



Orange County Mosquito and Vector Control District

Serving Orange County Since 1947

POLICY AND PERSONNEL COMMITTEE MEETING: DECEMBER 18, 2025 AT 2:30 PM

**NOTICE AND AGENDA
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
THURSDAY DECEMBER 18, 2025
941ST REGULAR MEETING 3:00 P.M.
13001 GARDEN GROVE BLVD.
GARDEN GROVE, CA 92843
WEBSITE ADDRESS: www.ocvector.org
REGULAR MEETING 3:00 P.M.**

A. PLEDGE OF ALLEGIANCE AND ROLL CALL

1. Call business meeting to order 3:00 p.m.
2. Pledge of Allegiance
3. Roll Call - (If absences occur, consider whether to deem those absences excused based on facts presented for the absence — such determination shall be the permission required by law.)

PRESIDENT:	Cecilia Hupp	Brea
VICE-PRESIDENT:	Bob Ruesch	Mission Viejo
SECRETARY:	Crystal Miles	Villa Park

Aliso Viejo	Garrett Dwyer	Lake Forest	Robert Pequeño
Anaheim	Carlos Leon	Los Alamitos	Tanya Doby
Brea	Cecilia Hupp	Mission Viejo	Bob Ruesch
Buena Park	Lamiya Hoque	Newport Beach	Erik Weigand
Costa Mesa	William Turpit	Orange	Sean Chavarria
Cypress	Leo Medrano	Placentia	Chad Wanke
Dana Point	John Gabbard	Rancho Santa Margarita	April Josephson
Fountain Valley	Kim Constantine	San Clemente	Steve Knoblock
Fullerton	Shana Charles	San Juan Capistrano	John Taylor
Garden Grove	Ariana Arestegui	Santa Ana	Nelida Mendoza
Huntington Beach	Gracey Van Der Mark	Seal Beach	Nathan Steele
Irvine	Tammy Kim	Stanton	Gary Taylor
La Habra	James Gomez	Tustin	Rebecca Gomez
La Palma	Debbie S. Baker	Villa Park	Crystal Miles
Laguna Beach	Mark Orgill	Westminster	Carlos Manzo
Laguna Hills	Erica Pezold	Yorba Linda	Peggy Huang
Laguna Niguel	Gene Johns	County of Orange	Lisa Fernandez
Laguna Woods	Pearl Lee		

B. PUBLIC COMMENTS:

(Individual Public Comments may be limited to a 3-minute or less time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. Any person wishing to speak must come up and speak from the lectern. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the Board President.

C. PRESENTATIONS:

1. Recognize outgoing Trustee Baker from La Palma
2. Recognize Trustee Hupp for 10 Years of Service

D. OCMVCD COMMITTEE REPORTS TO THE BOARD OF TRUSTEES:

1. Policy and Personnel

E. CONSENT CALENDAR:

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.

1. Approve the DRAFT Minutes for the regular meeting on November 20, 2025
2. Approve Warrant Register for October 2025 (Exhibit A)
3. Approve Monthly Financial Report for October 2025 (Exhibit A)

F. BUSINESS ITEMS:

1. Approve Resolution to Update Job Descriptions for GIS Coordinator and Facility Maintenance Worker (Exhibit A, B, C, D, E)
2. Approve Employment Agreement (2026) between the Orange County Mosquito and Vector Control District and its District Manager (**Exhibit A, B**)
 - i. Oral Report of Proposed Executive Compensation (Government Code Section 54953 (c)(3) District Manager Lora Young
 - ii. Approve Amended Employment Agreement with District Manager Lora Young

G. INFORMATIONAL ITEMS ONLY: (NO ACTION NECESSARY)

1. Staff Presentation: Staff will give an update on vector activity in Orange County
2. Staff Presentation: Staff will give an update on operations activity in Orange County
3. Staff Presentation: Staff will give an update on outreach activity in Orange County
4. Trustee Terms of Office to Expire January 5, 2026 at 11:59 AM
5. Recognize Orange County Mosquito and Vector Control Employees' Years of Service

H. PRESIDENT'S REPORT AND TRUSTEE COMMENTS:

I. DISTRICT MANAGER REPORT: Discussion and Possible Action

J. DISTRICT LEGAL COUNSEL REPORT: Discussion and Possible Action

K. CORRESPONDENCE: Discussion and Possible Action

1. Staff Conference Reports for November

L. FUTURE AGENDA ITEMS:

M. ADJOURNMENT:

1. Adjourn to the next regular meeting on January 15, 2026, starting at 3:00 p.m. at the Orange County Mosquito and Vector Control District offices, 13001 Garden Grove Blvd., Garden Grove, CA 92843.



**POLICY AND PERSONNEL COMMITTEE
MEETING NOTICE
December 18, 2025
2:30 P.M.**

TO: Policy and Personnel Committee
Garrett Dwyer
Carlos Leon
Tammy Kim
Erica Pezold
Pearl Lee
Tanya Doby (Chair)
Sean Chavarria
April Josephson
Rebecca Gomez
Aliso Viejo
Anaheim
Irvine
Laguna Hills
Laguna Woods
Los Alamitos
Orange
Rancho Santa Margarita
Tustin

FROM: Lora Young, District Manager

RE: Policy and Personnel Committee Meeting:
2:30 p.m., Thursday, December 18, 2025
www.ocvector.org

AGENDA

1. Call Meeting to Order and Roll Call
2. Public Comments
3. Approve minutes from October 16, 2025 meeting
4. Discuss Changes to the Following Job Descriptions:
 - a) GIS Coordinator
 - b) Facility Maintenance Worker
6. Adjourn

lby

MINUTES OF THE 940th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. November 20, 2025

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Cecilia Hupp	Brea
VICE PRESIDENT:	Robert Ruesch	Mission Viejo
SECRETARY:	Crystal Miles	Villa Park

TRUSTEES PRESENT:

Aliso Viejo	Garrett Dwyer	Mission Viejo	Bob Ruesch
Anaheim	Carlos Leon	Orange	Sean Chavarria
Brea	Cecilia Hupp	Placentia	Chad Wanke
Costa Mesa	Bill Turpit	Rancho Santa Margarita	April Josephson
Cypress	Leo Medrano	San Clemente	Steve Knoblock
Dana Point	John Gabbard	Santa Ana	Nelida Mendoza
Fountain Valley	Kim Constantine	Seal Beach	Nathan Steele
Garden Grove	Ariana Arestegui	Stanton	Gary Taylor
Laguna Hills	Erica Pezold	Tustin	Rebecca Gomez
Laguna Niguel	Gene Johns	Villa Park	Crystal Miles
Laguna Woods	Pearl Lee	Westminster	Carlos Manzo
Los Alamitos	Tanya Doby		

TRUSTEES ABSENT:

Buena Park	Lamiya Hoque	Laguna Beach	Mark Orgill
Costa Mesa	Bill Turpit	Laguna Woods	Pearl Lee
Fullerton	Shana Charles	Lake Forest	Robert Pequeño
Huntington Beach	Gracey Van Der Mark	Newport Beach	Erik Weigand
Irvine	Tammy Kim	San Juan Capistrano	John Taylor
La Habra	James Gomez	Yorba Linda	Peggy Huang
La Palma	Debbie S. Baker	County of Orange	Lisa Fernandez

OTHERS PRESENT:

Lora Young, District Manager
Luan Ngo, Director of Information Technology
Sandra Vera, Director of Human Resources
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Hupp called the meeting to order at 3:04 p.m.
2. **Pledge of Allegiance:** Trustee Dwyer
3. **Roll Call:** Twenty-two Trustees were present out of the current Board membership of 35.

B. Public Comments: None**C. Presentations: None****D. OCMVCD Committee Reports to the Board of Trustees:**

1. Executive Committee: Trustee Hupp reported the committee reviewed District Manager Young's Performance Evaluation and compensation requests. The committee will discuss the matter further in closed session.
2. Budget and Finance: Received an update on the 115 PARS account.

E. Closed Session:

1. Adjourn to Closed Session:
 - a. Government Code Section: 54957 (performance evaluation)
Position: District Manager
 - b. Government Code Section: 54957.8 (conference with labor negotiator)
Agency Representative: District Board President
Unrepresented Employee: District Manager
2. Conference with Labor Negotiators:
Government Code Section: 54957.6(a)
Agency Representative: District Manager Lora Young
Employee Association: Orange County Mosquito and Vector Control District Employee Association
3. Reconvene to Open Session: Report of any required disclosures of action in closed session. No reportable action was taken on closed session items.

F. Consent Calendar: Items for Approval by General Consent:

On motion from Trustee Wanke, seconded by Trustee Pezold, and approved by unanimous vote, the Board of Trustees approved Consent Calendar Items E.1 through E.3

Ayes: Trustees Dwyer, Leon, Hupp, Turpit, Medrano, Gabbard, Constantine, Arestegui, Pezold, Johns, Lee, Doby, Ruesch, Chavarria, Wanke, Knoblock, Mendoza, Steele, Taylor, R. Gomez, Miles, Manzo

Noes: None

Abstained: None

Absent: Trustees Hoque, Turpit, Charles, Van Der Mark, Kim, J. Gomez, Baker, Orgill, Lee, Pequeno, Weigand, Taylor, Huang, Fernandez

1. **Approval of Minutes:** Approved, without reading, the minutes of 939th Meeting of the Board of Trustees held October 16, 2025.
2. **Approved Warrant Register for September 2025: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for September 2025: (Exhibit A)** Received and filed.

G. Business Items:

- 1. Approve Agreement with Tripepi Smith Public Affairs for Phase 1 Public Relations Work Related to a Potential Prop 218 Process: (Exhibit A)** On motion from Trustee Constantine, seconded by Trustee Pezold, and approved by unanimous vote, the Board of Trustees approved Phase 1 work with Tripepi Smith.

Ayes: Trustees Dwyer, Leon, Hupp, Turpit, Medrano, Gabbard, Constantine, Arestegui, Pezold, Johns, Lee, Doby, Ruesch, Chavarria, Wanke, Knoblock, Mendoza, Steele, Taylor, Gomez, Miles, Manzo

Noes: None

Abstained: None

Absent: Trustees Hoque, Turpit, Charles, Van Der Mark, Kim, J. Gomez, Baker, Orgill, Lee, Pequeno, Weigand, Taylor, Huang, Fernandez

H. Informational Items Only (No Action Necessary):

1. Informational items were emailed to Trustees.

I. President's Report and Trustee Comments: NONE.

J. District Manager's Report: District Manager Young reported:

1. The District is currently in the RFPQ process for a progressive design-build. District Manager Young requested Trustees with experience in construction, engineering, or architecture inform Trustee Hupp. Trustee Hupp will then select a Trustee to provide representation during this process.
2. The District will be closed on November 27th and November 28th.

K. District Counsel Report: District Counsel Burns reported that SB 707 passed.

L. Correspondence:

1. Staff conference reports for the month of October.

M. Future Agenda Items: None.

N. Adjournment:

1. President Hupp adjourned the meeting at 4:29 p.m. to a regular meeting on Thursday, December 18, 2025.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held November 20, 2025.



Lora B. Young, District Manager

Approved as written and/or corrected by the Board of Trustees at its 941st _____

Nine hundred forty-first _____ meeting held December 18, 2025 _____

ATTEST: _____
Crystal Miles, Secretary

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM E.2	Date
	Prepared By: Tan Nguyen, Director of Finance Submitted By: Lora Young, District Manager	December 18, 2025

Agenda Title:

Approve Warrant Register for October 2025

Recommended Action:

Receive and file.

Summary:

Receive and file payment of October warrant register dated November 20, 2025, in the amount of \$955,015.57 presented by in-house check runs dated October 2, 8, 9, 16, 22, 23, 30, and 31, 2025.

Previous Relevant Board Actions for This Item:

Monthly report

Strategic Plan Compliance: 5. Financial Sustainability: 5.1: Conduct revenue assessment to determine long-term financial needs

Fiscal Impact:

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:

Exhibit A: October 2025 Warrant Report

ORANGE COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

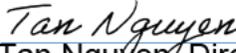
REGISTER OF DEMANDS December 18, 2025

ACCOUNTS PAYABLE REGISTER

<u>ORANGE COUNTY MOSQUITO & VECTOR CONTROL DISTRICT</u>		
<u>REGISTER OF DEMANDS - AP REGISTER 12/18/25</u>		
AP/Check Run	10/2/2025	\$ 147,853.96
AP/Check Run	10/9/2025	\$ 226,454.27
AP/Check Run	10/16/2025	\$ 68,698.80
AP/Check Run	10/23/2025	\$ 99,007.87
AP/Check Run	10/30/2025	\$ 105,808.13
AP/Check Run	10/31/2025	\$ 395.43
P/R CalPERS1	10/8/2025	\$ 51,487.16
P/R EDD	10/8/2025	\$ 12,923.43
P/R EEASSOC	10/8/2025	\$ 750.00
P/R ICMA	10/8/2025	\$ 32,778.83
P/R IRS	10/8/2025	\$ 45,026.20
P/R NATION	10/8/2025	\$ 4,298.35
P/R TASC	10/8/2025	\$ 2,580.84
P/R USB	10/8/2025	\$ 4,815.52
P/R CalPERS1	10/22/2025	\$ 50,429.61
P/R EDD	10/22/2025	\$ 12,457.25
P/R EEASSOC	10/22/2025	\$ 750.00
P/R ICMA	10/22/2025	\$ 32,778.83
P/R IRS	10/22/2025	\$ 43,700.51
P/R NATION	10/22/2025	\$ 4,298.35
P/R TASC	10/22/2025	\$ 2,580.84
P/R USB	10/22/2025	\$ 4,221.59
P/R TASC	10/31/2025	\$ 919.80
Total		\$ 955,015.57

I hereby certify that the claims or demands covered by the foregoing listed warrants have been audited as to the accuracy and availability of funds for payment thereof. Subscribed and sworn on date December 18, 2025.


Lora Young, District Manager


Tan Nguyen, Director of Finance

Accounts Payable

Checks by Date - Summary by Check Date

User: dmedina@ocvector.org
 Printed: 11/24/2025 8:49 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	GRAINGER	Grainger	10/02/2025	27.44
ACH	WESTCOAS	RJ International	10/02/2025	327.15
ACH	IRON	Iron Mountain Records Mgmt, Inc.	10/02/2025	402.91
ACH	KRUEGER	LAURA KRUEGER	10/02/2025	28.00
29700	AFS	AIR FILTER SUPPLY INC	10/02/2025	45.21
29701	AUTOCK	Auto Chek Centers, Inc.	10/02/2025	49.95
29702	CAGATE	California Gate & Entry System	10/02/2025	855.65
29703	CINTAS	Cintas Corporation No. 2	10/02/2025	1,812.66
29704	CROWN	Crown Maintenance	10/02/2025	275.00
29705	GRBL	GODOY REYES LANDCARE	10/02/2025	750.00
29706	INST CLE	INSTANT CLEANROOM SOLUTIONS INC	10/02/2025	125,089.27
29707	JKI	Francisco Brito	10/02/2025	32.00
29708	Martinez	Carlos Martinez	10/02/2025	177.39
29709	PFLEET	PLAVAN COMMERCIAL FUELING, INC	10/02/2025	11,421.36
29710	SMART	Smart & Final Stores Corp	10/02/2025	1,259.97
29711	WALKING	The Walking Man, Inc.	10/02/2025	5,300.00
Total for 10/2/2025:				147,853.96
ACH	CalPERS1	CalPERS	10/08/2025	51,487.16
ACH	EDD	Employment Development Dept.	10/08/2025	12,923.43
ACH	IRS	Internal Revenue Service	10/08/2025	45,026.20
ACH	NATION	Nationwide Retirement Solutions	10/08/2025	4,298.35
ACH	TASC	Total Administrative Services Corp.	10/08/2025	2,580.84
ACH	EEASSOC	OCVCD Employee Association	10/08/2025	750.00
ACH	ICMA	MissionSquare Retirement (ICMA)	10/08/2025	32,778.83
ACH	USB	PARS/U.S. Bank N.A. Minnesota	10/08/2025	4,815.52
Total for 10/8/2025:				154,660.33
ACH	SPECTRUM	Charter Communications	10/09/2025	1,494.00
ACH	Steri	STERICYCLE	10/09/2025	1,216.11
ACH	TARGET	Target Specialty Products	10/09/2025	9,067.04
ACH	ULINE	Uline Shipping Supply Specialists	10/09/2025	98.44
ACH	VERIZON	Verizon Wireless Services LLC	10/09/2025	4,096.13
29712	CDPH CE	Vector-Borne Disease - Account	10/09/2025	1,189.00
29713	AMAZON	AMAZON CAPITAL SERVICES	10/09/2025	1,511.44
29714	AQUATIC	Pentair Aquatic Eco-Systems Inc.	10/09/2025	251.08
29715	ARSI	AMERICAN RELIANCE SECURITY, INC.	10/09/2025	3,998.37
29716	AT T FAX	AT&T	10/09/2025	450.58
29717	AUTOCK	Auto Chek Centers, Inc.	10/09/2025	49.95
29718	BLACKHL	BLACKHOLE TECHNOLOGIES INC	10/09/2025	192.00
29719	CINTAS	Cintas Corporation No. 2	10/09/2025	1,309.94
29720	CWS	CAMERON WELDING SUPPLY	10/09/2025	1,706.48
29721	GFS	Governmental Financial Services	10/09/2025	1,680.00
29722	HARPER	Harper & Burns, LLP	10/09/2025	13,100.10
29723	LIFE	Life Technologies	10/09/2025	10,692.84

29724	LIFTECH	Michael Patrick Vane	10/09/2025	1,000.00
29725	MARLIN	MARLIN LEASING CORPORATION	10/09/2025	474.32
29726	OCTAX	County Of Orange	10/09/2025	11,728.88
29727	PARS	Public Agency Retirement Svcs	10/09/2025	448.18
29728	STAPLES	Staples Business Advantage	10/09/2025	245.99
29729	TCI	TUTTLE CLICK INC	10/09/2025	156,858.00
29730	TPA	TOWNSEND PUBLIC AFFAIRS, INC	10/09/2025	2,500.00
29731	VWR	VWR International LLC	10/09/2025	825.40
29732	WOODRUFF	Woodruff & Smart	10/09/2025	270.00

Total for 10/9/2025: 226,454.27

ACH	WESTCOAS	RJ International	10/16/2025	1,980.96
29733	AUTO Z	Auto Zone, Inc.	10/16/2025	1,868.85
29734	AUTOCK	Auto Chek Centers, Inc.	10/16/2025	58.20
29735	CAGATE	California Gate & Entry System	10/16/2025	133.70
29736	CINTAS	Cintas Corporation No. 2	10/16/2025	1,407.07
29737	CLARKE	Clarke Mosquito Control Prod Inc.	10/16/2025	21,687.15
29738	CWS	CAMERON WELDING SUPPLY	10/16/2025	1,045.40
29739	GENESEE	Genesee Scientific Corporation	10/16/2025	1,350.27
29740	HILLS	Hill's Bros. Lock & Safe, Inc.	10/16/2025	55.00
29741	HOME DEP	Home Depot Credit Services	10/16/2025	1,320.88
29742	KNOWBE4	KnowBe4, Inc.	10/16/2025	2,187.75
29743	KWEST	K'WEST Printing	10/16/2025	1,049.44
29744	LIFE	Life Technologies	10/16/2025	2,689.89
29745	PEPBOYS	THE PEP BOYS	10/16/2025	538.75
29746	PRIMO	BLUE TRITON BRANDS INC	10/16/2025	988.56
29747	QDOXS	Q Document Solutions, Inc,	10/16/2025	463.33
29748	SAMSARA	Samsara Networks, Inc.	10/16/2025	29,310.30
29749	Savage	John S. Savage	10/16/2025	200.00
29750	SCG	Southern Calif. Gas Co.	10/16/2025	14.30
29751	UCDR	UC REGENTS	10/16/2025	349.00

Total for 10/16/2025: 68,698.80

ACH	EEASSOC	OCVCD Employee Association	10/22/2025	750.00
ACH	ICMA	MissionSquare Retirement (ICMA)	10/22/2025	32,778.83
ACH	USB	PARS/U.S. Bank N.A. Minnesota	10/22/2025	4,221.59
ACH	CalPERS1	CalPERS	10/22/2025	50,429.61
ACH	EDD	Employment Development Dept.	10/22/2025	12,457.25
ACH	IRS	Internal Revenue Service	10/22/2025	43,700.51
ACH	NATION	Nationwide Retirement Solutions	10/22/2025	4,298.35
ACH	TASC	Total Administrative Services Corp.	10/22/2025	2,580.84

