



Orange County Mosquito and Vector Control District

Serving Orange County Since 1947

**NOTICE AND AGENDA
OF THE REGULAR MEETING OF THE BOARD OF TRUSTEES
THURSDAY JANUARY 15, 2026
942ND REGULAR MEETING 3:00 P.M.
13001 GARDEN GROVE BLVD.
GARDEN GROVE, CA 92843
WEBSITE ADDRESS: www.ocvector.org
REGULAR MEETING 3:00 P.M.**

A. PLEDGE OF ALLEGIANCE AND ROLL CALL

1. Call business meeting to order 3:00 p.m.
2. Pledge of Allegiance
3. Roll Call - (If absences occur, consider whether to deem those absences excused based on facts presented for the absence — such determination shall be the permission required by law.)

PRESIDENT:	Cecilia Hupp	Brea
VICE-PRESIDENT:	Bob Ruesch	Mission Viejo
SECRETARY:	Crystal Miles	Villa Park

Aliso Viejo	Garrett Dwyer	Lake Forest	Robert Pequeño
Anaheim	Carlos Leon	Los Alamitos	Tanya Doby
Brea	Cecilia Hupp	Mission Viejo	Bob Ruesch
Buena Park	Lamiya Hoque	Newport Beach	Erik Weigand
Costa Mesa	William Turpit	Orange	Sean Chavarria
Cypress	Leo Medrano	Placentia	Chad Wanke
Dana Point	John Gabbard	Rancho Santa Margarita	April Josephson
Fountain Valley	Kim Constantine	San Clemente	Zhen Wu
Fullerton	Shana Charles	San Juan Capistrano	John Taylor
Garden Grove	Ariana Arestegui	Santa Ana	Benjamin Vazquez
Huntington Beach	Gracey Van Der Mark	Seal Beach	Nathan Steele
Irvine	Tammy Kim	Stanton	Gary Taylor
La Habra	James Gomez	Tustin	Rebecca Gomez
La Palma	Vikesh Patel	Villa Park	Crystal Miles
Laguna Beach	Mark Orgill	Westminster	Carlos Manzo
Laguna Hills	Erica Pezold	Yorba Linda	Peggy Huang
Laguna Niguel	Gene Johns	County of Orange	Lisa Fernandez
Laguna Woods	Pearl Lee		

4. Election of Officers to 2026 Executive Board: The Officers of the Board are President, Vice President, and Secretary. Board Officers are elected annually at the January meeting. Nominations are made from the floor. In accordance with Rosenberg's Rules of Order, nominations are closed upon a 2/3 vote.

B. PUBLIC COMMENTS:

(Individual Public Comments may be limited to a 3-minute or less time limit)

During Public Comments, the public may address the Board on any issue within the District's jurisdiction which is not on the agenda. The public may comment on any item on the agenda at the time that item is before the Board for consideration. Any person wishing to speak must come up and speak from the lectern. There will be no dialog between the Board and the commenter. Any clarifying questions from the Board must go through the Board President.

C. PRESENTATIONS:

1. Recognize Outgoing President
2. Recognize Outgoing Trustee Knoblock

D. OCMVCD COMMITTEE REPORTS TO THE BOARD OF TRUSTEES: None

E. CONSENT CALENDAR:

All matters listed under the CONSENT CALENDAR are considered by the District to be routine and will be enacted by one motion. Any member of the Board may pull an item from the Consent Calendar for additional clarification or action.

1. Approve the DRAFT Minutes for the regular meeting on December 18, 2025
2. Approve Warrant Register for November 2025 (Exhibit A)
3. Approve Monthly Financial Report for November 2025 (Exhibit A)
4. Adopt Resolution No. 605 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Works (Exhibit A)

F. BUSINESS ITEMS:

1. Approve District Manager to enter into an agreement with Best Contracting Services, Inc. for roofing repairs on Haster Building (Exhibit A, B)

G. INFORMATIONAL ITEMS ONLY: (NO ACTION NECESSARY)

1. Staff Presentation: Update on vector activity in Orange County
2. Staff Presentation: Update on operations activity in Orange County
3. Staff Presentation: Update on outreach activity in Orange County
4. Trustee Terms of Office to Expire January 5, 2026 at 11:59 AM
5. Board of Trustees Committee Assignments for 2026 (Exhibit A, B)
6. Receive and File 2025 Trustee Attendance Report (Exhibit A)

H. PRESIDENT'S REPORT AND TRUSTEE COMMENTS:

I. DISTRICT MANAGER REPORT: Discussion and Possible Action

J. DISTRICT LEGAL COUNSEL REPORT: Discussion and Possible Action

K. CORRESPONDENCE: Discussion and Possible Action

1. Meetings attended by Staff in December

L. FUTURE AGENDA ITEMS:

M. ADJOURNMENT:

1. Adjourn to the next regular meeting on February 19, 2026 starting at 3:00 p.m. at the Orange County Mosquito and Vector Control District offices, 13001 Garden Grove Blvd., Garden Grove, CA 92843.

MINUTES OF THE 941st MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. December 18, 2025

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Cecilia Hupp	Brea
VICE PRESIDENT:	Robert Ruesch	Mission Viejo
SECRETARY:	Crystal Miles	Villa Park

TRUSTEES PRESENT:

Aliso Viejo	Garrett Dwyer	Los Alamitos	Tanya Doby
Anaheim	Carlos Leon	Mission Viejo	Bob Ruesch
Brea	Cecilia Hupp	Newport Beach	Erik Weigand
Cypress	Leo Medrano	Orange	Sean Chavarria
Costa Mesa	Bill Turpit	Placentia	Chad Wanke
Fountain Valley	Kim Constantine	Rancho Santa Margarita	April Josephson
Fullerton	Shana Charles	Santa Ana	Nelida Mendoza
Garden Grove	Ariana Arestegui	Seal Beach	Nathan Steele
Huntington Beach	Gracey Van Der Mark	Stanton	Gary Taylor
Irvine	Tammy Kim	Tustin	Rebecca Gomez
La Habra	James Gomez	Villa Park	Crystal Miles
La Palma	Debbie S. Baker	Yorba Linda	Peggy Huang
Laguna Hills	Erica Pezold	County of Orange	Lisa Fernandez
Laguna Woods	Pearl Lee		
Lake Forest	Robert Pequeño		

TRUSTEES ABSENT:

Buena Park	Lamiya Hoque	San Clemente	Steve Knoblock
Dana Point	John Gabbard	San Juan Capistrano	John Taylor
Laguna Beach	Mark Orgill	Westminster	Carlos Manzo
Laguna Niguel	Gene Johns		

OTHERS PRESENT:

Lora Young, District Manager
Miquel Jacobs, Director of Communications
Jerry Sims, Director of Operations
Amber Semrow, Director of Scientific Technical Services
Luan Ngo, Director of Information Technology
Sandra Vera, Director of Human Resources
Alexandra Severino, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Hupp called the meeting to order at 3:00 P.M.
2. **Pledge of Allegiance:** President Hupp asked Trustee Leon to lead the Pledge of Allegiance.
3. **Roll Call:** Twenty-eight Trustees were present out of the current Board membership of 35.

B. Public Comments: None**C. Presentations:**

1. Recognize outgoing Trustee Baker from La Palma
2. Recognize Trustee Hupp for 10 Years of Service

D. OCMVCD Committee Reports to the Board of Trustees:

1. Policy and Personnel Committee: Trustee Doby reported the committee reviewed the District's changes in the GIS Coordinator and Facility Maintenance Worker job descriptions. Trustee Doby reported the committee accepts the changes recommended by District staff.

E. Consent Calendar: Items for Approval by General Consent:

On motion from Trustee Wanke, seconded by Trustee Kim, and approved by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.3. Approval for Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Hoque, Turpit, Charles, Van Der Mark, Kim, J. Gomez, Baker, Orgill, Lee, Pequeno, Weigand, Taylor, Huang, Fernandez).

Ayes: Trustees Dwyer, Leon, Hupp, Medrano, Constantine, Arestegui, Van Der Mark, Kim, J. Gomez, Baker, Pezold, Lee, Pequeño, Doby, Ruesch, Weigand, Chavarria, Wanke, Josephson, Mendoza, Steele, Taylor, R. Gomez, Miles

Noes: None.

Abstained: None.

Absent: Trustees Hoque, Turpit, Gabbard, Charles, Orgill, Johns, Knoblock, Taylor, Manzo, Huang, Fernandez

1. **Approved Minutes:** Approved, without reading, the DRAFT minutes of 940th Meeting of the Board of Trustees held November 20, 2025.
2. **Approved Warrant Register for October 2025: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for October 2025: (Exhibit A)** Received and filed.

F. Business Items:

1. **Approved Resolution No. 604 to Update Job Descriptions for GIS Coordinator and Facility Maintenance Worker: (Exhibit A, B, C, D, E)** On motion from Trustee J. Gomez, seconded by Trustee Doby, and approved by unanimous vote, the Board of Trustees approved the job description changes with additional grammatical corrections.

Ayes: Trustees Dwyer, Leon, Hupp, Medrano, Constantine, Arestegui, Van Der Mark, Kim, J. Gomez, Baker, Pezold, Lee, Pequeño, Doby, Ruesch, Weigand, Chavarria, Wanke, Josephson, Mendoza, Steele, Taylor, R. Gomez, Miles

Noes: None.

Abstained: None.

Absent: Trustees Hoque, Turpit, Gabbard, Charles, Orgill, Johns, Knoblock, Taylor, Manzo, Huang, Fernandez

2. **Approve Employment Agreement (2026) between the Orange County Mosquito and Vector Control District and its District Manager (Exhibit A, B):** On motion from Trustee Wanke, seconded by Trustee Doby, and approved by unanimous vote, the Board of Trustees approved items F2. I and II with correction of a grammatical error and rephrasing of stated vacation time.

Ayes: Trustees Dwyer, Leon, Hupp, Medrano, Constantine, Arestegui, Van Der Mark, Kim, J. Gomez, Baker, Pezold, Lee, Pequeño, Doby, Ruesch, Weigand, Chavarria, Wanke, Josephson, Mendoza, Steele, Taylor, R. Gomez, Miles

Noes: None.

Abstained: None.

Absent: Trustees Hoque, Turpit, Gabbard, Charles, Orgill, Johns, Knoblock, Taylor, Manzo, Huang, Fernandez

G. Informational Items Only (No Action Necessary):

1. Staff Presentation: Director of Scientific Technical Services Semrow gave an update on vector activity in the county.
2. Staff Presentation: Director of Operations Sims gave an update on operations activity in the county.
3. Staff Presentation: Director of Communications Jacobs gave an update on outreach activity in the county.
4. District Manager Young informed Trustees that Trustee terms of office are in the process of being reappointed.
5. District Manager Young recognized Orange County Mosquito and Vector Control Employees' Years of Service

H. President's Report and Trustee Comments: None.**I. District Manager's Report:** District Manager Young reported:

1. The District has reviewed eight proposals for the progressive design build. Three were selected for interviews on January 16, 2026. The final selection will meet with the joint Budget and Finance Committee and Property and Equipment Committee prior to being presented to the Board for approval.

J. **District Counsel Report:** None.

K. **Correspondence:**

1. Staff conference reports for the month of November.

L. **Future Agenda Items:** None

M. **Adjournment:**

1. President Hupp adjourned the meeting at 3:38 P.M. to a regular meeting on Thursday, January 15, 2026.

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM E.2	Date
	Prepared By: Tan Nguyen, Director of Finance Submitted By: Lora Young, District Manager	January 15, 2026

Agenda Title:

Approve Warrant Register for November 2025

Recommended Action:

Receive and file.

Summary:

Receive and file payment of May warrant register dated January 15, 2026, in the amount of \$790,170.88 presented by in-house check runs dated November 3, 6, 13, 20, 25, 26 and 30, 2025.

Previous Relevant Board Actions for This Item:

Monthly report

Strategic Plan Compliance: 5. Financial Sustainability: 5.1: Conduct revenue assessment to determine long-term financial needs

Fiscal Impact:

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:

Exhibit A: November 2025 Warrant Report

ORANGE COUNTY MOSQUITO & VECTOR CONTROL DISTRICT

REGISTER OF DEMANDS January 15, 2025

ACCOUNTS PAYABLE REGISTER

<u>ORANGE COUNTY MOSQUITO & VECTOR CONTROL DISTRICT</u>		
<u>REGISTER OF DEMANDS - AP REGISTER 01/15/2026</u>		
AP/Check Run	11/3/2025	\$ 119,503.84
AP/Check Run	11/6/2025	\$ 80,093.63
AP/Check Run	11/13/2025	\$ 72,533.92
AP/Check Run	11/20/2025	\$ 67,814.97
AP/Check Run	11/25/2025	\$ 8,621.49
AP/Check Run	11/26/2025	\$ 139,280.60
AP/Check Run	11/30/2025	\$ 930.64
P/R CalPERS1	11/10/2025	\$ 50,786.37
P/R EDD	11/10/2025	\$ 12,511.24
P/R EEASSOC	11/10/2025	\$ 750.00
P/R ICMA	11/10/2025	\$ 32,408.83
P/R IRS	11/10/2025	\$ 44,012.18
P/R NATION	11/10/2025	\$ 4,298.35
P/R TASC	11/10/2025	\$ 2,580.84
P/R USB	11/10/2025	\$ 4,576.96
P/R CalPERS1	11/24/2025	\$ 50,720.96
P/R EDD	11/24/2025	\$ 12,042.14
P/R EEASSOC	11/24/2025	\$ 750.00
P/R ICMA	11/24/2025	\$ 32,408.83
P/R IRS	11/24/2025	\$ 42,620.51
P/R NATION	11/24/2025	\$ 4,298.35
P/R TASC	11/24/2025	\$ 2,580.84
P/R USB	11/24/2025	\$ 4,006.93
P/R TASC	11/30/2025	\$ 38.46
Total		\$ 790,170.88

I hereby certify that the claims or demands covered by the foregoing listed warrants have been audited as to the accuracy and availability of funds for payment thereof. Subscribed and sworn on date January 15, 2025.

Luan Ngo For
Lora Young, District Manager

Tan Nguyen
Tan Nguyen, Director of Finance

Accounts Payable

Checks by Date - Summary by Check Date

User: dmedina@ocvector.org
 Printed: 12/22/2025 9:08 AM



Check No	Vendor No	Vendor Name	Check Date	Check Amount
ACH	TCP	TimeClock Plus	11/03/2025	1,040.76
ACH	CalPERS	Calif. Public Employees' Retirement	11/03/2025	101,475.65
29786	AFLAC	AFLAC	11/03/2025	2,242.60
29787	Guard	Guardian - Appleton	11/03/2025	13,705.40
29788	VSP	Vision Service Plan	11/03/2025	1,039.43
Total for 11/3/2025:				119,503.84
ACH	ADAPCO	ADAPCO, INC.	11/06/2025	25,895.83
ACH	FLEETIO	RARESTEP, INC.	11/06/2025	8,100.00
ACH	GRAINGER	Grainger	11/06/2025	66.42
ACH	TARGET	Target Specialty Products	11/06/2025	16,477.57
ACH	VERIZON	Verizon Wireless Services LLC	11/06/2025	4,083.63
ACH	WESTCOAS	RJ International	11/06/2025	1,788.37
ACH	MILLER K	Kara A. Miller	11/06/2025	232.43
29789	ARSI	AMERICAN RELIANCE SECURITY, INC.	11/06/2025	4,163.09
29790	BLACKHL	BLACKHOLE TECHNOLOGIES INC	11/06/2025	192.00
29791	CAGATE	California Gate & Entry System	11/06/2025	133.70
29792	CWS	CAMERON WELDING SUPPLY	11/06/2025	522.16
29793	CINTAS	Cintas Corporation No. 2	11/06/2025	1,282.84
29794	FLESNER	TAYLOR FLESNER	11/06/2025	102.20
29795	FOSTER	FOSTER & FOSTER CONSULTING	11/06/2025	1,000.00
29796	GFS	Governmental Financial Services	11/06/2025	1,360.00
29797	HALL	STACEY HALL	11/06/2025	176.40
29798	HARPER	Harper & Burns, LLP	11/06/2025	4,480.00
29799	SLEON	SAUL ZENON LEON	11/06/2025	1,000.00
29800	LIFE	Life Technologies	11/06/2025	2,214.70
29801	MARLIN	MARLIN LEASING CORPORATION	11/06/2025	474.32
29802	McFadden	McFadden-Dale Industrial Hardware, LLC	11/06/2025	38.84
29803	MEDINA D	DANIEL MEDINA	11/06/2025	414.47
29804	NUTWOOD	NUTWOOD STREET BAPTIST CHURCH	11/06/2025	300.00
29805	SIMPSON	Simpson Chevrolet of Garden Grove	11/06/2025	94.66
29806	WALKING	The Walking Man, Inc.	11/06/2025	3,000.00
29807	TPA	TOWNSEND PUBLIC AFFAIRS, INC	11/06/2025	2,500.00
Total for 11/6/2025:				80,093.63
ACH	CalPERS1	CalPERS	11/10/2025	50,786.37
ACH	EDD	Employment Development Dept.	11/10/2025	12,511.24
ACH	IRS	Internal Revenue Service	11/10/2025	44,012.18
ACH	NATION	Nationwide Retirement Solutions	11/10/2025	4,298.35
ACH	TASC	Total Administrative Services Corp.	11/10/2025	2,580.84
ACH	EEASSOC	OCVCD Employee Association	11/10/2025	750.00
ACH	ICMA	MissionSquare Retirement (ICMA)	11/10/2025	32,408.83
ACH	USB	PARS/U.S. Bank N.A. Minnesota	11/10/2025	4,576.96

Total for 11/10/2025: 151,924.77

ACH	IRON	Iron Mountain Records Mgmt, Inc.	11/13/2025	404.84
ACH	GENEWIZ	Azenta US, Inc.	11/13/2025	254.10
ACH	GG DISP	Republic Waste Svcs of So. Calif., LLC	11/13/2025	2,401.41
ACH	NEOGOV	GovernmentJobs.com, Inc.	11/13/2025	2,042.36
ACH	SPECTRUM	Charter Communications	11/13/2025	1,494.00
ACH	Steri	STERICYCLE	11/13/2025	593.45
ACH	TARGET	Target Specialty Products	11/13/2025	14,939.01
ACH	WESTCOAS	RJ International	11/13/2025	327.15
ACH	ZEP	Acuity Specialty Products, Inc.	11/13/2025	116.95
29808	ALE	Aleshire & Wynder LLP	11/13/2025	3,272.50
29809	AMAZON	AMAZON CAPITAL SERVICES	11/13/2025	3,197.64
29810	AQUATIC	Pentair Aquatic Eco-Systems Inc.	11/13/2025	1,233.39
29811	ARCHIES	Archies Towing	11/13/2025	187.50
29812	AT&T	AT&T	11/13/2025	64.45
29813	AUTO Z	Auto Zone, Inc.	11/13/2025	2,051.14
29814	CWS	CAMERON WELDING SUPPLY	11/13/2025	1,842.01
29815	GRBL	GODOY REYES LANDCARE	11/13/2025	750.00
29816	HASLER	QUADIENT LEASING USA, INC	11/13/2025	107.22
29817	LIFE	Life Technologies	11/13/2025	846.20
29818	LIFTECH	Michael Patrick Vane	11/13/2025	1,717.50
29819	McFadden	McFadden-Dale Industrial Hardware, LLC	11/13/2025	20.88
29820	MH AUTO	MARTIN'S AUTO UPHOLSTERY	11/13/2025	160.00
29821	PFLEET	PLAVAN COMMERCIAL FUELING, INC	11/13/2025	12,486.31
29822	SMART	Smart & Final Stores Corp	11/13/2025	762.61
29823	TOYOTAGG	Toyota Place	11/13/2025	68.84
29824	UNIVAR	Veseris ES OPCO USA LLC	11/13/2025	20,562.46
29825	WOODRUFF	Woodruff & Smart	11/13/2025	630.00

Total for 11/13/2025: 72,533.92

ACH	TARGET	Target Specialty Products	11/20/2025	12,126.08
ACH	TCP	TimeClock Plus	11/20/2025	3,510.00
ACH	WESTCOAS	RJ International	11/20/2025	654.31
ACH	KRUEGER	LAURA KRUEGER	11/20/2025	483.08
ACH	MILLER K	Kara A. Miller	11/20/2025	1,970.27
ACH	FM	CARDMEMBER SERVICE	11/20/2025	8,551.02
29826	CLARKE	Clarke Mosquito Control Prod Inc.	11/20/2025	24,164.47
29827	CWS	CAMERON WELDING SUPPLY	11/20/2025	395.31
29828	HARBORPA	HARBOR PAINT & BODY	11/20/2025	3,219.57
29829	HASFIN	Quadient Finance USA, Inc	11/20/2025	300.00
29830	HOME DEP	Home Depot Credit Services	11/20/2025	1,346.38
29831	McFadden	McFadden-Dale Industrial Hardware, LLC	11/20/2025	157.96
29832	MEHRBROD	TYLER MEHRBRODT	11/20/2025	304.56
29833	PARS	Public Agency Retirement Svcs	11/20/2025	490.38
29834	PFLEET	PLAVAN COMMERCIAL FUELING, INC	11/20/2025	6,251.01
29835	PRIMO	BLUE TRITON BRANDS INC	11/20/2025	865.93
29836	QDOXS	Q Document Solutions, Inc,	11/20/2025	364.28
29837	SCG	Southern Calif. Gas Co.	11/20/2025	416.33
29838	SOKANARY	Sokanary Sun	11/20/2025	335.95
29839	VERITIV	VERITIV OPERATING COMPANY	11/20/2025	1,908.08

