

MINUTES OF THE 868th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. March 21, 2019

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Cheryl Brothers	Fountain Valley
VICE-PRESIDENT:	Shari Horne	Laguna Woods
SECRETARY:	Mike Alvarez	Orange

TRUSTEES PRESENT:

Aliso Viejo	Ross Chun	Lake Forest	Bob Holtzclaw
Anaheim	Lucille Kring	Los Alamitos	Mark Chirco
Brea	Cecilia Hupp	Mission Viejo	Bob Ruesch
Buena Park	Michael Davis	Newport Beach	Jeff Herdman
Costa Mesa	Sandra Genis	Orange	Michael Alvarez
Cypress	Paulo Morales	Placentia	Craig Green
Dana Point	Rick Viczorek	Rancho Santa Margarita	April Josephson
Fountain Valley	Cheryl Brothers	San Clemente	Michelle Schumacher
Fullerton	Jennifer Fitzgerald	San Juan Capistrano	John Taylor
Garden Grove	Stephanie Klopfenstein	Santa Ana	Cecilia Aguinaga
Huntington Beach	Mike Posey	Seal Beach	Sandra Massa-Lavitt
Irvine	Farrah Khan	Tustin	Barry Cooper
Laguna Beach	Michael Morris	Westminster	Sergio Contreras
Laguna Hills	Larry Woodruff	Yorba Linda	Peggy Huang
Laguna Woods	Shari Horne	County of Orange	Lala Ragen

TRUSTEES ABSENT:

La Habra	James Gomez	Laguna Niguel	John Mark Jennings
La Palma	Marshall Goodman	Stanton	VACANT
		Villa Park	Bill Nelson

* Trustees Gomez, Goodman, Jennings, and Nelson had an excused absence.

OTHERS PRESENT:

Rick Howard, District Manager
Larry Shaw, Director of Operations
Lora Young, Director of Communications
Robert Cummings, Director of Scientific Technical Services
Wendy Goodson, Director of Administrative Services
Tawnia Pett, Executive Assistant/Clerk of the Board
Dana Zamora, Administrative Assistant
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Brothers called the meeting to order at 3:02 P.M.
2. **Pledge of Allegiance:** President Brothers asked Trustee Posey to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 26 Trustees were present with Trustees Chun, Genis, Contreras, and Huang arriving late to bring the total to 30 out of the current Board membership of 34 (Stanton is Vacant).
4. **Late/Other Communications:**
 - Late Communication:**
 - 1) Trustee Kring's and Director of Communications Young's conference reports.
 - Other Communications:**
 - 1) Monthly City Reports

B. Public Comments: None**C. Presentations:**

1. Vector Control Inspector Ill Cassidy gave a presentation entitled "Red Imported Fire Ant Control in Orange County, California"

D. OCMVCD Committee Reports to the Board of Trustees:

1. Executive Committee: President Brothers reported that the committee is in the process of the District Manager's evaluation and the District Manager and committee will continue the process until the evaluation is completed and negotiation will begin.
2. Budget and Finance Committee: Trustee Posey reported to the board because no chair was selected at the committee meeting. Trustee Posey reported that auditor White Nelson Diehl Evans presented the District audit to the committee.
3. Public Relations Committee: Committee Chair Ruesch reported that the 2019 public relations campaign (Mission Tip and Toss Awareness) will run June 23-September 30 and the campaign will be presented to the board at the June board meeting.

E. Consent Calendar: Items for Approval by General Consent

On motion from Trustee Posey, seconded by Trustee Aguinaga, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items F.2 through F.3. Trustee Morris asked that agenda item F.1 be pulled for discussion. Trustee Morris wanted an update on Director of Scientific and Technical Services Cummings' report from last month on a tick in Orange County found to have tested positive for Lyme disease. Director Cummings reported that results were still pending from the outside agency testing the tick. On motion from Trustee Posey, seconded by Trustee Schumacher, Agenda Item F.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Fitzgerald, Klopfenstein, Chirco, Green, and Contreras).

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Morris, Woodruff, Horne, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, Taylor, Aguinaga, Massa-Lavitt, Cooper, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Gomez, Goodman, Jennings, and Nelson.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 867th Meeting of the Board of Trustees held February 14, 2019.
2. **Warrant Register for January 2019: (Exhibit A)** Received and filed.
3. **Monthly Financial Report for January 2019: (Exhibit A)** Received and filed.

F. Business and Action Items:

1. **Review of the FY 17-18 Audited Financial Statements: (Exhibit A, B, C)** An auditor from White Nelson Diehl Evans presented on the findings of the district audit before the board of trustees voted on the item. On motion from Trustee Posey, seconded by Trustee Aguinaga, and approved by unanimous vote, the board of trustees received and filed the Audited Basic Financial Statements dated June 30, 2018 the Audit Committee Letter for Fiscal Year 2017-18 and the Management Letter related to the Fiscal Year 2017-18 summary.

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Morris, Woodruff, Horne, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, Taylor, Aguinaga, Massa-Lavitt, Cooper, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Gomez, Goodman, Jennings, and Nelson.

2. **Receive Classification and Compensation Study and Adopt Resolution No. 474 Reclassifying Certain Positions and Recognizing Certain Title Changes within the Authorized Position Schedule (Exhibit A, B, C):** This item was continued to the April 2019 board meeting.

G. Informational Items Only (NO ACTION NECESSARY):

1. **West Nile Virus and Invasive Aedes Mosquito Monthly Update:** Director of Scientific Technical Services Cummings reported there was a West Nile virus positive mosquito sample collected at the district office in January.
2. **Staff Presentation:** Director of Scientific Technical Services Cummings reported that there has been one human case of typhus reported in the county.
3. **Report of District Activities:** Director of Communications Young reported that the district attended 5 events and gave 3 presentations in 8 cities over the last month and 3 media interviews.
4. **Statement of Economic Interests 700 Form for Filing:** Received and filed.
5. **Laboratory Report:** Received and filed.

H. President's Report and Trustee Comments:

1. President Brothers asked for an update on the fungus gnat and crane fly.
2. Trustee Schumacher asked for an image of "tip & toss" that could be shared with cities for their social media.

I. District Manager's Report:

1. District Manager Howard reported the Budget and Finance Committee and Building, Property, and Equipment Committee will have a joint meeting in the future to discuss the district site plan
2. District Manager Howard reminded the board that the district did helicopter larviciding treatments two years ago when the county experienced heavy rainfall early in the year and the district might have to do similar treatments again this year.
3. District Manager Howard gave a PowerPoint presentation on staff visits to Florida mosquito control districts and the AMCA conference.

J. District Legal Counsel Report:

1. District Counsel Burns reported that the 9th circuit court has recently decided on new policies for executing a new search warrant for entering properties and only essential people will be allowed to enter on the warrant.
2. District Counsel Burns reported that new drone regulations are being developed at the state level.

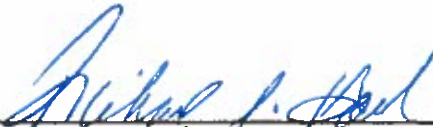
K. Correspondence: Trustee and Staff reports from conferences attended in February.

L. Future Agenda Items: None.

M. Adjournment:

1. President Brothers adjourned the meeting at 4:16 p.m. to the next regular meeting on Thursday, April 18, 2019.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held March 21, 2019



 Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 869th

EIGHT HUNDRED SIXTY-NINTH meeting held APRIL 18, 2019

ATTEST: 

 Mike Alvarez, Secretary