Total for 10/22/2025: 151,216.98

ACH	GG DISP	Republic Waste Svcs of So. Calif., LLC	10/23/2025	2,401.41
ACH	TARGET	Target Specialty Products	10/23/2025	18,700.19
ACH	WESTCOAS	RJ International	10/23/2025	315.06
29752	ADVENTUR	Tender Corporation	10/23/2025	5,791.50
29753	ALARM	Thomas E. Kindschi	10/23/2025	540.00
29754	ASBURY	World Oil Environmental Services	10/23/2025	103.00
29755	AT&T	AT&T	10/23/2025	64.45
29756	CINTAS	Cintas Corporation No. 2	10/23/2025	1,308.82
29757	CLARKE	Clarke Mosquito Control Prod Inc.	10/23/2025	29,284.20
29758	CWS	CAMERON WELDING SUPPLY	10/23/2025	1,044.32

29759	GG WATER	City of Garden Grove	10/23/2025	2,645.43
29760	LIFE	Life Technologies	10/23/2025	2,323.45
29761	McFadden	McFadden-Dale Industrial Hardware, LLC	10/23/2025	65.81
29762	PARS	Public Agency Retirement Svcs	10/23/2025	473.84
29763	PEPBOYS	THE PEP BOYS	10/23/2025	1,478.89
29764	SCE	Southern Calif. Edison	10/23/2025	8,052.35
29765	SCG	Southern Calif. Gas Co.	10/23/2025	30.79
29766	SCI	SCI Consulting Group	10/23/2025	23,000.00
29767	TOYOTAGG	Toyota Place	10/23/2025	98.10
29768	VORTEX	Vortex Industries, LLC	10/23/2025	1,286.26

Total for 10/23/2025: 99,007.87

ACH	FM	CARDMEMBER SERVICE	10/30/2025	17,881.72
ACH	ARIASA	Adina Arias	10/30/2025	234.05
ACH	BENNETT	Stephen Bennett	10/30/2025	234.05
ACH	BLAYLOCK	Viki Blaylock	10/30/2025	234.05
ACH	BOBBITT	Catherine Bobbitt	10/30/2025	234.05
ACH	CAMPBELL	JAMES CAMPBELL	10/30/2025	56.67
ACH	Cavileer	Raymond Cavileer	10/30/2025	234.05
ACH	CUMMINGS	Robert F. Cummings	10/30/2025	234.05
ACH	Drews	John Drews	10/30/2025	234.05
ACH	EDISON	SUZANNE R. EDISON	10/30/2025	185.00
ACH	EVER	SANDRA EVERINGHAM	10/30/2025	185.00
ACH	FOGARTY	Carrie Fogarty	10/30/2025	234.05
ACH	Goedhart	Gerard Goedhart	10/30/2025	234.05
ACH	Huff	Robert Huff	10/30/2025	234.05
ACH	KELLER	JUSTINE KELLER	10/30/2025	56.67
ACH	Kimball	Deborah Kimball	10/30/2025	234.05
ACH	KOENIG	Steve Koenig	10/30/2025	234.05
ACH	LACHANCE	Patricia LaChance	10/30/2025	185.00
ACH	LOUGHNER	LINDA LOUGHNER	10/30/2025	185.00
ACH	McCarty	Danny McCarty	10/30/2025	234.05
ACH	MILLER J	Jon Miller	10/30/2025	234.05
ACH	Niewola	Urszula Niewola	10/30/2025	234.05
ACH	PARSONS	John Parsons	10/30/2025	234.05
ACH	Plummer	John Clark Plummer	10/30/2025	234.05
ACH	POSPISIL	Terry Pospisil	10/30/2025	234.05
ACH	Rehders	Renee Rehders	10/30/2025	234.05
ACH	Reinig	Allyson Reinig	10/30/2025	234.05
ACH	Reisin	Caroline Reisinger	10/30/2025	234.05
ACH	Rincon	Claudio Rincon	10/30/2025	234.05
ACH	RODRIG	Aqripino Rodriquez	10/30/2025	234.05
ACH	SCOTT	WALTRAUT SCOTT	10/30/2025	185.00
ACH	SHAW	LAWRENCE SHAW	10/30/2025	234.05
ACH	ARESTEGU	ARIANA ARESTEGUI	10/30/2025	100.00
ACH	BAKERD	Debbie Baker	10/30/2025	100.00
ACH	CHARLESS	SHANA CHARLES	10/30/2025	100.00
ACH	CHAVA	SEAN CHAVARRIA	10/30/2025	100.00
ACH	CONSTANT	Kim Constantine	10/30/2025	100.00
ACH	DOBYT	Tanya Doby	10/30/2025	100.00
ACH	GABBARDJ	JOHN GABBARD	10/30/2025	100.00
ACH	GOMEZ	James Gomez	10/30/2025	100.00
ACH	GOMEZR	REBECCA GOMEZ	10/30/2025	100.00
ACH	HOQUE	LAMIYA HOQUE	10/30/2025	100.00
ACH	HUANG	Peqy Huang	10/30/2025	100.00
ACH	HUPP	Cecilia T. Hupp	10/30/2025	100.00

ACH	JOHNS	FOSTER JOHNS	10/30/2025	100.00
ACH	JOSEPH	April Josephson	10/30/2025	100.00
ACH	KIM	TAMMY KIM	10/30/2025	100.00
ACH	KNOBLOCK	Steven Knoblock	10/30/2025	100.00
ACH	LEE	EUN JU LEE	10/30/2025	100.00
ACH	LEONC	CARLOS LEON	10/30/2025	100.00
ACH	PEQUENOR	ROBERT PEQUENO	10/30/2025	100.00
ACH	PEZOLDE	Erica Pezold	10/30/2025	100.00
ACH	RUESCH	Robert J. Ruesch	10/30/2025	100.00
ACH	STEELEN	NATHAN STEELE	10/30/2025	100.00
ACH	TAYLORG	Gary Taylor	10/30/2025	100.00
ACH	TURPIT	WILLIAM TURPIT	10/30/2025	100.00
ACH	WANKE	Chad Wanke	10/30/2025	100.00
ACH	WEIGAND	ERIK WEIGAND	10/30/2025	100.00
ACH	GRIFF	GRIFFIN STRUCTURES, INC.	10/30/2025	13,604.70
29769	TAYLOR	John Taylor	10/30/2025	100.00
29770	ALE	Aleshire & Wynder LLP	10/30/2025	3,811.50
29771	AT T FAX	AT&T	10/30/2025	450.62
29772	CAGATE	California Gate & Entry System	10/30/2025	216.20
29773	CINTAS	Cintas Corporation No. 2	10/30/2025	1,663.75
29774	CROWN	Crown Maintenance	10/30/2025	275.00
29775	CWS	CAMERON WELDING SUPPLY	10/30/2025	522.16
29776	DOORKING	DOORKING INC	10/30/2025	45.95
29777	GENESEE	Genesee Scientific Corporation	10/30/2025	185.97
29778	HASFIN	Quadient Finance USA, Inc	10/30/2025	19.83
29779	HASLER	QUADIENT LEASING USA, INC	10/30/2025	597.86
29780	INSIGHT	Insight Public Sector, Inc.	10/30/2025	33,590.10
29781	INST CLE	INSTANT CLEANROOM SOLUTIONS INC	10/30/2025	3,291.00
29782	JAH	JOHNSONS ACE HARDWARE	10/30/2025	108.94
29783	LIFTECH	Michael Patrick Vane	10/30/2025	600.63
29784	MVCAC	M.V.C.A.C.	10/30/2025	19,492.00
29785	SIMPSON	Simpson Chevrolet of Garden Grove	10/30/2025	94.66
Total for 10/30/2025:				105,808.13
ACH	F&M Bank	Farmers & Merchants Bank	10/31/2025	173.43
ACH	OC TOLL	OC Toll Roads	10/31/2025	222.00
ACH	TASC	Total Administrative Services Corp.	10/31/2025	919.80
Total for 10/31/2025:				1,315.23
Report Total (177 checks):				955,015.57



Warrant Request

Date: 11/19/2025
Vendor No.: FM
Total \$: \$8,551.02
Prepared By: DM
Check No.: ACH

Vendor Name: FM CARDMEMBER SERVICE
Address: PO BOX 790408
ST LOUIS, MO 63179-0408

Account #	Description	P.O. #	Invoice #	Amount
10.310.7006	USPS PO		AS1125	\$ 13.99
10.350.7008	WALMART.COM		AS1125	\$ 146.60
10.350.7008	THE WEBSTAUANT STORE		AS1125	\$ 101.45
10.350.7008	HEMOSTAT LABRATORIES		AS1125	\$ 160.82
10.310.7903	FSP ENTOMOLOGICAL SOCI		AS1125	\$ 290.00
10.310.7903	FSP ENTOMOLOGICAL SOCI		AS1125	\$ 290.00
10.120.7901	WAL-MART		AS1125	\$ 38.73
10.120.7901	HOBBY-LOBBY		AS1125	\$ 91.10
10.430.7803	WALMART - RETURN		JS1125	\$ (256.80)
10.410.7906	CSDA - RETURN		JS1125	\$ (720.00)
10.440.7402	HARBOR FREIGHT - RETURN		JS1125	\$ (21.72)
10.430.7803	WAL-MART		JS1125	\$ 32.26
10.430.7803	SQ METALS4UONLINE		JS1125	\$ 194.63
10.410.7001	WALMART.COM		JS1125	\$ 18.76
10.410.7001	COSTCO DELIVERY		JS1125	\$ 174.18
10.440.7402	HARBOR FREIGHT		JS1125	\$ 48.90
10.410.7016	PROPEST PRODUCTS INC		JS1125	\$ 119.29
10.410.7001	SQ CUSTOM MADE ENTERP		JS1125	\$ 2,014.33
10.520.7511	STARLINK INTERNET		LN1125	\$ 65.00
10.520.7511	GOTOCOM GOTOCONNECT		LN1125	\$ 1,361.74
10.520.7511	WEB REG-NETWORK SOLUTI		LN1125	\$ 80.17
10.520.7511	ZOOM.COM		LN1125	\$ 50.97
10.520.7907	100S SEAFOOD BUFFET		LN1125	\$ 110.00
10.520.7907	TOWN AND COUNTRY LOD SAN DIEGO		LN1125	\$ 520.86
10.520.7907	TOWN AND COUNTRY LOD SAN DIEGO		LN1125	\$ 480.86
10.520.7001	YUBICO INC		LN1125	\$ 228.38
10.520.7511	GOOGLE CLOUD		LN1125	\$ 135.60
10.440.7402	GRAINGER		LY1125	\$ 27.44
10.410.7017	WESTCOAST INDUSTRIES		LY1125	\$ 327.15
10.510.7022	HOO HOOTSUITE INC		LY1125	\$ 1,188.00
	SEE ATTACHED FOR MORE			

APPROVAL: Dept Head/District Manager
Director of Finance

Tan Nguyen
Tan Nguyen

SPECIAL INSTRUCTIONS/COMMENTS: _____

FUND	DESC.	INVOICE #	TOTAL
10.310.7012	STERICYCLE	LY1125	\$ 1,216.11
10.410.7014	TARGET SPECIALTY PRODU	LY1125	\$ 9,067.04
10.140.7120	SPECTRUM	LY1125	\$ 1,494.00
10.350.7008	ULINE	LY1125	\$ 98.44
10.120.7110	VERIZON WRLSS	LY1125	\$ 4,096.13
10.510.7022	GOOGLE ONE	LY1125	\$ 19.99
10.210.7907	SOUTHWEST LB TO/FROM LAS VEGAS	LY1125	\$ 147.96
10.410.7017	WESTCOAST INDUSTRIES	LY1125	\$ 1,980.96
10.430.7803	TARGET SPECIALTY PRODU	LY1125	\$ 1,027.36
10.410.7014	TARGET SPECIALTY PRODU	LY1125	\$ 17,672.83
60.600.7508	REPUBLIC SERVICES	LY1125	\$ 1,492.92
10.140.7410	REPUBLIC SERVICES	LY1125	\$ 908.49
10.410.7017	WESTCOAST INDUSTRIES	LY1125	\$ 315.06
10.120.7907	LAZ PARKING	LY1125	\$ 30.00
10.120.7907	SQ FAMOUS FAMIGLIA	LY1125	\$ 12.10
10.120.7907	LYFT	LY1125	\$ 58.33
10.120.7907	LYFT	LY1125	\$ 92.47
10.440.7402	GRAINGER	LY1125	\$ (27.44)
10.410.7017	WESTCOAST INDUSTRIES	LY1125	\$ (327.15)
10.310.7012	STERICYCLE	LY1125	\$ (1,216.11)
10.410.7014	TARGET SPECIALTY PRODU	LY1125	\$ (9,067.04)
10.140.7120	SPECTRUM	LY1125	\$ (1,494.00)
10.350.7008	ULINE	LY1125	\$ (98.44)
10.120.7110	VERIZON WRLSS	LY1125	\$ (4,096.13)
10.410.7017	WESTCOAST INDUSTRIES	LY1125	\$ (1,980.96)
10.430.7803	TARGET SPECIALTY PRODU	LY1125	\$ (1,027.36)
10.410.7014	TARGET SPECIALTY PRODU	LY1125	\$ (17,672.83)
60.600.7508	REPUBLIC SERVICES	LY1125	\$ (1,492.92)
10.140.7410	REPUBLIC SERVICES	LY1125	\$ (908.49)
10.410.7017	WESTCOAST INDUSTRIES	LY1125	\$ (315.06)
10.510.7004	LANDS END - RETURN	MJ1125	\$ (72.73)
10.510.7001	4TE FACILITRON - RETURN	MJ1125	\$ (28.75)
10.510.7001	4TE FACILITRON - RETURN	MJ1125	\$ (28.75)
10.510.7001	4TE FACILITRON - DID NOT PURCHASE	MJ1125	\$ 28.75
10.510.7022	WWW.ARTLIST.IO	MJ1125	\$ 59.99
10.510.7001	4TE FACILITRON - DID NOT PURCHASE	MJ1125	\$ 28.75
10.510.7022	X CORP PAID FEATURES	MJ1125	\$ 8.00
10.510.7022	OPENAI CHATGPT	MJ1125	\$ 20.00
10.510.7602	WAL-MART	MJ1125	\$ 149.79
10.510.7022	NARRATIVE	MJ1125	\$ 15.00
10.510.7906	LAWRENCE RAGAN COMMUNIC	MJ1125	\$ 299.00
10.510.7001	SMART AND FINAL	MJ1125	\$ 26.21
10.510.7602	WM SUPERCENTER	MJ1125	\$ 106.43
10.510.7602	WM SUPERCENTER	MJ1125	\$ 51.81
10.510.7022	FRGN TRANS FEE - NARRATIVE	MJ1125	\$ 0.30
10.430.7401	ORANGE COAST CHYRSLER - RETURN	SV1125	\$ (450.00)
10.430.7401	ORANGE COAST CHYRSLER - RETURN	SV1125	\$ (1,850.12)
10.120.7901	IC COSTCO BY INSTACAR	SV1125	\$ 92.17
10.120.7901	1-800 FLOWERS	SV1125	\$ 92.84
10.120.7901	1-800 FLOWERS	SV1125	\$ 80.79
10.210.7907	RALPHS	SV1125	\$ 9.48

10.210.7907	PANERA BREAD	SV1125	\$	19.31
10.120.7901	IC COSTCO BY INSTACAR	SV1125	\$	123.92
10.210.7907	MARRIOT DESERT SPRINGS	SV1125	\$	762.38
10.210.7907	SOUTHWEST LB TO/FROM LAS VEGAS	SV1125	\$	200.97
10.120.7901	SAMSCLUB.COM	SV1125	\$	61.48
10.120.7901	IC COSTCO BY INSTACAR	SV1125	\$	94.20
10.120.7901	1-800 FLOWERS	SV1125	\$	93.50
10.120.7901	SAMSCLUB.COM	SV1125	\$	266.23
10.210.7907	UBER TRIP	SV1125	\$	23.51
10.120.7901	SAMSCLUB.COM	SV1125	\$	79.60
10.210.7907	VDARA FRON DESK LV	SV1125	\$	62.36
10.210.7907	UBER TRIP	SV1125	\$	16.96
10.210.7907	VDARA FRON DESK LV	SV1125	\$	327.67
10.210.7907	VDARA FRON DESK LV	SV1125	\$	397.06
10.120.7901	LUNA GRILL - RETURN	TP1125	\$	(236.63)
10.120.7901	LUNA GRILL	TP1125	\$	236.63
10.120.7019	OC REGISTER SUBS	TP1125	\$	48.00
10.120.7019	LA TIMES SUBSCRIPTION	TP1125	\$	15.96
			\$	8,551.02

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM E.3	Date
	Prepared By: Tan Nguyen, Director of Finance Submitted By: Lora Young, District Manager	December 18, 2025

Agenda Title:

Approve Monthly Financial Report for October 2025

Recommended Action:

Receive and file.

Summary:

Receive and file the Orange County Mosquito and Vector Control District Monthly Financial Report for October 2025.

Previous Relevant Board Actions for This Item:

Monthly report

Strategic Plan Compliance: 5. Financial Sustainability: 5.1: Conduct revenue assessment to determine long-term financial needs

Fiscal Impact:

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:

Exhibit A: Monthly Financial Report for October 2025

Orange County Mosquito and Vector Control District
Monthly Financial Report
Month Ending October 31, 2025

Fund No.	Fund	Cash Balance 9/30/2025	Accrual				Cash Balance 10/31/2025	Cash Balance 10/31/2024
			Revenue	Expenditures	Transfers	Adjustment		
10	Operating	\$10,349,941	\$ 408,500	\$ 1,450,992	\$ -	\$ (2,139)	\$ 9,305,310	\$ 8,515,540
20	Vehicle Replacement	766,010	-	-	-	-	766,010	696,838
30	Liability Reserve	501,054	-	-	-	-	501,054	388,569
40	Equipment Replacement	922,255	-	-	-	-	922,255	881,135
50	Emergency Vector Control	1,846,519	-	-	-	-	1,846,519	1,764,189
60	Facility Improvement	17,652,723	11,408	133,979	-	-	17,530,152	14,569,419
70	Habitat Remediation	100,002	-	-	-	-	100,002	100,002
90	Retiree Medical Insurance	699,974	3,629	6,656	-	(11,737)	685,210	348,374
95	Retirement Contingency	973,690	-	-	-	-	973,690	629,332
99	Payroll Clearing	87,105	-	-	-	17,141	104,246	95,291
		\$33,899,273	\$ 423,537	\$ 1,591,627	\$ -	\$ 3,265	\$ 32,734,448	\$ 27,988,689

Cash & Investment Balances		Monthly Yield
California LAIF	\$ 26,101,638	4.150%
Stifel Brokerage account		
Cash sweep account	36,989	0.01%
Fixed income - Muni (par)	495,000	3.20%
Fixed income - other (par)	5,381,000	4.41%
Unamortized premium/(discount) on investments	25,412	n/a
F&M Checking	386,945	n/a
Payroll Checking	297,464	n/a
Petty Cash - Checking	10,000	n/a
Total Cash and Investments	\$ 32,734,448	

Section 115 Irrevocable Trust Balances:		3-month return
PARS Post-Employment Benefits Trust	\$ 5,982,533	5.31%
PARS Pension Trust	4,285,741	5.32%
Total PARS Trust Balances	\$ 10,268,274	

Lora Young

Lora Young
District Manager

Tan Nguyen

Tan Nguyen
Director of Finance

Monthly Cash Flow

Month	Revenue	Expenditures	Transfers	Accrual Adjustment	Monthly Cash Flow	Prior Year Comparison
July	\$ 134,841	\$ 1,617,695	\$ -	\$ 181,776	\$ (1,301,078)	\$ (900,004)
August	(38,483)	2,328,913	-	38,231	(2,329,165)	(2,761,761)
September	215,173	1,221,895	-	(100,305)	(1,107,027)	(1,047,423)
October	423,537	1,591,627	-	3,265	(1,164,825)	(909,658)
November					-	2,488,803
December					-	3,752,462
January					-	1,398,766
February					-	(840,960)
March					-	357,084
April					-	4,683,657
May					-	(195,105)

50	Emergency Vector Control	-	-	0.0%
60	Facility Improvement	151,700	139,000	91.6%
70	Habitat Remediation	-	-	0.0%
90	Retiree Medical Insurance	436,000	80,719	18.5%
95	Retirement Contingency	300,000	-	0.0%
Total Other Funds		887,700	219,719	24.8%
Total Expenditures		\$17,859,513	\$ 6,760,130	37.9%

The budgeted facility improvement was done in October 2025.