Total for 11/20/2025:				67,814.97
ACH	CaIPERS1	CaIPERS	11/24/2025	50,720.96
ACH	EDD	Employment Development Dept.	11/24/2025	12,042.14
ACH	IRS	Internal Revenue Service	11/24/2025	42,620.51
ACH	NATION	Nationwide Retirement Solutions	11/24/2025	4,298.35
ACH	TASC	Total Administrative Services Corp.	11/24/2025	2,580.84
ACH	EEASSOC	OCVCD Employee Association	11/24/2025	750.00
ACH	ICMA	MissionSquare Retirement (ICMA)	11/24/2025	32,408.83
ACH	USB	PARS/U.S. Bank N.A. Minnesota	11/24/2025	4,006.93

Total for 11/24/2025: 149,428.56

ACH	ARIASA	Adina Arias	11/25/2025	234.05
ACH	BENNETT	Stephen Bennett	11/25/2025	234.05
ACH	BLAYLOCK	Viki Blaylock	11/25/2025	234.05
ACH	BOBBITT	Catherine Bobbitt	11/25/2025	234.05
ACH	CAMPBELL	JAMES CAMPBELL	11/25/2025	56.67
ACH	Cavileer	Raymond Cavileer	11/25/2025	234.05
ACH	CUMMINGS	Robert F. Cummings	11/25/2025	234.05
ACH	Drews	John Drews	11/25/2025	234.05
ACH	EDISON	SUZANNE R. EDISON	11/25/2025	185.00
ACH	EVER	SANDRA EVERINGHAM	11/25/2025	185.00
ACH	FOGARTY	Carrie Fogarty	11/25/2025	234.05
ACH	Goedhart	Gerard Goedhart	11/25/2025	234.05
ACH	Huff	Robert Huff	11/25/2025	234.05
ACH	KELLER	JUSTINE KELLER	11/25/2025	56.67
ACH	Kimball	Deborah Kimball	11/25/2025	234.05
ACH	KOENIG	Steve Koenig	11/25/2025	234.05
ACH	LACHANCE	Patricia LaChance	11/25/2025	185.00
ACH	LOUGHNER	LINDA LOUGHNER	11/25/2025	185.00
ACH	McCarty	Danny McCarty	11/25/2025	234.05
ACH	MILLER J	Jon Miller	11/25/2025	234.05
ACH	Niewola	Urszula Niewola	11/25/2025	234.05
ACH	PARSONS	John Parsons	11/25/2025	234.05
ACH	Plummer	John Clark Plummer	11/25/2025	234.05
ACH	POSPISIL	Terry Pospisil	11/25/2025	234.05
ACH	Rehders	Renee Rehders	11/25/2025	234.05
ACH	Reinig	Allyson Reinig	11/25/2025	234.05
ACH	Reisin	Caroline Reisinger	11/25/2025	234.05
ACH	Rincon	Claudio Rincon	11/25/2025	234.05
ACH	SCOTT	WALTRAUT SCOTT	11/25/2025	185.00
ACH	SHAW	LAWRENCE SHAW	11/25/2025	234.05
ACH	ARESTEGU	ARIANA ARESTEGUI	11/25/2025	100.00
ACH	BAKERD	Debbie Baker	11/25/2025	100.00
ACH	CHAVA	SEAN CHAVARRIA	11/25/2025	100.00
ACH	CONSTANT	Kim Constantine	11/25/2025	100.00
ACH	DOBYT	Tanya Doby	11/25/2025	100.00
ACH	DWYER	GARRETT DWYER	11/25/2025	100.00
ACH	GABBARDJ	JOHN GABBARD	11/25/2025	100.00
ACH	GOMEZR	REBECCA GOMEZ	11/25/2025	100.00
ACH	HUPP	Cecilia T. Hupp	11/25/2025	100.00
ACH	JOHNS	FOSTER JOHNS	11/25/2025	100.00
ACH	JOSEPH	April Josephson	11/25/2025	100.00

ACH	Knoblock	Steven Knoblock	11/25/2025	100.00
ACH	LEONC	CARLOS LEON	11/25/2025	100.00
ACH	MANZO	CARLOS MANZO	11/25/2025	100.00
ACH	MEDRANO	LEO MEDRANO	11/25/2025	100.00
ACH	MENDOZAN	NELIDA MENDOZA	11/25/2025	100.00
ACH	MILESC	Crystal Miles	11/25/2025	100.00
ACH	PEZOLDE	Erica Pezold	11/25/2025	100.00
ACH	RUESCH	Robert J. Ruesch	11/25/2025	100.00
ACH	STEELEN	NATHAN STEELE	11/25/2025	100.00
ACH	TAYLORG	Gary Taylor	11/25/2025	100.00
ACH	WANKE	Chad Wanke	11/25/2025	100.00

Total for 11/25/2025: 8,621.49

ACH	CaPERS	Calif. Public Employees' Retirement	11/26/2025	101,173.41
29840	COSD DEH	County of San Diego	11/26/2025	570.00
29841	CPS HR	Cooperative Personnel Services	11/26/2025	2,261.25
29842	CROWN	Crown Maintenance	11/26/2025	275.00
29843	CWS	CAMERON WELDING SUPPLY	11/26/2025	395.31
29844	DOORKING	DOORKING INC	11/26/2025	57.95
29845	GGALARM	City of Garden Grove	11/26/2025	25.00
29846	JKI	Francisco Brito	11/26/2025	65.00
29847	KWEST	K'WEST Printing	11/26/2025	92.44
29848	PFLEET	PLAVAN COMMERCIAL FUELING, INC	11/26/2025	8,910.60
29849	RONCO	Ronco Plastics	11/26/2025	177.90
29850	SCE	Southern Calif. Edison	11/26/2025	7,548.52
29851	TRAN	TRINH TRAN	11/26/2025	919.74
29852	AFLAC	AFLAC	11/26/2025	2,242.60
29853	Guard	Guardian - Appleton	11/26/2025	13,538.26
29854	VSP	Vision Service Plan	11/26/2025	1,027.62

Total for 11/26/2025: 139,280.60

ACH	F&M Bank	Farmers & Merchants Bank	11/30/2025	178.64
ACH	OC TOLL	OC Toll Roads	11/30/2025	752.00
ACH	TASC	Total Administrative Services Corp.	11/30/2025	38.46

Total for 11/30/2025: 969.10

Report Total (165 checks): 790,170.88



Warrant Request

Date: 12/17/2025
Vendor No. FM
Total \$ \$24,733.13
Prepared By: DM
Check No. ACH

Vendor Name: FM CARDMEMBER SERVICE
Address: PO BOX 790408
ST LOUIS, MO 63179-0408

Account #	Description	P.O. #	Invoice #	Amount
10.140.7903	AMCA		AS1225	\$ 4,950.00
10.350.7008	THE WEBSTAUANT STORE		AS1225	\$ 28.04
10.310.7010	BRINE SHRIMP DIRECT		AS1225	\$ 113.93
10.310.7010	SQ AQUARIUMCOOP		AS1225	\$ 74.22
10.350.7008	INDUSTRIAL METAL SUPPL		AS1225	\$ 96.98
10.350.7001	WWW.LAGUNAKOI.COM		AS1225	\$ 135.19
10.310.7907	HYATT REGENCY PORTLAND		AS1225	\$ 719.24
10.310.7907	HYATT REGENCY PORTLAND		AS1225	\$ 539.43
10.310.7907	HYATT REGENCY PORTLAND		AS1225	\$ 539.43
10.120.7901	WWW COSTCO COM		AS1225	\$ 137.97
10.350.7008	THE WEBSTAUANT STORE		AS1225	\$ 30.55
10.350.7001	ECOLOGYSUPPLIES.COM		AS1225	\$ 1,999.70
10.310.7010	HOMEDEPOT.COM		AS1225	\$ 123.68
10.310.7907	WORLD AQUACULTURE SOCI		AS1225	\$ 545.00
10.120.7901	WWW COSTCO COM		AS1225	\$ 59.80
10.120.7901	WWW COSTCO COM		AS1225	\$ 108.74
10.310.7907	ALASKA SANTA ANA TO/FROM PORTLAND		AS1225	\$ 336.60
10.310.7903	AMERICAN SOCIETY FOR M		AS1225	\$ 230.00
10.120.7901	PKG ONLINE ANAHEIM		AS1225	\$ 3,023.17
10.120.7901	SAMS CLUB		AS1225	\$ 22.58
10.350.7008	ONSET COMPUTER CORP		AS1225	\$ 1,944.20
10.120.7901	COSTCO WHSE		AS1225	\$ 125.01
10.310.7001	HOMEDEPOT.COM		AS1225	\$ 46.75
10.350.7008	CHEWY.COM		AS1225	\$ 37.74
10.310.7010	SP KENSFISH.COM		AS1225	\$ 536.03
10.120.7901	COSTCO WHSE		JS1225	\$ 163.06
10.440.7402	CLEAN-OUT KINGS LLC		JS1225	\$ 250.00
10.410.7001	WAL-MART		JS1225	\$ 15.03
10.410.7001	TIDELOG.COM		JS1225	\$ 179.50
10.520.7511	STARLINK INTERNET		LN1225	\$ 65.00
	SEE ATTACHED FOR MORE			

APPROVAL: Dept Head/District Manager
Director of Finance

Luan Ngo For
Tan Nguyen

SPECIAL INSTRUCTIONS/COMMENTS: _____

FUND	DESC.	INVOICE #	TOTAL
10.520.7511	GOTOCOM GOTOCONNECT	LN1225	\$ 1,361.74
10.520.7511	ZOOM.COM	LN1225	\$ 50.97
10.520.7511	IDENTIFIX BY SOLERA	LN1225	\$ 209.00
10.520.7511	GOOGLE CLOUD	LN1225	\$ 74.41
10.210.7511	DATA MGMT-TIMECLOCKPLU	LY1225	\$ 1,040.76
10.000.1210	AMC - MOVIE TICKETS	LY1225	\$ 700.00
10.120.7901	AMC - MOVIE TICKETS	LY1225	\$ 359.95
10.430.7804	GRAINGER	LY1225	\$ 66.42
10.410.7014	TARGET SPECIALTY PRODU	LY1225	\$ 16,477.57
10.410.7017	WESTCOAST INDUSTRIES	LY1225	\$ 1,788.37
10.520.7511	FLEETIO	LY1225	\$ 8,100.00
10.120.7110	VERIZONWRLSS	LY1225	\$ 4,083.63
10.440.7402	INTEGRITY NEWSPAPERS	LY1225	\$ 92.70
10.410.7014	ADAPCO LLC	LY1225	\$ 25,895.83
10.510.7022	GOOGLE ONE	LY1225	\$ 19.99
10.110.7907	MOSQUITO & VECTOR CONT	LY1225	\$ 1,200.00
10.310.7012	STERICYCLE INC	LY1225	\$ 593.45
10.410.7014	TARGET SPECIALTY PRODU	LY1225	\$ 14,939.01
10.120.7901	SP STANLEY - A PMI	LY1225	\$ 73.95
10.410.7017	WESTCOAST INDUSTRIES	LY1225	\$ 327.15
60.600.7508	REPBULIC SERVICES	LY1225	\$ 1,492.92
10.140.7410	REPBULIC SERVICES	LY1225	\$ 908.49
10.210.7020	NEOGOV	LY1225	\$ 2,042.36
10.140.7120	SPECTRUM	LY1225	\$ 1,494.00
10.430.7805	ZEP PRODUCTS	LY1225	\$ 116.95
10.310.7008	GENEWIZ	LY1225	\$ 161.70
10.310.7008	GENEWIZ	LY1225	\$ 92.40
10.120.7901	SAMSClub.COM	LY1225	\$ 150.44
10.440.7402	INTEGRITY NEWSPAPERS	LY1225	\$ 87.55
10.120.7906	ICMA ONLINE	LY1225	\$ 2,090.00
10.120.7901	HOMEDEPOT.COM - CHRISTMAS TREE	LY1225	\$ 107.66
10.210.7511	DATA MGMT-TIMECLOCKPLU	LY1225	\$ 3,510.00
10.410.7014	TARGET SPECIALTY PRODU	LY1225	\$ 11,514.38
10.410.7016	TARGET SPECIALTY PRODU	LY1225	\$ 611.70
10.410.7017	WESTCOAST INDUSTRIES	LY1225	\$ 654.31
10.120.7901	AMAZON.COM	LY1225	\$ 40.00
10.120.7901	COSTCO WHSE	LY1225	\$ 86.18
10.120.7901	MLB LOS ANGELES ANGELS	LY1225	\$ 108.00
10.210.7511	DATA MGMT-TIMECLOCKPLU	LY1225	\$ (1,040.76)
10.430.7804	GRAINGER	LY1225	\$ (66.42)
10.410.7014	TARGET SPECIALTY PRODU	LY1225	\$ (16,477.57)
10.410.7017	WESTCOAST INDUSTRIES	LY1225	\$ (1,788.37)
10.520.7511	FLEETIO	LY1225	\$ (8,100.00)
10.120.7110	VERIZONWRLSS	LY1225	\$ (4,083.63)
10.410.7014	ADAPCO LLC	LY1225	\$ (25,895.83)
10.310.7012	STERICYCLE INC	LY1225	\$ (593.45)
10.410.7014	TARGET SPECIALTY PRODU	LY1225	\$ (14,939.01)
10.410.7017	WESTCOAST INDUSTRIES	LY1225	\$ (327.15)
60.600.7508	REPBULIC SERVICES	LY1225	\$ (1,492.92)
10.140.7410	REPBULIC SERVICES	LY1225	\$ (908.49)
10.210.7020	NEOGOV	LY1225	\$ (2,042.36)
10.140.7120	SPECTRUM	LY1225	\$ (1,494.00)
10.430.7805	ZEP PRODUCTS	LY1225	\$ (116.95)

10.310.7008	GENEWIZ	LY1225	\$ (161.70)
10.310.7008	GENEWIZ	LY1225	\$ (92.40)
10.210.7511	DATA MGMT-TIMECLOCKPLU	LY1225	\$ (3,510.00)
10.410.7014	TARGET SPECIALTY PRODU	LY1225	\$ (11,514.38)
10.410.7016	TARGET SPECIALTY PRODU	LY1225	\$ (611.70)
10.410.7017	WESTCOAST INDUSTRIES	LY1225	\$ (654.31)
10.510.7022	WWW.ARTLIST.IO	MJ1225	\$ 59.99
10.510.7022	X CORP PAID FEATURES	MJ1225	\$ 8.00
10.510.7022	OPENAI CHATGPT SUBSCR	MJ1225	\$ 20.00
10.510.7022	NARRATIVE	MJ1225	\$ 15.00
10.510.7022	FRGN TRANS FEE - NARRATIVE	MJ1225	\$ 0.30
10.120.7901	COSTCO WHSE	SV1225	\$ 32.65
10.440.7402	AC PRO	SV1225	\$ 51.26
10.120.7901	VONS	SV1225	\$ 135.00
10.120.7901	IC COSTCO BY INSTACAR	SV1225	\$ 77.20
10.210.7907	CITY OF TUSTIN PARKS	SV1225	\$ 127.09
10.430.7803	SP AGS COMPANY	SV1225	\$ 104.02
10.120.7901	IC COSTCO BY IN	SV1225	\$ 49.55
10.120.7019	OC REGISTER SUBS	TP1225	\$ 48.00
10.120.7019	LA TIMES SUBSCRIPTION	TP1225	\$ 15.96
			\$ 24,733.13

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM E.3	Date
	Prepared By: Tan Nguyen, Director of Finance Submitted By: Lora Young, District Manager	January 15, 2026

Agenda Title:

Approve Monthly Financial Report for November 2025

Recommended Action:

Receive and file.

Summary:

Receive and file the Orange County Mosquito and Vector Control District Monthly Financial Report for November 2025.

Previous Relevant Board Actions for This Item:

Monthly report

Strategic Plan Compliance: 5. Financial Sustainability: 5.1: Conduct revenue assessment to determine long-term financial needs

Fiscal Impact:

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:

Exhibit A: Monthly Financial Report for November 2025

Orange County Mosquito and Vector Control District
Monthly Financial Report
Month Ending November 30, 2025

Fund No.	Fund	Cash Balance 10/31/2025	Revenue	Expenditures	Transfers	Accrual Adjustment	Cash Balance 11/30/2025	Cash Balance 11/30/2024
10	Operating	\$ 9,305,310	\$ 3,519,588	\$ 1,169,842	\$ -	\$ (12,753)	\$ 11,642,303	\$ 11,013,582
20	Vehicle Replacement	766,010	-	-	-	-	766,010	696,838
30	Liability Reserve	501,054	-	-	-	-	501,054	388,569
40	Equipment Replacement	922,255	-	-	-	-	922,255	881,135
50	Emergency Vector Control	1,846,519	-	-	-	-	1,846,519	1,764,189
60	Facility Improvement	17,530,152	16,311	1,493	-	-	17,544,970	14,581,054
70	Habitat Remediation	100,002	-	-	-	-	100,002	100,002
90	Retiree Medical Insurance	685,210	3,428	29,895	-	18,008	676,751	326,576
95	Retirement Contingency	973,690	-	-	-	-	973,690	629,332
99	Payroll Clearing	104,246	-	-	-	(18,655)	85,591	96,215
		\$ 32,734,448	\$ 3,539,327	\$ 1,201,230	\$ -	\$ (13,400)	\$ 35,059,145	\$ 30,477,492

Cash & Investment Balances:		Monthly Yield
California LAIF	\$ 26,101,638	4.096%
Stifel Brokerage account		
Cash sweep account	1,773	1.12%
Fixed income - Muni (par)	495,000	3.20%
Fixed income - other (par)	5,456,000	4.48%
Unamortized premium/(discount) on investments	33,666	n/a
F&M Checking	2,682,834	n/a
Payroll Checking	278,234	n/a
Petty Cash - Checking	10,000	n/a
Total Cash and Investments	\$ 35,059,145	

Section 115 Irrevocable Trust Balances:		3-month return
PARS Post-Employment Benefits Trust	\$ 6,010,945	3.88%
PARS Pension Trust	4,306,085	3.89%
Total PARS Trust Balances	\$ 10,317,030	

Luan Ngo For
 Lora Young
 District Manager

Tan Nguyen
 Tan Nguyen
 Director of Finance

Monthly Cash Flow

Month	Revenue	Expenditures	Transfers	Accrual Adjustment	Monthly Cash Flow	Prior Year Comparison
July	\$ 134,841	\$ 1,617,695	\$ -	\$ 181,776	\$ (1,301,078)	\$ (900,004)
August	(38,483)	2,328,913	-	38,231	(2,329,165)	(2,761,761)
September	215,173	1,221,895	-	(100,305)	(1,107,027)	(1,047,423)
October	423,537	1,591,627	-	3,265	(1,164,825)	(909,658)
November	3,539,327	1,201,230	-	(13,400)	2,324,697	2,488,803
December					-	3,752,462
January					-	1,398,766
February					-	(840,960)
March					-	357,084
April					-	4,683,657
May					-	(195,105)
June					-	(996,853)
Total YTD	\$ 4,274,395	\$ 7,961,360	\$ -	\$ 109,567	\$ (3,577,398)	\$ 5,029,008

Revenues: 42% of Fiscal Year

10-Operating Fund	Budget	Actual	Percentage
Property Taxes	\$ 8,259,625	\$ 1,657,814	20.1%
1996 Benefit Assessment	1,589,500	332,717	20.9%
2004 Benefit Assessment	8,168,700	1,621,784	19.9%
Interest and Concessions	505,000	459,655	91.0%
Miscellaneous	25,000	858	3.4%
Successor Agency Passthru/Residual	600,000	6,111	1.0%
Rent for Cell Sites	28,000	14,839	53.0%
VCJPA Pooled Services	25,000	-	0.0%
CDPH - CA State Grant	-	-	0.0%
Charges for Services	42,000	36,145	86.1%
Total Operating Fund Revenues	19,242,825	4,129,923	21.5%

The major distributions of property tax and benefit assessments occur in four installments: December, January, April, and May.

Note 1

Monies come through the County and are unpredictable

Receipts for prior year billings have been received in FY 25/26.

