

**MINUTES OF THE 881<sup>st</sup> MEETING**

**BOARD OF TRUSTEES  
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. July 16, 2020

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843  
MEETING TOOK PLACE BY TELECONFERENCE

PRESIDENT:	Michael Alvarez	Orange
VICE-PRESIDENT:	Mike Posey	Huntington Beach
SECRETARY:	James Gomez	La Habra

TRUSTEES PRESENT:

Aliso Viejo	Ross Chun	Los Alamitos	Tanya Doby
Anaheim	Lucille Kring	Mission Viejo	Bob Ruesch
Buena Park	Michael Davis	Newport Beach	Jeff Herdman
Costa Mesa	Sandra Genis	Orange	Michael Alvarez
Cypress	Jon Peat	Placentia	Craig Green
Dana Point	Rick Viczorek	Rancho Santa Margarita	April Josephson
Fountain Valley	Cheryl Brothers	San Clemente	Jim Dahl
Fullerton	Jennifer Fitzgerald	San Juan Capistrano	John Taylor
Garden Grove	Stephanie Klopfenstein	Santa Ana	Cecilia Aguinaga
Huntington Beach	Mike Posey	Seal Beach	Sandra Massa-Lavitt
Irvine	Farrah Khan	Stanton	Gary Taylor
La Habra	James Gomez	Tustin	Barry Cooper
Laguna Beach	Michael Morris	Villa Park	Crystal Miles
Laguna Niguel	John Mark Jennings	Westminster	Sergio Contreras
Laguna Woods	Shari Horne	Yorba Linda	Peggy Huang
Lake Forest	Vladimir Anderson	County of Orange	Lala Ragen

TRUSTEES ABSENT:

Brea	Cecilia Hupp	Laguna Hills	Erica Pezold
La Palma	Nitesh Patel		

OTHERS PRESENT:

Rick Howard, District Manager  
Larry Shaw, Director of Operations  
Lora Young, Director of Communications  
Robert Cummings, Director of Scientific Technical Services  
Tawnia Pett, Executive Assistant/Clerk of the Board  
Alan Burns, District Counsel

**A. Opening:**

1. **Call the Business Meeting to Order:** Vice President Posey called the meeting to order at 3:05 P.M.
2. **Pledge of Allegiance:** Vice President Posey asked District Manager Howard to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 32 Trustees were present out of the current Board membership of 35.
4. **Late/Other Communications: None**  
**Late Communications:**

**Other Communications:**

- B. **Public Comments:** One member of the public, who lived in the Coachella Valley MVCD service area, spoke about the District volunteering to help the Coachella Valley MVCD while they were closed due to COVID-19. He thanked the District for its support. He also said it was great the District did not raise its benefit assessment.

**C. Presentations: None****D. OCMVCD Committee Reports to the Board of Trustees:**

1. Committee Chair Posey reported the committee viewed a presentation on the District's PARS IRS Section 1115 OPEB Trust Account the unfunded liability is funded at about 82%. The medical part is funded at 100%. The committee at a future meeting will look at setting funding limits. District Manager Howard reported that the District will come back to the committee in the future to discuss unused funds from the 2019-2020 budget and possibly move that money into the 115 account.

**E. Consent Calendar: Items for Approval by General Consent**

On motion from Trustee Gomez, seconded by Trustee Josephson, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.7. Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Anderson and Cooper).

Ayes: Trustees Chun, Kring, Davis, Genis, Peat, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Morris, Jennings, Horne, Anderson, Doby, Herdman, Alvarez, Green, Josephson, Dahl, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Cooper, Miles, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Hupp, Patel, Pezold, and Ruesch.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 880<sup>th</sup> Meeting of the Board of Trustees held June 18, 2020.
2. **Approved Warrant Register for May 2020: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for May 2020: (Exhibit A)** Received and filed.

4. **Approved Purchase Order to Insight for annual software licensing renewals for the period of July 1, 2020 to June 30, 2021: (Exhibit A)**
  5. **Approved Purchase Order to Life Technologies for the period of July 1, 2020 to June 30, 2021: (Exhibit A)**
  6. **Approved Purchase Orders for vector control products for the period of July 1, 2020 to June 30, 2021: (Exhibit A)**
  7. **Authorized purchase of five (5) replacement fleet vehicles from Downtown Ford Motor Company in the amount of \$149,162.46: (Exhibit A)**
- F. **Business and Action Items: None**
- G. **Informational Items Only (NO ACTION NECESSARY):**
1. **Staff Presentation:** Director of Scientific Services Cummings gave an update of vector activity in Orange County.
  2. **Staff Presentation:** Director of Communications Young gave an update of communications activity in Orange County.
  3. **Received and filed communications letters from the District's independent auditor White Nelson Diehl Evans, LLP: (Exhibit A)** Received and filed.
  4. **Laboratory Reports- included in agenda packet:** Received and filed.
- H. **President's Report and Trustee Comments:**
1. Secretary Gomez recommended the August board meeting be a Zoom teleconference meeting and the September meeting be a live meeting if it is safe to do so.
- I. **District Manager's Report:** District Manager Howard reported:
1. Assembly member Choi called in unknown mosquito breeding sites in Irvine. (photos shown of Assembly member Choi showing District staff the mosquito breeding sites)
  2. The city of Anaheim recognized the four staff members that the District recognized in June for their accomplishments.
  3. Arlene Schaefer was re-elected to the CSDA Executive Board.
  4. District Manager Howard gave a COVID-19 update of the District.
  5. The second round of interviews for the Director of Operations is scheduled for the week of July 20th. Bob Cummings gave a tentative retirement date of December 30, 2020.
- J. **District Legal Counsel Report:** District Counsel Burns reported:
1. There is a new FPPC rule for disqualification for conflict of interest votes.
  2. President Alvarez reminded trustees to make sure they update their AB 1234 and AB 1825.
- K. **Correspondence: None**
- L. **Future Agenda Items:**
1. Aerial spraying contract

M. **Adjournment:**

1. President Alvarez adjourned the meeting at 3:44 p.m. to the next regularly scheduled meeting on Thursday, August 20, 2020.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held July 16, 2020

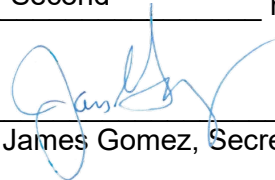


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Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 882nd

Eight Hundred and Eighty-Second meeting held August 20, 2020

ATTEST:



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James Gomez, Secretary