California State Treasurer
Fiona Ma, CPA



Local Agency Investment Fund
 P.O. Box 942809
 Sacramento, CA 94209-0001
 (916) 653-3001

November 04, 2025

[LAIF Home](#)
[PMIA Average Monthly Yields](#)

ORANGE COUNTY VECTOR CONTROL DISTRICT

DIRECTOR OF ADMINISTRATIVE SERVICES
 13001 GARDEN GROVE BLVD
 GARDEN GROVE, CA 92843

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

October 2025 Statement

Effective Date	Transaction Date	Tran Type	Confirm Number	Web Confirm Number	Authorized Caller	Amount
10/15/2025	10/14/2025	QRD	1783811	N/A	SYSTEM	319,898.21
10/21/2025	10/21/2025	RW	1786046	N/A	TAN NGUYEN	-1,000,000.00

Account Summary

Total Deposit:	319,898.21	Beginning Balance:	26,781,740.15
Total Withdrawal:	-1,000,000.00	Ending Balance:	26,101,638.36

**ORANGE COUNTY MOSQUITO &
VECTOR CONTROL DISTRICT
13001 GARDEN GROVE BLVD
GARDEN GROVE CA 92843-2102**

Your Financial Advisor (LU04):

SANDRA HEDSTROM WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:

4460 BROAD STREET
SUITE 210
SAN LUIS OBISPO, CA 93401

PRIMARY INVESTMENT OBJECTIVE: Income

RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out

INVESTOR UPDATE

Did you know that Stifel offers three podcasts to help keep you informed on the latest market trends? To take a deep dive into the insights of our thought leaders, start by searching for "Stifel" on your favorite podcast platform.

ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

STIFEL ACCOUNT STATEMENT

PORTFOLIO SUMMARY

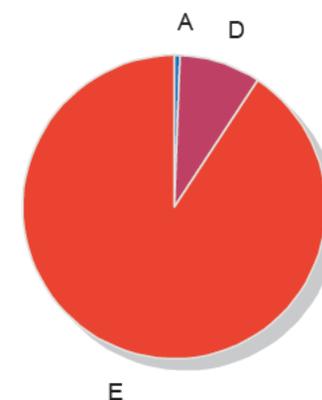
	October 31	September 30
Net Cash Equivalents **	36,989.09	47,249.75
Net Portfolio Assets held at Stifel	5,690,993.90	5,667,445.29
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$5,727,982.99	\$5,714,695.04
YOUR CHANGE IN PORTFOLIO VALUE	October 31	September 30
Net Cash Flow (Inflows/Outflows) ²		
Securities Transferred In/Out		
Income and Distributions	42,097.03	44,579.33
Change in Securities Value	-28,809.08	-10,596.72
Net Change in Portfolio Value	\$13,287.95	\$33,982.61

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

² Does not include cost or proceeds for buy or sell transactions.
You have securities maturing and/or options expiring.

YOUR ASSET SUMMARY

	Value on October 31, 2025 (\$)	Percentage of your account
A Net Cash Equivalents**	36,989.09	0.65%
D Fixed Income-Muni	493,320.50	8.61%
E Fixed Income-Other	5,197,673.40	90.74%
Total Assets	\$5,727,982.99	100.00%





ASSET SUMMARY

	Value as of October 31, 2025			% of assets *	Gains/(-)Losses		
	At Stifel	Not at Stifel	Total		Unrealized	Realized	
					This Period	Year-to-date	
Cash							
Cash Sweep**	36,989.09		36,989.09	0.65%			
Margin Balance							
A. Net Cash Equivalents	\$36,989.09		\$36,989.09	0.65%			
B. Equities							
C. Preferreds							
D. Fixed Income-Muni	493,320.50		493,320.50	8.61%	-7,609.42		
E. Fixed Income-Other	5,197,673.40		5,197,673.40	90.74%	-6,228.87		-658.76
F. Mutual Funds							
G. Unit Investment Trusts							
H. Insurance Products							
I. Alternative Investments							
J. Other Investments							
K. Stifel Smart Rate Program **							
Net Portfolio Assets	\$5,690,993.90	\$0.00	\$5,690,993.90	99.35%	-\$13,838.29	\$0.00	-\$658.76
Net Portfolio Value	\$5,727,982.99	\$0.00	\$5,727,982.99	100.00%	-\$13,838.29	\$0.00	-\$658.76

INCOME & DISTRIBUTION SUMMARY

	Security Type	Year-to-date	This period
Dividends	Tax-Exempt		
	Taxable		
Interest	Tax-Exempt		
	Taxable	189,380.77	17,935.26
Capital Gain Distributions			
Return of Principal		263,087.18	24,161.77
Other			
Total Income & Distributions		\$452,467.95	\$42,097.03

INFORMATION SUMMARY

	Security Type	Year-to-date	This period
Accrued Interest Paid	Tax-Exempt		
	Taxable	11,972.26	543.30
Accrued Interest Received	Tax-Exempt		
	Taxable	252.78	
Gross Proceeds		1,956,612.95	200,000.00
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of assets" figures are shown gross of any amounts owed to Stifel and/or net short positions.

** Include balances which are FDIC insured bank deposits, not cash held in your Securities Account and not covered by SIPC.

ASSET DETAILS

This section shows the cash equivalents and/or securities in your account. Prices obtained from outside sources are considered reliable but are not guaranteed by Stifel. Actual prices may vary, and upon sale, you may receive more or less than your original purchase price. Contact your Financial Advisor for current price quotes. Gain/Loss is provided for informational purposes only. Cost basis may be adjusted for, but not limited to, amortization, accretion, principal paydowns, capital changes, listed option premiums, gifting rules, inheritance step-up, or wash sales. The Gain/Loss information should not be used for tax preparation without the assistance of your tax advisor. Lot detail quantity displayed is truncated to the one thousandth of a share.

NET CASH EQUIVALENTS

	<i>Current value</i>	<i>Cost Basis</i>	<i>Estimated Annualized Income</i>	<i>Rate at Month End</i>
STIFEL FDIC INSURED	36,989.09	36,989.09	3.70	0.01%
Total Net Cash Equivalents	\$36,989.09	\$36,989.09	\$3.70	0.01%

STIFEL INSURED BANK DEPOSIT PROGRAM

Funds deposited through the Stifel Insured Bank Deposit Program (the "Program") may be deposited at multiple banks. The Program's Disclosure Statement is available at www.stifel.com/disclosures/account-agreement. The deposits are not covered by the Securities Investor Protection Corporation ("SIPC"). Deposits are insured by the FDIC within applicable limits.

Balances in the Program or in any money market fund offered as an available fund for Cash Investment Services at Stifel, subject to applicable limits, can be liquidated upon request and the proceeds returned to your securities account or can be distributed directly to you with the proper withdrawal form on file.

PORTFOLIO ASSETS - HELD AT STIFEL

Fixed Income-Muni	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
BAY AREA TOLL AUTH CA TOLL BRDG REV SAN FRANCISO F 1 B/E TXBL CPN 2.425% DUE 04/01/26 DTD 09/26/19 FC 04/01/20 CUSIP: 072024WR9 <i>Original Cost: 133,472.85</i>	S&P: AA Moody: Aa3 Cash	125,000	99.4400 124,300.00	100.5931 125,741.37	252.60	-1,441.37	3,031.25	2.44%
UNIVERSITY CA REV RFDG GENL SER AS B/E TXBL CPN 2.587% DUE 05/15/26 DTD 04/20/16 FC 11/15/16 CUSIP: 91412GE27 <i>Original Cost: 161,363.00</i>	S&P: AA Moody: Aa2 Cash	150,000	99.2810 148,921.50	100.8369 151,255.32	1,789.34	-2,333.82	3,880.50	2.61%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Muni	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
MASSACHUSETTS EDL FING AUTH ED LN ISSUE L SR SER A REV B/E TXBL CPN 4.038% DUE 07/01/26 DTD 06/13/18 FC 01/01/19 CUSIP: 57563RPM5 <i>Original Cost: 248,805.20</i>	S&P: AAA Cash	220,000	100.0450 220,099.00	101.7878 223,933.23	2,961.20	-3,834.23	8,883.60	4.04%
Total Fixed Income-Muni		495,000	\$493,320.50	\$500,929.92	\$5,003.14	-\$7,609.42	\$15,795.35	3.20%
Municipal Bonds held may or may not be tax free. Please consult with your tax advisor.								
Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
REALTY INCOME CORP NOTE CPN 4.625% DUE 11/01/25 DTD 11/01/21 FC 05/01/22 CALL 10/31/25 @ 100.000 CUSIP: 756109BE3	S&P: A- Moody: A3 Cash	200,000	100.0000 200,000.00	99.7385 199,477.00	4,625.00	523.00	9,250.00	4.63%
BMO HARRIS BANK NA CHICAGO IL CD FDIC #16571 CLLB CPN 3.000% DUE 11/26/25 DTD 05/26/22 FC 08/26/22 CALL 08/26/25 @ 100.000 CUSIP: 05600XFJ4	Cash	145,000	99.9160" 144,878.20	100.0000 145,000.00	798.50	-121.80	4,350.00	3.00%
SIMON PPTY GRP LP NOTE CPN 3.300% DUE 01/15/26 DTD 01/13/16 FC 07/15/16 CALL 12/01/25 @ 100.000 CUSIP: 828807CW5 <i>Original Cost: 131,249.00</i>	S&P: A Moody: A3 Cash	120,000	99.8130 119,775.60	100.0000 120,000.00	1,166.00	-224.40	3,960.00	3.31%
TWO HBRS INVT CORP SR NOTE CONV CPN 6.250% DUE 01/15/26 DTD 02/01/21 FC 07/15/21 CUSIP: 90187BAB7	Cash	35,000	99.3500 34,772.50	98.0143 34,305.00	644.10	467.50	2,187.50	6.29%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	Symbol/ Bond Rating/ Type	Quantity	Current Price/ Current Value	Average Unit Cost/ Cost Basis	Accrued Income ⁶	Unrealized Gain/(-)Loss ¹⁰	Estimated Annualized Income	Estimated Yield %
MORGAN STANLEY SR NOTE CPN 3.875% DUE 01/27/26 DTD 01/27/16 FC 07/27/16 CUSIP: 61746BDZ6 Original Cost: 100,291.00	S&P: A- Moody: A1 Cash	100,000	99.9230 99,923.00	100.0217 100,021.74	1,011.81	-98.74	3,875.00	3.88%
LEGG MASON INC SR NOTE CPN 4.750% DUE 03/15/26 DTD 03/22/16 FC 09/15/16 CUSIP: 524901AV7 Original Cost: 130,942.50	S&P: A Moody: A2 Cash	125,000	100.0610 125,076.25	100.4876 125,609.45	758.68	-533.20	5,937.50	4.75%
PENNYMAC CORP CONV SR NOTE CPN 5.500% DUE 03/15/26 DTD 03/05/21 FC 09/15/21 CUSIP: 70932AAF0	Cash	100,000	99.4000 99,400.00	96.7550 96,755.00	702.78	2,645.00	5,500.00	5.53%
CUSTOMERS BANK PHOENIXVILLE PA CD FDIC #34444 CPN 5.000% DUE 03/31/26 DTD 03/31/23 FC 09/30/23 CUSIP: 23204HNV6	Cash	140,000	100.4740" 140,663.60	100.0000 140,000.00	613.70	663.60	7,000.00	4.98%
BANK AMERICA CORP SR NOTE CPN 3.500% DUE 04/19/26 DTD 04/19/16 FC 10/19/16 CUSIP: 06051GFX2 Original Cost: 105,286.00	S&P: A- Moody: A1 Cash	100,000	99.7510 99,751.00	100.6213 100,621.30	116.67	-870.30	3,500.00	3.51%
FEDL HOME LOAN BANK BOND CPN 0.940% DUE 05/26/26 DTD 05/26/21 FC 11/26/21 CALL 02/26/25 @ 100.000 CUSIP: 3130AMH39	S&P: AA+ Moody: Aa1 Cash	135,000	98.3430 132,763.05	100.0000 135,000.00	546.38	-2,236.95	1,269.00	0.96%
BROOKFIELD FIN INC GTD NOTE CPN 4.250% DUE 06/02/26 DTD 06/02/16 FC 12/02/16 CALL 03/02/26 @ 100.000 CUSIP: 11271LAA0	S&P: A- Moody: A3 Cash	115,000	99.9690 114,964.35	98.1793 112,906.25	2,022.88	2,058.10	4,887.50	4.25%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
FEDL FARM CREDIT BANK BOND CPN 0.900% DUE 06/15/26 DTD 06/15/21 FC 12/15/21 CALL 11/07/25 @ 100.000 CUSIP: 3133EMH21	S&P: AA+ Moody: Aa1 Cash	50,000	98.2420 49,121.00	99.8897 49,944.87	170.00	-823.87	450.00	0.92%
TOYOTA MOTOR CREDIT CORP UNSECD MEDIUM TERM NOTE CPN 5.000% DUE 08/14/26 DTD 08/14/23 FC 02/14/24 CUSIP: 89236TKX2 <i>Original Cost: 150,992.00</i>	S&P: A+ Moody: A1 Cash	150,000	100.7550 151,132.50	100.2570 150,385.48	1,604.17	747.02	7,500.00	4.96%
U S TREASURY NOTE CPN 2.250% DUE 02/15/27 DTD 02/15/17 FC 08/15/17 CUSIP: 912828V98 <i>Original Cost: 101,787.19</i>	Moody: Aa1 Cash	98,000	98.2150 96,250.70	101.0101 98,989.94	467.36	-2,739.24	2,205.00	2.29%
FEDL HOME LOAN BANK BOND CPN 2.010% DUE 02/25/27 DTD 02/25/22 FC 08/25/22 CALL 02/25/25 @ 100.000 CUSIP: 3130AQUD3	S&P: AA+ Moody: Aa1 Cash	100,000	97.7680 97,768.00	98.7550 98,755.00	368.50	-987.00	2,010.00	2.06%
STATE BANK OF INDIA NEW YORK NY CD FDIC #33682 CPN 2.200% DUE 03/10/27 DTD 03/10/22 FC 09/10/22 CUSIP: 856285J36	Cash	59,000	98.0720 " 57,862.48	100.0000 59,000.00	184.92	-1,137.52	1,298.00	2.24%
REDWOOD TR INC CONVERTIBLE BOND CPN 7.750% DUE 06/15/27 DTD 06/09/22 FC 12/15/22 CUSIP: 758075AF2	Cash	100,000	99.6500 99,650.00	99.1300 99,130.00	2,927.78	520.00	7,750.00	7.78%
U S TREASURY NOTE CPN 4.125% DUE 09/30/27 DTD 09/30/22 FC 03/31/23 CUSIP: 91282CFM8 <i>Original Cost: 151,809.39</i>	Moody: Aa1 Cash	150,000	100.9260 151,389.00	101.1672 151,750.82	543.96	-361.82	6,187.50	4.09%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	Symbol/ Bond Rating/ Type	Quantity	Current Price/ Current Value	Average Unit Cost/ Cost Basis	Accrued Income ⁶	Unrealized Gain/(-)Loss ¹⁰	Estimated Annualized Income	Estimated Yield %
CANADIAN IMPERIAL BANK SR GLBL MEDIUM TERM NOTE CPN 5.250% DUE 12/30/27 DTD 12/30/22 FC 06/30/23 CALL 12/30/25 @ 100.000 CUSIP: 13607XEB9 <i>Original Cost: 141,804.70</i>	S&P: A- Moody: A2 Cash	140,000	100.0980 140,137.20	100.0000 140,000.00	2,470.42	137.20	7,350.00	5.24%
SALLIE MAE BANK SALT LAKE CITY UT CD FDIC #58177 CPN 4.000% DUE 07/10/28 DTD 07/09/25 FC 01/09/26 CUSIP: 795451DW0	Cash	100,000	100.7550" 100,755.00	100.0000 100,000.00	1,260.28	755.00	4,000.00	3.97%
U S TREASURY NOTE CPN 4.875% DUE 10/31/28 DTD 10/31/23 FC 04/30/24 CUSIP: 91282CJF9 <i>Original Cost: 134,878.02</i>	Moody: Aa1 Cash	130,000	103.5270 134,585.10	103.4087 134,431.32	17.22	153.78	6,337.50	4.71%
MAGNA INTL INC UNSECD SR NOTE CPN 5.050% DUE 03/14/29 DTD 03/14/24 FC 09/14/24 CALL 02/14/29 @ 100.000 CUSIP: 559222BA1 <i>Original Cost: 76,317.50</i>	S&P: A- Moody: A3 Cash	75,000	102.6310 76,973.25	101.4742 76,105.68	494.48	867.57	3,787.50	4.92%
AMERICAN HONDA FIN CORP SR NOTE MEDIUM TERM NOTE CPN 4.400% DUE 09/05/29 DTD 09/05/24 FC 03/05/25 CUSIP: 02665WFAQ9 <i>Original Cost: 170,992.44</i>	S&P: A- Moody: A3 Cash	169,000	100.6900 170,166.10	101.1197 170,892.31	1,156.71	-726.21	7,436.00	4.37%
FEDL HOME LOAN MTG CORP MEDIUM TERM NOTE CPN 4.000% DUE 10/03/29 DTD 10/03/24 FC 04/03/25 CALL 04/03/25 @ 100.000 CUSIP: 3134HAPX5	S&P: AA+ Moody: Aa1 Cash	200,000	99.8470 199,694.00	99.7775 199,555.00	622.22	139.00	8,000.00	4.01%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
FEDL HOME LOAN BANK BOND CPN 4.870% DUE 12/05/29 DTD 12/05/24 FC 06/05/25 CALL 12/05/25 @ 100.000 CUSIP: 3130B3VS9 <i>Original Cost: 100,555.00</i>	S&P: AA+ Moody: Aa1 Cash	100,000	100.0090 100,009.00	100.0530 100,052.97	1,975.06	-43.97	4,870.00	4.87%
JPMORGAN CHASE & CO UNSECD NOTE FXD/VAR CPN 4.452% DUE 12/05/29 DTD 12/05/18 FC 06/05/19 CALL 12/05/28 @ 100.000 CUSIP: 46647PAX4 <i>Original Cost: 203,525.00</i>	S&P: A Moody: A1 Cash	200,000	100.8060 201,612.00	101.3255 202,650.97	3,611.07	-1,038.97	8,904.00	4.42%
UNITEDHEALTH GRP INC SR NOTE CPN 4.800% DUE 01/15/30 DTD 07/25/24 FC 01/15/25 CALL 12/15/29 @ 100.000 CUSIP: 91324PFG2 <i>Original Cost: 101,939.00</i>	S&P: A+ Moody: A2 Cash	100,000	102.2680 102,268.00	101.7918 101,791.77	1,413.33	476.23	4,800.00	4.69%
INTL BUS MACHS CORP UNSECD NOTE CPN 4.800% DUE 02/10/30 DTD 02/10/25 FC 08/10/25 CALL 01/10/30 @ 100.000 CUSIP: 459200LG4 <i>Original Cost: 102,001.00</i>	S&P: A- Moody: A3 Cash	100,000	102.3160 102,316.00	101.8764 101,876.44	1,080.00	439.56	4,800.00	4.69%
FEDL NATL MTG ASSN NOTE CPN 5.000% DUE 02/26/30 DTD 02/26/25 FC 08/26/25 CALL 02/26/26 @ 100.000 CUSIP: 3136GAB40 <i>Original Cost: 151,205.00</i>	S&P: AA+ Moody: Aa1 Cash	150,000	100.1010 150,151.50	100.2593 150,388.91	1,354.17	-237.41	7,500.00	4.99%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
MORGAN STANLEY PVT BK NA PURCHASE NY CD FDIC #34221 CLLB STEP CPN 4.550% DUE 03/07/30 DTD 03/07/25 FC 09/07/25 CALL 03/07/26 @ 100.000 CUSIP: 61768UT31	Cash	200,000	100.1640" 200,328.00	100.0000 200,000.00	1,371.23	328.00	9,100.00	4.54%
FEDL NATL MTG ASSN NOTE CPN 5.000% DUE 03/12/30 DTD 03/12/25 FC 09/12/25 CALL 12/12/25 @ 100.000 CUSIP: 3136GABW8 <i>Original Cost: 100,680.00</i>	S&P: AA+ Moody: Aa1 Cash	100,000	99.9030 99,903.00	100.1001 100,100.06	680.56	-197.06	5,000.00	5.00%
TORONTO DOMINION BANK NOTE CPN 5.250% DUE 04/16/30 DTD 04/16/25 FC 07/16/25 CALL 04/16/26 @ 100.000 CUSIP: 89115JAE3 <i>Original Cost: 100,905.00</i>	S&P: A- Moody: A2 Cash	100,000	100.0620 100,062.00	100.4206 100,420.62	218.75	-358.62	5,250.00	5.25%
DEUTSCHE BANK AG UNSECD MEDIUM TERM NOTE CPN 5.200% DUE 04/30/30 DTD 04/30/25 FC 10/30/25 CALL 04/30/27 @ 100.000 CUSIP: 25161F4M7 <i>Original Cost: 50,680.00</i>	S&P: A Moody: A1 Cash	50,000	100.2090 50,104.50	101.0292 50,514.61	7.22	-410.11	2,600.00	5.19%
FEDL FARM CREDIT BANK BOND CPN 4.650% DUE 06/24/30 DTD 06/24/25 FC 12/24/25 CALL 06/24/26 @ 100.000 CUSIP: 3133ETMB0 <i>Original Cost: 100,400.00</i>	S&P: AA+ Moody: Aa1 Cash	100,000	100.1730 100,173.00	100.2604 100,260.37	1,640.42	-87.37	4,650.00	4.64%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
TRUIST BANK CHARLOTTE NC CD FDIC #09846 ANN CLLB CPN 4.450% DUE 06/27/30 DTD 06/27/25 FC 06/27/26 CALL 06/27/26 @ 100.000 CUSIP: 897926BR1	Cash	100,000	100.1830" 100,183.00	100.0000 100,000.00	1,548.35	183.00	4,450.00	4.44%
FEDL HOME LOAN BANK BOND CPN 4.650% DUE 07/08/30 DTD 07/08/25 FC 01/08/26 CALL 07/08/26 @ 100.000 CUSIP: 3130B6SV9 <i>Original Cost: 140,810.00</i>	S&P: AA+ Moody: Aa1 Cash	140,000	100.2360 140,330.40	100.4011 140,561.49	2,043.42	-231.09	6,510.00	4.64%
MORGAN STANLEY BANK NA SALT LAKE CITY UT CD FDIC #32992 CPN 4.000% DUE 08/29/30 DTD 08/29/25 FC 02/28/26 CUSIP: 61776CXC6	Cash	95,000	99.8130" 94,822.35	100.0000 95,000.00	666.30	-177.65	3,800.00	4.01%
GLADSTONE CAP CORP UNSECD CCONV NOTE CPN 5.875% DUE 10/01/30 DTD 09/12/25 FC 04/01/26 CALL 10/06/28 @ 100.000 CUSIP: 376535AG5	Cash	100,000	96.0500 96,050.00	100.0050 100,005.00	799.65	-3,955.00	5,875.00	6.12%
CELTIC BANK SALT LAKE CITY UT CD FDIC #57056 CPN 4.150% DUE 12/20/30 DTD 12/20/24 FC 01/20/25 CUSIP: 15118RT80	Cash	130,000	101.9010" 132,471.30	100.0000 130,000.00	177.37	2,471.30	5,395.00	4.07%
GOVT NATL MTG ASSN REMIC SER 2024-181 CL D MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/52 DTD 11/01/24 FC 12/20/24 CUSIP: 38384X3Y7 <i>Remaining Balance: \$86,717.50</i> <i>Original Cost: 100,005.00</i>	Cash	100,000	100.5068 87,156.98	100.0058 86,722.51	361.32	434.48	4,335.87	4.97%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
GOVT NATL MTG ASSN REMIC SER 2024-92 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/54 DTD 05/01/24 FC 06/20/24 CUSIP: 38384NXH3 <i>Remaining Balance: \$41,688.09</i> <i>Original Cost: 64,680.00</i>	Cash	65,000	99.3312 41,409.27	99.2324 41,368.09	173.70	41.19	2,084.40	5.03%
GOVT NATL MTG ASSN REMIC SER 2024-109 CL MA MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/54 DTD 07/01/24 FC 08/20/24 CUSIP: 38384QP69 <i>Remaining Balance: \$22,943.44</i> <i>Original Cost: 64,842.50</i>	Cash	65,000	99.4054 22,807.02	99.3136 22,785.95	95.60	21.07	1,147.17	5.03%
GOVT NATL MTG ASSN REMIC SER 2025-1 CL UJ MONTHLY 19 DAY DELAY CPN 5.000% DUE 01/20/55 DTD 01/01/25 FC 02/20/25 CUSIP: 38385CFH6	Cash	100,000	98.8014 98,801.40	99.7550 99,755.00	416.67	-953.60	5,000.00	5.06%
FEDL HOME LOAN MTG CORP MULTICL REMIC 5492 CL CA MONTHLY 24 DAY DELAY CPN 5.000% DUE 01/25/55 DTD 12/01/24 FC 01/25/25 CUSIP: 3137HHY62 <i>Remaining Balance: \$103,386.06</i> <i>Original Cost: 149,817.50</i>	Cash	150,000	99.0882 102,443.38	99.8235 103,203.57	430.78	-760.18	5,169.30	5.05%
GOVT NATL MTG ASSN REMIC SER 2025-33 CL BA MONTHLY 19 DAY DELAY CPN 5.000% DUE 02/20/55 DTD 02/01/25 FC 03/20/25 CUSIP: 38385CB64 <i>Remaining Balance: \$43,164.11</i> <i>Original Cost: 99,880.00</i>	Cash	100,000	99.2547 42,842.40	99.7220 43,044.11	179.85	-201.70	2,158.20	5.04%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
GOVT NATL MTG ASSN REMIC SER 2025-65 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 04/20/55 DTD 04/01/25 FC 05/20/25 CUSIP: 38385FSY8 <i>Remaining Balance: \$96,327.89</i> <i>Original Cost: 99,255.00</i>	Cash	100,000	98.5487 94,929.88	99.2266 95,582.90	401.37	-653.01	4,816.39	5.07%
GOVT NATL MTG ASSN REMIC SER 2025-89 CL UA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/55 DTD 05/01/25 FC 06/20/25 CUSIP: 38385GGC7 <i>Remaining Balance: \$99,674.19</i>	Cash	100,000	99.3709 99,047.14	99.5050 99,180.82	415.31	-133.68	4,983.70	5.03%
Total Fixed Income-Other		5,381,000	\$5,197,673.40	\$5,203,902.32	\$46,356.02	-\$6,228.87	\$229,227.03	4.41%
Principal Protected Notes are subject to the credit risk of the issuer. Principal Protected Market Linked CDs are subject to applicable limits.								
Total Portfolio Assets - Held at Stifel			\$5,690,993.90	\$5,704,832.24		-\$13,838.29	\$245,022.38	4.31%
Total Net Portfolio Value			\$5,727,982.99	\$5,741,821.33		-\$13,838.29	\$245,026.08	4.28%