No.	Other Funds	Budget	Actual	Percentage
20	Vehicle Replacement	25,000	2,093	8.4%
30	Liability Reserve	7,500	1,369	18.3%
40	Equipment Replacement	17,000	2,520	14.8%
50	Emergency Vector Control	30,000	5,045	16.8%
60	Facility Improvement	415,000	112,622	27.1%
70	Habitat Remediation	-	-	0.0%
90	Retiree Medical Insurance	32,000	18,163	56.8%
95	Retirement Contingency	11,500	2,660	23.1%
Total Other Funds		505,500	144,472	28.6%
Total Revenue		\$ 19,780,825	\$ 4,274,395	21.6%

Note 1

Note 1

Note 1

Note 1

Note 1

Note 1: Throughout the fiscal year, interest receipts are recorded as revenue when cash payments are received. At year-end, any difference between the market and book value of investments is an unrealized gain or loss and is recorded as a component of interest revenue. Interest rates and market value have an inverse relationship whereby rising interest rates result in declining market value. Consequently, interest receipt trends do not predict the year-end interest revenue that will be reported in the annual financial statements. Each quarter, interest receipts are allocated to other funds based on each fund's balance in the District's pool. The majority of revenue in funds 20, 30, 40, 50 and 95 is interest earnings.

Expenditures: 42% of Fiscal Year

No.	10-Operating Fund	Budget	Actual	Percentage
110	Trustees	\$ 52,700	\$ 10,827	20.5%
120	District Manager	565,895	215,562	38.1%
130	Legal Services	120,000	23,376	19.5%
140	Non-Departmental	419,000	174,071	41.5%
Executive		1,157,595	423,836	36.6%
210	Administrative Services	1,142,975	434,500	38.0%
220	Insurance	987,000	704,015	71.3%
Administrative Services		2,129,975	1,138,515	53.5%
310	Technical Services	2,077,406	983,617	47.3%
350	SIT Program	598,573	200,657	33.5%
Scientific Technical Services		2,675,979	1,184,274	44.3%
410	Field Operations	7,566,707	3,365,498	44.5%
430	Vehicle Maintenance	732,264	777,977	106.2%
440	Building Maintenance	589,542	110,979	18.8%
Operations		8,888,513	4,254,454	47.9%
510	Public Information	855,746	192,309	22.5%
520	Information Technology	1,054,441	393,537	37.3%
530	Public Service	209,564	123,327	58.8%
Public Information		2,119,751	709,173	33.5%
Total Operating Fund Expenditures		16,971,813	7,710,252	45.4%

Annual insurance premiums were paid in August.

Several vehicles were acquired in August

No.	Other Funds	Budget	Actual	Percentage
20	Vehicle Replacement	-	-	0.0%
30	Liability Reserve	-	-	0.0%
40	Equipment Replacement	-	-	0.0%
50	Emergency Vector Control	-	-	0.0%
60	Facility Improvement	151,700	140,493	92.6%
70	Habitat Remediation	-	-	0.0%
90	Retiree Medical Insurance	436,000	110,615	25.4%
95	Retirement Contingency	300,000	-	0.0%
Total Other Funds		887,700	251,108	28.3%
Total Expenditures		\$ 17,859,513	\$ 7,961,360	44.6%

The budgeted facility improvement was done in October 2025.



**ORANGE COUNTY MOSQUITO &
VECTOR CONTROL DISTRICT
13001 GARDEN GROVE BLVD
GARDEN GROVE CA 92843-2102**

Your Financial Advisor (LU04):
SANDRA HEDSTROM WHEELER
Telephone: (805) 783-2921

Office Serving Your Account:
4460 BROAD STREET
SUITE 210
SAN LUIS OBISPO, CA 93401

STIFEL ACCOUNT STATEMENT

PORTFOLIO SUMMARY

	November 30	October 31
Net Cash Equivalents **	1,772.86	36,989.09
Net Portfolio Assets held at Stifel	5,731,813.33	5,690,993.90
Net Portfolio Assets not held at Stifel		
Net Portfolio Value	\$5,733,586.19	\$5,727,982.99

YOUR CHANGE IN PORTFOLIO VALUE

	November 30	October 31
Net Cash Flow (Inflows/Outflows) ²		
Securities Transferred In/Out		
Income and Distributions	57,084.69	42,097.03
Change in Securities Value	-51,481.49	-28,809.08
Net Change in Portfolio Value	\$5,603.20	\$13,287.95

** See the Stifel Insured Bank Deposit Program Disclosure Statements for additional information.

² Does not include cost or proceeds for buy or sell transactions.

PRIMARY INVESTMENT OBJECTIVE: Income

RISK TOLERANCE: Moderate

For a full definition of this objective and risk tolerance, including the use of margin, please see www.stifel.com, IMPORTANT DISCLOSURES, or contact your Financial Advisor. If you have any questions concerning your investment objective or risk tolerance, or wish to make a change, please contact your Financial Advisor or the Branch Manager for this office.

TRADING TAX LOT RELIEF METHOD: First In, First Out

INVESTOR UPDATE

The end of the year is fast approaching. Connect with your Stifel Financial Advisor to review your goals, handle charitable donations, and discuss tax planning before 2025 officially wraps up.

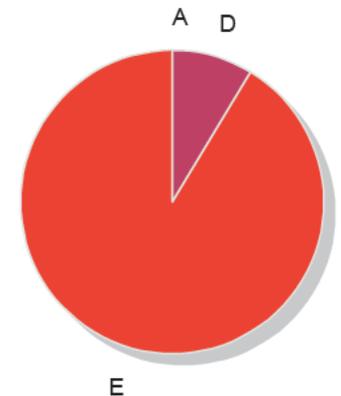
ACCOUNT PROTECTION

Stifel, Nicolaus & Company, Incorporated provides up to \$150 million of coverage for securities held in client accounts, of which \$1.15 million may be in cash deposits. Ask your Financial Advisor for more details.

Thank you for allowing Stifel to serve you. In order to protect your rights, including rights under the Securities Investor Protection Act (SIPA), please promptly report, in writing, any inaccuracies or discrepancies in this account or statement to the Compliance Department of Stifel at the address below. If you have any questions regarding your account or this statement, please contact your Financial Advisor or the Branch Manager for this office. For additional information regarding your Stifel account, please refer to the current Stifel Account Agreement and Disclosure Booklet, which is available at www.stifel.com/disclosures/account-agreement.

YOUR ASSET SUMMARY

	Value on November 30, 2025 (\$)	Percentage of your account
A Net Cash Equivalents**	1,772.86	0.03%
D Fixed Income-Muni	493,732.30	8.61%
E Fixed Income-Other	5,238,081.03	91.36%
Total Assets	\$5,733,586.19	100.00%





ASSET SUMMARY

	Value as of November 30, 2025				Gains/(-)Losses		
	<i>At Stifel</i>	<i>Not at Stifel</i>	<i>Total</i>	<i>% of assets *</i>	<i>Unrealized</i>	<i>Realized</i>	
						<i>This Period</i>	<i>Year-to-date</i>
Cash	-196,980.61		-196,980.61				
Cash Sweep**	198,753.47		198,753.47				
Margin Balance							
A. Net Cash Equivalents	\$1,772.86		\$1,772.86	0.03%			
B. Equities							
C. Preferreds							
D. Fixed Income-Muni	493,732.30		493,732.30	8.61%	-6,394.13		
E. Fixed Income-Other	5,238,081.03		5,238,081.03	91.36%	-4,193.80	523.00	-135.76
F. Mutual Funds							
G. Unit Investment Trusts							
H. Insurance Products							
I. Alternative Investments							
J. Other Investments							
K. Stifel Smart Rate Program **							
Net Portfolio Assets	\$5,731,813.33	\$0.00	\$5,731,813.33	99.97%	-\$10,587.93	\$523.00	-\$135.76
Net Portfolio Value	\$5,733,586.19	\$0.00	\$5,733,586.19	100.00%	-\$10,587.93	\$523.00	-\$135.76

INCOME & DISTRIBUTION SUMMARY

	<i>Security Type</i>	<i>Year-to-date</i>	<i>This period</i>
Dividends	Tax-Exempt		
	Taxable		
Interest	Tax-Exempt		
	Taxable	200,610.19	11,229.42
Capital Gain Distributions			
Return of Principal		308,942.45	45,855.27
Other			
Total Income & Distributions		\$509,552.64	\$57,084.69

INFORMATION SUMMARY

	<i>Security Type</i>	<i>Year-to-date</i>	<i>This period</i>
Accrued Interest Paid	Tax-Exempt		
	Taxable	19,371.69	7,399.43
Accrued Interest Received	Tax-Exempt		
	Taxable	252.78	
Gross Proceeds		2,301,612.95	345,000.00
Federal Withholding			
Foreign Taxes Paid			
Margin Interest Charged			

* Please note "% of assets" figures are shown gross of any amounts owed to Stifel and/or net short positions.

** Include balances which are FDIC insured bank deposits, not cash held in your Securities Account and not covered by SIPC.



ASSET DETAILS

This section shows the cash equivalents and/or securities in your account. Prices obtained from outside sources are considered reliable but are not guaranteed by Stifel. Actual prices may vary, and upon sale, you may receive more or less than your original purchase price. Contact your Financial Advisor for current price quotes. Gain/Loss is provided for informational purposes only. Cost basis may be adjusted for, but not limited to, amortization, accretion, principal paydowns, capital changes, listed option premiums, gifting rules, inheritance step-up, or wash sales. The Gain/Loss information should not be used for tax preparation without the assistance of your tax advisor. Lot detail quantity displayed is truncated to the one thousandth of a share.

NET CASH EQUIVALENTS

	<i>Current value</i>	<i>Cost Basis</i>	<i>Estimated Annualized Income</i>	<i>Rate at Month End</i>
CASH	-196,980.61	-196,980.61		
STIFEL FDIC INSURED	198,753.47	198,753.47	19.88	0.01%
Total Net Cash Equivalents	\$1,772.86	\$1,772.86	\$19.88	1.12%

STIFEL INSURED BANK DEPOSIT PROGRAM

Funds deposited through the Stifel Insured Bank Deposit Program (the "Program") may be deposited at multiple banks. The Program's Disclosure Statement is available at www.stifel.com/disclosures/account-agreement. The deposits are not covered by the Securities Investor Protection Corporation ("SIPC"). Deposits are insured by the FDIC within applicable limits.

Balances in the Program or in any money market fund offered as an available fund for Cash Investment Services at Stifel, subject to applicable limits, can be liquidated upon request and the proceeds returned to your securities account or can be distributed directly to you with the proper withdrawal form on file.

PORTFOLIO ASSETS - HELD AT STIFEL

Fixed Income-Muni	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
BAY AREA TOLL AUTH CA TOLL BRDG REV SAN FRANCISO F 1 B/E TXBL CPN 2.425% DUE 04/01/26 DTD 09/26/19 FC 04/01/20 CUSIP: 072024WR9 <i>Original Cost: 133,472.85</i>	S&P: AA Moody: Aa3 Cash	125,000	99.5500 124,437.50	100.4784 125,598.04	505.21	-1,160.54	3,031.25	2.44%
UNIVERSITY CA REV RFDG GENL SER AS B/E TXBL CPN 2.587% DUE 05/15/26 DTD 04/20/16 FC 11/15/16 CUSIP: 91412GE27 <i>Original Cost: 161,363.00</i>	S&P: AA Moody: Aa2 Cash	150,000	99.4360 149,154.00	100.7120 151,068.06	172.47	-1,914.06	3,880.50	2.60%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Muni	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
MASSACHUSETTS EDL FING AUTH ED LN ISSUE L SR SER A REV B/E TXBL CPN 4.038% DUE 07/01/26 DTD 06/13/18 FC 01/01/19 CUSIP: 57563RPM5 <i>Original Cost: 248,805.20</i>	S&P: AAA Cash	220,000	100.0640 220,140.80	101.5729 223,460.33	3,701.50	-3,319.53	8,883.60	4.04%
Total Fixed Income-Muni		495,000	\$493,732.30	\$500,126.43	\$4,379.18	-\$6,394.13	\$15,795.35	3.20%
Municipal Bonds held may or may not be tax free. Please consult with your tax advisor.								
Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
SIMON PPTY GRP LP NOTE CPN 3.300% DUE 01/15/26 DTD 01/13/16 FC 07/15/16 CALL 12/29/25 @ 100.000 CUSIP: 828807CW5 <i>Original Cost: 131,249.00</i>	S&P: A Moody: A3 Cash	120,000	99.9140 119,896.80	100.0000 120,000.00	1,496.00	-103.20	3,960.00	3.30%
TWO HBRS INVT CORP SR NOTE CONV CPN 6.250% DUE 01/15/26 DTD 02/01/21 FC 07/15/21 CUSIP: 90187BAB7	Cash	35,000	99.4000 34,790.00	98.0143 34,305.00	826.39	485.00	2,187.50	6.29%
MORGAN STANLEY SR NOTE CPN 3.875% DUE 01/27/26 DTD 01/27/16 FC 07/27/16 CUSIP: 61746BDZ6 <i>Original Cost: 100,291.00</i>	S&P: A- Moody: A1 Cash	100,000	99.9520 99,952.00	100.0144 100,014.41	1,334.72	-62.41	3,875.00	3.88%
LEGG MASON INC SR NOTE CPN 4.750% DUE 03/15/26 DTD 03/22/16 FC 09/15/16 CUSIP: 524901AV7 <i>Original Cost: 130,942.50</i>	S&P: A Moody: A2 Cash	125,000	100.0800 125,100.00	100.3820 125,477.55	1,253.47	-377.55	5,937.50	4.75%
PENNYMAC CORP CONV SR NOTE CPN 5.500% DUE 03/15/26 DTD 03/05/21 FC 09/15/21 CUSIP: 70932AAF0	Cash	100,000	99.8000 99,800.00	96.7550 96,755.00	1,161.11	3,045.00	5,500.00	5.51%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
CUSTOMERS BANK PHOENIXVILLE PA CD FDIC #34444 CPN 5.000% DUE 03/31/26 DTD 03/31/23 FC 09/30/23 CUSIP: 23204HNV6	Cash	140,000	100.3540" 140,495.60	100.0000 140,000.00	1,189.04	495.60	7,000.00	4.98%
BANK AMERICA CORP SR NOTE CPN 3.500% DUE 04/19/26 DTD 04/19/16 FC 10/19/16 CUSIP: 06051GFX2 <i>Original Cost: 105,286.00</i>	S&P: A- Moody: A1 Cash	100,000	99.7820 99,782.00	100.5140 100,514.05	408.33	-732.05	3,500.00	3.51%
FEDL HOME LOAN BANK BOND CPN 0.940% DUE 05/26/26 DTD 05/26/21 FC 11/26/21 CALL 02/26/25 @ 100.000 CUSIP: 3130AMH39	S&P: AA+ Moody: Aa1 Cash	135,000	98.5890 133,095.15	100.0000 135,000.00	17.63	-1,904.85	1,269.00	0.95%
BROOKFIELD FIN INC GTD NOTE CPN 4.250% DUE 06/02/26 DTD 06/02/16 FC 12/02/16 CALL 03/02/26 @ 100.000 CUSIP: 11271LAA0	S&P: A- Moody: A3 Cash	115,000	99.9990 114,998.85	98.1793 112,906.25	2,430.17	2,092.60	4,887.50	4.25%
FEDL FARM CREDIT BANK BOND CPN 0.900% DUE 06/15/26 DTD 06/15/21 FC 12/15/21 CALL 12/05/25 @ 100.000 CUSIP: 3133EMH21	S&P: AA+ Moody: Aa1 Cash	50,000	98.4910 49,245.50	99.8897 49,944.87	207.50	-699.37	450.00	0.91%
TOYOTA MOTOR CREDIT CORP UNSECD MEDIUM TERM NOTE CPN 5.000% DUE 08/14/26 DTD 08/14/23 FC 02/14/24 CUSIP: 89236TKX2 <i>Original Cost: 150,992.00</i>	S&P: A+ Moody: A1 Cash	150,000	100.7210 151,081.50	100.2310 150,346.55	2,229.17	734.95	7,500.00	4.96%
U S TREASURY NOTE CPN 2.250% DUE 02/15/27 DTD 02/15/17 FC 08/15/17 CUSIP: 912828V98 <i>Original Cost: 101,787.19</i>	Moody: Aa1 Cash	98,000	98.4260 96,457.48	100.9469 98,927.94	647.12	-2,470.46	2,205.00	2.29%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
FEDL HOME LOAN BANK BOND CPN 2.010% DUE 02/25/27 DTD 02/25/22 FC 08/25/22 CALL 02/25/25 @ 100.000 CUSIP: 3130AQUD3	S&P: AA+ Moody: Aa1 Cash	100,000	98.0110 98,011.00	98.7550 98,755.00	536.00	-744.00	2,010.00	2.05%
STATE BANK OF INDIA NEW YORK NY CD FDIC #33682 CPN 2.200% DUE 03/10/27 DTD 03/10/22 FC 09/10/22 CUSIP: 856285J36	Cash	59,000	98.0770 " 57,865.43	100.0000 59,000.00	291.61	-1,134.57	1,298.00	2.24%
REDWOOD TR INC CONVERTIBLE BOND CPN 7.750% DUE 06/15/27 DTD 06/09/22 FC 12/15/22 CUSIP: 758075AF2	Cash	200,000	99.5000 199,000.00	100.9300 201,860.00	7,147.22	-2,860.00	15,500.00	7.79%
U S TREASURY NOTE CPN 4.125% DUE 09/30/27 DTD 09/30/22 FC 03/31/23 CUSIP: 91282CFM8 <i>Original Cost: 151,809.39</i>	Moody: Aa1 Cash	150,000	101.0630 151,594.50	101.1184 151,677.60	1,053.92	-83.10	6,187.50	4.08%
CANADIAN IMPERIAL BANK SR GLBL MEDIUM TERM NOTE CPN 5.250% DUE 12/30/27 DTD 12/30/22 FC 06/30/23 CALL 12/30/25 @ 100.000 CUSIP: 13607XEB9 <i>Original Cost: 141,804.70</i>	S&P: A- Moody: A2 Cash	140,000	100.0370 140,051.80	100.0000 140,000.00	3,082.92	51.80	7,350.00	5.25%
SALLIE MAE BANK SALT LAKE CITY UT CD FDIC #58177 CPN 4.000% DUE 07/10/28 DTD 07/09/25 FC 01/09/26 CUSIP: 795451DW0	Cash	100,000	100.6500 " 100,650.00	100.0000 100,000.00	1,589.04	650.00	4,000.00	3.97%
U S TREASURY NOTE CPN 4.875% DUE 10/31/28 DTD 10/31/23 FC 04/30/24 CUSIP: 91282CJF9 <i>Original Cost: 134,878.02</i>	Moody: Aa1 Cash	130,000	103.7730 134,904.90	103.3188 134,314.40	542.72	590.50	6,337.50	4.70%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
COMCAST CORP NEW SR NOTE CPN 4.550% DUE 01/15/29 DTD 05/09/23 FC 01/15/24 CALL 12/15/28 @ 100.000 CUSIP: 20030NED9 <i>Original Cost: 132,731.10</i>	S&P: A- Moody: A3 Cash	130,000	101.4100 131,833.00	102.0584 132,675.91	2,234.56	-842.91	5,915.00	4.49%
MAGNA INTL INC UNSECD SR NOTE CPN 5.050% DUE 03/14/29 DTD 03/14/24 FC 09/14/24 CALL 02/14/29 @ 100.000 CUSIP: 559222BA1 <i>Original Cost: 76,317.50</i>	S&P: A- Moody: A3 Cash	75,000	102.8210 77,115.75	101.4404 76,080.32	810.10	1,035.43	3,787.50	4.91%
AMERICAN HONDA FIN CORP SR NOTE MEDIUM TERM NOTE CPN 4.400% DUE 09/05/29 DTD 09/05/24 FC 03/05/25 CUSIP: 02665WFAQ9 <i>Original Cost: 170,992.44</i>	S&P: A- Moody: A3 Cash	169,000	100.9400 170,588.60	101.0979 170,855.50	1,776.38	-266.90	7,436.00	4.36%
FEDL HOME LOAN MTG CORP MEDIUM TERM NOTE CPN 4.000% DUE 10/03/29 DTD 10/03/24 FC 04/03/25 CALL 04/03/25 @ 100.000 CUSIP: 3134HAPX5	S&P: AA+ Moody: Aa1 Cash	200,000	99.9360 199,872.00	99.7775 199,555.00	1,288.89	317.00	8,000.00	4.00%
FEDL HOME LOAN BANK BOND CPN 4.870% DUE 12/05/29 DTD 12/05/24 FC 06/05/25 CALL 12/05/25 @ 100.000 CUSIP: 3130B3VS9 <i>Original Cost: 100,555.00</i>	S&P: AA+ Moody: Aa1 Cash	100,000	100.0010 100,001.00	100.0078 100,007.79	2,380.89	-6.79	4,870.00	4.87%
JPMORGAN CHASE & CO UNSECD NOTE FXD/VAR CPN 4.452% DUE 12/05/29 DTD 12/05/18 FC 06/05/19 CALL 12/05/28 @ 100.000 CUSIP: 46647PAX4 <i>Original Cost: 203,525.00</i>	S&P: A Moody: A1 Cash	200,000	101.1100 202,220.00	101.2932 202,586.47	4,353.07	-366.47	8,904.00	4.40%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
UNITEDHEALTH GRP INC SR NOTE CPN 4.800% DUE 01/15/30 DTD 07/25/24 FC 01/15/25 CALL 12/15/29 @ 100.000 CUSIP: 91324PFG2 <i>Original Cost: 101,939.00</i>	S&P: A+ Moody: A2 Cash	100,000	102.7170 102,717.00	101.7597 101,759.74	1,813.33	957.26	4,800.00	4.67%
INTL BUS MACHS CORP UNSECD NOTE CPN 4.800% DUE 02/10/30 DTD 02/10/25 FC 08/10/25 CALL 01/10/30 @ 100.000 CUSIP: 459200LG4 <i>Original Cost: 102,001.00</i>	S&P: A- Moody: A3 Cash	100,000	102.6970 102,697.00	101.8434 101,843.39	1,480.00	853.61	4,800.00	4.67%
FEDL NATL MTG ASSN NOTE CPN 5.000% DUE 02/26/30 DTD 02/26/25 FC 08/26/25 CALL 02/26/26 @ 100.000 CUSIP: 3136GAB40 <i>Original Cost: 151,205.00</i>	S&P: AA+ Moody: Aa1 Cash	150,000	100.0340 150,051.00	100.1939 150,290.83	1,979.17	-239.83	7,500.00	5.00%
MORGAN STANLEY PVT BK NA PURCHASE NY CD FDIC #34221 CLLB STEP CPN 4.550% DUE 03/07/30 DTD 03/07/25 FC 09/07/25 CALL 03/07/26 @ 100.000 CUSIP: 61768UT31	Cash	200,000	100.1350" 200,270.00	100.0000 200,000.00	2,119.18	270.00	9,100.00	4.54%
FEDL NATL MTG ASSN NOTE CPN 5.000% DUE 03/12/30 DTD 03/12/25 FC 09/12/25 CALL 03/12/26 @ 100.000 CUSIP: 3136GABW8 <i>Original Cost: 100,680.00</i>	S&P: AA+ Moody: Aa1 Cash	100,000	100.0350 100,035.00	100.0293 100,029.28	1,097.22	5.72	5,000.00	5.00%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
TORONTO DOMINION BANK NOTE CPN 5.250% DUE 04/16/30 DTD 04/16/25 FC 07/16/25 CALL 04/16/26 @ 100.000 CUSIP: 89115JAE3 <i>Original Cost: 100,905.00</i>	S&P: A- Moody: A2 Cash	100,000	100.0610 100,061.00	100.3471 100,347.13	656.25	-286.13	5,250.00	5.25%
DEUTSCHE BANK AG UNSECD MEDIUM TERM NOTE CPN 5.200% DUE 04/30/30 DTD 04/30/25 FC 10/30/25 CALL 04/30/27 @ 100.000 CUSIP: 25161F4M7 <i>Original Cost: 50,680.00</i>	S&P: A Moody: A1 Cash	50,000	100.2890 50,144.50	100.9735 50,486.76	223.89	-342.26	2,600.00	5.19%
FEDL FARM CREDIT BANK BOND CPN 4.650% DUE 06/24/30 DTD 06/24/25 FC 12/24/25 CALL 06/24/26 @ 100.000 CUSIP: 3133ETMB0 <i>Original Cost: 100,400.00</i>	S&P: AA+ Moody: Aa1 Cash	100,000	100.2160 100,216.00	100.2285 100,228.48	2,027.92	-12.48	4,650.00	4.64%
TRUIST BANK CHARLOTTE NC CD FDIC #09846 ANN CLLB CPN 4.450% DUE 06/27/30 DTD 06/27/25 FC 06/27/26 CALL 06/27/26 @ 100.000 CUSIP: 897926BR1	Cash	100,000	100.1610" 100,161.00	100.0000 100,000.00	1,914.11	161.00	4,450.00	4.44%
FEDL HOME LOAN BANK BOND CPN 4.650% DUE 07/08/30 DTD 07/08/25 FC 01/08/26 CALL 07/08/26 @ 100.000 CUSIP: 3130B6SV9 <i>Original Cost: 140,810.00</i>	S&P: AA+ Moody: Aa1 Cash	140,000	100.3620 140,506.80	100.3547 140,496.56	2,585.92	10.24	6,510.00	4.63%
MORGAN STANLEY BANK NA SALT LAKE CITY UT CD FDIC #32992 CPN 4.000% DUE 08/29/30 DTD 08/29/25 FC 02/28/26 CUSIP: 61776CXC6	Cash	95,000	99.8310" 94,839.45	100.0000 95,000.00	978.63	-160.55	3,800.00	4.01%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
GLADSTONE CAP CORP UNSECD CCONV NOTE CPN 5.875% DUE 10/01/30 DTD 09/12/25 FC 04/01/26 CALL 10/06/28 @ 100.000 CUSIP: 376535AG5	Cash	100,000	98.1170 98,117.00	100.0050 100,005.00	1,289.24	-1,888.00	5,875.00	5.99%
CELTIC BANK SALT LAKE CITY UT CD FDIC #57056 CPN 4.150% DUE 12/20/30 DTD 12/20/24 FC 01/20/25 CUSIP: 15118RT80	Cash	130,000	101.3980" 131,817.40	100.0000 130,000.00	162.59	1,817.40	5,395.00	4.09%
U S TREASURY NOTE CPN 4.000% DUE 01/31/31 DTD 01/31/24 FC 07/31/24 CUSIP: 91282CJX0	Moody: Aa1 Cash	190,000	101.7190 193,266.10	102.3370 194,440.39	2,540.22	-1,174.29	7,600.00	3.93%
GOVT NATL MTG ASSN REMIC SER 2024-181 CL D MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/52 DTD 11/01/24 FC 12/20/24 CUSIP: 38384X3Y7 <i>Remaining Balance: \$83,918.34</i> <i>Original Cost: 100,005.00</i>	Cash	100,000	100.7557 84,552.50	100.0060 83,923.34	349.66	629.17	4,195.91	4.96%
GOVT NATL MTG ASSN REMIC SER 2024-92 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/54 DTD 05/01/24 FC 06/20/24 CUSIP: 38384NXH3 <i>Remaining Balance: \$34,861.84</i> <i>Original Cost: 64,680.00</i>	Cash	65,000	99.5482 34,704.33	99.0821 34,541.84	145.26	162.49	1,743.09	5.02%
GOVT NATL MTG ASSN REMIC SER 2024-109 CL MA MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/54 DTD 07/01/24 FC 08/20/24 CUSIP: 38384QP69 <i>Remaining Balance: \$17,085.76</i> <i>Original Cost: 64,842.50</i>	Cash	65,000	99.6210 17,021.00	99.0782 16,928.27	71.19	92.74	854.28	5.02%



ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
GOVT NATL MTG ASSN REMIC SER 2025-1 CL UJ MONTHLY 19 DAY DELAY CPN 5.000% DUE 01/20/55 DTD 01/01/25 FC 02/20/25 CUSIP: 38385CFH6	Cash	100,000	98.7317 98,731.70	99.7550 99,755.00	416.67	-1,023.30	5,000.00	5.06%
FEDL HOME LOAN MTG CORP MULTICL REMIC 5492 CL CA MONTHLY 24 DAY DELAY CPN 5.000% DUE 01/25/55 DTD 12/01/24 FC 01/25/25 CUSIP: 3137HHY62 <i>Remaining Balance: \$97,591.91</i> <i>Original Cost: 149,817.50</i>	Cash	150,000	99.2407 96,850.89	99.8130 97,409.41	406.63	-558.52	4,879.59	5.04%
GOVT NATL MTG ASSN REMIC SER 2025-33 CL BA MONTHLY 19 DAY DELAY CPN 5.000% DUE 02/20/55 DTD 02/01/25 FC 03/20/25 CUSIP: 38385CB64 <i>Remaining Balance: \$35,771.58</i> <i>Original Cost: 99,880.00</i>	Cash	100,000	99.5137 35,597.61	99.6645 35,651.58	149.05	-53.96	1,788.57	5.02%
GOVT NATL MTG ASSN REMIC SER 2025-65 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 04/20/55 DTD 04/01/25 FC 05/20/25 CUSIP: 38385FSY8 <i>Remaining Balance: \$80,113.05</i> <i>Original Cost: 99,255.00</i>	Cash	100,000	98.7213 79,088.64	99.0701 79,368.05	333.80	-279.41	4,005.65	5.06%

ASSET DETAILS (continued)

PORTFOLIO ASSETS - HELD AT STIFEL (continued)

Fixed Income-Other	<i>Symbol/ Bond Rating/ Type</i>	<i>Quantity</i>	<i>Current Price/ Current Value</i>	<i>Average Unit Cost/ Cost Basis</i>	<i>Accrued Income⁶</i>	<i>Unrealized Gain/(-)Loss¹⁰</i>	<i>Estimated Annualized Income</i>	<i>Estimated Yield %</i>
GOVT NATL MTG ASSN REMIC SER 2025-89 CL UA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/55 DTD 05/01/25 FC 06/20/25 CUSIP: 38385GGC7 <i>Remaining Balance: \$98,703.56</i> <i>Original Cost: 99,180.82</i>	Cash	100,000	99.5225 98,232.25	99.5002 98,210.20	411.27	22.05	4,935.17	5.02%
Total Fixed Income-Other		5,456,000	\$5,238,081.03	\$5,242,274.86	\$63,439.17	-\$4,193.80	\$234,599.26	4.48%
<i>Principal Protected Notes are subject to the credit risk of the issuer. Principal Protected Market Linked CDs are subject to applicable limits.</i>								
Total Portfolio Assets - Held at Stifel			\$5,731,813.33	\$5,742,401.29		-\$10,587.93	\$250,394.61	4.37%
Total Net Portfolio Value			\$5,733,586.19	\$5,744,174.15		-\$10,587.93	\$250,414.49	4.37%

FOOTNOTE DEFINITIONS

- ⁶ **Accrued Income:** Accrued Income amounts are provided for informational purposes only and are not included as part of the Net Portfolio Value. Accrued Income represents the sum of accrued interest and accrued dividends on securities positions, but which Stifel has not yet received. Stifel cannot guarantee the accuracy of the Accrued Income, which may be subject to change. Accrued Income amounts are not covered by SIPC and should not be relied upon for making investment decisions.
- ¹⁰ Please note "Unrealized Gain/(-)Loss" does not equal the total current value minus the total cost if any value or cost amounts are missing. Unrealized gains or losses are provided for your information only and should not be used for tax purposes.
- ¹⁵ There will be no secondary market for Stifel Fixed Yield time deposits. An early withdrawal penalty of the lessor of 90 days interest or half of the interest earned for the amount withdrawn will apply. For complete terms, please contact your Financial Advisor.
- " The price assigned to this instrument may have been provided by a national pricing service and is derived from a 'market-driven pricing model.'
This price may not be the actual price you would receive in the event of a sale prior to the maturity of the C.D. Additional information is available upon request.



ACTIVITY SUMMARY				CASH EQUIVALENTS		
Type of Activity	Activity	Year-to-date	This period	Cash	Cash Sweep	Margin
	Opening Balance - Net Cash Equivalents		\$36,989.09	\$0.00	\$36,989.09	\$0.00
Buy and Sell Transactions	Assets Bought	-2,826,322.95	-437,300.92	-437,300.92		
	Assets Sold/Redeemed	2,301,865.73	345,000.00	345,000.00		
Deposits	Deposits Made To Your Account					
Withdrawals	Withdrawals From Your Account					
Income and Distributions	Income and Distributions	509,552.64	57,084.69	57,084.69		
Cash Sweep Activity	Cash Sweep Activity			-161,764.38	161,764.38	
Margin Interest	Margin Interest Charged					
Other	Other Transactions					
Cash Management Activity	Card Activity					
	ACH/ATM Activity					
Checkwriting Activity	Checks You Wrote					
	Closing Balance - Net Cash Equivalents		\$1,772.86	-\$196,980.61	\$198,753.47	\$0.00
Securities Transferred	Securities Transferred In/Out					

ACTIVITY DETAILS						CASH EQUIVALENTS			
						This period	Cash	Cash Sweep	Margin
Opening Balance - Net Cash Equivalents						\$36,989.09	\$0.00	\$36,989.09	\$0.00
Assets Bought									
Date	Activity	Quantity	Price	Description	Total	Cash	Cash Sweep	Margin	
11/5/2025	Asset Bought	130,000.000	102.0970	COMCAST CORP NEW SR NOTE CPN 4.550% DUE 01/15/29 DTD 05/09/23 FC 01/15/24 CALL 12/15/28 @ 100.000 CUSIP: 20030NED9	-134,554.89	-134,554.89			
11/5/2025	Asset Bought	100,000.000	102.7250	REDWOOD TR INC CONVERTIBLE BOND CPN 7.750% DUE 06/15/27 DTD 06/09/22 FC 12/15/22 CUSIP: 758075AF2	-105,765.42	-105,765.42			



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Assets Bought continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Price</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
11/28/2025	Asset Bought	190,000.000	102.3344	U S TREASURY NOTE CPN 4.000% DUE 01/31/31 DTD 01/31/24 FC 07/31/24 CUSIP: 91282CJX0	-196,980.61	-196,980.61		
Total Assets Bought					-\$437,300.92	-\$437,300.92		

Assets Sold/Redeemed

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Price</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
11/3/2025	Redemption	-200,000.000		REALTY INCOME CORP NOTE CPN 4.625% DUE 11/01/25 DTD 11/01/21 FC 05/01/22 CALL 10/31/25 @ 100.000 CUSIP: 756109BE3	200,000.00	200,000.00		
11/26/2025	Redemption	-145,000.000		BMO HARRIS BANK NA CHICAGO IL CD FDIC #16571 CLLB CPN 3.000% DUE 11/26/25 DTD 05/26/22 FC 08/26/22 CALL 08/26/25 @ 100.000 CUSIP: 05600XFJ4	145,000.00	145,000.00		
Total Assets Sold/Redeemed					\$345,000.00	\$345,000.00		

Income and Distributions

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
11/3/2025	Interest		REALTY INCOME CORP NOTE CPN 4.625% DUE 11/01/25 DTD 11/01/21 FC 05/01/22 CALL 10/31/25 @ 100.000 110125 200,000 CUSIP: 756109BE3	4,625.00	4,625.00		
11/17/2025	Interest		UNIVERSITY CA REV RFDG GENL SER AS B/E TXBL CPN 2.587% DUE 05/15/26 DTD 04/20/16 FC 11/15/16 111525 150,000 CUSIP: 91412GE27	1,940.25	1,940.25		



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Income and Distributions continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
11/20/2025	Interest		CELTIC BANK SALT LAKE CITY UT CD FDIC #57056 CPN 4.150% DUE 12/20/30 DTD 12/20/24 FC 01/20/25 112025 130,000 CUSIP: 15118RT80	458.21	458.21		
11/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2024-92 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/54 DTD 05/01/24 FC 06/20/24 112025 65,000 CUSIP: 38384NXH3	173.70	173.70		
11/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2024-92 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/54 DTD 05/01/24 FC 06/20/24 112025 65,000 CUSIP: 38384NXH3	6,826.25	6,826.25		
11/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2024-109 CL MA MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/54 DTD 07/01/24 FC 08/20/24 112025 65,000 CUSIP: 38384QP69	95.60	95.60		
11/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2024-109 CL MA MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/54 DTD 07/01/24 FC 08/20/24 112025 65,000 CUSIP: 38384QP69	5,857.68	5,857.68		



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Income and Distributions continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
11/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2024-181 CL D MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/52 DTD 11/01/24 FC 12/20/24 112025 100,000 CUSIP: 38384X3Y7	361.32	361.32		
11/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2024-181 CL D MONTHLY 19 DAY DELAY CPN 5.000% DUE 07/20/52 DTD 11/01/24 FC 12/20/24 112025 100,000 CUSIP: 38384X3Y7	2,799.17	2,799.17		
11/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2025-33 CL BA MONTHLY 19 DAY DELAY CPN 5.000% DUE 02/20/55 DTD 02/01/25 FC 03/20/25 112025 100,000 CUSIP: 38385CB64	179.85	179.85		
11/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2025-33 CL BA MONTHLY 19 DAY DELAY CPN 5.000% DUE 02/20/55 DTD 02/01/25 FC 03/20/25 112025 100,000 CUSIP: 38385CB64	7,392.53	7,392.53		
11/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2025-1 CL UJ MONTHLY 19 DAY DELAY CPN 5.000% DUE 01/20/55 DTD 01/01/25 FC 02/20/25 112025 100,000 CUSIP: 38385CFH6	416.67	416.67		



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Income and Distributions continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
11/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2025-65 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 04/20/55 DTD 04/01/25 FC 05/20/25 112025 100,000 CUSIP: 38385FSY8	401.37	401.37		
11/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2025-65 CL EA MONTHLY 19 DAY DELAY CPN 5.000% DUE 04/20/55 DTD 04/01/25 FC 05/20/25 112025 100,000 CUSIP: 38385FSY8	16,214.85	16,214.85		
11/20/2025	Interest		GOVT NATL MTG ASSN REMIC SER 2025-89 CL UA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/55 DTD 05/01/25 FC 06/20/25 112025 100,000 CUSIP: 38385GGC7	415.31	415.31		
11/20/2025	Return Of Principal		GOVT NATL MTG ASSN REMIC SER 2025-89 CL UA MONTHLY 19 DAY DELAY CPN 5.000% DUE 05/20/55 DTD 05/01/25 FC 06/20/25 112025 100,000 CUSIP: 38385GGC7	970.63	970.63		
11/25/2025	Interest		FEDL HOME LOAN MTG CORP MULTICL REMIC 5492 CL CA MONTHLY 24 DAY DELAY CPN 5.000% DUE 01/25/55 DTD 12/01/24 FC 01/25/25 112525 150,000 CUSIP: 3137HHY62	430.78	430.78		



ACTIVITY DETAILS continued

CASH EQUIVALENTS continued

Income and Distributions continued

<i>Date</i>	<i>Activity</i>	<i>Quantity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
11/25/2025	Return Of Principal		FEDL HOME LOAN MTG CORP MULTICL REMIC 5492 CL CA MONTHLY 24 DAY DELAY CPN 5.000% DUE 01/25/55 DTD 12/01/24 FC 01/25/25 112525 150,000 CUSIP: 3137HHY62	5,794.16	5,794.16		
11/26/2025	Interest		BMO HARRIS BANK NA CHICAGO IL CD FDIC #16571 CLLB CPN 3.000% DUE 11/26/25 DTD 05/26/22 FC 08/26/22 BMO HARRIS BANK NA CUSIP: 05600XFJ4	1,096.44	1,096.44		
11/26/2025	Interest		FEDL HOME LOAN BANK BOND CPN 0.940% DUE 05/26/26 DTD 05/26/21 FC 11/26/21 CALL 02/26/26 @ 100.000 112625 135,000 CUSIP: 3130AMH39	634.50	634.50		
11/28/2025	Interest		STIFEL FDIC INSURED BANK DEPOSIT PROGRAM 112825 198,753 CUSIP: 09999844	0.42	0.42		
Total Income and Distributions				\$57,084.69	\$57,084.69		

Cash Sweep Activity

<i>Date</i>	<i>Activity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
11/3/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-4,625.00	4,625.00	
11/4/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-200,000.00	200,000.00	
11/6/2025	Sale	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		240,320.31	-240,320.31	
11/17/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-1,940.25	1,940.25	



ACTIVITY DETAILS continued

Cash Sweep Activity continued

<i>Date</i>	<i>Activity</i>	<i>Description</i>	<i>Total</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
11/20/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-42,563.14	42,563.14	
11/25/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-6,224.94	6,224.94	
11/26/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-634.50	634.50	
11/28/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-0.42	0.42	
11/28/2025	Purchase	STIFEL FDIC INSURED BANK DEPOSIT PROGRAM		-146,096.44	146,096.44	
Total Cash Sweep Activity			\$0.00	-\$161,764.38	\$161,764.38	

	<i>This period</i>	<i>Cash</i>	<i>Cash Sweep</i>	<i>Margin</i>
Closing Balance - Net Cash Equivalents	\$1,772.86	-\$196,980.61	\$198,753.47	\$0.00

REALIZED GAINS/(-)LOSSES

This section provides estimated realized gains or losses for informational purposes only. Cost basis may be adjusted due to, but not limited to, the following: amortization, accretion, principal paydowns, capital changes, listed option premiums, gifting rules, inheritance step-up, or wash sales. Unless another method was in effect at the time of the trade, the trading tax lot relief method indicated on the first page of the statement was used to calculate gains or losses. Please review this information carefully for accuracy, and contact your Financial Advisor with any questions.

