, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Miles, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Gomez, Green, and Cooper.

**G. Informational Items Only (NO ACTION NECESSARY):**

- 1. Staff Presentation:** Director of Scientific Services Cummings gave an update of vector activity in Orange County.
- 2. Staff Presentation:** Director of Communications Young had no report.
- 3. Trustee Terms of Office to Expire on January 4, 2021 at 11:59 A.M.:** Received and filed.
- 4. Recognized District Employee Years of Service:** Received and filed.

5. **Laboratory Reports- included in agenda packet:** Received and filed.

H. **President's Report and Trustee Comments: None**

1. Trustee Brothers asked if the District COVID-19 PSA could be sent to cities for use.

I. **District Manager's Report:** District Manager Howard reported:

1. Amber Semrow was named as the new Director of Scientific and Technical Services.
2. Showed a retirement video for Robert Cummings, outgoing Director of Scientific and Technical Services.
3. The MVCAC Annual Conference will be virtual in 2021, February 1-3, and trustees were asked to contact Clerk Pett if they were interested in attending.
4. The District will be holding its annual Legislative Open House on February 11, 2021. This year the open house will be a virtual meeting.
5. The District collected boxes full of toys for the annual Toys for Tots Drive.
6. Wished the board of trustees a happy holiday.
7. Showed a video from the District's drive thru holiday party.

J. **District Legal Counsel Report: None**

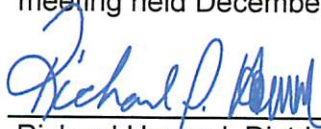
K. **Correspondence: None**

L. **Future Agenda Items: None**

M. **Adjournment:**

1. President Alvarez adjourned the meeting at 4:13 p.m. to the next regularly scheduled meeting on Thursday, January 21, 2021.

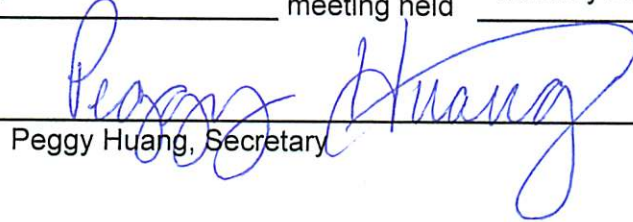
I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held December 17, 2020



Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 887th  
Eight Hundred and Eighty-Seventh meeting held January 21, 2021

ATTEST:



Peggy Huang, Secretary