FOOTNOTE DEFINITIONS

- ⁶ **Accrued Income:** Accrued Income amounts are provided for informational purposes only and are not included as part of the Net Portfolio Value. Accrued Income represents the sum of accrued interest and accrued dividends on securities positions, but which Stifel has not yet received. Stifel cannot guarantee the accuracy of the Accrued Income, which may be subject to change. Accrued Income amounts are not covered by SIPC and should not be relied upon for making investment decisions.
- ¹⁰ Please note "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing. Unrealized gains or losses are provided for your information only and should not be used for tax purposes.
- ¹⁵ There will be no secondary market for Stifel Fixed Yield time deposits. An early withdrawal penalty of the lessor of 90 days interest or half of the interest earned for the amount withdrawn will apply. For complete terms, please contact your Financial Advisor.
- " The price assigned to this instrument may have been provided by a national pricing service and is derived from a 'market-driven pricing model.'
This price may not be the actual price you would receive in the event of a sale prior to the maturity of the C.D. Additional information is available upon request.



ACTIVITY SUMMARY				CASH EQUIVALENTS		
Type of Activity	Activity	Year-to-date	This period	Cash	Cash Sweep	Margin
Opening Balance - Net Cash Equivalents			\$47,249.75	\$0.00	\$47,249.75	\$0.00
Buy and Sell Transactions	Assets Bought	-2,389,022.03	-252,357.69	-252,357.69		
	Assets Sold/Redeemed	1,956,865.73	200,000.00	200,000.00		
Deposits	Deposits Made To Your Account					
Withdrawals	Withdrawals From Your Account					
Income and Distributions	Income and Distributions	452,467.95	42,097.03	42,097.03		
Cash Sweep Activity	Cash Sweep Activity			10,260.66	-10,260.66	
Margin Interest	Margin Interest Charged					
Other	Other Transactions					
Cash Management Activity	Card Activity					
	ACH/ATM Activity					
Checkwriting Activity	Checks You Wrote					
Closing Balance - Net Cash Equivalents			\$36,989.09	\$0.00	\$36,989.09	\$0.00
Securities Transferred	Securities Transferred In/Out					

ACTIVITY DETAILS						CASH EQUIVALENTS			
						This period	Cash	Cash Sweep	Margin
Opening Balance - Net Cash Equivalents						\$47,249.75	\$0.00	\$47,249.75	\$0.00
Assets Bought									
Date	Activity	Quantity	Price	Description	Total	Cash	Cash Sweep	Margin	
10/6/2025	Asset Bought	150,000.000	101.2029	U S TREASURY NOTE CPN 4.125% DUE 09/30/27 DTD 09/30/22 FC 03/31/23 CUSIP: 91282CFM8	-151,928.38	-151,928.38			
10/7/2025	Asset Bought	100,000.000	100.0000	GLADSTONE CAP CORP UNSECD CCONV NOTE CPN 5.875% DUE 10/01/30 DTD 09/12/25 FC 04/01/26 CALL 10/06/28 @ 100.000 CUSIP: 376535AG5	-100,429.31	-100,429.31			
Total Assets Bought					-\$252,357.69	-\$252,357.69			



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Assets Sold/Redeemed

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Price</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
10/1/2025	Redemption	-100,000.000		CLEVELAND OH INCM TAX REV RFDG SUB LEIN SER A 1 B/E TXBL CPN 1.985% DUE 10/01/25 DTD 02/26/20 FC 10/01/20 CUSIP: 186387VE3	100,000.00	100,000.00		
10/1/2025	Redemption	-100,000.000		STEPHENSON CNTY IL SCH DIST 145 FREEPORT RFDG AGM B/E TXBL CPN 1.750% DUE 10/01/25 DTD 11/24/20 FC 04/01/21 CUSIP: 858892MD1	100,000.00	100,000.00		
Total Assets Sold/Redeemed					\$200,000.00	\$200,000.00		

Income and Distributions

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
10/1/2025	Interest		BAY AREA TOLL AUTH CA TOLL BRDG REV SAN FRANCISO F 1 B/E TXBL CPN 2.425% DUE 04/01/26 DTD 09/26/19 FC 04/01/20 100125 125,000 CUSIP: 072024WR9	1,515.63	1,515.63		
10/1/2025	Interest		CLEVELAND OH INCM TAX REV RFDG SUB LEIN SER A 1 B/E TXBL CPN 1.985% DUE 10/01/25 DTD 02/26/20 FC 10/01/20 100125 100,000 CUSIP: 186387VE3	992.50	992.50		
10/1/2025	Interest		STEPHENSON CNTY IL SCH DIST 145 FREEPORT RFDG AGM B/E TXBL CPN 1.750% DUE 10/01/25 DTD 11/24/20 FC 04/01/21 100125 100,000 CUSIP: 858892MD1	875.00	875.00		



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Income and Distributions continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
10/3/2025	Interest		FEDL HOME LOAN MTG CORP MEDIUM TERM NOTE CPN 4.000% DUE 10/03/29 DTD 10/03/24 FC 04/03/25 CALL 01/03/26 @ 100.000 100325 200,000 CUSIP: 3134HAPX5	4,000.00	4,000.00		
10/16/2025	Interest		TORONTO DOMINION BANK NOTE CPN 5.250% DUE 04/16/30 DTD 04/16/25 FC 07/16/25 CALL 04/16/26 @ 100.000 101625 100,000 CUSIP: 89115JAE3	1,312.50	1,312.50		
10/20/2025	Interest		BANK AMERICA CORP SR NOTE CPN 3.500% DUE 04/19/26 DTD 04/19/16 FC 10/19/16 101925 100,000 CUSIP: 06051GFX2	1,750.00	1,750.00		
10/20/2025	Interest		CELTIC BANK SALT LAKE CITY UT CD FDIC #57056 CPN 4.150% DUE 12/20/30 DTD 12/20/24 FC 01/20/25 102025 130,000 CUSIP: 15118RT80	443.42	443.42		
10/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2024-92 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/54 DTD 05/01/24 FC 06/20/24 102025 65,000 CUSIP: 38384NXH3	176.81	176.81		
10/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2024-92 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/54 DTD 05/01/24 FC 06/20/24 102025 65,000 CUSIP: 38384NXH3	746.79	746.79		



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Income and Distributions continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
10/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2024-109 CL MA MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/54 DTD 07/01/24 FC 08/20/24 102025 65,000 CUSIP: 38384QP69	119.72	119.72		
10/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2024-109 CL MA MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/54 DTD 07/01/24 FC 08/20/24 102025 65,000 CUSIP: 38384QP69	5,789.44	5,789.44		
10/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2024-181 CL D MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/52 DTD 11/01/24 FC 12/20/24 102025 100,000 CUSIP: 38384X3Y7	371.08	371.08		
10/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2024-181 CL D MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/52 DTD 11/01/24 FC 12/20/24 102025 100,000 CUSIP: 38384X3Y7	2,341.06	2,341.06		
10/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2025-33 CL BA MONTHLY 19 DAY DELAY CPN 5.000% DUE 02/20/55 DTD 02/01/25 FC 03/20/25 102025 100,000 CUSIP: 38385CB64	206.36	206.36		



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Income and Distributions continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
10/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2025-33 CL BA MONTHLY 19 DAY DELAY CPN 5.000% DUE 02/20/55 DTD 02/01/25 FC 03/20/25 102025 100,000 CUSIP: 38385CB64	6,363.42	6,363.42		
10/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2025-1 CL UJ MONTHLY 19 DAY DELAY CPN 5.000% DUE 01/20/55 DTD 01/01/25 FC 02/20/25 102025 100,000 CUSIP: 38385CFH6	416.67	416.67		
10/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2025-65 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 04/20/55 DTD 04/01/25 FC 05/20/25 102025 100,000 CUSIP: 38385FSY8	2,674.44	2,674.44		
10/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2025-65 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 04/20/55 DTD 04/01/25 FC 05/20/25 102025 100,000 CUSIP: 38385FSY8	412.51	412.51		
10/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2025-89 CL UA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/55 DTD 05/01/25 FC 06/20/25 102025 100,000 CUSIP: 38385GGC7	415.31	415.31		



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Income and Distributions continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
10/27/2025	Interest		FEDL HOME LOAN MTG CORP MULTICL REMIC 5492 CL CA MONTHLY 24 DAY DELAY CPN 5.000% DUE 01/25/55 DTD 12/01/24 FC 01/25/25 102525 150,000 CUSIP: 3137HHY62	456.80	456.80		
10/27/2025	Return Of Principal		FEDL HOME LOAN MTG CORP MULTICL REMIC 5492 CL CA MONTHLY 24 DAY DELAY CPN 5.000% DUE 01/25/55 DTD 12/01/24 FC 01/25/25 102525 150,000 CUSIP: 3137HHY62	6,246.62	6,246.62		
10/30/2025	Interest		DEUTSCHE BANK AG UNSECD MEDIUM TERM NOTE CPN 5.200% DUE 04/30/30 DTD 04/30/25 FC 10/30/25 CALL 04/30/27 @ 100.000 103025 50,000 CUSIP: 25161F4M7	1,300.00	1,300.00		
10/31/2025	Interest		STIFEL FDIC INSURED BANK DEPOSIT PROGRAM 103125 36,989 CUSIP: 09999844	2.20	2.20		
10/31/2025	Interest		U S TREASURY NOTE CPN 4.875% DUE 10/31/28 DTD 10/31/23 FC 04/30/24 103125 130,000 CUSIP: 91282CJF9	3,168.75	3,168.75		
Total Income and Distributions				\$42,097.03	\$42,097.03		

Cash Sweep Activity

<i>Date</i>	<i>Activity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
10/1/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-203,383.13	203,383.13	
10/3/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-4,000.00	4,000.00	



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Cash Sweep Activity continued

<i>Date</i>	<i>Activity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
10/7/2025	Sale	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		151,928.38	-151,928.38	
10/8/2025	Sale	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		100,429.31	-100,429.31	
10/17/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-1,312.50	1,312.50	
10/20/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-22,227.03	22,227.03	
10/27/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-6,703.42	6,703.42	
10/31/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-2.20	2.20	
10/31/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-4,468.75	4,468.75	
Total Cash Sweep Activity			\$0.00	\$10,260.66	-\$10,260.66	

	<i>This period</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
Closing Balance - Net Cash Equivalents	\$36,989.09	\$0.00	\$36,989.09	\$0.00

REALIZED GAINS/(-)LOSSES

This section provides estimated realized gains or losses for informational purposes only. Cost basis may be adjusted due to, but not limited to, the following: amortization, accretion, principal paydowns, capital changes, listed option premiums, gifting rules, inheritance step-up, or wash sales. Unless another method was in effect at the time of the trade, the trading tax lot relief method indicated on the first page of the statement was used to calculate gains or losses. Please review this information carefully for accuracy, and contact your Financial Advisor with any questions.

Fixed Income-Muni	<i>Closing Transaction</i>	<i>Date Acquired</i>	<i>Date Sold</i>	<i>Quantity</i>	<i>Cost Basis</i>	<i>Sale Proceeds</i>	<i>Realized Gain/(-)Loss**</i>
CLEVELAND OH INCM TAX REV RFDG SUB LEIN CUSIP: 186387VE3	REDEEMED	10/27/20	10/01/25	100,000	100,000.00	100,000.00	N/A (LT)

** Please note "Realized Gain/(-)Loss" does not equal total sale proceeds minus total cost basis if any cost basis amounts are missing.



REALIZED GAINS/(-)LOSSES continued

	<i>Closing Transaction</i>	<i>Date Acquired</i>	<i>Date Sold</i>	<i>Quantity</i>	<i>Cost Basis</i>	<i>Sale Proceeds</i>	<i>Realized Gain/(-)Loss**</i>
Fixed Income-Muni							
STEPHENSON CNTY IL SCH DIST 145 FREEPORT RFDG CUSIP: 858892MD1	REDEEMED	10/29/20	10/01/25	100,000	100,000.00	100,000.00	N/A (LT)
Total Fixed Income-Muni					\$200,000.00	\$200,000.00	\$0.00
Total Realized Gains/(-)Losses					\$200,000.00	\$200,000.00	\$0.00
Total Net Short-Term (ST)					\$0.00	\$0.00	\$0.00
Total Net Long-Term (LT)					\$200,000.00	\$200,000.00	\$0.00
Total Net Other-Term (OT)					\$0.00	\$0.00	\$0.00

** Please note "Realized Gain/(-)Loss" does not equal total sale proceeds minus total cost basis if any cost basis amounts are missing.



Stifel Insured Bank Deposit Program

Amount(s) listed below include accrued interest in the amount of \$2.20. The rate at month-end was 0.01%. For advisory accounts with balances qualifying for Enhanced Advisory Yield, see the Certain Definitions page for more information.

Description	Location	Previous Month Value	Current Month Value
Stifel Trust Company NA	St. Louis, MO	\$47,246.83	\$36,987.41
Stifel Bank	St. Louis, MO	\$2.92	\$1.68
Closing Balance - Stifel Insured Bank Deposit Program			\$36,989.09

Your deposit balances at each Program Bank are eligible for insurance by the FDIC within applicable limits. The deposit balances are not insured by SIPC. Please refer to the Stifel Insured Bank Deposit Program Disclosure Statement and the Stifel Insured Bank Deposit Program for Retirement Accounts Disclosure Statement which are available at www.stifel.com/disclosures/account-agreement or from your Financial Advisor.

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Certain Definitions

“**Stifel**” means Stifel, Nicolaus & Company, Incorporated, Member SIPC and NYSE.

“**Stifel Banks**” means affiliated banks of Stifel, which may include Stifel Bank & Trust, Member Federal Deposit Insurance Corporation (“FDIC”); Stifel Bank, Member FDIC; Stifel Trust Company, National Association, Member FDIC; and Stifel Trust Company Delaware, National Association, Member FDIC. **Unless otherwise specified, products purchased from or held by Stifel in a securities account are not insured by the FDIC, are not deposits or other obligations of the Stifel Banks, are not guaranteed by the Stifel Banks, and are subject to investment risk, including possible loss of the principal.**

“**Stifel Smart Rate Program**” refers to a money market deposit account at Stifel Bank & Trust, Stifel Bank, Stifel Trust Company, N.A., or Stifel Trust Company Delaware, N.A., each an affiliate of Stifel, which is made available to eligible clients of Stifel. The deposits are insured by the FDIC, within applicable limits, and are not cash held in your securities account. For additional information and terms and conditions concerning these deposits, see the Stifel Smart Rate Program Disclosure, which is available at www.stifel.com/disclosures or from your Financial Advisor.

“**Stifel Fixed Yield Program**” refers to a time deposit account at Stifel Bank & Trust, Stifel Bank, Stifel Trust Company, N.A., or Stifel Trust Company Delaware, N.A., each an affiliate of Stifel, which is made available to eligible clients of Stifel. The deposits are insured by the FDIC, within applicable limits, and are not cash held in your securities account. For additional information and terms and conditions concerning these deposits, see the Stifel Fixed Yield Program Disclosure, which is available at www.stifel.com/disclosures or from your Financial Advisor.

“**Enhanced Advisory Yield**” refers to an interest rate tier assigned to certain advisory accounts with an eligible deposit account balance. For advisory accounts with balances qualifying for an Enhanced Advisory Yield, Stifel will use the balances in your deposit accounts at the end of the prior business day to determine the interest rate tier applicable to balances earning standard interest and the interest rate tier applicable to balances earning an Enhanced Advisory Yield. The rate at month-end displayed on statements is the weighted average of the standard and enhanced interest rates. Additional information, including terms and conditions, is available at www.stifel.com/disclosures/sweep-choices/sweep-choices-disclosure.