Fixed Income-Other	<i>Closing Transaction</i>	<i>Date Acquired</i>	<i>Date Sold</i>	<i>Quantity</i>	<i>Cost Basis</i>	<i>Sale Proceeds</i>	<i>Realized Gain/(-)Loss**</i>
BMO HARRIS BANK NA CHICAGO IL CD CUSIP: 05600XFJ4	REDEEMED	05/23/22	11/26/25	145,000	145,000.00	145,000.00	N/A (LT)

** Please note "Realized Gain/(-)Loss" does not equal total sale proceeds minus total cost basis if any cost basis amounts are missing.



REALIZED GAINS/(-)LOSSES continued

	<i>Closing Transaction</i>	<i>Date Acquired</i>	<i>Date Sold</i>	<i>Quantity</i>	<i>Cost Basis</i>	<i>Sale Proceeds</i>	<i>Realized Gain/(-)Loss**</i>
Fixed Income-Other							
REALTY INCOME CORP NOTE CUSIP: 756109BE3	REDEEMED	04/10/23	11/03/25	200,000	199,477.00	200,000.00	523.00 (LT)
Total Fixed Income-Other					\$344,477.00	\$345,000.00	\$523.00
Total Realized Gains/(-)Losses					\$344,477.00	\$345,000.00	\$523.00
Total Net Short-Term (ST)					\$0.00	\$0.00	\$0.00
Total Net Long-Term (LT)					\$344,477.00	\$345,000.00	\$523.00
Total Net Other-Term (OT)					\$0.00	\$0.00	\$0.00

** Please note "Realized Gain/(-)Loss" does not equal total sale proceeds minus total cost basis if any cost basis amounts are missing.



Stifel Insured Bank Deposit Program

Amount(s) listed below include accrued interest in the amount of \$0.42. The rate at month-end was 0.01%. For advisory accounts with balances qualifying for Enhanced Advisory Yield, see the Certain Definitions page for more information.

Description	Location	Previous Month Value	Current Month Value
Stifel Trust Company NA	St. Louis, MO	\$36,987.41	\$198,753.37
Stifel Bank	St. Louis, MO	\$1.68	\$0.10
Closing Balance - Stifel Insured Bank Deposit Program			\$198,753.47

Your deposit balances at each Program Bank are eligible for insurance by the FDIC within applicable limits. The deposit balances are not insured by SIPC. Please refer to the Stifel Insured Bank Deposit Program Disclosure Statement and the Stifel Insured Bank Deposit Program for Retirement Accounts Disclosure Statement which are available at www.stifel.com/disclosures/account-agreement or from your Financial Advisor.

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Certain Definitions

“**Stifel**” means Stifel, Nicolaus & Company, Incorporated, Member SIPC and NYSE.

“**Stifel Banks**” means affiliated banks of Stifel, which may include Stifel Bank & Trust, Member Federal Deposit Insurance Corporation (“FDIC”); Stifel Bank, Member FDIC; Stifel Trust Company, National Association, Member FDIC; and Stifel Trust Company Delaware, National Association, Member FDIC. **Unless otherwise specified, products purchased from or held by Stifel in a securities account are not insured by the FDIC, are not deposits or other obligations of the Stifel Banks, are not guaranteed by the Stifel Banks, and are subject to investment risk, including possible loss of the principal.**

“**Stifel Smart Rate Program**” refers to a money market deposit account at Stifel Bank & Trust, Stifel Bank, Stifel Trust Company, N.A., or Stifel Trust Company Delaware, N.A., each an affiliate of Stifel, which is made available to eligible clients of Stifel. The deposits are insured by the FDIC, within applicable limits, and are not cash held in your securities account. For additional information and terms and conditions concerning these deposits, see the Stifel Smart Rate Program Disclosure, which is available at www.stifel.com/disclosures or from your Financial Advisor.

“**Stifel Fixed Yield Program**” refers to a time deposit account at Stifel Bank & Trust, Stifel Bank, Stifel Trust Company, N.A., or Stifel Trust Company Delaware, N.A., each an affiliate of Stifel, which is made available to eligible clients of Stifel. The deposits are insured by the FDIC, within applicable limits, and are not cash held in your securities account. For additional information and terms and conditions concerning these deposits, see the Stifel Fixed Yield Program Disclosure, which is available at www.stifel.com/disclosures or from your Financial Advisor.

“**Enhanced Advisory Yield**” refers to an interest rate tier assigned to certain advisory accounts with an eligible deposit account balance. For advisory accounts with balances qualifying for an Enhanced Advisory Yield, Stifel will use the balances in your deposit accounts at the end of the prior business day to determine the interest rate tier applicable to balances earning standard interest and the interest rate tier applicable to balances earning an Enhanced Advisory Yield. The rate at month-end displayed on statements is the weighted average of the standard and enhanced interest rates. Additional information, including terms and conditions, is available at www.stifel.com/disclosures/sweep-choices/sweep-choices-disclosure.

Account Disclosures

Errors and Inquiries – You should review this statement carefully and notify the Manager of the Office servicing your account of anything you believe to be incorrect. Any verbal communications should be re-confirmed in writing to protect your rights, including rights under SIPA. All statements furnished to you shall be considered accurate, complete, and acknowledged by you unless you report any inaccuracies to the Manager. Instructions and inquiries should be directed to your Financial Advisor. When making inquiries, please mention your account number. Please notify us promptly of any change of address.

Investment Objective – All clients are requested to promptly notify us of any material change in their investment objective or financial situation in order to assist us in maintaining current background and financial information.

Pricing and Rating of Securities – The pricing of securities displayed on your statement is derived from various sources and, in some cases, may be higher or lower than the price you would actually receive in the market. If we cannot obtain a price, “N/A” appears. For securities listed on an exchange or trading continually in an active marketplace, the prices reflect market quotations at the close of your statement period. For securities trading less frequently, we rely on third-party pricing services or a computerized pricing model, which may not always reflect actual market values. Similarly, some insurance product values provided by outside carriers may be valued as of a date other than the statement date. Bond ratings of securities were obtained from various rating services. There is no guarantee with respect to their accuracy. For current price quotes, please contact your Financial Advisor.

Cost Basis Information – All information provided with respect to cost basis is derived from transactions in the account or information supplied by other sources. There is no guarantee as to the accuracy of cost basis information or the profit and loss information provided for tax lots designated as noncovered. Stifel uses the first-in, first-out method when calculating the realized gain or loss on sale transactions unless a specific identification is made prior to settlement date. The gain or loss provided on your statement is informational only and should not be used for tax reporting. A 1099 including the cost basis for sale proceeds from covered tax lots will be provided after year-end for tax reporting. Please inform your Financial Advisor if a cost basis is not accurate.

Transaction Dates – All securities transactions are reflected on a trade date basis. Settlement of trades will normally occur in two business days (T+1 = trade date plus one business day) unless stated differently on your confirmation.

Custody of Securities – Securities held by Stifel, Nicolaus & Company, Incorporated for you, but which are not registered in your name, may be commingled with identical securities being held for other clients by our Correspondent, the Depository Trust Company, or in similar systems.

Assets Held Away – You may purchase certain assets through Stifel, which will be held at a custodial institution other than Stifel. Where available, we include information about these assets on your statement. The custodial institution is responsible, however, for providing year-end tax reporting information (Form 1099) and separate periodic statements, which may vary from the information included on your Stifel statement because of different reporting periods. Your Stifel statements may also reflect other assets “not held” at Stifel, in addition to those held by a custodial institution. The value and nature of these investments is generally provided by you. Stifel does not guarantee the accuracy of the information with respect to the value of these investments as reflected on your statement. Assets held away are not covered by Stifel SIPC.

Estimated Annual Income and Yields – Estimated annual income and yields are calculated by annualizing the most recent distribution and do not reflect historical experience or project future results. The yield information for the money market funds is based on historical performance; future yields will fluctuate. These figures have been obtained from sources believed to be reliable, but no assurance can be made as to accuracy. Before investing in any of these funds, carefully read the prospectus, which is available through your Financial Advisor.

Order Routing and Payment for Order Flow – In order to access a wide variety of execution venues, the firm does participate in the maker/taker model. Certain exchanges and other trading centers to which the firm routes equities and options orders have implemented fee structures under which broker-dealer participants may receive rebates on certain orders. Under these fee structures, participants are charged a fee for orders that take liquidity from the venue and provided a rebate for orders that add liquidity to the venue. Rebates received by the firm from a venue during any time period may or may not exceed the fees paid by the firm to the venue during that time period. Fees and/or rebates from all venues are subject to change. Stifel will provide customers additional information regarding average net fees/rebates paid/received upon written request. For venues from which Stifel receives a rebate, Stifel is considered to be receiving payment for order flow.

Stifel monitors the performance of competing market centers and routes orders to those that seek competitive executions and complete transactions on a timely basis at a reasonable cost. Whenever possible, Stifel routes orders to market centers that offer, through automated systems, an opportunity for price improvement to the client. Held market orders received and entered prior to 9:28 a.m. Eastern will be routed to market centers that will attempt to execute at the opening price on the listing exchange.

Additional information will be provided upon written request, and certain order routing information is available online at www.stifel.com/disclosures/best-execution. On request of a customer and at no fee, Stifel will disclose to such customer the identity of the venue to which such customer’s orders were routed for execution in the six months prior to the request, whether the orders were directed orders or non-directed orders, and the time of the transactions, if any, that resulted from such orders. Orders may be routed and executed internally through Stifel’s trading desk. In such instances, Stifel stands to share in 100% of remuneration received (in the case of orders executed as agent) or profits or losses generated (in the case of orders executed as principal) as a result of internalizing such orders. Customers may mail their inquiries to: Stifel – Attn: Equity Trading Compliance, 501 North Broadway, St. Louis, Missouri 63102.

Tax Information – Although your statement may describe certain items as Federally tax-exempt, this is for information purposes only. When reporting your taxes, please rely exclusively on the substitute Form 1099 you will receive from us after year-end for your taxable accounts. (For Retirement Accounts, Form 1099R will report distributions from the account rather than income and dividends or proceeds from sales.)

SIPC Protection – Stifel is a member of the Securities Investor Protection Corporation (SIPC). SIPC coverage protects securities customers of its members up to \$500,000 (including \$250,000 for claims for cash). An explanatory brochure is available upon request or at www.sipc.org, or investors may contact SIPC at (202) 371-8300.

Stifel has purchased additional securities coverage of \$149,500,000 and cash coverage of \$900,000 for a total of \$150,000,000 of securities coverage and \$1,150,000 of cash coverage, subject to the terms and conditions of the policy, with an aggregate limit of \$300,000,000. (For more information, visit: www.stifel.com/disclosures/asset-protection.) This coverage does not protect against market losses and does not cover securities not held by Stifel.



Account Disclosures Continued

Margin Accounts – If you have a margin account, this is a combined statement of your margin account and special memorandum account (“SMA”) maintained for you under Section 220.5 of Regulation T issued by the Board of Governors of the Federal Reserve System. The permanent record of the (“SMA”) as required by Regulation T is available for your inspection upon request. If you have applied for margin privileges and have been approved, you may borrow money from Stifel in exchange for pledging assets in your account as collateral for any outstanding margin loan. The amount you may borrow is based on Regulation T, Stifel’s internal policies, and the value of securities in your margin account. Securities held in a margin account are identified by the word “margin” on your statement. Stifel reserves the right to limit margin purchases and short sales and to alter its margin requirements and due dates for house or other margin calls in accordance with the Firm’s guidelines, market conditions, and regulatory margin requirements.

Margin Account Interest Charges – The margin interest period includes the second to last day of the prior statement period through the third day prior to the last day of the current statement period. The margin interest charge is computed by multiplying the rate of interest by the average net daily settled debit balance and a fraction, the numerator of which is the number of days the debit balance existed, and the denominator of which is three hundred sixty (360). The rate of interest is determined by the cost of borrowing money and is subject to change without notice. The average net daily settled debit balance includes any settled credit and settled debit balances in your cash and margin accounts during the period. Please review the “Statement of Credit Terms” you have already received for further information.

Fully Paid Lending Participants – Without waiving any rights given to you, it is understood and agreed that the provisions of the Securities Investor Protection Act of 1970 may not protect the lender with respect to loaned securities hereunder and that, therefore, the collateral held for you may constitute the only source of satisfaction of Stifel’s obligations in the event Stifel fails to return the loaned securities.

Late Charges – If transactions in your account result in a debit balance in your cash account and you do not make payment by the settlement date, you may be subject to interest charges.

Free Credit Balances – Customer Free Credit Balances may be used in this Firm’s business subject to the limitations of 17CFR Section 240, 15c3-3 under The Securities Exchange Act of 1934. You have the right to receive from us in the course of normal business operations, upon demand, the delivery of: a) any Free Credit Balances to which you are entitled, b) any Fully Paid Securities to which you are entitled, c) any Securities purchased on margin upon full payment of any indebtedness to us. If you participate in Cash Management Accounts, the payment to you of a Free Credit Balance may be subject to the cancellation of any commitment made in respect to your account for the payment of checks, automated clearing house (ACH) payments, ATM Card or Point of Sale transaction charges, or other debit card transactions.

Option Accounts – 1) Commissions and other charges related to the execution of option transactions have been included on confirmations for such transactions, which have already been sent to you, and copies of confirmations are available upon request; 2) should you have any changes in your investment objective or current financial situation, you should advise your investment professional immediately; and 3) assignment notices for option contracts are allocated among client short positions pursuant to an automated procedure that randomly selects from all client short option positions those contracts that are subject to assignment, which includes positions established on the day of assignment. Additional information pertaining to the procedures used for random selection is available upon request.

Complaints – Complaints relating to your account(s) may be directed to Stifel, Legal Department, 501 North Broadway, St. Louis, Missouri 63102 or by phoning (800) 488-0970 or (314) 342-2000.

Lost Certificates – In the event your statement indicates that securities were delivered out of your account in certificate form and you have not received them, it is understood that you will notify Stifel immediately in writing. If written notification is received within 120 calendar days after the delivery date, as reflected on your statement, the certificate will be replaced free of charge. Thereafter, a fee for replacement may apply.

Dividend Reinvestment – (Optional) The dollar amount of Mutual Fund distributions, Money Market Fund income, or dividends on other securities shown on your statement may have been reinvested into additional shares. You will not receive confirmations for these reinvestment transactions. However, information pertaining to these transactions which would otherwise appear on confirmations will be furnished to you upon written request. In dividend reinvestment transactions, Stifel may act as your agent and receive payment for order flow. The source and nature of such payment will be furnished to you upon written request to Stifel or your introducing firm. If Stifel is currently a market maker in the eligible security, Stifel will purchase, as principal for you, additional shares at the opening market price.

Stifel Information – A Statement of Financial Condition of Stifel, Nicolaus & Company, Incorporated is available for your inspection at any of our offices, or a copy will be mailed to you upon request.

Investor Education and Protection – Under the Public Disclosure Program, the Financial Industry Regulatory Authority (“FINRA”) provides certain information regarding the disciplinary history of FINRA members and their associated persons via FINRA’s BrokerCheck Hotline (toll-free (800) 289-9999) or on the FINRA website at www.finra.org, including an investor brochure that includes information describing FINRA BrokerCheck. Stifel, Nicolaus & Company, Incorporated is registered with the U.S. Securities and Exchange Commission and the Municipal Securities Rulemaking Board (“MSRB”). Additional information may be obtained from the MSRB website at www.msrb.org, including an investor brochure that is posted on the website describing the protections that may be provided by the MSRB rules and how to file a complaint with an appropriate regulatory authority.

ERISA Section 408(b)(2) Notice – For Service Provider Fee Disclosures under ERISA 408(b)(2), please see www.stifel.com/disclosures/ERISA. Please direct any questions you may have to your Financial Advisor.

Notification of Change in Circumstances and Availability of Investment Advisory Disclosure Brochures – In the event that there are any material changes in your financial situation, investment objective(s), risk tolerance, or instructions regarding your account(s), please promptly report such changes to your Financial Advisor to ensure that your investment advisory accounts are being managed based on the most current information. You should review Stifel’s Form ADV Part 2A (Disclosure Brochure) for information and disclosures relating to Stifel’s investment advisory services (available at: www.stifel.com/disclosures/investment-advisory-services/program-disclosures), including (but not limited to) a discussion of the various conflicts of interest to which our firm may be subject in the provision of investment advisory services to you.

California State Treasurer *Fiona Ma, CPA*



Local Agency Investment Fund
P.O. Box 942809
Sacramento, CA 94209-0001
(916) 653-3001

December 02, 2025

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[PMIA Average Monthly Yields](#)

ORANGE COUNTY VECTOR CONTROL DISTRICT

DIRECTOR OF ADMINISTRATIVE SERVICES
13001 GARDEN GROVE BLVD
GARDEN GROVE, CA 92843

[Tran Type Definitions](#)

Account Number: XXXXXXXXXX

November 2025 Statement

Account Summary

Total Deposit:	0.00	Beginning Balance:	26,101,638.36
Total Withdrawal:	0.00	Ending Balance:	26,101,638.36

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM E.4	Date
	Prepared By: Tawnia Pett, Executive Assistant/Clerk of the Board Submitted By: Lora Young, District Manager	January 15, 2026

Agenda Title:

Adopt Resolution No. 605 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Works

Recommended Action:

Adopt Resolution No. 605 Authorizing the deployment of vector personnel and resources for natural disaster relief works

Summary:

The Board of Trustees passed Resolutions No. 291 on September 15, 2005, and No. 453 on September 21, 2017, authorizing relief efforts for Hurricane Katrina and Hurricane Harvey, respectively. When Resolution No. 453 was passed, Trustees asked that a future resolution be brought to the board to allow for mosquito and vector control assistance to agencies that are affected by any natural disaster falling within the year. This is that resolution for 2026. The Health and Safety Code Section 2041, Subsection (d) provides the District with the authority to donate surplus personal property to any public agency; Section 2044 provides that the District may cooperate with any public agency or federal agency to carry out the purposes and intent of the vector law; and Section 2045 provides that the District may agree to provide services within other public agency boundaries and federal agency boundaries.

In case the need arises, the District would like the authority to assist in the relief effort in any area that needs assistance. The District Manager would like to receive Board approval to support relief efforts. The District Manager would report back to the Board on the nature of the District’s support of the relief effort at a future Board meeting. It is understood that any support by the District should not interfere with the District’s basic mission and must be eligible for reimbursement by FEMA.

Previous Relevant Board Actions for This Item:

- Resolution No. 291 Authorizing the Deployment of Vector Personnel and Resources for Hurricane Katrina Relief Efforts (September 2005)
- Resolution No. 453 Authorizing the Deployment of Vector Personnel and Resources for Hurricane Harvey, Irma, and Maria Relief Efforts (September 2017)
- Resolution No. 460 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Efforts (January 2018)
- Resolution No. 472 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Efforts (January 2019)
- Resolution No. 487 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Efforts (January 2020)
- Resolution No. 506 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Efforts (January 2021)
- Resolution No. 519 Authorizing the Deployment of Vector Personnel and Resources for Natural

Disaster Relief Efforts (January 2022)

Resolution No. 552 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Efforts (January 2023)

Resolution No. 569 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Efforts (January 2024)

Resolution No. 587 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Efforts (January 2025)

Strategic Plan Compliance: 2. Community/Stakeholder Partnerships and Programs: 2.2:

Expand partnerships with partner agencies and stakeholders to strengthen shared understandings of responsibilities.

Fiscal Impact:

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:

Exhibit A: Resolution No. 605 Authorizing the Deployment of Vector Personnel and Resources for Natural Disaster Relief Efforts

RESOLUTION NO. 605

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ORANGE COUNTY MOSQUITO AND VECTOR CONTROL DISTRICT**

**AUTHORIZING THE DEPLOYMENT OF VECTOR PERSONNEL AND RESOURCES FOR
NATURAL DISASTER RELIEF EFFORTS**

WHEREAS, Natural disasters can inflict a terrible toll of death, human misery, and property damage on the states and regions affected; and

WHEREAS, there is a substantial probability that persons in those areas will now be subjected to vector-borne diseases and discomforts; and

WHEREAS, the Board of Trustees does hereby desire to authorize the District Manager to send manpower and resources to the area to combat such conditions and to learn from the experience in case Orange County is subjected to a similar natural disaster; and

WHEREAS, the Health and Safety Code Section 2041, subsection (d) provides the District with the authority to donate surplus personal property to any public agency; and

WHEREAS, Health and Safety Code Section 2044 provides that the District may cooperate with any public agency or federal agency to carry out the purposes and intent of the vector law and may jointly operate programs with those agencies to carry out those purposes; and

WHEREAS, the sending of such personnel and resources would serve a public purpose;

NOW, THEREFORE, the Board of Trustees of the Orange County Mosquito and Vector Control District does hereby RESOLVE as follows:

1. That the above recitals are true and correct and authorizes the District Manager to send District personnel and resources to the disaster area consistent therewith.
2. That the District Manager's actions are to be reported to the Board and formally ratified by the Board at a future Board meeting.