Account Disclosures

Errors and Inquiries – You should review this statement carefully and notify the Manager of the Office servicing your account of anything you believe to be incorrect. Any verbal communications should be re-confirmed in writing to protect your rights, including rights under SIPA. All statements furnished to you shall be considered accurate, complete, and acknowledged by you unless you report any inaccuracies to the Manager. Instructions and inquiries should be directed to your Financial Advisor. When making inquiries, please mention your account number. Please notify us promptly of any change of address.

Investment Objective – All clients are requested to promptly notify us of any material change in their investment objective or financial situation in order to assist us in maintaining current background and financial information.

Pricing and Rating of Securities – The pricing of securities displayed on your statement is derived from various sources and, in some cases, may be higher or lower than the price you would actually receive in the market. If we cannot obtain a price, “N/A” appears. For securities listed on an exchange or trading continually in an active marketplace, the prices reflect market quotations at the close of your statement period. For securities trading less frequently, we rely on third-party pricing services or a computerized pricing model, which may not always reflect actual market values. Similarly, some insurance product values provided by outside carriers may be valued as of a date other than the statement date. Bond ratings of securities were obtained from various rating services. There is no guarantee with respect to their accuracy. For current price quotes, please contact your Financial Advisor.

Cost Basis Information – All information provided with respect to cost basis is derived from transactions in the account or information supplied by other sources. There is no guarantee as to the accuracy of cost basis information or the profit and loss information provided for tax lots designated as noncovered. Stifel uses the first-in, first-out method when calculating the realized gain or loss on sale transactions unless a specific identification is made prior to settlement date. The gain or loss provided on your statement is informational only and should not be used for tax reporting. A 1099 including the cost basis for sale proceeds from covered tax lots will be provided after year-end for tax reporting. Please inform your Financial Advisor if a cost basis is not accurate.

Transaction Dates – All securities transactions are reflected on a trade date basis. Settlement of trades will normally occur in two business days (T+1 = trade date plus one business day) unless stated differently on your confirmation.

Custody of Securities – Securities held by Stifel, Nicolaus & Company, Incorporated for you, but which are not registered in your name, may be commingled with identical securities being held for other clients by our Correspondent, the Depository Trust Company, or in similar systems.

Assets Held Away – You may purchase certain assets through Stifel, which will be held at a custodial institution other than Stifel. Where available, we include information about these assets on your statement. The custodial institution is responsible, however, for providing year-end tax reporting information (Form 1099) and separate periodic statements, which may vary from the information included on your Stifel statement because of different reporting periods. Your Stifel statements may also reflect other assets “not held” at Stifel, in addition to those held by a custodial institution. The value and nature of these investments is generally provided by you. Stifel does not guarantee the accuracy of the information with respect to the value of these investments as reflected on your statement. Assets held away are not covered by Stifel SIPC.

Estimated Annual Income and Yields – Estimated annual income and yields are calculated by annualizing the most recent distribution and do not reflect historical experience or project future results. The yield information for the money market funds is based on historical performance; future yields will fluctuate. These figures have been obtained from sources believed to be reliable, but no assurance can be made as to accuracy. Before investing in any of these funds, carefully read the prospectus, which is available through your Financial Advisor.

Order Routing and Payment for Order Flow – In order to access a wide variety of execution venues, the firm does participate in the maker/taker model. Certain exchanges and other trading centers to which the firm routes equities and options orders have implemented fee structures under which broker-dealer participants may receive rebates on certain orders. Under these fee structures, participants are charged a fee for orders that take liquidity from the venue and provided a rebate for orders that add liquidity to the venue. Rebates received by the firm from a venue during any time period may or may not exceed the fees paid by the firm to the venue during that time period. Fees and/or rebates from all venues are subject to change. Stifel will provide customers additional information regarding average net fees/rebates paid/received upon written request. For venues from which Stifel receives a rebate, Stifel is considered to be receiving payment for order flow.

Stifel monitors the performance of competing market centers and routes orders to those that seek competitive executions and complete transactions on a timely basis at a reasonable cost. Whenever possible, Stifel routes orders to market centers that offer, through automated systems, an opportunity for price improvement to the client. Held market orders received and entered prior to 9:28 a.m. Eastern will be routed to market centers that will attempt to execute at the opening price on the listing exchange.

Additional information will be provided upon written request, and certain order routing information is available online at www.stifel.com/disclosures/best-execution. On request of a customer and at no fee, Stifel will disclose to such customer the identity of the venue to which such customer’s orders were routed for execution in the six months prior to the request, whether the orders were directed orders or non-directed orders, and the time of the transactions, if any, that resulted from such orders. Orders may be routed and executed internally through Stifel’s trading desk. In such instances, Stifel stands to share in 100% of remuneration received (in the case of orders executed as agent) or profits or losses generated (in the case of orders executed as principal) as a result of internalizing such orders. Customers may mail their inquiries to: Stifel – Attn: Equity Trading Compliance, 501 North Broadway, St. Louis, Missouri 63102.

Tax Information – Although your statement may describe certain items as Federally tax-exempt, this is for information purposes only. When reporting your taxes, please rely exclusively on the substitute Form 1099 you will receive from us after year-end for your taxable accounts. (For Retirement Accounts, Form 1099R will report distributions from the account rather than income and dividends or proceeds from sales.)

SIPC Protection – Stifel is a member of the Securities Investor Protection Corporation (SIPC). SIPC coverage protects securities customers of its members up to \$500,000 (including \$250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org, or investors may contact SIPC at (202) 371-8300.

Stifel has purchased additional securities coverage of \$149,500,000 and cash coverage of \$900,000 for a total of \$150,000,000 of securities coverage and \$1,150,000 of cash coverage, subject to the terms and conditions of the policy, with an aggregate limit of \$300,000,000. (For more information, visit: www.stifel.com/disclosures/asset-protection.) This coverage does not protect against market losses and does not cover securities not held by Stifel.

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Account Disclosures Continued

Margin Accounts – If you have a margin account, this is a combined statement of your margin account and special memorandum account (“SMA”) maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the (“SMA”) as required by Regulation T is available for your inspection upon request. If you have applied for margin privileges and have been approved, you may borrow money from Stifel in exchange for pledging assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on Regulation T, Stifel’s internal policies, and the value of securities in your margin account. Securities held in a margin account are identified by the word “margin” on your statement. Stifel reserves the right to limit margin purchases and short sales and to alter its margin requirements and due dates for house or other margin calls in accordance with the Firm’s guidelines, market conditions, and regulatory margin requirements.

Margin Account Interest Charges – The margin interest period includes the second to last day of the prior statement period through the third day prior to the last day of the current statement period. The margin interest charge is computed by multiplying the rate of interest by the average net daily settled debit balance and a fraction, the numerator of which is the number of days the debit balance existed, and the denominator of which is three hundred sixty (360). The rate of interest is determined by the cost of borrowing money and is subject to change without notice. The average net daily settled debit balance includes any settled credit and settled debit balances in your cash and margin accounts during the period. Please review the “Statement of Credit Terms” you have already received for further information.

Fully Paid Lending Participants – Without waiving any rights given to you, it is understood and agreed that the provisions of the Securities Investor Protection Act of 1970 may not protect the lender with respect to loaned securities hereunder and that, therefore, the collateral held for you may constitute the only source of satisfaction of Stifel’s obligations in the event Stifel fails to return the loaned securities.

Late Charges – If transactions in your account result in a debit balance in your cash account and you do not make payment by the settlement date, you may be subject to interest charges.

Free Credit Balances – Customer Free Credit Balances may be used in this Firm’s business subject to the limitations of 17CFR Section 240, 15c3-3 under The Securities Exchange Act of 1934. You have the right to receive from us in the course of normal business operations, upon demand, the delivery of: a) any Free Credit Balances to which you are entitled, b) any Fully Paid Securities to which you are entitled, c) any Securities purchased on margin upon full payment of any indebtedness to us. If you participate in Cash Management Accounts, the payment to you of a Free Credit Balance may be subject to the cancellation of any commitment made in respect to your account for the payment of checks, automated clearing house (ACH) payments, ATM Card or Point of Sale transaction charges, or other debit card transactions.

Option Accounts – 1) Commissions and other charges related to the execution of option transactions have been included on confirmations for such transactions, which have already been sent to you, and copies of confirmations are available upon request; 2) should you have any changes in your investment objective or current financial situation, you should advise your investment professional immediately; and 3) assignment notices for option contracts are allocated among client short positions pursuant to an automated procedure that randomly selects from all client short option positions those contracts that are subject to assignment, which includes positions established on the day of assignment. Additional information pertaining to the procedures used for random selection is available upon request.

Complaints – Complaints relating to your account(s) may be directed to Stifel, Legal Department, 501 North Broadway, St. Louis, Missouri 63102 or by phoning (800) 488-0970 or (314) 342-2000.

Lost Certificates – In the event your statement indicates that securities were delivered out of your account in certificate form and you have not received them, it is understood that you will notify Stifel immediately in writing. If written notification is received within 120 calendar days after the delivery date, as reflected on your statement, the certificate will be replaced free of charge. Thereafter, a fee for replacement may apply.

Dividend Reinvestment – (Optional) The dollar amount of Mutual Fund distributions, Money Market Fund income, or dividends on other securities shown on your statement may have been reinvested into additional shares. You will not receive confirmations for these reinvestment transactions. However, information pertaining to these transactions which would otherwise appear on confirmations will be furnished to you upon written request. In dividend reinvestment transactions, Stifel may act as your agent and receive payment for order flow. The source and nature of such payment will be furnished to you upon written request to Stifel or your introducing firm. If Stifel is currently a market maker in the eligible security, Stifel will purchase, as principal for you, additional shares at the opening market price.

Stifel Information – A Statement of Financial Condition of Stifel, Nicolaus & Company, Incorporated is available for your inspection at any of our offices, or a copy will be mailed to you upon request.

Investor Education and Protection – Under the Public Disclosure Program, the Financial Industry Regulatory Authority (“FINRA”) provides certain information regarding the disciplinary history of FINRA members and their associated persons via FINRA’s BrokerCheck Hotline (toll-free (800) 289-9999) or on the FINRA website at www.finra.org, including an investor brochure that includes information describing FINRA BrokerCheck. Stifel, Nicolaus & Company, Incorporated is registered with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board (“MSRB”). Additional information may be obtained from the MSRB website at www.msrb.org, including an investor brochure that is posted on the website describing the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

ERISA Section 408(b)(2) Notice – For Service Provider Fee Disclosures under ERISA 408(b)(2), please see www.stifel.com/disclosures/ERISA. Please direct any questions you may have to your Financial Advisor.

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	Orange County Mosquito and Vector Control District	
	AGENDA ITEM G.1	Date
	Prepared By: Sandra Vera, Director of Human Resources Submitted By: Lora Young, District Manager	December 18, 2025

Agenda Title:

Adopt Resolution No. 604 Approving changes to the Facility Maintenance Worker and GIS Coordinator Job Descriptions.

Recommended Action:

Adopt Resolution No. 604 approving changes to the Facility Maintenance Worker and GIS Coordinator Job Descriptions.

Summary:

Staff are recommending revisions to two existing classifications—Facility Maintenance Worker and GIS Coordinator—to better reflect current District needs, align job duties with industry standards, and support long-term organizational stability.

The Facility Maintenance Worker job description has been updated to incorporate the full scope of responsibilities the incumbent has been performing for several years. Although the position was recommended for a Y-rating during the 2020 Compensation and Classification study, the District is recommending adding additional job duties, and maintaining the higher-level pay due to those added responsibilities. The revised description includes fleet assistance duties performed during the off-season, ensuring the position accurately reflects operational expectations.

The GIS Coordinator role has evolved significantly over time. Following a recent evaluation, staff recommends transitioning this position into a series classification, consistent with the District’s ongoing efforts to modernize job descriptions and support flexible recruitment and staff retention. The updated series removes incumbent-specific duties to create a more industry-standard role and incorporates AI-related functions to support future organizational growth. This change is necessary to meet the District’s operational and financial needs, as determined collaboratively by the District Manager, Director of Operations, Director of Information Technology, and Director of Human Resources. Establishing the GIS Coordinator Series also supports succession planning and preserves institutional knowledge.

Staff have received support from the affected bargaining unit regarding the proposed updates for both the Facilities Maintenance Works and GIS Coordinator position. The District has met its meet-and-confer obligations under the Meyers-Milias-Brown Act prior to implementation. These changes result in no increase to overall staffing levels (“net zero”) and will incur no additional salary or benefits costs in FY 2025/26.

Previous Relevant Board Actions for This Item:

Strategic Plan Compliance:

PRIORITY AREA 3: Team of the Future

GOAL 3.4: Provide a competitive workforce with defined roles and responsibilities for District positions that promote retention.

Fiscal Impact: N/A

What Amount is being requested? N/A

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested? N/A

Exhibits:

Exhibit A: Facility Maintenance Worker Job Description Redline Version

Exhibit B: Facility Maintenance Worker Job Description Clean Version

Exhibit C: GIS Coordinator Job Description Redline Version

Exhibit D: GIS Coordinator Job Description Clean Version

Exhibit E: Resolution No. 604



Orange County Mosquito and Vector Control District

MAINTENANCE WORKER

Updated December
2025 Class Code: A 48
FLSA: Non-Exempt

FACILITY MAINTENANCE WORKER

Department/Division:	Operations
Reports To:	Director of Operations
Provides Direction To:	N/A
Exemption Status:	Non-Exempt
Annual Salary Range: \$62,379 to \$77,500	A48
Date Prepared:	January 17, 2006
Date Revised:	July 6, 2018 (salary)

GENERAL PURPOSE

Under supervision, performs a variety of skilled and semi-skilled work in building maintenance, preventive maintenance and repair. Performs building, ~~and~~ preventive maintenance and repair of ~~dwelling~~District campus facilities using skills in carpentry, plumbing, electrical, ~~tiling and cement routine~~vehicle maintenance, District resource management and custodial support.

DISTINGUISHING CHARACTERISTICS

The Facility Maintenance Worker is expected to independently perform a variety of tasks that support the maintenance of ~~the~~ District facilities.

ESSENTIAL FUNCTIONS

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this position.

1. > Performs maintenance, repair, and minor construction work related to ~~maintenance of~~ Districts facilities.
2. > Performs minor carpentry, plumbing, electrical, and painting of facilities.
3. > Responds to Districts emergencies such as roof leaks, restroom overflows, etc.
4. > Performs preventive maintenance ~~on~~of dwelling facilities by performing ~~a~~ physical inspections ~~of all~~ necessary carpentry & painting needs, repair of broken tiles, carpet, shelving, etc.
5. > Performs general repair/replacement of ~~construction of~~ framing for doors, walls, floors.
6. > Assists in the general care and maintenance of plumbing systems and fixtures including water, ~~sewer and gas lines~~, faucets, sinks, commodes, water heaters, valves and drains.

- 7. ➤ Performs the repair/maintenance of a variety of electrical and lighting systems such as outlets, lines, switches, conduits circuit breakers, fountain and pump systems and related electrical equipment.
- Performs carpentry and millwork by making repairs on furniture and workstations.
- Assists with custodial issues as necessary such as emptying trash cans, restocking bathroom supplies, using powered cleaning equipment, etc.
- Performs minor landscaping work such replacing faulty irrigation heads, debris removal, etc.
- Operates specialty equipment such as forklifts, scissor-lifts, etc. as necessary for delivery acceptance, District resource staging, facility repairs, etc.
- Sets up rooms, moves and arranges furniture and equipment for classes, meetings, conferences and other ~~functions;functions~~, purchases meeting supplies as necessary.
- Cleans fleet maintenance facilities and equipment as needed; stripes parking lot spaces at District facilities.
- Maintains inventory of equipment and supplies, making minor purchases as necessary.
- As assigned, assists Fleet Maintenance staff with automotive repairs including lube and oil changes, tire repairs and rotation, and brake repairs.
- Assists Operations staff with pesticide check-outs, mixing and loading as necessary.
- Assists with laundering District uniforms on-site as necessary.
- Observes and complies with all District and mandated safety rules, regulations, and protocols.
- Performs other duties as assigned.



QUALIFICATIONS GUIDELINES

Knowledge of:

- > General knowledge of the methods, materials, tools, and standard practices of the Carpentry/maintenance trade.
- > Skill in the use and care of the tools, equipment, and materials required to perform these basic job functions.
- > General knowledge of the occupational hazards and safety precautions of the trade.
- General knowledge of the principles of plumbing for maintenance and repair purposes.
- > General knowledge of routine vehicle maintenance.
- > General knowledge of electrical methods and techniques.

Ability to:

- > Ability to diagnose and repair operating problems associated with carpentry, electrical and plumbing issues of the District facilities
- > Ability to understand and carry out oral and written instructions, follow procedures and policies of the District.
- > Ability to use logical and creative thought processes to develop solutions approaches to trouble-shooting various maintenance problems of at the District.
- > Ability to perform multi-task a variety of duties with speed and accuracy in order to meet deadlines or resolve urgent situations.
- > Ability to communicate with others both orally and in writing, using both technical and non-technical language.

Education/Training/Experience:

Any combination equivalent to experience and education that ~~could likely could~~ provide the desired knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

Experience: Any combination of training, education and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position. A typical qualifying entrance background pattern is;

Two years of work experience in facility maintenance, construction, carpentry, electrical and plumbing.

Education: Equivalent to graduation from high school.

Licenses; Certificates; Special Requirements:

- Possession of or the ability to obtain a valid California driver's license.
- Ability to acquire forklift and scissor lift certifications provided by the District.
- Safely and effectively operate a variety of maintenance equipment, tools and materials.

PHYSICAL AND MENTAL DEMANDS

~~The physical and mental demands described here are representative of those that must be met by employees to successfully perform the essential functions of this class. May require the mobility and~~

OCMVCD Job Description

Facility Maintenance Worker

manual dexterity to work in a standard office environment sitting at a desk; use standard office equipment and attend meetings; speech and hearing to communicate in person and by telephone; vision to read handwritten and printed materials and a computer screen; color vision to inspect electrical wiring; smell to detect gas or sewage leaks; touch to determine hot and cold water fixtures; manual dexterity to operate calculators, cameras, computers, grasp tools, and inspect electrical devices; ability and dexterity to use ladders, hand tools and power tools necessary to carry out the essential job duties listed; ability to lift and carry items weighing up to 50 pounds such as tools, materials, files, books or boxes of paper for distances up to 100 feet; bend, squat, climb, kneel and twist while performing field work; may be exposed to dust, noise, machinery, moving objects and other vehicles while performing field work; may work on uneven or slippery surfaces; and may intermittently perform field work while exposed to various types of weather including extreme heat during summer months and cold temperatures during the winter months. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

- Positions in this class perform work that involves the frequent lifting, pushing and/or pulling of objects of approximately 50 pounds. Heavier lifting is an infrequent aspect of this job.
- Positions in this class require the mobility to stand, stoop, reach and bend and to walk on uneven terrain.
- Sufficient vision to accommodate the needed observation functions of the position.
- Manual dexterity to safely lift, maneuver, and handle equipment and tools required for this position.
- Positions in this class require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.

Mental Demands

- Incumbents are required to have the ability to comprehend, reason, analyze and draw conclusions about technical situations and information.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The incumbent in this position may be exposed to various weather conditions including, ~~wet, hot, cold.~~ [rain, heat and cold.](#) The incumbent may use chemicals that may expose the employee to fumes, dust and air contaminants. The nature of the work also requires the incumbent to climb ladders, use power and noise producing tools and equipment.



FACILITY MAINTENANCE WORKER

GENERAL PURPOSE

Under supervision, performs a variety of skilled and semi-skilled work in building maintenance, preventive maintenance and repair. Performs building, preventive maintenance and repair of District campus facilities using skills in carpentry, plumbing, electrical, routine vehicle maintenance, District resource management and custodial support.

DISTINGUISHING CHARACTERISTICS

The Facility Maintenance Worker is expected to independently perform a variety of tasks that support the maintenance of District facilities.

ESSENTIAL FUNCTIONS

The duties listed below are intended only as illustrations of the various types of work that may be performed. The omission of specific statements of duties does not exclude them from the position if the work is similar, related or a logical assignment to this position.

- Performs maintenance, repair, and minor construction work related to District facilities.
- Performs minor carpentry, plumbing, electrical, and painting of facilities.
- Responds to Districts emergencies such as roof leaks, restroom overflows, etc.
- Performs preventive maintenance of facilities by performing physical inspections of necessary carpentry & painting needs, repair of broken tiles, carpet, shelving, etc.
- Performs general repair/replacement of framing for doors, walls, floors.
- Assists in the general care and maintenance of plumbing systems and fixtures including water, faucets, sinks, commodes, water heaters, valves and drains.
- Performs the repair/maintenance of a variety of electrical and lighting systems such as outlets, lines, switches, conduits circuit breakers, fountain and pump systems and related electrical equipment.
- Performs carpentry and millwork by making repairs on furniture and workstations.
- Assists with custodial issues as necessary such as emptying trash cans, restocking bathroom supplies, using powered cleaning equipment, etc.
- Performs minor landscaping work such replacing faulty irrigation heads, debris removal, etc.
- Operates specialty equipment such as forklifts, scissor-lifts, etc. as necessary for delivery acceptance, District resource staging, facility repairs, etc.

- Sets up rooms, moves and arranges furniture and equipment for classes, meetings, conferences and other functions, purchases meeting supplies as necessary.
- Cleans fleet maintenance facilities and equipment as needed; stripes parking lot spaces at District facilities.
- Maintains inventory of equipment and supplies, making minor purchases as necessary.
- As assigned, assists Fleet Maintenance staff with automotive repairs including lube and oil changes, tire repairs and rotation, and brake repairs.
- Assists Operations staff with pesticide check-outs, mixing and loading as necessary.
- Assists with laundering District uniforms on-site as necessary.
- Observes and complies with all District and mandated safety rules, regulations, and protocols.
- Performs other duties as assigned .

QUALIFICATIONS GUIDELINES

Knowledge of:

- General knowledge of the methods, materials, tools, and standard practices of the Carpentry/maintenance trade.
- Skill in the use and care of the tools, equipment, and materials required to perform these basic job functions.
- General knowledge of the occupational hazards and safety precautions of the trade.
- General knowledge of the principles of plumbing for maintenance and repair purposes.
- General knowledge of routine vehicle maintenance.
- General knowledge of electrical methods and techniques.

Ability to:

- Ability to diagnose and repair problems associated with carpentry, electrical and plumbing issues of District facilities
- Ability to understand and carry out oral and written instructions, follow procedures and policies of the District.
- Ability to use logical and creative approaches trouble-shooting various maintenance problems at the District.
- Ability to multi-task a variety of duties with speed and accuracy in order to meet deadlines or resolve urgent situations.
- Ability to communicate with others both orally and in writing, using both technical and non-technical language.

Education/Training/Experience:

Any combination equivalent to experience and education that could provide the desired knowledge and abilities. A typical way to obtain the knowledge and abilities would be:

Experience: Any combination of training, education and experience which demonstrates possession of the knowledge and abilities stated above and the ability to perform the duties of the position. A typical qualifying entrance background pattern is;

Two years of work experience in facility maintenance, construction, carpentry, electrical and plumbing.

Education: Equivalent to graduation from high school.

Licenses; Certificates; Special Requirements:

- Possession of or the ability to obtain a valid California driver's license.
- Ability to acquire forklift and scissor lift certifications provided by the District.
- Safely and effectively operate a variety of maintenance equipment, tools and materials.

PHYSICAL AND MENTAL DEMANDS

May require the mobility and manual dexterity to work in a standard office environment sitting at a desk; use standard office equipment and attend meetings; speech and hearing to communicate in person and by telephone; vision to read handwritten and printed materials and a computer screen; color vision to inspect electrical wiring; smell to detect gas or sewage leaks; touch to determine hot and cold water fixtures; manual dexterity to operate calculators, cameras, computers, grasp tools, and inspect electrical devices; ability and dexterity to use ladders, hand tools and power tools necessary to carry out the essential job duties listed; ability to lift and carry items weighing up to 50 pounds such as tools, materials, files, books or boxes of paper for distances up to 100 feet; bend, squat, climb, kneel and twist while performing field work; may be exposed to dust, noise, machinery, moving objects and other vehicles while performing field work; may work on uneven or slippery surfaces; and may intermittently perform field work while exposed to various types of weather including extreme heat during summer months and cold temperatures during the winter months. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

Physical Demands

- Positions in this class perform work that involves the frequent lifting, pushing and/or pulling of objects of approximately 50 pounds. Heavier lifting is an infrequent aspect of this job.
- Positions in this class require the mobility to stand, stoop, reach and bend and to walk on uneven terrain.
- Sufficient vision to accommodate the needed observation functions of the position.
- Manual dexterity to safely lift, maneuver, and handle equipment and tools required for this position.
- Positions in this class require mobility of arms to reach and dexterity of hands to grasp and manipulate small objects.

Mental Demands

- Incumbents are required to have the ability to comprehend, reason, analyze and draw conclusions about technical situations and information.

WORK ENVIRONMENT

The work environment characteristics described here are representative of those an employee encounters while performing the essential functions of this class. Reasonable accommodations may be made to enable individuals with disabilities to perform the essential functions.

The incumbent in this position may be exposed to various weather conditions including . rain, heat and cold. The incumbent may use chemicals that may expose the employee to fumes, dust and air contaminants. The nature of the work also requires the incumbent to climb ladders, use power and noise producing tools and equipment.



January 2019
~~Updated Decemb July November 20215~~
Class Code: ~~A-48; A-55~~
FLSA: Non-Exempt

GIS COORDINATOR SERIES (GIS Coordinator I, II)

DEFINITION

Under direction, provides technical support to the District's Geographic Information Systems (GIS) program; collects, assembles, verifies and interprets current and historical source records; plans, produces, and maintains electronic and paper maps for District surveillance and treatment activities and public information; researches, develops and refines image-based surveillance tools; generates reports and supporting documentation; and performs related duties, as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives directions from the Director of ~~Operations~~ Information Technology.

CLASS CHARACTERISTICS

This ~~fully class series includes entry-level~~ (GIS Coordinator I) qualified journey level and advanced journey level (GIS Coordinator II) classification. The GIS Coordinator I is responsible for performing the full range of technical and support duties for the District's GIS program, working independently, and exercising judgment and initiative. The GIS Coordinator II will work under minimal supervision to plan, analyze, coordinate, and administer the district-wide GIS program and perform complex GIS database and graphical user interface research, design, analysis, and programming.
~~positions at this level receive only occasional instruction or assistance as new or unusual situations arise and are fully aware of the operating procedures and policies of the work unit.~~

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Job functions and performance are subject to provisions contained within the Personnel and Salary Resolution and Memorandum of Understanding applicable to the specified job classification. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

GIS Coordinator II: (In addition to the responsibilities of the GIS Coordinator I)

- Participate in strategic meetings and provide project oversight to relevant mapping initiatives.
- Perform advanced functions such as coding/interactive map/ai training, model building or related work.
- Research and implement complex technologies such as leveraging artificial intelligence to detect green pools from aerial surveillance imagery.

GIS Coordinator I:

- Plans, publishes, and maintains electronic and paper maps, including but not limited to, digitizing and editing base layers, producing drive paths and updating routes, sources and material use records using District GIS applications and databases.

- Collects, assembles, verifies and interprets current and historical database records, surveys, demographics and source documents; analyzes spatial and temporal data used to facilitate and evaluate District control and surveillance programs; generates reports for use by District staff and management in evaluating vector control sites.
- Coordinates activities with various departments and public agencies to facilitate continual sharing and exchange of digital data and resources to expand database and mapping capabilities.
- Provides technical assistance to staff related to the operation of geographic information system applications.
- Produces daily and monthly reports such as but not limited to, source identification and location, equipment use, material and pesticide use, employee field activities and other GIS related summary reports.
- ~~➤ Recommends updates and upgrades to computer systems as needed to maintain optimum District productivity and performance in the field of GIS applications.~~
- ~~Attends~~Attend training courses, professional organization meetings, conferences and seminars to maintain skill levels in an ever-changing electronic, data, and information field.
- ~~➤ Orders and maintains uniforms for all District employees; orders and maintains protective personal equipment for district employees including masks, safety goggles, eye wash, etc.~~
- ~~➤ Manages security access control system for District employees; creates access control badges for employees and updates their access dependent on their work status; work with security system vendor to create and maintain a safe work environment.~~
- ~~➤ Manages all mobile telephone purchases and disbursements for all District employees; works with vendor to resolve service issues that may arise.~~
- ~~➤ Oversees the daily activities of seasonal spray route employees including approving time off requests and scheduling of overtime to accommodate the District's after hours spray events.~~
- Observes and complies with all District and mandated safety rules, regulations, and protocols.
- Develops, tests, and implements quality assurance and quality control processes to ensure GIS data accuracy and integrity.
- Stay abreast of the latest GIS technologies and innovations, researching, compiling, evaluating alternatives, and make recommendations to management on the benefits on new products and trends.
- ParticipatesParticipate in regional and countywide enterprise GIS work groups to share and exchange information, and discuss GIS issues to collaborate and formulate creative solutions.
- Performs other duties as assigned.
- ~~➤ GIS Coordinator would include strategic, and project oversight, as well as advanced functions such as coding/interactive map/ai training, model building or related work.~~

QUALIFICATIONS

Knowledge of:

- Principles and practices of GIS and cartography, including graphic design, data management, and analysis.~~Principles and practices of GIS data collection and use within the program.~~
- Integrating interactive mapping solutions, including the utilization of the Google Maps API/Platform for web and/or mobile applications.
- Spatial data analysis - Collect, process, and analyze geospatial datasets from satellite, drone, and aerial imagery sources.

- Machine Learning Integration - Develop and deploy ML models for pattern recognition, anomaly detection, and predictive mapping.
- AI-Driven Insights - Apply AI techniques to automate feature extraction, classification, and environmental monitoring tasks.
- Geographic and topographic principles as they relate to mapping within GIS programs.
- Methods and techniques of preparing digital and paper maps.
- ~~➤ Operational characteristics of software used in mapping processes.~~
- Database principles as they relate to GIS programs. Principles and techniques of software and systems related to programming and scripting languages.
- Sources for obtaining data which enhance database and mapping capabilities.
- Methods and techniques of interpreting layers of data and providing summary of findings.
- ~~➤ —~~
- ~~➤ Mathematic principles.~~
- District and mandated safety rules, regulations, and protocols.
- ~~➤ Basic research and report writing techniques.~~
- ~~➤ Pertinent local, county, state and federal statutes, laws, ordinances and rules as they apply to mapping requirements. Applicable Federal, State, and local laws, rules, regulations, ordinances, and organizational policies and procedures relevant to assigned area of responsibility.~~
- Record-keeping principles and procedures.
- ~~➤ Techniques for providing a high level of customer service by effectively dealing with the public, vendors, contractors, and District staff.~~
- ~~➤ The structure and content of the English language, including the meaning and spelling of words, rules of composition, and grammar.~~
- Designs, creates, and plots publication-quality maps by specifying coordinates, scale, size, line patterns, and colors; designs and positions map legends; legends.
- Modern equipment and communication tools used for business functions and ~~program~~programs, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Collect, compile and evaluate data for use within the GIS system.
- Publish concise and accurate maps.
- ~~➤ Prepare presentations for GIS data including maps, graphics and related visual tools.~~
- ~~➤ Review and analyze GIS data for a diverse range of factors used in evaluating the District's surveillance program efforts.~~
- Maintain large databases and transform data into useable maps.
- ~~➤ Oversee the District's uniform programs.~~
- ~~➤ Coordinate the District's security program with vendors, and ensure staff have appropriate access to facilities.~~
- Make accurate mathematical computations.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- ~~➤ Effectively use computer systems, software applications relevant to work performed, and modern business equipment to perform a variety of work tasks.~~
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to an ~~an~~ associate Bachelor degree with major coursework in geographical information systems, geography, computer science, computer information systems, or a related field and two (2) years of experience in the operation of a computerized mapping and/or geographical information system; experience in mosquito and vector control; experience with AI training models and machine learning; experience with working on google maps and google maps api for custom application is desirable.

AND

GIS Coordinator I: 1-3 years of relevant GIS experience, including internships or entry-level ~~positions;positions.~~

GIS Coordinator II: 4 + years of GIS experience, including programing or project coordination experience.

Licenses/Certifications:

- Possession of, or ability to obtain, a valid California driver's license by time of appointment.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer and operate a motor vehicle to visit District sites.; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 50 pounds or heavier weights, in all cases with the use of proper equipment including assistance from other staff.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. When working outside in District facilities, may be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedure~~ss~~.



Updated December 2025
Class Code: A-48; A-55
FLSA: Non-Exempt

GIS SERIES (GIS Coordinator I, II)

DEFINITION

Under direction, provides technical support to the District's Geographic Information Systems (GIS) program; collects, assembles, verifies and interprets current and historical source records; plans, produces, and maintains electronic and paper maps for District surveillance and treatment activities and public information; researches, develops and refines image-based surveillance tools; generates reports and supporting documentation; and performs related duties, as assigned.

SUPERVISION RECEIVED AND EXERCISED

Receives directions from the Director of Information Technology.

CLASS CHARACTERISTICS

This class series includes entry-level (GIS Coordinator I) and advanced level (GIS Coordinator II) classification. The GIS Coordinator I is responsible for performing the full range of technical and support duties for the District's GIS program, and exercising judgment and initiative. The GIS Coordinator II will work under minimal supervision to plan, analyze, coordinate, and administer the district-wide GIS program and perform complex GIS database and graphical user interface research, design, analysis, and programming.

EXAMPLES OF TYPICAL JOB FUNCTIONS (Illustrative Only)

Job functions and performance are subject to provisions contained within the Personnel and Salary Resolution and Memorandum of Understanding applicable to the specified job classification. Management reserves the right to add, modify, change, or rescind the work assignments of different positions and to make reasonable accommodations so that qualified employees can perform the essential functions of the job.

GIS Coordinator II: (In addition to the responsibilities of the GIS Coordinator I)

- Participate in strategic meetings and provide project oversight to relevant mapping initiatives.
- Perform advanced functions such as coding/interactive map/ai training, model building or related work.
- Research and implement complex technologies such as leveraging artificial intelligence to detect green pools from aerial surveillance imagery.

GIS Coordinator I:

- Plans, publishes, and maintains electronic and paper maps, including but not limited to, digitizing and editing base layers, producing drive paths and updating routes, sources and material use records using District GIS applications and databases.
- Collects, assembles, verifies and interprets current and historical database records, surveys, demographics and source documents; analyzes spatial and temporal data used to facilitate and evaluate District control and surveillance programs; generates reports for use by District staff and management in evaluating vector control sites.

- Coordinates activities with various departments and public agencies to facilitate continual sharing and exchange of digital data and resources to expand database and mapping capabilities.
- Provides technical assistance to staff related to the operation of geographic information system applications.
- Produces daily and monthly reports such as but not limited to, source identification and location, equipment use, material and pesticide use, employee field activities and other GIS related summary reports.
- Attend training courses, professional organization meetings, conferences and seminars to maintain skill levels in an ever-changing electronic, data, and information field.
- Observes and complies with all District and mandated safety rules, regulations, and protocols.
- Develops, tests, and implements quality assurance and quality control processes to ensure GIS data accuracy and integrity.
- Stay abreast of the latest GIS technologies and innovations, researching, compiling, evaluating alternatives, and make recommendations to management on the benefits on new products and trends.
- Participate in regional and countywide enterprise GIS work groups to share and exchange information, and discuss GIS issues to collaborate and formulate creative solutions.
- Performs other duties as assigned.

QUALIFICATIONS

Knowledge of:

- Principles and practices of GIS and cartography, including graphic design, data management, and analysis.
- Integrating interactive mapping solutions, including the utilization of the Google Maps API/Platform for web and/or mobile applications.
- Spatial data analysis - Collect, process, and analyze geospatial datasets from satellite, drone, and aerial imagery sources.
- Machine Learning Integration - Develop and deploy ML models for pattern recognition, anomaly detection, and predictive mapping.
- AI-Driven Insights - Apply AI techniques to automate feature extraction, classification, and environmental monitoring tasks.
- Geographic and topographic principles as they relate to mapping within GIS programs.
- Methods and techniques of preparing digital and paper maps.
- Principles and techniques of software and systems related to programming and scripting languages.
- Sources for obtaining data which enhance database and mapping capabilities.
- Methods and techniques of interpreting layers of data and providing summary of findings.
- District and mandated safety rules, regulations, and protocols.
- Pertinent local, county, state and federal statutes, laws, ordinances and rules as they apply to mapping requirements. Record-keeping principles and procedures.
- Designs, creates, and plots publication-quality maps by specifying coordinates, scale, size, line patterns, and colors; designs and positions map legends.
- Modern equipment and communication tools used for business functions and programs, project, and task coordination, including computers and software programs relevant to work performed.

Ability to:

- Collect, compile and evaluate data for use within the GIS system.

- Publish concise and accurate maps.
- Review and analyze GIS data for a diverse range of factors used in evaluating the District's surveillance program efforts. Maintain large databases and transform data into useable maps.
- Make accurate mathematical computations.
- Understand, interpret, and apply all pertinent laws, codes, regulations, policies and procedures, and standards relevant to work performed.
- Independently organize work, set priorities, meet critical deadlines, and follow-up on assignments.
- Communicate clearly and concisely, both orally and in writing, using appropriate English grammar and syntax.
- Establish, maintain, and foster positive and effective working relationships with those contacted in the course of work.

Education and Experience:

Any combination of training and experience that would provide the required knowledge, skills, and abilities is qualifying. A typical way to obtain the required qualifications would be:

Equivalent to a Bachelor degree with major coursework in geographical information systems, geography, computer science, computer information systems, or a related field and two (2) years of experience in the operation of a computerized mapping and/or geographical information system; experience in mosquito and vector control; experience with AI training models and machine learning; experience with working on google maps and google maps api for custom application is desirable.

AND

GIS Coordinator I: 1-3 years of relevant GIS experience, including internships or entry-level positions.

GIS Coordinator II: 4 + years of GIS experience, including programing or project coordination experience.

Licenses/Certifications:

- Possession of, or ability to obtain, a valid California driver's license by time of appointment.

PHYSICAL DEMANDS

Must possess mobility to work in a standard office setting and use standard office equipment, including a computer and operate a motor vehicle to visit District sites.; vision to read printed materials and a computer screen; and hearing and speech to communicate in person and over the telephone. This is primarily a sedentary office classification although standing in work areas and walking between work areas may be required. Finger dexterity is needed to access, enter, and retrieve data using a computer keyboard or calculator and to operate standard office equipment. Positions in this classification occasionally bend, stoop, kneel, reach, push, and pull drawers open and closed to retrieve and file information. Employees must possess the ability to lift, carry, push, and pull materials and objects up to 50 pounds or heavier weights, in all cases with the use of proper equipment including assistance from other staff.

ENVIRONMENTAL CONDITIONS

Employees work in an office environment with moderate noise levels, controlled temperature conditions, and no direct exposure to hazardous physical substances. When working outside in District facilities, may be exposed to loud noise levels, cold and hot temperatures, inclement weather conditions, chemicals, mechanical and/or electrical hazards, and hazardous physical substances and fumes. Employees may interact with upset staff and/or public and private representatives in interpreting and enforcing departmental policies and procedures

RESOLUTION NO. 604

**A RESOLUTION BY THE BOARD OF TRUSTEES OF THE ORANGE COUNTY MOSQUITO AND
VECTOR CONTROL DISTRICT**

**APPROVING THE UPDATES TO THE FACILITY MAINTENANCE WORKER AND GIS
COORDIANTOR POSITION**

WHEREAS, the District reviews its job classification prior to every recruitment to ensure alignment with operational needs, industry standards, and long-term organizational stability; and

WHEREAS, staff is recommending revisions to the Facility Maintenance Worker classification to accurately reflect the full scope of duties currently performed by the incumbent, and the addition of fleet assistance assignments during the off-season; and

WHEREAS, the GIS Coordinator role has evolved, and a recent evaluation determined that establishing a GIS Coordinator Series is necessary to modernize the classification, support flexible in recruitment, and align job qualifications with industry practices; and

WHEREAS, the updated GIS Coordinator Series removes other incumbent-specific duties, prioritizes expertise in GIS and supports succession planning; and

WHEREAS, the recommended changes continue with the District's commitment to adapt positions to the needs of District operations. And

WHEREAS, The changes to job descriptions result in no increase to overall staffing levels; and

WHEREAS, Changes to the positions result in no additional costs in Fiscal Year 2025/26.

NOW THEREFORE, The Board of Trustees of the Orange County Mosquito and Vector Control District does hereby resolve as follows:

SECTION 1. The revised job description for the position of Facility Maintenance Worker be approved

SECTION 2. The revised job description for the position of GIS Coordinator series be approved.

IN WITNESS WHEREOF, the District has caused this Agreement to be signed executed on its behalf by its President and Secretary and Manager has signed and executed and this Agreement on the day and year first above written.

Cecilla Hupp, President

Lora Young, District Manager

Crystal Miles, Secretary

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM F.1	Date
	Prepared By: Alan Burns, Legal Counsel Submitted By: Alan Burns, Legal Counsel	December 18, 2025

Agenda Title:

Approve Employment Agreement (2026) between the Orange County Mosquito and Vector Control District and its District Manager

Recommended Action:

The Board approve the Employment Agreement (2026) between the Orange County Mosquito and Vector Control District and its District Manager, Lora Young; and authorize Board President Cecilia Hupp to execute the contract.