PASSED, APPROVED, and ADOPTED by the Board of Trustees of the Orange County Mosquito and Vector Control District at its regular meeting thereof held on the 15th day of January 2026, at 13001 Garden Grove Blvd., Garden Grove, California, 92843.

, President

I hereby certify that the foregoing Resolution was duly adopted by the Board of Trustees of the Orange County Mosquito and Vector Control District at a regularly scheduled meeting, held on January 15, 2026:

, Secretary

APPROVED AS TO FORM:

Alan R. Burns, District Counsel

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM F.1	Date
	Prepared By: Jerry Sims, Director of Operations Submitted By: Lora Young, District Manager	January 15, 2026

Agenda Title:

Approve District Manager to enter into an agreement with Best Contracting Services, Inc. for roofing repairs on Haster Building

Recommended Action:

Approve District Manager entering into a public works contract with Best Contracting Services, Inc. to provide Commercial Grade Cool Roof Coating to be applied to critical portions of the Haster Building.

Summary:

District Staff use various individual units within the Haster Building site for office space, Information Technology equipment, drone storage, outreach materials, and other sensitive equipment. The current state of the roof contributes to significant water leaks into interior spaces during rain events. Operations facilities staff spend a significant amount of time patching individual rooftop leakage points which have the potential to damage District equipment and materials. Additionally, safety issues result from pooling water on locker room and warehouse area floors.

In an effort to minimize leaking, the staff recommends the use of Cool Roof Coating. This is a liquid, weather-resistant material which will be applied only to those areas which are most critical in protecting District assets. The scope of work includes small-scale repairs necessary for the adhesion and function of the Cool Roof Coating material. The effort is designed to be a stop-gap measure prior to the comprehensive redevelopment of the Haster Building site which is currently in the planning stage.

Six vendors submitted bids in response to the District’s Request For Proposal (RFP). After reviewing all submissions, staff recommends Best Contracting Services, Inc. to perform the Cool Roof Coating application. In addition to offering the lowest dollar amount bid, Best Contracting Services, Inc. has extensive experience with public works roofing projects and offered multiple references.

Sufficient funds exist in the current Facilities Repair & Maintenance budget for the described project. Staff recommends the Board of Trustees approve the contract for Cool Roof Coating application with Best Contracting Services, Inc.

Strategic Plan Compliance:

Section 4: Modern Infrastructure And Tools

4.2: Identify long-term facility and building needs and solutions.

Fiscal Impact:

What Amount is being requested? \$42,940

Is the Amount Requested Budgeted in the Current Fiscal Year? No

If No, What Funds Are Requested? \$42,940 is requested from the Facilities Repair & Maintenance budget.

Exhibits:

Exhibit A: Proposal from Best Contracting Services, Inc.

Exhibit B: Contract for Services with Best Contracting Services, Inc.



BEST CONTRACTING SERVICES, INC.

December 11, 2025

**Orange County Mosquito & Vector Control District (OCMVCD)
13001 Garden Grove Boulevard
Garden Grove, California, 92843
Attention: Andrew Nguyen Fleet, Building and
Equipment Maintenance Coordinator**

PROJECT: COOL ROOF COATING

Dear Mr. Nguyen:

We appreciate the opportunity to submit you a bid. We have a complete understanding of the services requested and can confidently provide everything listed in the Scope of Services.

Should you have any questions regarding our bid, please don't hesitate to contact Froilan "PJ" Pablo, Project Estimator at (310) 328-6969 ext. 236. He can also be reached on his cell phone at (310) 505-1801. I, Sean Tabazadeh, President/CEO/Secretary/RMO is authorized to negotiate and execute contracts on behalf of Best Contracting Services, Inc. BEST is a large specialty contractor that provides construction services for the entire building envelope.

BEST offers a diverse range of services, ranging from roofing, waterproofing, sheet metal and wall panel installation, glazing, and solar and garden roofs. We serve commercial, institutional and industrial building owners in both the private and public market sectors, as well working with a large number of general contractors. BEST has been in business for 43 years, with offices in both northern and southern California. We seek to provide the highest quality of construction services.

BEST's multidisciplinary approach to construction gives us expertise in a wide range of services and the ability to dovetail them together. Our expertise in both roofing and solar installation enables us to deliver a superior product for a price that would be more competitive than completing the projects separately. The success of these projects boils down to a collective

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BEST CONTRACTING SERVICES, INC.

effort in order to define a scope of work which both fulfills the owners needs and satisfies all parties involved.

(Management Team) An expeditious close out process is reliant on a successful and a professional system in place. The following would be an example of the team of professionals involved in the project execution/close-out process as needed.

Sincerely,

By:

Sean Tabazadeh, CEO/Secretary

Best Contracting Services, Inc.

19027 S. Hamilton Ave. Gardena, CA 90248

Project Contact: Matt Adab, Project Estimator

(310) 328-6969 x 235 / (310) 328-9176 fax

Email: estimating@bestcontracting.com

Website: www.bestcontracting.com

License # 456263

Class: A, B, C17, C39, C43 / Exp: 5/31/2026

DIR # 1000000563 / Exp: 6/30/2028

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ROOFING PROPOSAL

Page 1 of 3

Proposal For:	Andrew Nguyen	Proposal No:	25-45224
Company Name:	Orange County Mosquito & Vector Control District	Phone:	714-625-0389
Email Address:	anguyen@ocvector.org	Fax:	
Project:	OC Mosquito & Vector Control Roof Coating	Bid Date:	8/19/2025
Project Address:	12926 Haster St. Garden Grove, CA 92843		

Pursuant to your request we are providing the following for your consideration.

SCOPE OF WORK:

- Pressure wash existing roof area(s).
- Make any necessary repairs per manufacturer requirements prior to roof coating application.
 - Cut any existing blisters, fasten down, install 3-course repair, reseal roof penetrations.
- Apply approximately 4" coat of silicone coating to all exposed cap sheet seams.
- Apply 2 gallons per 100sf of silicone roof coating.
- Manufacturer material only 10-year warranty.
 - Project does not qualify for labor and material warranties due to existing conditions mentioned below under *General Notes*.

TOTAL: \$42,940.00

GENERAL NOTES:

- Work is assumed to be performed during normal business hours.
- The existing wooden, mechanical screen wall is to remain. Best Contracting cannot guarantee a watertight system at these area(s). The mechanical screen wall is bolted through the existing roof system through 4x wooden blocking and the new coating system cannot properly seal any splits in the wood nor can that coating be applied under the blocking.

Signature:	Date:

EXCLUSIONS:

- Protection of completed work from damage by other trades or construction traffic.
- Roof demo and/or replacement.
- Substrate repair and/or replacement.
- Repairs at General Sheet metal (gutters, downspouts, sheet metal flashings)
- Payment and performance bonds – if required – ADD 1% of bid.
- All other work not specifically stated under Scope of Work above

The General Terms and Conditions attached hereto are expressly incorporated into this Proposal and will form the contract between the parties.

ROOFING PROPOSAL

Page 2 of 3

This Proposal is valid for **30** days from the date of the Proposal.

We appreciate the opportunity and your consideration. Should you have any questions, please don't hesitate to contact myself through the contact information provided below.

Respectfully Submitted,

Froilan A. Pablo Jr.

Froilan A. Pablo Jr. (P.J.)

O: (310) 328-6969 Ext. 236

C: (310) 505-1801

E-mail: FPablo@BestContracting.com

BEST Contracting Services, Inc.

CSBL #456263

ROOFING PROPOSAL

Page 3 of 3

Proposal No.:

GENERAL TERMS & CONDITIONS

Acceptance of this proposal by General Contractor ("Contractor") shall constitute acceptance of all terms and conditions recited herein and shall supersede any conflicting term in any other past or future Contractor or Project document. Contractor's agreement herewith shall be evidenced by Contractor listing BEST Contracting Services, Inc. ("BEST") in its bid documents or by permitting BEST to commence work for the Project:

1. BEST shall be paid monthly progress payments on or before the 15th of each month for the value of work completed plus the amount of materials and equipment suitably stored on or off site. Final payment shall be due 30 days after the work described in the Proposal is substantially completed. BEST shall have the right to stop work if any payment is not timely made and BEST may keep the job idle until all payments due are received; in no such event shall BEST be liable for damages arising from delay in completion.
2. All sums not paid when due shall bear interest at the rate of 1 ½ % per month.
3. No back-charges by, or claim of, the Contractor for services performed by others shall be valid against BEST unless agreed to in writing by BEST before the work is performed.
4. Contractor is to prepare all work areas so as to be acceptable for BEST's work. BEST will not be called upon to start work until sufficient areas are ready to insure a continuous work sequence, which is what the Proposal price is based upon. There will be a charge of: \$1,500 for each break in the continuous sequence of work due to Owner or Contractor's action(s) or direction. The Contractor shall furnish all temporary site facilities, including suitable storage space, temporary electrical, toilets and water, and security at no cost to BEST.
5. BEST shall be given reasonable time in which to make delivery of materials and/or labor to commence and complete its work. BEST shall not be responsible for delays or defaults where occasioned by causes of any kind and extent beyond its control, including but not limited to: delays caused by the Owner, Contractor, architect and/or engineers, delays in transportation, shortage of raw materials, civil disorders, labor difficulties, vendor allocations, fires, floods, accidents and acts of God. BEST shall be entitled to an equitable adjustment in the subcontract amount for additional costs due to unanticipated Project delays or accelerations caused by others whose acts are not BEST's responsibility, as well as to time extensions for unavoidable delays. No liquidated damages may be assessed against BEST for more than the amount actually paid by the Contractor for unexcused delays to the extent actually solely caused and agreed to by BEST. Under no circumstances shall BEST be liable for consequential or indirect damages of any type, or damages for delay in completion of the Project.
6. BEST's work is guaranteed for a period of one year from the date of substantial completion or beneficial use, whichever is earlier. The exclusive remedy shall be that BEST, shall replace or repair any part of its work, which is found to be defective. BEST shall not be responsible for damage or defect caused by third parties, follow-on contractors, abuse, modifications, improper or insufficient maintenance, improper operation or normal wear, tear and usage.
7. Work called for herein is to be performed during BEST's regular working hours. All work performed outside of such hours shall be the basis for a change order, charged at BEST's prevailing overtime rates. The mark-up for profit and overhead for all change orders shall be at least twenty-five percent.
8. BEST will indemnify and hold harmless the Contractor from damages only to the extent such damages are caused by the sole negligent act or omission of BEST.
9. In the event of a price increase of material, supplies, equipment, or energy greater than five percent occurring between the date of this Proposal and the first day of performance of the specific work affected by the price increase, through no fault of BEST, the amount owed to BEST shall be equitably adjusted by change order(s) to reflect those price increase(s). BEST shall be entitled to such escalation costs regardless of Contractor being able to pass those costs through to the Owner.
10. BEST shall not be held responsible if the design or structure of the roof deck being roofed does not conform to the requirements of the UBC or other code requirements, with resulting standing or ponding water.
11. Should BEST be required to raise pipes, conduit, air conditioning units, duct work or other roof mounted equipment (collectively "roof top items") to roof under them, BEST will endeavor to handle these items with care, however, BEST will not accept any liability for damage to any these roof top items which are handled during normal roofing activity.
12. Contractor shall be responsible to compensate BEST for any increase made in the state or local sales tax rate that was not in effect at the time of bid and not reflected in the bid documents.

END OF DOCUMENT

19027 S HAMILTON AVE, GARDENA, CA 90248 ☐ TEL: (310) 328-6969 FAX: (310) 328-9176
WEBSITE: WWW.BESTCONTRACTING.COM



Qualifications Statement

OUR MISSION

Most companies have a formal mission statement and so do we. However, in practical terms, our mission is to see your problems through your eyes and provide sound economical solutions with your best interests in mind which not only solve the problem but make you feel good about the result. Our approach is based on life-cycle analysis rather than a quick, thoughtless low estimate simply to acquire business. We invite you to review our list of services. If you need help in any of these areas, simply call us and ask for our Business Development Department. We will listen to your problem and arrange to send the most appropriate staff member to meet with you.

HISTORY

BEST was incorporated in 1982 and provides specialty construction services to the commercial/industrial/institutional property market for both new construction and existing structures for the past 43 years. Headquartered in Gardena, in Los Angeles County, with other facilities in the San Francisco Bay Area and Sacramento, BEST Contracting Services, Inc. is licensed to provide construction services throughout California, Nevada, Arizona and Washington.

ABOUT BEST

Since our inception in 1982, the scope of our services has steadily increased and diversified to encompass systems installations for the entire *Building Envelope*. Growth continues at a steady pace and our Roofing sub-discipline was recently ranked as # 4 in the nation by Engineering News Record. Our size allows us to offer our clients significant insurance and bonding capacities. Our safety record remains impressive with an industry low EMR in, what is a dangerous occupational environment. Companywide, BEST has approximately 300 employees in both field and office positions.

BEST CONTRACTING SERVICES, INC. (CLSB#456263)

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LICENSES

BEST holds California Contractor License number 456263 in categories A (Engineering), B (General Contracting), C-17 (Glazing, C-39 (Roofing/Waterproofing) and C-43 (Sheet Metal). In Nevada, our license numbers are 71894 (General Contracting); 71985 (General Sheet Metal and Metal Wall Panels); 71986 (Roofing and Siding); 71987 (Glass and Glazing). BEST also maintains licenses in Arizona and Washington.

SERVICES

BEST provides Building Envelope Services to its clientele in the commercial, industrial, institutional and local, State, and Federal public works sectors with factory trained Union craftsmen and women using the highest quality materials and products.

ROOFING - BEST can repair, maintain and install every type of roof system including built-up, single ply, modified bitumen, polyurethane foam, metal and coating systems. We also install green (vegetated) roofs and roof-mounted solar power systems.

WATERPROOFING - We apply and install waterproofing below grade, between slab, on walls, decks, caulk windows and cold joints. We waterproof parking structures, parking and plaza decks, and subterranean garages. The installation of expansion joints of all types falls under our waterproofing division.

WALL PANELS - Systems installed include composite, insulated, standing seam and corrugated panels in several choices of metals and finishes such as aluminum and zinc.

GLAZING - Systems installed include commercial operable and fixed windows, storefronts, spider systems, ribbon walls, curtain walls, atriums and skylights.

SHEET METAL - General, roof related and architectural sheet metal items and detail components for various metal systems are fabricated in our sheet metal shop.

DAYLIGHTING - BEST provides and installs various roof-mounted daylighting systems.

SUSTAINABLE/ENERGY SAVING SYSTEMS - This group of services includes cool roofs, green (vegetated) roof systems, daylighting and solar power generating installations.

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Dedicated Roof Service and Maintenance Department

BEST is unique in that we maintain a dedicated Roof Service Department. This group of versatile technician's service emergency leak calls, perform roof repairs and small roofing projects. They also execute the work required for clients who are members of our comprehensive roof asset management program.

SPECIALIZED EQUIPMENT

In addition to regular equipment necessary for any construction business, BEST owns many pieces of specialized equipment. Included in this list are double jacketed kettles for hot rubber, special pumps for liquid applied waterproofing, pumps to spray low-rise foam, CNC Router, large sheet metal shears which can cut up to 5/16" metal, a 175 ton break press, welders, etc. Our fleet of specialized vehicles includes crane trucks, hot and cold asphalt and gravel tankers. Owning this equipment gives us control and enables us to more easily meet project deadlines.

WARRANTIES

Every new installation project is warranted by BEST for a minimum of one year. In partnership with the material suppliers, extended warranties can be offered for multiple years. The length of the warranty depends upon the specification for the installed system and requires application by BEST.

ADDED VALUE

BEST brings added value to every project. We are approved by material manufactures to install their products and our crews are specialists in that particular product. In construction, size does matter and we are able to perform many large projects simultaneously. Our financial stability provides purchasing power, insurance and bonding capacities well above industry norms. These and other factors combine to offer you a high degree of comfort that your selection of BEST Contracting Services as your contractor is a sound decision.

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Projects References

(i) Owner: LOS ANGELES UNIFIED SCHOOL DISTRICT
333 S Beaudry Ave, 22ND FLOOR Los Angeles, CA 90017
(ii) Owner Contact: Frankie James
(iii) Contact Information: frankie.james@lausd.net
(323) 789-7015
(iv) Project Name: SUTTER MIDDLE SCHOOL
REPLACE DETERIORATED ROOFING
7330 Winnetka Ave, Canoga Park, CA 91306
(v) Scope: RE-ROOF / Single Ply
(vi) Original Contract Amount: \$5,403,666.00
(vii) Final Contract Amount: \$5,448,491.00
(viii) Start & Completion Date: 6/8/2024 – 1/14/2025

(i) Owner: LOS ANGELES UNIFIED SCHOOL DISTRICT
333 S Beaudry Ave, 22ND FLOOR Los Angeles, CA 90017
(ii) Owner Contact: Oscar Gomez
(iii) Contact Information: Assistant Project Manager
Mobile 213 505-1424
oscar.gomez@lausd.net
(iv) Project Name: CRENSHAW MAGNETS SCIENCE
TECH MATH & MEDICINE
REPLACE DETERIORATED ROOFING
5010 11th Ave. Los Angeles, CA 90043
(v) Scope: RE-ROOF / Single Ply
(vi) Original Contract Amount: \$3,629,025.00
(vii) Final Contract Amount: \$3,629,025.00
(viii) Start & Completion Date: 9/21/2024 - 1/10/2025

(i) Owner: LOS ANGELES UNIFIED SCHOOL DISTRICT
333 S Beaudry Ave, 22ND FLOOR Los Angeles, CA 90017
(ii) Owner Contact: Carlos Garcia
(iii) Contact Information: (818) 654-3671
Garcia, Carlos <carlos.garcia@lausd.net>
(iv) Project Name: STRATHERN ES REPLACE
DETERIORATED ROOFING
7939 ST. CLAIR AVE NORTH HOLLYWOOD, CA 91605
(v) Scope: RE-ROOF / Single Ply
(vi) Original Contract Amount: \$2,248,666.00
(vii) Final Contract Amount: \$2,256,740.00
(viii) Start & Completion Date: 7/29/2024 - 12/19/2024

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(i) Owner: LOS ANGELES UNIFIED SCHOOL DISTRICT
333 S Beaudry Ave, 22ND FLOOR Los Angeles, CA 90017
(ii) Owner Contact: Frankie James
(iii) Contact Information: frankie.james@lausd.net
(323) 789-7015
(iv) Project Name: TAFT CHARTER HIGH SCHOOL
DETERIORATED ROOFING
5461 Winnetka Avenue Los Angeles, CA 91364
(v) Scope: RE-ROOF / Single Ply
(vi) Original Contract Amount: \$2,404,830.00
(vii) Final Contract Amount: \$2,524,830.00
(viii) Start & Completion Date: 6/18/2024 - 12/3/2024

(i) Owner: HACIENDA LA PUENTE USD
15959 E. GALE AVENUE
CITY OF INDUSTRY, CA 91745
(ii) Owner Contact: Joel Duarte, *Director of Purchasing and Warehouse*
(iii) Contact Information: jduarte@hlpusd.k12.ca.us
(626) 933-3932
(iv) Project Name: HACIENDA LA PUENTE USD VARIOUS SITES
California Elementary (TK-6)
1111 California Ave., La Puente, 91744
District Office
15959 E. GALE AVENUE, CITY OF INDUSTRY, CA 91745
Los Altos HS
15325 Los Robles Ave, Hacienda Heights, CA 91745
Stimson Learning Center
1655 S Stimson Ave, Hacienda Heights, CA 91745
William Workman High (9-12)
16303 E. Temple Ave. City of Industry, 91744
(v) Scope: RE-ROOF / BUR Hot
(vi) Original Contract Amount: \$5,978,222.00
(vii) Final Contract Amount: \$6,100,664.00
(viii) Start & Completion Date: 5/19/2023 - 5/17/2024

(i) Owner: SANTA MONICA - MALIBU UNIFIED
SCHOOL DISTRICT
1651 16th Street, Santa Monica, CA 90404
(ii) Owner Contact: Carey Upton, Chief Operations Officer
(iii) Contact Information: 310-450-8338 x79383 w
424-581-5426 m cupton@smmusd.org
(iv) Project Name: Roof Replacement at:
JOHN ADAMS MS: 2425 16th St. Santa Monica, CA 90405
LINCOLN ES: 1501 California Ave. Santa Monica, CA 90403

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ROOSEVELT ES: 801 Montana Ave. Santa Monica, CA 90403
SANTA MONICA: 601 Pico Blvd. Santa Monica, CA 90405

- (v) Scope: RE-ROOF / Single Ply
- (vi) Original Contract Amount: \$4,389,194.00
- (vii) Final Contract Amount: \$4,389,194.00
- (viii) Start & Completion Date: 6/13/2023 – 12/22/2023