Summary:

Lora Young is the current District Manager at the Orange County Mosquito and Vector Control District. Mrs. Young’s contract calls for an annual performance review of her duties and responsibilities as District Manager.

The Executive Committee has completed its performance review process of the District Manager and provided its recommendation to the Board. The Executive Committee and full Board met in Closed Session and provided Board President Hupp the authority to negotiate with Mrs. Young regarding an amended contract, including any compensation adjustments. The District’s Executive Committee has conducted meetings between themselves and Mrs. Young and recommended that the District Manager contract be amended and extended.

BACKGROUND:

During November 2025, the Board of Trustee’s Executive Committee met with the District Manager to conduct the District Manager’s annual performance review as required by the employment contract for the period January 1, 2025 through December 31, 2025. All members of the Board of Trustees were all able to provide feedback to the District Manager, Executive Committee, and full Board on the District Manager’s performance through the evaluation process.

In November 2025, the Board of Trustees met in closed session to review the performance evaluation results and discuss any contract changes. President Hupp was then given authority to negotiate the terms of the agreement with the District Manager. President Hupp directed the District’s legal counsel to prepare the contract amendment for consideration and discussion in open session.

The Amended Employment Agreement is attached, and all changes are outlined in strikeout/underline format. The substantive recommended changes to the employment agreement are as follows:

**EMPLOYMENT AGREEMENT
DISTRICT MANAGER**

(2026)

On this 18th day of December of 2024, the Orange County Mosquito and Vector Control District, a mosquito and vector control district established pursuant to California Health and Safety Code Section 2000 et seq., referred to as "District", and Lora Young, referred to as "Manager", mutually agree as follows:

RECITALS

WHEREAS, Lora Young was selected as the District Manager by the Board in 2022, after she had served in various capacities at the District, and most recently, as Assistant District Manager; and

WHEREAS, District Manager was provided a contract for 2023, 2024 and was thereafter provided a contract for 2025; and

WHEREAS, the Board has determined to provide a new contract for 2026 and to increase the term of employment and the compensation provided the District Manager; and

WHEREAS, the parties do hereby desire to establish the terms and conditions of District Manager's employment in an employment agreement for 2026;

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

SECTION 1. DUTIES

A. District has employed Lora Young as the Manager of the District to perform the functions and duties of Manager as specified by law and as the Board of Trustees may determine, and to perform such other legally permissible and proper duties and functions as the Board of Trustees may from time-to-time assign.

B. Manager understands that she is to provide all services required by this Agreement and, as the District's chief executive employee, is not entitled to overtime under the Fair Labor Standards Act.

SECTION 2. TERM AND NATURE OF EMPLOYMENT

A. Manager's employment as District Manager commenced on January 1, 2022, and the term of this Agreement shall end on January 1, ~~2030~~2031. The parties may choose to extend this Agreement at any time during the course of the term of this Agreement. At least one year before that date the Board shall review this Agreement and Manager's performance and determine if an extension shall be provided.

B. Manager shall serve at the pleasure of, and at the will of, the Board of Trustees. Manager shall have no property right to the job of Manger and shall be entitled to no due

process or hearing rights before termination. Notwithstanding said relationship, Manager shall have the rights set forth in this Agreement in the event of termination of employment.

C. Manager agrees to remain in the exclusive, full-time employ of District during the term of this agreement, and neither to accept other employment nor to become employed by any other employer until termination of employment hereunder. The term of employment hereunder shall not be construed to prevent Manager from occasional teaching, writing or consulting performed on Manager's time off, and not inconsistent with his duties as Manager hereunder. Manager shall keep the District's Policy and Personnel Committee informed of any other employment which may conflict with Manager's duties hereunder.

SECTION 3. TERMINATION AND SEVERANCE PAY

A. In the event the Board of Trustees determines to terminate Manager, it agrees to give her one hundred eighty (180) days' notice of its intention to do so. The Board of Trustees shall then have the option of allowing Manager to work for said one hundred eighty (180) days or may advise Manager that she is relieved of all duties.

B. In the event that the Board of Trustees determines to discontinue employment of Manager and to relieve her of all duties, and during such time that Manager is willing and able to perform his duties under this Agreement, District agrees to pay Manager, in addition to any other amounts that may be due Manager at the time of separation of employment, payment equal to six (6) months aggregate salary and benefits which District may elect to pay in a lump sum or monthly for a period of six (6) months, subject to the following conditions.

C. Such severance pay will only be used to compensate Manager for such time that she is not gainfully employed as Manager or in a comparable position with another employer. No severance pay will be provided if Manager's employment is discontinued because of her conviction of a felony or of any illegal act involving personal gain to her, just cause, insubordination or malfeasance. In accordance with AB 1344 (Gov. Code Sec 53243 et seq.) if Manager is convicted of a crime involving abuse of office or position, she shall reimburse the District for salary and costs of defense paid in accordance with that law.

D. In the event Manager elects to voluntarily resign her position with District, then Manager shall first give District at least thirty (30) days' notice in advance, unless the parties otherwise agree. Upon such termination, Manager shall be entitled to accrued benefits otherwise payable to her under the terms of her employment hereunder but no severance pay.

E. Manager agrees to provide the Board of Trustees with one hundred and eighty (180) days' notice of her intention to retire.

SECTION 4. SALARY

A. For the Period January 1, 202~~6~~5 to December 31, 202~~6~~5, that the District Manager's annual salary be ~~\$204,000~~220,000.

B. In addition, the District agrees that the Board of Trustees, shall annually evaluate Manager's performance and may consider adjustments to said base salary and/or other benefits of Manager in such amounts and to such extent as the Board of Trustees may determine is desirable and appropriate.

C. In recognition of her excellent service in 2024, the Board has determined to provide Manager with a one-time bonus equivalent to 5% of her 2025 salary, approximately \$10,200. The bonus is meant to be provided as follows. In 2026, a one-time allocation of ~~104~~ 104 additional hours will be placed in the District Manager's vacation bank, the hours will be eligible for cash out in addition to the amounts indicated in section 6.~~GD~~. This is meant to represent the 5% bonus.

SECTION 5. PERFORMANCE EVALUATION

A. The District shall endeavor to review and evaluate the performance of Manager in advance of the adoption of the annual operating budget, and at least annually thereafter in advance of said adoption, and at such other time or times as the parties deem appropriate. Said review and evaluation may be in accordance with specific criteria developed by the Board of Trustees in consultation with Manager. Said criteria may be added to or deleted from as the Board of Trustees may from time to time determine, in consultation with Manager. Further, the results of said evaluation shall be memorialized in writing and provided to Manager and all members of the Board of Trustees.

B. Annually, the Board of Trustees, in consultation with Manager, shall define such goals and performance objectives which they determine necessary for the proper operation of the District in the attainment of the Board's policy objectives and shall further establish a relative priority among those various goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations as specified in the annual operating budget and appropriations provided.

C. In effecting the provisions of this section, the Board of Trustees and Manager mutually agree to abide by the provisions of applicable law.

SECTION 6. HOURS OF WORK, VACATION AND SICK LEAVE

It is recognized that Manager must devote substantial time in addition to the normal office hours to the business of the District. In recognition of this fact, District does hereby grant Manager the following vacation and sick leave:

A. On January 1, 2023, and thereafter, each year that Manager remains fully employed for District, District shall deposit 160 hours vacation into Manager's vacation "bank".

B. The District Manager will further be provided with the following benefits s provided to other similar employees with continuous years of service for the District. After seven years, Manager shall be provided an additional week of vacation.

C. On January 1, 2023, and thereafter, each year that Manager remains fully employed by District, District shall deposit 98 hours Administrative Leave into Manager's Administrative Leave "bank". Administrative Leave may not be carried forward into subsequent calendar years.

D. Manager shall be allowed to maintain 520 hours of vacation accrual and is eligible to cash out accrued vacation _per year of up to 120 hours per fiscal year.

E. Sick leave shall be accrued in accordance with Resolution No 415, Art 5, sec 1, at 96 hours per year.

SECTION 7. HEALTH INSURANCE

A. From the effective date of this agreement, the District agrees to obtain or place in effect and make any required premium payments for health insurance benefits for Manager, including standard coverage for accidents, sickness, other medical and dependent group insurance coverage, including hospitalization, surgical and comprehensive medical insurance. The coverage provided under this paragraph by the District shall be deemed satisfied if the District provides group medical insurance coverage equal to or as a part of the health insurance coverage provided to other District employees of the District pursuant to policies or other enactments as may be established by the Board of Trustees from time to time. This benefit is outlined in the Personnel and Salary Resolution No. 415, or successor resolution.

B. Manager shall receive the same benefit as Executive Management and Confidential Employees. Manager shall be entitled to disability insurance provided at the same level as Executive Management.

SECTION 8. RETIREMENT

A. It is agreed that Manager will be required to participate in any retirement program as outlined in Personnel and Salary Resolution No. 415, Article XIX. The Manager shall pay the full employee portion of the contribution (7%), the District will pay the full employer portion.

B. The District will contribute up to \$37~~60~~ per pay period (on a matching basis) into the Manager's Deferred Compensation plan.

SECTION 9. SUBSCRIPTIONS AND PROFESSIONAL FEES AND DEVELOPMENT

It is anticipated that Manager will participate in such associations and organizations as may be necessary and desirable for her continued professional participation, growth and advancement, and for the good of the District. In that connection, the District shall pay for or reimburse Manager for all approved expenses and fees incurred in that participation. Manager shall also be entitled to payment or reimbursement for travel, meetings and subsistence expenses as are reasonably necessary to continue the professional development of Manager and to adequately pursue necessary official and other functions for the District, including but not limited to American Mosquito Control Association, Mosquito and Vector Control Association of California, Society for Vector Ecology, and Entomological Society of America and other management, national, regional, state and local governmental groups and committees thereof which Manager serves as a member, with concurrence of the Board of Trustees. District also agrees to pay for necessary and related expenses of Manager for short courses, professional coaching, institutes and seminars necessary for his professional development and the good of the District, with the concurrence of the Board of Trustees. The Board of Trustees will consider during preparation and adoption of its budget those expenses reasonably necessary, and as may be reasonably available for the purposes of this section. All such expenses shall be in compliance with AB 1234. In addition, the Manager shall be entitled to the Reimbursement Plans outlined in the Personnel and Salary Resolution No. 415, Article IX, or successor resolution

SECTION 10. VEHICLE

Manager shall have the option of accepting \$500 per month as an automobile allowance or the use of a District vehicle, subject to the following conditions:

A. District shall pay Manager a monthly automobile allowance of Five Hundred Dollars (\$500) per month in lieu of providing Manager with a vehicle. Said automobile allowance shall be subject to IRS and State tax and withholding laws. Manager shall demonstrate that he possesses adequate insurance on any vehicle in an amount not less than \$100,000/\$300,000 for bodily injury and \$50,000 for property damage. Manager shall at all times keep on file with the District evidence of current coverage in said amounts. Manager further releases the District from any liability caused to Manager's vehicle while Manager is operating said vehicle. Manager agrees to indemnify, defend and hold the District harmless from any claim, loss or litigation arising out of such vehicle use. Said monthly allowance shall be in lieu of all other compensation for automobile travel for Manager except that Manager shall also be entitled to out of County mileage while driving his vehicle on District business.

B. In lieu of being provided with an automobile allowance, District may provide Manager with a District vehicle. District shall be responsible for all gas and maintenance of the vehicle. District Manager shall be allowed to use said vehicle for commuting purposes and for incidental personal travel in Los Angeles, Orange, San Diego, Ventura, Santa Barbara, San Bernardino, Imperial and Riverside Counties.

SECTION 11. OTHER TERMS AND CONDITIONS OF EMPLOYMENT

A. The Board of Trustees in consultation with Manager, shall fix any such other terms and conditions of employment as it may determine from time to time, relating to performance of Manager, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, District ordinances, or any other law.

B. All provisions of the District's other ordinances and regulations and rules of the District relating to other fringe benefits and working conditions as they may now exist or hereafter may be amended, shall also apply to Manager as they would to other employees of the District to the extent such benefits and conditions are not already provided for in this agreement.

SECTION 12. NO REDUCTION OF BENEFITS

District shall not during the term of this agreement reduce the salary, compensation or other financial benefits of Manager.

SECTION 13. NOTICES

Notices required by this agreement shall be in writing and given in person or by first class mail with postage prepaid to the most current address furnished by the recipient of the notice to the other party. Notice shall be deemed given as of the date of personal delivery or two days after the date of deposit of such written notice in the United States mail, properly addressed and with postage prepaid.

SECTION 14. ASSIGNMENT This agreement is not assignable by either the District or Manager, and services of Manager may not be delegated hereunder.

SECTION 15. GENERAL PROVISIONS

A. The text herein shall constitute the entire agreement between the parties.

B. This agreement shall be binding upon the parties, and their heirs, executors and successors in interest.

C. This agreement shall become effective January 1, 2026, upon execution of the parties hereto.

IN WITNESS WHEREOF, the District has caused this Agreement to be signed and executed on its behalf by its President and Secretary and Manager has signed and executed this Agreement on the day and year first above written.

ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

For the Period January 1, 2026, to December 31, 2026:

1. The District Manager's annual salary be adjusted from \$204,000 to \$220,000.
2. The District Manager shall be provided a one-time bonus of 5% of her 2025 salary in the form of 104 additional hours added to her vacation bank, with additional time to retain such vacation without being forced to take it.
3. The District will increase the District Manager's Deferred Compensation matching by \$10 per pay period, from \$360 per pay period to \$370 per pay period.
4. The contract will be extended an additional year, to 2031.

Consistent with the Brown Act, the approval of the District Manager's contract will be preceded by an oral report of the compensation adjustments. (Government Code Section 54953)

Previous Relevant Board Actions for This Item:

Approval of District Manager Contract – December 2024

Strategic Plan Compliance:

2025 Strategic Plan Priority Area No.3: Team of the Future

3.4: Provide a competitive workforce with defined roles and responsibilities for District positions.

Fiscal Impact:

What Amount is being requested? Salary increases of \$16,000, one-time performance pay of 5% (\$10,200) and an additional \$260 annually in deferred compensation matching.

Is the Amount Requested Budgeted in the Current Fiscal Year? No

If No, What Funds Are Requested? \$126,460 out of the general fund

Exhibits:

Exhibit A: District Manager Employment Agreement (2026) Redline Version

Exhibit B: District Manager Employment Agreement (2026) Clean Version

**EMPLOYMENT AGREEMENT
DISTRICT MANAGER**

(2026)

On this 18th day of December of 2024, the Orange County Mosquito and Vector Control District, a mosquito and vector control district established pursuant to California Health and Safety Code Section 2000 et seq., referred to as "District", and Lora Young, referred to as "Manager", mutually agree as follows:

RECITALS

WHEREAS, Lora Young was selected as the District Manager by the Board in 2022, after she had served in various capacities at the District, and most recently, as Assistant District Manager; and

WHEREAS, District Manager was provided a contract for 2023, 2024 and was thereafter provided a contract for 2025; and

WHEREAS, the Board has determined to provide a new contract for 2026 and to increase the term of employment and the compensation provided the District Manager; and

WHEREAS, the parties do hereby desire to establish the terms and conditions of District Manager's employment in an employment agreement for 2026;

NOW, THEREFORE, the parties agree as follows:

AGREEMENT

SECTION 1. DUTIES

A. District has employed Lora Young as the Manager of the District to perform the functions and duties of Manager as specified by law and as the Board of Trustees may determine, and to perform such other legally permissible and proper duties and functions as the Board of Trustees may from time-to-time assign.

B. Manager understands that she is to provide all services required by this Agreement and, as the District's chief executive employee, is not entitled to overtime under the Fair Labor Standards Act.

SECTION 2. TERM AND NATURE OF EMPLOYMENT

A. Manager's employment as District Manager commenced on January 1, 2022, and the term of this Agreement shall end on January 1, 2031. The parties may choose to extend this Agreement at any time during the course of the term of this Agreement. At least one year before that date the Board shall review this Agreement and Manager's performance and determine if an extension shall be provided.

B. Manager shall serve at the pleasure of, and at the will of, the Board of Trustees. Manager shall have no property right to the job of Manager and shall be entitled to no due process or hearing rights before termination. Notwithstanding said relationship, Manager shall have the rights set forth in this Agreement in the event of termination of employment.

C. Manager agrees to remain in the exclusive, full-time employ of District during the term of this agreement, and neither to accept other employment nor to become employed by any other employer until termination of employment hereunder. The term of employment hereunder shall not be construed to prevent Manager from occasional teaching, writing or consulting performed on Manager's time off, and not inconsistent with her duties as Manager hereunder. Manager shall keep the District's Policy and Personnel Committee informed of any other employment which may conflict with Manager's duties hereunder.

SECTION 3. TERMINATION AND SEVERANCE PAY

A. In the event the Board of Trustees determines to terminate Manager, it agrees to give her one hundred eighty (180) days' notice of its intention to do so. The Board of Trustees shall then have the option of allowing Manager to work for said one hundred eighty (180) days or may advise Manager that she is relieved of all duties.

B. In the event that the Board of Trustees determines to discontinue employment of Manager and to relieve her of all duties, and during such time that Manager is willing and able to perform her duties under this Agreement, District agrees to pay Manager, in addition to any other amounts that may be due Manager at the time of separation of employment, payment equal to six (6) months aggregate salary and benefits which District may elect to pay in a lump sum or monthly for a period of six (6) months, subject to the following conditions.

C. Such severance pay will only be used to compensate Manager for such time that she is not gainfully employed as Manager or in a comparable position with another employer. No severance pay will be provided if Manager's employment is discontinued because of her conviction of a felony or of any illegal act involving personal gain to her, just cause, insubordination or malfeasance. In accordance with AB 1344 (Gov. Code Sec 53243 et seq.) if Manager is convicted of a crime involving abuse of office or position, she shall reimburse the District for salary and costs of defense paid in accordance with that law.

D. In the event Manager elects to voluntarily resign her position with District, then Manager shall first give District at least thirty (30) days' notice in advance, unless the parties otherwise agree. Upon such termination, Manager shall be entitled to accrued benefits otherwise payable to her under the terms of her employment hereunder but no severance pay.

E. Manager agrees to provide the Board of Trustees with one hundred and eighty (180) days' notice of her intention to retire.

SECTION 4. SALARY

A. For the Period January 1, 2026 to December 31, 2026, that the District Manager's annual salary be \$220,000.

B. In addition, the District agrees that the Board of Trustees, shall annually evaluate Manager's performance and may consider adjustments to said base salary and/or other benefits of Manager in such amounts and to such extent as the Board of Trustees may determine is desirable and appropriate.

C. In recognition of her excellent service in 2025, the Board has determined to provide Manager with a one-time bonus equivalent to 5% of her 2025 salary, approximately \$10,200. The bonus is meant to be provided as follows. In 2026, a one-time allocation of 104 additional

hours will be placed in the District Manager's vacation bank, the hours will be eligible for cash out in addition to the amounts indicated in section 6.D. This is meant to represent the 5% bonus.

SECTION 5. PERFORMANCE EVALUATION

A. The District shall endeavor to review and evaluate the performance of Manager in advance of the adoption of the annual operating budget, and at least annually thereafter in advance of said adoption, and at such other time or times as the parties deem appropriate. Said review and evaluation may be in accordance with specific criteria developed by the Board of Trustees in consultation with Manager. Said criteria may be added to or deleted from as the Board of Trustees may from time to time determine, in consultation with Manager. Further, the results of said evaluation shall be memorialized in writing and provided to Manager and all members of the Board of Trustees.

B. Annually, the Board of Trustees, in consultation with Manager, shall define such goals and performance objectives which they determine necessary for the proper operation of the District in the attainment of the Board's policy objectives and shall further establish a relative priority among those various goals and objectives to be reduced to writing. They shall generally be attainable within the time limitations as specified in the annual operating budget and appropriations provided.

C. In effecting the provisions of this section, the Board of Trustees and Manager mutually agree to abide by the provisions of applicable law.

SECTION 6. HOURS OF WORK, VACATION AND SICK LEAVE

It is recognized that Manager must devote substantial time in addition to the normal office hours to the business of the District. In recognition of this fact, District does hereby grant Manager the following vacation and sick leave:

A. On January 1, 2023, and thereafter, each year that Manager remains fully employed for District, District shall deposit 160 hours vacation into Manager's vacation "bank".

B. The District Manager will further be provided with the following benefits provided to other similar employees with continuous years of service for the District. After seven years, Manager shall be provided an additional week of vacation.

C. On January 1, 2023, and thereafter, each year that Manager remains fully employed by District, District shall deposit 98 hours Administrative Leave into Manager's Administrative Leave "bank". Administrative Leave may not be carried forward into subsequent calendar years.

D. Manager shall be allowed to maintain 520 hours of vacation accrual and is eligible to cash out accrued vacation per year of up to 120 hours per fiscal year.

E. Sick leave shall be accrued in accordance with Resolution No 415, Art 5, sec 1, at 96 hours per year.

SECTION 7. HEALTH INSURANCE

A. From the effective date of this agreement, the District agrees to obtain or place in effect and make any required premium payments for health insurance benefits for Manager,

including standard coverage for accidents, sickness, other medical and dependent group insurance coverage, including hospitalization, surgical and comprehensive medical insurance. The coverage provided under this paragraph by the District shall be deemed satisfied if the District provides group medical insurance coverage equal to or as a part of the health insurance coverage provided to other District employees of the District pursuant to policies or other enactments as may be established by the Board of Trustees from time to time. This benefit is outlined in the Personnel and Salary Resolution No. 415, or successor resolution.

B. Manager shall receive the same benefit as Executive Management and Confidential Employees. Manager shall be entitled to disability insurance provided at the same level as Executive Management.

SECTION 8. RETIREMENT

A. It is agreed that Manager will be required to participate in any retirement program as outlined in Personnel and Salary Resolution No. 415, Article XIX. The Manager shall pay the full employee portion of the contribution (7%), the District will pay the full employer portion.

B. The District will contribute up to \$370 per pay period (on a matching basis) into the Manager's Deferred Compensation plan.

SECTION 9. SUBSCRIPTIONS AND PROFESSIONAL FEES AND DEVELOPMENT

It is anticipated that Manager will participate in such associations and organizations as may be necessary and desirable for her continued professional participation, growth and advancement, and for the good of the District. In that connection, the District shall pay for or reimburse Manager for all approved expenses and fees incurred in that participation. Manager shall also be entitled to payment or reimbursement for travel, meetings and subsistence expenses as are reasonably necessary to continue the professional development of Manager and to adequately pursue necessary official and other functions for the District, including but not limited to American Mosquito Control Association, Mosquito and Vector Control Association of California, Society for Vector Ecology, and Entomological Society of America and other management, national, regional, state and local governmental groups and committees thereof which Manager serves as a member, with concurrence of the Board of Trustees. District also agrees to pay for necessary and related expenses of Manager for short courses, professional coaching, institutes and seminars necessary for his professional development and the good of the District, with the concurrence of the Board of Trustees. The Board of Trustees will consider during preparation and adoption of its budget those expenses reasonably necessary, and as may be reasonably available for the purposes of this section. All such expenses shall be in compliance with AB 1234. In addition, the Manager shall be entitled to the Reimbursement Plans outlined in the Personnel and Salary Resolution No. 415, Article IX, or successor resolution.

SECTION 10. VEHICLE

Manager shall have the option of accepting \$500 per month as an automobile allowance or the use of a District vehicle, subject to the following conditions:

A. District shall pay Manager a monthly automobile allowance of Five Hundred Dollars (\$500) per month in lieu of providing Manager with a vehicle. Said automobile allowance shall be subject to IRS and State tax and withholding laws. Manager shall demonstrate that he

possesses adequate insurance on any vehicle in an amount not less than \$100,000/\$300,000 for bodily injury and \$50,000 for property damage. Manager shall at all times keep on file with the District evidence of current coverage in said amounts. Manager further releases the District from any liability caused to Manager's vehicle while Manager is operating said vehicle. Manager agrees to indemnify, defend and hold the District harmless from any claim, loss or litigation arising out of such vehicle use. Said monthly allowance shall be in lieu of all other compensation for automobile travel for Manager except that Manager shall also be entitled to out of County mileage while driving his vehicle on District business.

B. In lieu of being provided with an automobile allowance, District may provide Manager with a District vehicle. District shall be responsible for all gas and maintenance of the vehicle. District Manager shall be allowed to use said vehicle for commuting purposes and for incidental personal travel in Los Angeles, Orange, San Diego, Ventura, Santa Barbara, San Bernardino, Imperial and Riverside Counties.

SECTION 11. OTHER TERMS AND CONDITIONS OF EMPLOYMENT

A. The Board of Trustees in consultation with Manager, shall fix any such other terms and conditions of employment as it may determine from time to time, relating to performance of Manager, provided such terms and conditions are not inconsistent with or in conflict with the provisions of this agreement, District ordinances, or any other law.

B. All provisions of the District's other ordinances and regulations and rules of the District relating to other fringe benefits and working conditions as they may now exist or hereafter may be amended, shall also apply to Manager as they would to other employees of the District to the extent such benefits and conditions are not already provided for in this agreement.

SECTION 12. NO REDUCTION OF BENEFITS

District shall not during the term of this agreement reduce the salary, compensation or other financial benefits of Manager.

SECTION 13. NOTICES

Notices required by this agreement shall be in writing and given in person or by first class mail with postage prepaid to the most current address furnished by the recipient of the notice to the other party. Notice shall be deemed given as of the date of personal delivery or two days after the date of deposit of such written notice in the United States mail, properly addressed and with postage prepaid.

SECTION 14. ASSIGNMENT This agreement is not assignable by either the District or Manager, and services of Manager may not be delegated hereunder.

SECTION 15. GENERAL PROVISIONS

A. The text herein shall constitute the entire agreement between the parties.

B. This agreement shall be binding upon the parties, and their heirs, executors and successors in interest.

C. This agreement shall become effective January 1, 2026, upon execution of the parties hereto.

IN WITNESS WHEREOF, the District has caused this Agreement to be signed and executed on its behalf by its President and Secretary and Manager has signed and executed this Agreement on the day and year first above written.

ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT

PASSED, APPROVED, and ADOPTED by the Board of Trustees of the Orange County Mosquito and Vector Control District at its regular meeting thereof held on the 18th day of December 2025, at 13001 Garden Grove Blvd., Garden Grove, California, 92843.

Cecilla Hupp, President

I hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees of the Orange County Mosquito and Vector Control District at a regularly scheduled meeting, held on

December 18, 2025:

APPROVED AS TO FORM:

Crystal Miles, Secretary

Alan Burns, District Counsel

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM H.4	Date
	Prepared By: Lora Young, District Manager Submitted By: Lora Young, District Manager	December 18, 2025

Agenda Title:

Trustee Terms of Office to Expire on January 5, 2026, at 11:59 AM

Recommended Action:

Receive and File.

Summary:

The following Trustee terms of office will expire on January 5, 2026, at 11:59 AM.
Letters were mailed to cities and Trustees on November 3, 2025.
Bolded City/County has appointed a representative:

Governing Body	Trustee Representative	Date of (Re)Appointment
Cypress	Leo Medrano	TBD
Fountain Valley	Kim Constantine	December 16, 2025
Huntington Beach	Gracey Van Der Mark	December 9, 2025
Irvine	Tammy Kim	TBD
La Palma	Debbie Baker	December 9, 2025
Laguna Hills	Erica Pezold	December 9, 2025 (2 yrs)
Los Alamitos	Tanya Doby	December 15, 2025
Mission Viejo	Robert (Bob) Ruesch	January 13, 2026
Orange	Sean Chavarria	December 9, 2025 (2 yrs)
San Clemente	Steve Knoblock	December 9, 2025
Santa Ana	Benjamin Vazquez	December 2, 2025 (2 yrs)
Villa Park	Crystal Miles	January 26, 2026

Previous Relevant Board Actions for This Item: Annual list of Trustee terms ending.

Strategic Plan Compliance: 3. Team of the Future. 3.5 Increase engagement of the Board of Trustees with training, opportunities, and governance procedures.

Fiscal Impact: N/A

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM H.5	Date
	Prepared By: Sandra Vera, Director of Human Resources Submitted By: Lora Young, District Manager	December 18, 2025

Agenda Title:

Recognize District Employees Years of Service

Recommended Action:

Recognize District Employees Years of Service

Summary:

Every year, the District acknowledges employees' years of service. The District congratulates the following employees for bringing their skills and dedication to fulfill the mission of the District:

Scott Chambers, Vector Control Inspector II	5 Years of Service
Michael Gomez, Customer Service Representative II	5 Years of Service
Beatriz Gonzalez, Vector Control Inspector II	5 Years of Service
Andrea Reeves, Customer Service Representative II	5 Years of Service
Philip Shin, Vector Control Inspector II	5 Years of Service
Anthony De Lira, Vector Reduction Coordinator	10 Years of Service
Antonio Moreno, Vector Control Inspector III	10 Years of Service
Nicholas Morey, Vector Control Inspector II	10 Years of Service
Luan Ngo, Director of Information Technology	10 Years of Service
Julie Romo, Vector Control Inspector II	20 Years of Service
Jerry Sims, Director of Operations	25 Years of Service

Previous Relevant Board Actions for This Item:

Annual Report

Strategic Plan Compliance: None

Fiscal Impact:

What Amount is being requested? N/A

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:

N/A



Orange County Mosquito and Vector Control District

A Public Health Agency Serving Orange County Since 1947

Conference and Meeting Report

Staff of the Orange County Mosquito and Vector Control District and its Board of Trustees attend a variety of educational seminars, conferences and symposia annually. This report provides a brief summary of the event attended, and the organizational value of that attendance to the District.

Staff Name and Title: Laura Krueger, Vector Ecologist

Name of Conference/Event: Entomological Society of America Annual Meeting

Date: November 8-12, 2025

Location: Portland, Oregon

The Entomological Society of America Annual Meeting in Portland, Oregon was inspirational and educational. As Director of the Certification Corporation, the organization overseeing professional entomology credentialing, I had the opportunity to interact with students, board members, and leadership of the Society. I presented information on professional entomology certification to the Committee of Entomology Department Administrators (representing 21 College & University Programs) and the ESA Governing Board (comprised of 20 members) and built relationships with faculty at UC Riverside (UCR) and UC Davis to address the shortage of professional entomologists. The most interesting symposium I attended was organized by the United States Department of Agriculture and State of Texas officials discussing the potential detection of New World Screwworm (NWS) in the US. NWS is a horrific pest that feeds on all live warm bodied animals. When it arrives in southern California, human, wildlife, and animal communities will be significantly impacted through citizen complaints and requests for insect identification. OCMVCD entomologists are ready to identify the potential NWS. Additionally, NWS can cause stress to local wildlife populations that could lead to proliferation of zoonotic disease. I found the symposium on mentorship hosted by the CDC Public Health Entomology For All Fellows (PHEFA) valuable. The symposium highlighted techniques and routines that support mentorship of the next generation of entomologists. I was also able to attend the final round of the Entomology Games, a gameshow competition between entomology students. UCR organized a symposium honoring Dr. Michael Rust and his contribution to urban entomology – especially for flea, ant and cockroach control. Flea control is a challenge and as urban wildlife populations continue to increase, fleas become resistant to pesticides. I learned quite a bit of the history of flea, cockroach, and ant control in southern California and plan to apply the knowledge to better control public health pests in Orange County.

Date: November 18, 2025

Signed: Laura Krueger

Dept Mgr Signature: Amber Semrow

Print Name: Laura Krueger



Orange County Mosquito and Vector Control District

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Conference and Meeting Report

Staff of the Orange County Mosquito and Vector Control District and its Board of Trustees attend a variety of educational seminars, conferences and symposia annually. This report provides a brief summary of the event attended, and the organizational value of that attendance to the District.

Staff Name and Title: Tyler Mehrbrodt, Assistant Vector Ecologist

Name of Conference/Event: Entomological Society of America Annual Meeting

Date: November 9-12, 2025

Location: Portland, Oregon

I attended the Entomological Society of America Annual Meeting from November 9–12. The conference offered excellent opportunities to network and learn about vectors, diseases, and trapping methods used throughout the U.S. and internationally. Several topics presented may have future relevance to our District, including potentially invasive ticks, emerging viruses from abroad, and the ecological role of lizards in arbovirus transmission.

A major highlight was the extensive number of tick presentations. Many centered on the Lone Star Tick and the Asian Longhorned Tick. The Lone Star Tick is common in the eastern United States and is known for inducing Alpha-Gal Syndrome through its saliva. This is an allergic condition that can cause severe reactions to certain mammalian meat, as seen in a New Jersey case in 2024. I found the discussion of questing behavior particularly informative. Unlike our local *Ixodes* and *Dermacentor* species, Lone Star Ticks actively quest for hosts, making passive CO₂-baited traps highly effective. Considering their westward expansion, this knowledge could prove valuable if they reach Orange County. The Asian Longhorned Tick was also highlighted due to its potential impacts on cattle and human health. Notably, this species can reproduce both parthenogenetically and sexually, meaning a single unfertilized female could initiate and sustain a population. A study from South Korea reported differences in pathogen prevalence between parthenogenetic and bisexual females, providing insight into disease risks should this tick establish in our region.

Another important topic was Ross River Virus (RRV), endemic in Australia and vectored by *Aedes albopictus*. One presentation examined the relative risk of RRV introduction into California through regular flights from eastern Australia. Examples from Fiji suggest RRV can spread effectively in regions with abundant *Aedes albopictus*. This could be a concern as there are populations of *Aedes albopictus* established in parts of California. The virus causes dengue-like symptoms, which could complicate diagnosis if introduced. Further research is underway to assess the virus's compatibility with *Aedes aegypti* and *Aedes notoscriptus*, the species more

commonly found in Orange County.

A final highlight involved a study from Florida on how native anole lizards may help reduce West Nile Virus (WNV) positive mosquito rates. *Culex* and *Culiseta* mosquitoes in certain regions feed heavily on anoles, which do not amplify WNV, resulting in fewer WNV infectious mosquitoes. Invasive rock agamas have displaced anoles in some areas, shifting mosquito feeding toward birds, natural WNV reservoirs, increasing WNV infection rates. When agamas were removed, anole populations rebounded and mosquitoes positive for WNV declined. With anole populations beginning to establish in south Orange County, it would be interesting to explore whether similar dynamics could occur locally.

Overall, attending the ESA conference was an enriching experience, and I look forward to applying the knowledge gained to support our District's surveillance and response efforts.

Date: 11/26/25

Dept Mgr Signature: *Amber Semrow*

Signed: *Tyler Mehrbrodt*

Print Name: Tyler Mehrbrodt



Orange County Mosquito and Vector Control District

A Public Health Agency Serving Orange County Since 1947

Conference and Meeting Report

Staff of the Orange County Mosquito and Vector Control District and its Board of Directors attend a variety of educational seminars, conferences and symposia annually. This report provides a brief summary of the event attended, and the organizational value of that attendance to the District.

Staff Name and Title: Sokanary "Sunny" Sun

Name of Conference/Event: Entomology 2025 (Entomological Society of America, ESA)

Date: Nov 9-12, 2025

Location: Oregon Convention Center, Portland, Oregon

This is my second ESA conference in person, and third ESA attendance overall (including a hybrid virtual event). More than 3,500 worldwide entomological scientists and students attend this conference to discuss and share their findings. ESA offers a variety of content including vector control subjects as well as a plethora of other entomological topics to allow for more diverse options.

On Sunday, Nov 9, I attended the afternoon symposium that focused on the reemergence of the New World screwworm fly. The New World screwworm larvae can pose extensive physical damage to cattle and other mammals, resulting in heavy economic burden. Ways to control an outbreak include sterile insect technique (SIT) or by method of genetic modification by using gene drive. SIT of this species was previously successful in the 1970s. A presentation by Dr. Aaron Tarone focused on SIT using electron beams of low energy (LEEB), high energy (HEEB), and gamma radiation in lieu of Cobalt 60. This is very relevant to us because the New World screwworm fly has spread throughout Mexico, and the closest known infestation is only 127 miles away from the US border. It is likely this pest will invade the US, so being proactive about methods of control and preventative measures is paramount.

I really enjoyed the Medical, Urban, and Veterinary Entomology (MUVE) afternoon business meeting on Mon, Nov 10. Similar to last year, speakers presented scientific research highlights from the current year (2025). Dr. Nathan Burkett-Cadena from the University of Florida covered the medical entomology highlights including a first discovery of a fossilized mosquito larvae, a discovery of a horned dinosaur from Utah that provides evidence for intracontinental dinosaur endemism, and an ant species where the mother produces individuals from two different species. Dr. Jeffrey K. Tomberlin from Texas A&M University presented forensic entomology research pertaining to the importance of vultures for decomposition ecology. Without vultures, flies found in decomposing carcasses cannot compensate for their absence, even with increased abundance. Increased blow fly abundance can lead to increased disease to wildlife

and humans.

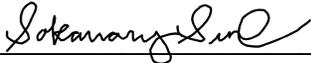
In a Tuesday morning session, Xinmi Zhang from John Hopkins University talked about how human odor cues can prime internal physiological processes for mosquitoes before they blood feed. This presentation piqued my interest because it made me curious about whether human odors can make female mosquitoes blood feed at a faster rate, or induce more females to blood feed, as compared to females not being exposed to human odors. Since I run the Sterile Insect Technique (SIT) mosquito insectary at the District, this information is applicable and can be implemented to help induce blood feeding and help streamline the rearing and scale up process.

During lunch time on Tuesday, I met Dr. Sonny Ramaswamy, who was appointed by the Obama administration to head the National Institute of Food and Agriculture (NIFA). NIFA dispenses research grants and supports agricultural education and extension programs through the nation's network of land grant universities. I hope my connection with Dr. Ramaswamy will lead to new information on funding opportunities for the District or other vector/mosquito control agencies.

On Tuesday afternoon, I attended the SIT symposium. I have been co-leading the SIT Pilot Project for almost three years and still appreciate learning something new. For instance, I know certain x-ray doses are more optimal for male mosquitoes because the doses need to be strong enough to sterilize male mosquitoes, but not too strong to reduce male fitness and ability to seek a mate. However, I did not fully understand how x-rays sterilized them and still allowed them to function. Essentially, x-rays are breaking or disrupting enough DNA parts that can stop other cellular pathways that ultimately lead to sterilization, but still allow mosquitoes to remain alive and function.

The last symposium I attended took place on Wednesday morning and included a talk Dr. Nathan Burkett-Cadena (who also gave highlights during the MUVE business meeting) gave about the invasive Peter's rock agama (a lizard species) and its potential to increase disease spillover to humans. The Peter's rock agama is native to eastern Africa and is displacing the native brown anole in Florida. Mosquito species such as the *Culex nigripalpus* and *Culiseta melanura* that transmit West Nile virus (WNV), usually prefer to feed on the brown anole, which is not a good amplifier for WNV. When the invasive rock agama displaces the anoles, mosquitoes turn to feeding on birds instead. Birds are good WNV amplifiers, therefore increasing disease proliferation and possible spread to humans. Since invasive species have the ability to spread to parts of the world that they have not been before, this similar scenario can happen here in Orange County. Therefore, it's important to consider the natural ecology and possible effects of these invasions.

Date: 11/14/25

Signed: 

Dept Mgr Signature: Amber Semrow

Print Name: Sokanary Sun



Orange County Mosquito and Vector Control District

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Conference and Meeting Report

Staff of the Orange County Mosquito and Vector Control District and its Board of Directors attend a variety of educational seminars, conferences and symposia annually. This report provides a brief summary of the event attended, and the organizational value of that attendance to the District.

Staff Name and Title: Trinh Tran, Education Coordinator II

Name of Conference/Event: Entomological Society of America, 2025

Date: November 10-12, 2025

Location: Portland Convention Center, Oregon

The Entomological Society's Annual Conference was a valuable opportunity to gain insights from researchers and educators on the frontier of entomological discoveries across the nation. I attended various symposia on the topics of Formal/Informal Teaching in Entomology, Medical Entomology and Urban Entomology. Thank you for the opportunity! Please see findings below.

Most Significant Key Ideas from the Conference:

- Design relevant entomological education in the age of AI by offering experiential, inquiry-based experiences for students and using AI to personalize instruction.
- Classical insect collection projects can be maximized (beyond insect identification practice) by embedding insect collection at the heart of a community science project or using the insect collection as a mobile museum checkout kit for K-12 classrooms that are in high need of entomology learning.
- Seasonal mosquito activity in urban environments is expanding due to heat islands and light pollution, which simulates longer daylight hours. This causes female mosquitoes to bypass diapause, thereby blood-feeding, reproducing and spreading potential pathogens during times of the year that they normally wouldn't.

Implications for the Education Program at OC Vector Control:

- There is a high need in K-12 classrooms for entomology. Educators value it but are not trained to teach it.
- We can offer teacher education that fills this need, while amplifying our education outreach efforts in a sustainable way through empowering educators with the skills and knowledge to continue teaching entomology topics for years to come.
- Explore opportunities and partnerships for teacher education about mosquitoes at teacher conferences, organized within the District or in the County of Orange.
- Develop curriculum in collaboration with educators, with goals of ease of use, alignment, accuracy and classroom-tested. Prioritize self-selected teachers and principals who will

“champion” our programs. Build trust, partnerships and stay active during and beyond the program term.

Networked/Connected With:

- Conni Griffith (Vector Control Educational Outreach Specialist, Maricopa County)
- Rachel Curtis-Robles (Director of Communications, San Mateo Vector Control, Presenter)
- Doug Alan Golick (PK-12 Entomology Education Researcher, Presenter)
- Ted Snyder (High School Science Educator, Presenter)

Date: November 24, 2025

Signed: *Trinh Tran*

Dept Mgr Signature: *Miquel Jacobs*

Print Name: Trinh Tran