(i) Owner: SANTA MONICA CCD
1900 PICO BLVD

SANTA MONICA, CA 90405

(ii) Owner Contact: TERRY KAMIBAYASHI
MANAGER OF FACILITIES OR DESIGNEE
KAMIBAYASHI_TERRY@smc.edu

(iii) Contact Information: (310) 434-4532

(iv) Project Name: SANTA MONICA COLLEGE ROOF
REPAIR 7 BUILDINGS
2121 16th St
Santa Monica, CA 90405

- (v) Scope: RE-ROOF/ Single Ply, BUR Cold, Sheet Metal Flashings
- (vi) Original Contract Amount: \$3,845,800.00
- (vii) Final Contract Amount: \$3,880,596.00
- (viii) Start & Completion Date: 4/26/2023– 12/27/2023

(i) Owner: LAS VIRGENES USD
4111 LAS VIRGENES ROAD

CALABASAS, CA 91302

(ii) Owner Contact: Shawn Vudmaska, Maintenance Supervisor
svudmaska@lvusd.org

(iii) Contact Information: 805-405-4326

(iv) Project Name: Roof Replacement at AEW, CHS, LCMS, M&O and RM

A.E. WRIGHT MIDDLE SCHOOL – 4029 Las Virgenes Rd., Calabasas, CA 91302 - Building V, 16-18, 1-1, 3-4, 5-6, 7-8, 9-10, 11-14, 26-29, M, S, Walkways & Dram/Cafeteria/Lunch
CALABASAS HIGH SCHOOL – 22855 Mulholland Hwy., Calabasas, CA 91302 - PA Building, Gym Complex

LINDERO CANYON MIDDLE SCHOOL – 5844 Larboard Lane, Agoura Hills, CA 91301 - Cafeteria
MAINTENANCE & OPERATIONS – 4029 Las Virgenes Rd., Calabasas, CA 91302 - All Buildings (3)
ROUND MEADOW ELEMENTARY SCHOOL – 5151 Round Meadow Rd., Hidden Hills, CA 91302 - Buildings A, B, C (v) Scope: RE-ROOF / Single Ply

- (vi) Original Contract Amount: \$5,115,566.00
- (vii) Final Contract Amount: \$5,238,046.00
- (viii) Start & Completion Date: 4/18/2023 – 12/29/2023

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(i) Owner: NORWALK- LA MIRADA UNIFIED SCHOOL DISTRICT
 12820 PIONEER BLVD, NORWALK, CA 90650
 (ii) Owner Contact: Gerald "Buzz" Mitchell | Director
 gmitchell@nlmusd.org
 (iii) Contact Information: 562-210-2181
 (iv) Project Name: NORWALK LA MIRADA VARIOUS SITES
 (v) Scope:

RE-ROOF BUR Hot at:
 Los Alisos Middle School
 14800 S. Jersey Ave., Norwalk, CA 90650
 Ramona Preschool
 14616 Dinard Ave, Norwalk, CA 90650
 Dolland Elementary School
 15021 S. Bloomfield Ave., Norwalk, CA 90650
 Huerta Community Resource Center
 15415 Pioneer Blvd, Norwalk, CA 90650
 Waite Middle School
 14320 S. Norwalk Blvd., Norwalk, CA 90650
 Sanchez Elementary School
 11960 E. 162nd St., Norwalk, CA 90650
 Los Coyotes Middle School
 14640 Mercado Ave, La Mirada, CA 90638

(vi) Original Contract Amount: \$3,898,000.00
 (vii) Final Contract Amount: \$4,287,662.00
 (viii) Start & Completion Date: 5/24/2023 – 12/22/2023

(i) Owner: San Bernardino City Unified School District
 777 N F Street
 San Bernardino, CA 92410
 (ii) Owner Contact: Lenore C. McCall, Purchasing Manager
 (iii) Contact Information: 909-381-1133 lenore.mccall@sbcusd.k12.ca.us
 (iv) Project Name: Roof Replacement at SBUSD 8 SCHOOL
 SITES GROUP 2 & 3

Group 2:
 King Middle School - 1250 N. Medical Center Dr. San Bernardino, 92411
 Monterey Elementary School - 794 Monterey St. San Bernardino, 92410
 Davidson Elementary School - 2844 Davidson Ave. San Bernardino, 92405
 Group 3:
 Parkside Elementary School - 3775 N. Waterman Ave. San Bernardino, 92404
 Wilson Elementary School -2894 Belle St.
 San Bernardino, 92404

(v) Scope: RE-ROOF / BUR Cold
 (vi) Original Contract Amount: \$2,867,833.00
 (vii) Final Contract Amount: \$2,867,833.00
 (viii) Start & Completion Date: 11/15/2022 – 9/13/2023

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(i) Owner: NEWPORT MESA UNITED SCHOOL DISTRICT
 2985 A BEAR ST.COSTA MESA, CA 92626
 (ii) Owner Contact: JON GEISZLER
 (iii) Contact Information: O: (714) 424-5063 | C: (714) 559-9110 jgeiszler@nmusd.us
 (iv) Project Name: Roof Replacement at Newport Heights Elementary School
 (v) Scope: RE-ROOF / SBS Mod Hot Applied & Standing
 Seam Metal Panels
 (vi) Original Contract Amount: \$1,254,246.00
 (vii) Final Contract Amount: \$1,280,325.00
 (viii) Start & Completion Date: 5/20/2022 – 6/3/2023

(i) Owner: McFarland Unified School District
 622 4th Street, McFarland, CA 93250
 (ii) Owner Contact: Kristin Jimenez
 (iii) Contact Information: Phone: 661/792-5484 | Cellular: 661/667-1191
krjimenez@mcfarland.k12.ca.us
 (iv) Project Name: KERN AVENUE ELEMENTARY SCHOOL
 AND BROWNING ROAD STEAM ACADEMY SCHOOL
 356 W. Kern Ave and 410 E. Perkins Avenue
 McFarland CA 93250
 (v) Scope: RE-ROOF / Single Ply, TPO, Coating, Shingles
 (vi) Original Contract Amount: \$2,967,669.00
 (vii) Final Contract Amount: \$3,048,890.00
 (viii) Start & Completion Date: 4/26/2022 – 9/9/2022

(i) Owner: LOS ANGELES UNIFIED SCHOOL DISTRICT
 333 S. BEAUDRY AVENUE, 28RD FLOOR
 LOS ANGELES, CA 90017
 (ii) Owner Contact: FRANKIE JAMES
 (iii) Contact Information: 323.974.5618c
frankie.james@lausd.net
 (iv) Project Name: PACOIMA MIDDLE SCHOOL
 (v) Scope: RE-ROOF / Single Ply
 (vi) Original Contract Amount: \$2,687,115.00
 (vii) Final Contract Amount: \$2,818,506.00
 (viii) Start & Completion Date: 4/5/2019 – 4/12/2022

(i) Owner: COVINA-VALLEY UNIFIED SCHOOL DISTRICT
 519 E. BADILLO STREET
 COVINA, CA 91723

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(ii) Owner Contact: Keith D Kovach <kkovach@c-vusd.org>
Brian Johnson <bjohnson@c-vusd.org>
626.363.3875

(iv) Project Name: RE-ROOFING AT BEN LOMOND, GROVECENTER, ROWLAND ES, SIERRA MS SOUTH HILLS

(v) Scope: RE-ROOF / Single Ply, SBS Mod BUR

(vi) Original Contract Amount: \$1,175,000.00

(vii) Final Contract Amount: \$1,318,279.00

(viii) Start & Completion Date: 5/16/2022 – 12/17/2022

(i) Owner: SAUGUS UNIFIED SCHOOL DISTRICT
24930 AVE. STANFORD, SANTA CLARITA, CA 91355

(ii) Owner Contact: Jim Sandefur

(iii) Contact Information: 661 294-5390 x5232
jsandefur@saugusd.org

(iv) Project Name: BRIDGEPORT ELEMENTARY SCHOOL ROOF REPLACEMENT

(v) Scope: RE-ROOF WITH SINGLE PLY PVC SYSTEM

(vi) Original Contract Amount: \$999,950.00

(vii) Final Contract Amount: \$1,099,450.00

(viii) Start & Completion Date: 3/8/2021– 7/10/2021

(i) Owner: SONOMA COUNTY JUNIOR COLLEGE
1501 MENDOCINO AVENUE, SANTA ROSA, CA 95401

(ii) Owner Contact: RALPH GAUSE

(iii) Contact Information: (707)527-4823
rgause@santarosa.edu

(iv) Project Name: SANTA ROSA JUNIOR COLLEGE TAUZER

(v) Scope: RE-ROOF WITH SHINGLES/ROOF TILES

(vi) Original Contract Amount: \$ 621,222.00

(vii) Final Contract Amount: \$659,723.00

(viii) Start & Completion Date: 9/18/2018 – 3/10/2020

(i) Owner: MOUNT DIABLO UNIFIED SCHOOL DISTRICT
1936 CARLOTTA DR. CONCORD, CA 94519

(ii) Owner Contact: Elizabeth McClanahan

(iii) Contact Information: Office: (925) 825-7440 Ext. 3740
Cell/Text: (925) 542-8142
mcclanahan@mdusd.org

(iv) Project Name: MOUNT DIABLO USD VARIOUS SITES

(v) Scope: RE-ROOF WITH SHEET METAL ROOFING AND COLD MOD BIT

(vi) Original Contract Amount: \$5,068,856.00

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(vii) Final Contract Amount: \$4,985,321.00
(viii) Start & Completion Date: 12/2017 – 1/2019

Project Name: LAX Automated People Mover Project
Project Location: 1 World Way Los Angeles, CA 90045
Owner: City of Los Angeles Los Angeles World Airports (LAWA)
Contact: DRAGADOS DBJV d.b.a. LINXS CONSTRUCTORS GARY MAH Gary.Mah@linxscjv.com STEVE BALLARD | VERTICAL STRUCTURES | PRECON DIRECTOR O: 949.420.5017 C: 949-432-1210
steve.ballard@linxscjv.com
Scope of work (as Sub): Roofing, Waterproofing & Sheet Metal
Final Contract Amount: \$ 11,337,464.00
Contract/Actual Start Date: 8/16/2021
Contract/Actual End Date: 1/10/2025

Project Name: Inglewood Basketball and Entertainment Center (IBEC) Intuit Dome Clippers Arena
Project Location: Inglewood, CA
Owner: Murphy's Bowl LLC
Contact: AECOM Turner NBA Joint Venture Caleb Hetterscheidt
c: 480-254-0866 e: calebb.hetterscheidt@aecom.com
Scope of work (as Sub): Roofing & Sheet Metal
Final Contract Amount: \$ 7,197,458.00
Contract/Actual Start Date: 5/13/2022
Contract/Actual End Date: 1/2/2025

Project Name: Ironwood State Prison HVAC Systems
Project Location: 19005 Wileys Well Rd Blythe, CA
Owner: California Department of Corrections
Contact: STRONGHOLD ENGINEERING, INC. Vicky Curow
(951) 684-9303 ext. 263 vicky@teamsei.com
Scope of work (as Sub): Roofing & Sheet Metal
Final Contract Amount: \$ 13,914,488.00
Contract/Actual Start Date: 2/9/2019
Contract/Actual End Date: 1/29/2024

Project Name: LAX ConRAC Roofing
Project Location: Los Angeles, CA
Owner: City of Los Angeles Los Angeles World Airports (LAWA)
Contact: PCL, Jay Talah, (818) 246-3481 E: jdtalah@pcl.com
Scope of work (as Sub): Roofing, Waterproofing & Sheet Metal
Final Contract Amount: \$13,006,161.00
Contract/Actual Start Date: 11/13/2020
Contract/Actual End Date: 9/22/2023

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BEST CONTRACTING SERVICES, INC.

PROJECT TEAM QUALIFICATIONS

- 1) Project Team
 - VP of Operations: Alona Bowman
 - Project Manager: Randy Ayala
 - Superintendent: Shiloh Davies
 - Safety Director: Mac Afras
 -
- 2) Preconstruction:
 - The preconstruction and Phase 1 (pre-construction & design) and Phase 2 (construction) will be lead primarily by the Project Executive (Alona Bowman), the Project Manager (Randy Ayala) with support from the Assistant PM and project Engineers. This team will attend all preconstruction design meetings and collaborate directly with Clark and the AOR to work through all the constructability and design challenges.

Execution (WIP)

 - Once the project transitions out of the preconstruction phase and ready to be executed in the field, the Project Manager (Randy Ayala) will assume the day-to-day operational role to coordinate with the BEST and Clark field teams as it relates to construction schedule. The Preconstruction team will continue to remain engaged on the project and support Charlie and the field team

Closeouts

 - Once the project is complete, the project engineers will work to ensure all closeout documents and applicable warranties are submitted.
- 3) To ensure that communication will be maintained between the preconstruction and execution phases, the Project Manager will remain fully engaged throughout all phases of construction and work directly with the Project Manager (Randy Ayala), field teams and project engineers.

PROJECT APPROACH:

BEST's multidisciplinary approach to construction gives us expertise in a wide range of services and the ability to dovetail them together. Our expertise in both roofing and waterproofing installation enables us to deliver a superior product for a price that would be more competitive than completing the projects separately. The success of these projects boils down to a collective effort in order to define a scope of work which both fulfills the owners needs and satisfies all parties involved.

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(Management Team) An expeditious close out process is reliant on a successful and a professional system in place. The following would be an example of the team of professionals involved in the project execution/close-out process as needed:

1. Administrative Team

- Contract Administrator – processes contract, changes orders and RFIs
- Warranty Administrator – processes close-out documents
- Payroll/Labor Compliance – ensures labor compliance
- Purchasing – processes purchase orders and receivers
- Accounting – processes billings, receivables and payables

2. Project Management

- Senior Operations Executive – oversees overall project performance
- Project Manager – main point of contact for construction and coordination with other trades, procure materials, schedule manpower, materials and equipment, implements quality control on-site
- Assistant Project Manager – similar duties to Project Manager
- Project Engineer – coordinate submittals, RFIs and other correspondence. Main point of contact before construction.
- QC Manager – implements in-house Quality Control
- Safety Director – enforce company's IIPP and Code of Safe Practice

3. Preconstruction and Engineering Department

- Drafter – generates in-house shop drawings (as needed)
- Project Scheduler – generates project schedule
- Project Estimator – main point of contact until contract has been executed and transitioned over to Project Management Team but will continue to be of support in an as-needed basis throughout construction.

BIM/LEAN Technology

The manufacturer's (TBD) of the engineered cladding systems will provide the BIM resources. BEST will support our manufacturer's through our preconstruction manager and project engineers.

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ALONA BOWMAN

CONTACT



Gardena, CA 90248



310.345.1137



abowman@bestcontracting.com

SKILLS

Team Building and Motivation

Operations Management

Organizational Development

Production Scheduling

Workforce Planning

Business process reengineering

Operations Oversight

Business Development

Staff Management

P&L Administration

REFERENCES

- Andrew Gonzales, Engineer IV for Rosendin, 510.250.6663, abgonzales@rosendin.com
- So-Ann Santos, Senior Project Manager, Disney CEA Pixelogic Media, 818.395.9118
- Marianne Caparas, Sr. Developer, 425.505.8416, mcaparas@microsoft.com

To be an integral component of a progressive company and increase company's productivity by effectively contributing my knowledge, training and experience.

WORK HISTORY

January 2024 - Current

VP of Operations *Best Contracting Services*, Gardena

- Managed large-scale projects, ensuring timely completion within budget constraints.
- Evaluated existing workflows to identify inefficiencies and propose innovative solutions that enhance productivity across the organization.
- Delivered exceptional results in market expansion efforts by identifying new territories, analyzing potential opportunities, and establishing a strong local presence.
- Led organizational restructuring initiatives to improve overall efficiency, streamline reporting lines, and eliminate redundancies while maintaining high employee morale and engagement levels.
- Fostered a culture of continuous improvement within the organization by implementing best practices in operations management and providing ongoing training for staff members.
- Instituted risk management protocols to proactively address potential issues before they escalated into major problems affecting business operations or customer satisfaction levels.
- Cultivated strong vendor relationships, enabling effective negotiation on pricing and terms for better cost control.
- Oversaw inventory management, optimizing stock levels for maximum turnover without compromising availability or customer satisfaction.
- Identified opportunities for automation, leading to a significant reduction in manual labor costs and increased efficiency.
- Developed cross-functional teams to foster collaboration, resulting in increased productivity and performance.
- Implemented data-driven strategies to identify areas of improvement and drive continuous process optimization.
- Mentored team members on best practices in operations management, fostering a culture of continuous learning and growth within the organization.

- Collaborated with sales and marketing teams to develop strategic plans that align with company objectives, driving revenue growth while minimizing operational complexities.
- Drove supplier performance improvements through regular evaluations, feedback sessions, and the establishment of mutually beneficial partnerships.
- Optimized supply chain management for improved product availability and reduced lead times.
- Championed lean manufacturing principles, reducing waste and increasing overall output.
- Spearheaded quality assurance initiatives to ensure consistent delivery of high-quality products while minimizing production defects.
- Implemented an effective workforce planning strategy, balancing staffing needs with budgetary constraints while maintaining optimal employee engagement levels.
- Enhanced operational efficiency by streamlining processes and implementing cost-saving measures.
- Fostered new business through participation in trade shows and initiating communications with prospective clients via phone and email.
- Streamlined operations to maximize business efficiency and profits.
- Aligned organizational objectives with company mission to increase business growth and integrate work strategies.
- Developed program to promote new managers from within, building and maintaining cohesive leadership structure.
- Directed market expansions to propel business forward, meet changing customer needs.
- Developed and implemented new strategies and policies in collaboration with executive partners to establish and achieve long-term business objectives, providing company with strong and sustainable organizational leadership.
- Shaped solutions and approaches by leveraging trends in customer marketplaces and industries.

October 2021 - January 2024

Project Executive *Best Contracting Services*, Gardena, CA

- Facilitated communication between departments and project stakeholders.
- Coordinated meetings with clients, vendors, and internal teams to facilitate smooth project progressions.
- Maintained a strong focus on quality assurance through regular monitoring of deliverables against established benchmarks.
- Delivered projects on time and within budget by effectively managing timelines and resources.
- Spearheaded process improvements that led to increased productivity and reduced costs across multiple projects.

January 2015 - October 2021

Project Manager *Best Contracting Services*, Gardena, CA

- Responsible for Project Coordination and scheduling
- Developed project objectives by reviewing project proposals and plans
- Determined responsibilities by identifying project phases and elements
- Determined project specifications by studying product design, customer requirements and performance standards, completing technical studies, preparing cost estimates
- Determined project schedule by studying project plan and specifications
- Responsible for project schedule by monitoring day to day work and project progress, coordinating activities and resolving problems.
- Successfully managed multiple projects simultaneously by prioritizing tasks according to urgency, resource availability, and alignment with organizational goals.
- Planned, designed, and scheduled phases for large projects.

January 2010 - December 2014

Project Engineer *Best Contracting Services*, Gardena, CA

- Provided technical expertise throughout all phases of the project, ensuring accurate execution of designs and specifications.
- Maintained records for each project and engineering discipline.
- Monitored installation of materials and equipment for compliance with drawings and specifications.
- Developed detailed project plans to ensure timely completion and deliverables were met.
- Identified technical risks within managed projects.
- Recommended improvements for design, construction means and materials based on field or changing conditions.
- Reviewed progress controls for project quality assurance.

January 2007 - December 2009

Assistant Superintendent *Best Contracting Services*, Gardena, CA

- Developed strong relationships with subcontractors, fostering collaboration and smooth coordination of work efforts.
- Reviewed plans and inspected ongoing construction to keep work in line with project goals.
- Improved project efficiency by streamlining processes and effectively delegating tasks to team members.
- Assisted in scheduling inspections for job sites and projects.
- Facilitated conflict resolution between team members by mediating disputes and fostering open communication channels among the workforce.
- Communicated and documented expectations to subcontractors during weekly meetings.
- Reduced project delays by proactively identifying potential issues and devising effective solutions in a timely manner.
- Managed budgets, schedules, and resources for multiple construction projects simultaneously, ensuring timely completion within budget constraints.

January 2003 - January 2006

Design Project Coordinator *HSG & Partners And City Neon Philippines*

- Co-Leads in designing marketable Retail and Commercial spaces from drawing the ideas to creating visual presentations through the use various computer software
- Heading the Master planning of Anchor and Retail stores for presentation and approval of the Brand Owners
- Project Coordination
- Performs few site visits and coordination during the whole project implementation process
- Coordinates the design with the Client and the contractor to make sure that the construction will not deviate, or at least would have the least discrepancy from the approved design
- Design Detailing
- Supervises the Detailing Design team to ensure the delivery of comprehensive Detailed Design drawing
- Supervised Set-up and Dismantling of Exhibition Stands for events in Exhibition Centers
- Responsibilities also include Project Coordination with Project Supervisors, Contractors, Sub-contractors, Clients as well as Event Organizers
- Interior Designer and Exhibition Stand Designer package to be submitted to the Clients



- Responsible for all kinds of exhibit designs, presented proposals to clients, who are interested in advertising their company through the use of interior and exterior design
- Setting up booths for permanent display Responsible for preparing architectural drawings, In charge of ocular inspection & canvassing of materials
- Monitors and supervises on-going projects
- Prepares technical drawings and specifications for submittals.
- Identified opportunities for continuous improvement in the design process, incorporating best practices to optimize results.
- Facilitated open lines of communication between all parties involved in a project, promoting a collaborative working environment conducive to creativity and innovation.

EDUCATION

January 2003

Bachelor of Science in Architecture

University of Santo Tomas, Philippines

- 18 Years of experience in Commercial and Private Projects.
- Bachelor's Degree in Architecture
- 15 Years of experience in Planning, Conceptualizing and Detailing.
- 15 Years of experience in Project Management and Administration

RANDY AYALA

Operations Manager



Education

High School

College

Licenses & Certifications

Journeyman Roofer Level – Local 36 Roofers Union

Certification: NAVFAC Quality Control Management, 10 Hour/30 Hour OSHA Occupational Safety & Health Administration, Forklift, CPR/First Aid, Competent Person Fall Protection, Competent Person Scaffold, and Aerial Work Platform

Professional Experience

BEST Contracting, Inc. 1997-present
Project Manager, Foreman, Superintendent

Randy began his career in construction more than 35 years ago in a family-run roofing business and has since accumulated significant knowledge in estimating and project management. Randy joined BEST in 1997 as a foreman/superintendent in the Single-Ply Division later becoming Project Manager. His skill in simultaneously managing multiple crews installing various types of single ply systems (PVC, TPO, EPDM) for federal, public and private sectors has been key in the successful completion of many projects he has overseen for BEST.

Core Strengths

Team management	Independent
Problem Solving	Equipment and supply procurement
Design inception	Consulting architects
Blueprint analysis	Client relations
Anticipating problems	Site surveys

Project Experience

Corona Norco USD Various Sites, Corona Norco USD, Corona, CA

PM, Reroof located at 2065 Temescal Ave., Norco, CA 92860 & 300 Buena Vista Ave., Corona, CA 92882 Start date: 11/18/2019 End date: 6/1/2020 \$1,978,000.00

Chaffey Joint UHSD Districtwide, Chaffey Joint UHSD, Ontario, CA

PM, Reroof Chaffey HS - 1245 N Euclid Ave, Ontario, CA 91762 Alta Loma HS - 8880 Baseline Rd, Alta Loma, CA 91701 Etiwanda HS - 13500 Victoria St, Etiwanda, CA 91739 Los Osos HS - 6001 Milliken

Ave, Rancho Cucamonga, CA 91737 Montclair HS -
4725 Benito St, Montclair, CA 91763
Colony HS - 3850 E Riverside Dr, Ontario, CA 91761
Start date: 5/21/2019 End date: 10/15/2019
\$2,513,158.00

USPS Oakland P&DC, USPS, Oakland, CA

PM, Reroof located at 1675 7th St., Oakland, CA
94615 Start date: 7/1/2019 End date: 2/5/2020
\$1,370,000.00

**Inland Empire Headquarter Building, Inland Empire
Utilities Agency, Chino, CA**

PM, Reroof at Reroof with PVC Roofing at Inland
Empire Headquarter Building. Completed 2/06/2018
\$1,015,307.00

Nora Sterry ES, LAUSD, Los Angeles, CA

PM, Reroof at Reroof with Single Ply for Nora Sterry
ES for \$905,695.00 completed 10/8/2019

**SHILOH DAVIES RESUME OF EXPERIENCE
SUPERINTENDENT ROOFING DIVISION**

Shiloh began his career in construction more than 20 years ago, gaining experience in the commercial, industrial and military/government sectors. Joining BEST in 2010, Shiloh is a team leader with hands-on expertise installing various roofing systems and is noted for his detail-oriented and advanced problem solving capabilities ensuring that each project is completed on time and on budget. Additionally, Shiloh has certifications in NAVFAC Quality Control Management, 10 Hour/30 Hour OSHA Occupations Safety & Health Administration.

Some of the projects Shiloh has worked on are:

Hearst San Simeon State Historic Monument
Casa Grande Roof Replacement
Client: California Dept. of Parks & Recreation
Project Value: \$2,027,904.00

North High School and South High School
Auditoriums – Roof Repairs, Maintenance
Client: Torrance Unified School District
Project Value: \$1,117,206.00

NAVFAC Southwest – Point Mugu
Various Roof Repairs
Client: NAVFAC Southwest
Project Value: \$1,890,070.00

Will Rogers Middle School
Measure L – Roofing Project
Client: Lawndale Elementary School Dist.
Project Value: \$1,437,000.00

Siamak (Mac) Afrasiabi
32 Cherokee St. Trabuco Canyon, Ca. 92679
(310) 415-3073
siamakafrasiabi@msn.com

QUALIFICATIONS:

- ICC/UBC Certified Building Inspector
- CQC/ ARMY CORE OF ENGINEERS
- EM 385-1-1 Certificate CORPS 44
- EM 385-1-1 Certificate 30 HR
- OSHA 500 CERTIFICATE
- OSHA 510 CERTIFICATE
- CALOSHA INSTRUCTOR CERTIFICATE
- CA Licensed General Contractor
- OSHPOD experience
- OSHA 30 HR Certificate
- Confined Space –Competent Person Certificate
- First Aid/CPR certification
- Management of Safe Work Environment
- Documentation Control; Submittals, Contracts and Specifications

EDUCATION:

- **B.S. Civil Engineering:** Houston, Texas, 1985

NAVFAC STAR AWARD CAMP PENDLETON, CA (2014)

PROFESSIONAL EXPERIENCE:

May 2015- Present

BEST CONTRACTING INC., DIRECTOR OF SAFETY

SAFECON CONSULTING GROUP, San Diego, CA
SSHO/CQC

October, 2012 - May 2015

MIRAMAR AIR STATION, SAN DIEGO, CA
Replace Roof, BLDG # 8671
CQC (ALTERNATE)/SSHO

Dec, 2014 – Jan 2015

CAMP PENDLETON, CA EMCOR/MESA ENERGY SYSTEMS
SSHO

February, 2014 – December, 2014

Energy Investment Project. Area 23, Replace AC units and replace lighting with LED on six Hangars.

GRANITE/CALTRAIN, SAN FRANCISCO RAILROAD
EXPANSION PROJECT/SSHO

February, 2013 - December, 2014

HIGH SPEED RAIL EXPANSION, NEW TRAIN STATION and improvement of the surrounding streets and intersections.

AMEC/ VICTOR PHELAN SOLAR PROJECT

2013

SSHO
SOLAR FARM/VICTORVILLE, CA

PRATT AND WHITNEY ROCKET DYNE/ C.W. DRIVER 2013
CANOGA PARK, CA. SSHO
New multi structures construction and improvement to existing structures.

SAN DIEGO NAVAL BASE 2013
SSHO
New casting and inject concrete into the Quay Wall between piers 3&4 below water line.

SAN DIEGO NAVAL HOSPITAL 2013
SSHO
Building # 92: Renovation and Upgrade of electrical transformers.

BARSTOW NAVAL BASE: September – November, 2012
SSHO
Remove and replace with new 12000Sqf slab around building 573.

NEI ENGINEERING AND CONSTRUCTION, San Diego, CA April, 2012 – September, 2012
PORT HUENEME NAVAL BASE: OXNARD, CA
SSHO

Upgrade the base power supply and distribution from 4000volts up to 15000 volts and replace wiring and cables of the base underground and over the ground transformers

OC SERVICE SYSTEMS, Newport Beach, Ca. November, 2009 – March, 2012
SUPERINTENDENT/SSHO

- Managed construction of **FSKER** automotive research and development building and three-story parking structure, Anaheim hills, Ca. two months ahead of schedule
- Construction of two MRI suites, two control room/training rooms, conference room and changing rooms for **TOSHIBA OF AMERICA** in Irvine, Ca

RIOPELLE DEVELOPMENT CO., Oceanside, CA February, 2007 – October, 2009
SUPERINTENDENT/SSHO

- Efficiently managed reconstruction of MRI suite from start to finish following OSHPOD regulations for **TOSHIBA** in Irvine, Ca.
- Constructed a new MRI suite for **UCI MEDICAL CENTER** Orange, Ca

K-1 CONSTRUCTION, Trabuco Canyon, CA September, 2000 – December, 2006
Project Manager

- Commercial, Industrial And Residential

LIST OF PROJECTS, K-1:

- Private practice medical building, OSHPOD standards in Newport Beach California.
- Internet service provider facility in Irvine, CA
- General contractor for Professional Community Management (PCM) in Orange County California, in charge of making necessary repairs (road resurfacing, drainage, gutters, roof repairs, periodic inspections of the A/C units, stair wells, entry doors and windows, separation walls, repair of interior and exterior of flood damaged units) in Mission Viejo, CA

- General Contractor for Holiday inn hotel in San Clemente CA. performed renovations, repairs, and upgrades.
- Construction of residential elevator before the due date, within the estimated budget Laguna Niguel, CA
- Computer component manufacturing plant in Irvine, CA

**PUBLIC WORKS AGREEMENT
CON-BEST-2026**

This agreement (hereafter "AGREEMENT") is made and entered into this _____ day of _____, 2026, by and between the Orange County Mosquito and Vector Control District, a California mosquito abatement and Vector Control District (hereafter "DISTRICT"), and Best Contracting Services, Inc., a California corporation (hereafter "CONTRACTOR").

1. Scope of the Work. CONTRACTOR agrees to furnish to DISTRICT all labor, materials, tools, equipment, services, and incidental and customary work necessary to fully and adequately perform the services described in Exhibit "A," attached hereto and incorporated by reference. The services described in Exhibit "A" shall be referred to as the "PROJECT." The PROJECT shall be subject to, and performed in accordance with, this AGREEMENT, the attached exhibits, and all applicable local, state, and federal laws, rules, and regulations. CONTRACTOR shall provide the services described herein in a competent and skillful manner and in "turnkey" form. DISTRICT reserves the right to test the work before accepting. CONTRACTOR warrants that the work shall be fit for its intended purposes.

2. The Contract Sum. DISTRICT agrees to pay and CONTRACTOR agrees to accept in full payment for all work agreed to herein the sum of: Forty-Two Thousand, Nine Hundred Forty Dollars (\$42,940.00).

3. Time of Performance and Liquidated Damages. Time is of the essence of this AGREEMENT. The work shall commence within five (5) days of DISTRICT issuing a "Notice to Proceed" and shall be completed within thirty (30) working days thereafter. CONTRACTOR shall forfeit as liquidated damages the amount of Five Hundred Dollars (\$500.00) per calendar day to compensate DISTRICT for the loss of use of the public facility. The parties agree that liquidated damages only measure the damage to the public caused by loss of use or untimely completion of a public facility and that actual damages may also be recovered in addition to liquidated damages. DISTRICT may deduct liquidated damages and actual damages from payments owed to CONTRACTOR.

4. Extra Work and Change Orders. At any time during the term of this AGREEMENT, DISTRICT may request that CONTRACTOR perform EXTRA WORK. "EXTRA WORK" means any work that is necessary for the proper completion of the PROJECT but which the parties did not reasonably anticipate would be necessary at the time of execution of this AGREEMENT or work outside of this AGREEMENT that is

requested by DISTRICT. CONTRACTOR shall not perform, nor be compensated for, EXTRA WORK without a written change order that is authorized and signed by DISTRICT. The written change order requirement cannot be waived.

If CONTRACTOR encounters conditions that require EXTRA WORK, CONTRACTOR must notify DISTRICT in writing in a written change order request within fifteen (15) days of encountering said conditions. The failure to submit a written change order request shall constitute a waiver of CONTRACTOR's claim for additional time or compensation for EXTRA WORK. The written change order requirement cannot be waived.

The following formula shall be used to measure CONTRACTOR's damages or EXTRA WORK. CONTRACTOR shall be limited to the following:

<u>Direct costs</u>	<u>Mark-up</u>
Labor	20%
Materials	15%
Equipment Rental	15%
Other Items	15%
Subcontracted work	10% (first \$5000)
Subcontracted work	5% (work in excess of first \$5000)
Specialty Subcontracting (required by EXTRA WORK)	5% (Provided at least three competitive bids are obtained and contractor selected the lowest bidder)

Excluded from recovery shall be "Eichleay Damages" including, but not limited to, home office overhead, insurance and bonding costs, lost bonding capacity, lost profits, and lost interest.

CONTRACTOR acknowledges that CONTRACTOR's recovery for damages or EXTRA WORK is limited as provided in this paragraph.

CONTRACTOR's
Initials _____

5. Contractor's Performance and Qualifications. CONTRACTOR shall perform all services required under this AGREEMENT in a skillful and competent manner, consistent with the standards generally recognized as being employed by persons and professionals in the same discipline in the State of California. CONTRACTOR represents and maintains that it is skilled in the calling necessary to perform the PROJECT. CONTRACTOR warrants that all employees and subcontractors have sufficient skill and experience to perform the services assigned to them. CONTRACTOR represents that it, its employees, and subcontractors have all of the licenses, permits, qualifications, and approvals that are legally required to perform

the PROJECT, including a City Business License, and that such licenses and approvals shall be maintained throughout the term of this AGREEMENT. CONTRACTOR agrees that CONTRACTOR has the contractor's license required to do this job, and any other contractor's license requested by DISTRICT, and that CONTRACTOR's License No is: **456263**.

6. Prevailing Wages. This is a Public Work. (Labor Code § 1781.) This job, if over One Thousand Dollars (\$1,000.00) in value and not exempt, requires compliance with the prevailing wage law. (Labor Code §§ 1720 et seq.) As such, DISTRICT will ascertain the prevailing wages to be paid on this job from the Director of Industrial Relations. Said amounts are listed at <http://www.dir.ca.gov/dlsr/pwd/index.htm>. CONTRACTOR understands that CONTRACTOR is required to pay prevailing wages, unless exempt, and is required to maintain prevailing wage records and comply with statutory requirements relating to certified copies of payroll records. (Labor Code § 1776.) CONTRACTOR shall defend, indemnify, and hold DISTRICT, its elected officials, officers, employees, and agents free and harmless from any claim or liability arising out of any failure or alleged failure to comply with the prevailing wage laws.

CONTRACTOR recognizes that state law makes eight (8) hours a legal day's work, and any worker working in excess of that time must be paid overtime. (Labor Code § 1810.) Statutory provisions for penalties for failure to comply with wage and hour laws will be enforced. (Labor Code §§ 1775, 1813.)

CONTRACTOR must comply with statutory requirements relating to the employment of apprentices. (Labor Code § 1777.5.)

7. Workers' Compensation. CONTRACTOR must secure the payment of workers' compensation to its employees. (Labor Code § 1860; Civil Code § 3400.) By signing this AGREEMENT, CONTRACTOR acknowledges the following:

I am aware of the provisions of Section 3700 of the Labor Code which require every employer to be insured against liability for workers' compensation or to undertake self-insurance in accordance with the provisions of that code, and I will comply with such provisions before commencing the performance of the work of this contract.

8. Progress Payments. Progress payments may be authorized if this job will take in excess of thirty (30) days. DISTRICT agrees to promptly make progress payments on undisputed and properly submitted payment requests within thirty (30) calendar days and to comply with the provisions of Public Contract Code Section 20104.50.

If this AGREEMENT is for at least Five Thousand Dollars (\$5,000.00) and progress payments are made, DISTRICT will retain five percent (5%) of the total contract amount until sixty (60) days after the notice of completion is filed. (Public Contract Code §§ 7107, 9203.) CONTRACTOR may substitute securities in lieu of retention pursuant to Public Contracts Code Section 22300.

9. Insurance.

A. Time for Compliance. CONTRACTOR shall not commence work under this AGREEMENT until it has provided evidence satisfactory to DISTRICT that it has secured all insurance required under this Section. In addition, CONTRACTOR shall not allow any subcontractor to commence work on any subcontract until it has provided evidence satisfactory to DISTRICT that the subcontractor has secured all insurance required under this Section.

B. Minimum Requirements. CONTRACTOR shall, at its expense, procure and maintain for the duration of the AGREEMENT insurance against claims for injuries to persons or damage to property which may arise from or in connection with the performance of the AGREEMENT by CONTRACTOR, its agents, representatives, employees, or subcontractors. CONTRACTOR shall also require all of its subcontractors to procure and maintain the same insurance for the duration of the AGREEMENT. Such insurance shall meet at least the following minimum levels of coverage:

i. Minimum Scope of Insurance. Coverage shall be at least as broad as the latest version of the following: (1) *General Liability*: Insurance Services Office Commercial General Liability coverage (occurrence form CG 0001); (2) *Automobile Liability*: Insurance Services Office Business Auto Coverage form number CA 0001, code 1 (any auto); and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation insurance as required by the State of California and Employer's Liability Insurance.

ii. Minimum Limits of Insurance. CONTRACTOR shall maintain limits no less than: (1) *General Liability*: One Million Dollars (\$1,000,000.00) per occurrence for bodily injury, personal injury, and property damage. If Commercial General Liability Insurance or other form with general aggregate limit is used, either the general aggregate limit shall apply separately to this AGREEMENT/location or the general aggregate limit shall be twice the required occurrence limit; (2) *Automobile Liability*: One Million Dollars (\$1,000,000.00) per accident for bodily injury and property damage; and (3) *Workers' Compensation and Employer's Liability*: Workers' Compensation limits as required by the Labor Code of the State of California. Employer's Liability limits of One Million Dollars (\$1,000,000.00) per accident for bodily injury or disease.

C. Insurance Endorsements. The insurance policies shall contain the following provisions, and a separate endorsement stating to add the following provisions to the insurance policies shall be submitted and approved by DISTRICT:

i. General Liability. The general liability policy shall be endorsed to state that: (1) DISTRICT, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insureds with respect to the work or operations performed by or on behalf of CONTRACTOR, including materials, parts, or equipment furnished in connection with such work; and (2) the insurance coverage shall be primary insurance as respects DISTRICT, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of CONTRACTOR's scheduled underlying coverage. Any insurance or self-insurance maintained by DISTRICT, its directors, officials, officers, employees, agents, and volunteers shall be excess of CONTRACTOR's insurance and shall not be called upon to contribute with it in any way.

ii. Automobile Liability. The automobile liability policy shall be endorsed to state that: (1) DISTRICT, its directors, officials, officers, employees, agents, and volunteers shall be covered as additional insureds with respect to the ownership, operation, maintenance, use, loading, or unloading of any auto owned, leased, hired, or borrowed by CONTRACTOR or for which CONTRACTOR is responsible; and (2) the insurance coverage shall be primary insurance as respects DISTRICT, its directors, officials, officers, employees, agents, and volunteers, or if excess, shall stand in an unbroken chain of coverage excess of CONTRACTOR's scheduled underlying coverage. Any insurance or self-insurance maintained by DISTRICT, its directors, officials, officers, employees, agents, and volunteers shall be excess of CONTRACTOR's insurance and shall not be called upon to contribute with it in any way.

iii. Workers' Compensation and Employer's Liability Coverage. The insurer shall agree to waive all rights of subrogation against DISTRICT, its directors, officials, officers, employees, agents, and volunteers for losses paid under the terms of the insurance policy which arise from work performed by CONTRACTOR.

iv. All Coverages. Each insurance policy required by this AGREEMENT shall be endorsed to state that: (A) coverage shall not be suspended, voided, reduced, or canceled except after thirty (30) days prior written notice by certified mail, return receipt requested, has been given to DISTRICT; and (B) any failure to comply with reporting or other provisions of the policies, including breaches of warranties, shall not affect coverage provided to DISTRICT, its directors, officials, officers, employees, agents, and volunteers.

D. Separation of Insureds; No Special Limitations. All insurance required by this Section shall contain standard separation of insureds provisions. In addition, such insurance shall not contain any special limitations on the scope of

protection afforded to DISTRICT, its directors, officials, officers, employees, agents, and volunteers.

E. Deductibles and Self-Insured Retentions. Any deductibles or self-insured retentions must be declared to and approved by DISTRICT. CONTRACTOR shall guarantee that, at the option of DISTRICT, either: (1) the insurer shall reduce or eliminate such deductibles or self-insured retentions as respects DISTRICT, its directors, officials, officers, employees, agents, and volunteers, or (2) CONTRACTOR shall procure a bond guaranteeing payment of losses and related investigation costs, claims, and administrative and defense expenses.

F. Acceptability of Insurers. Insurance is to be placed with insurers with a current A.M. Best's rating of no less than A:VIII, licensed to do business in California, and satisfactory to DISTRICT.

G. Verification of Coverage. CONTRACTOR shall furnish DISTRICT with original certificates of insurance and endorsements effecting coverage required by this AGREEMENT on forms satisfactory to DISTRICT. The certificates and endorsements for each insurance policy shall be signed by a person authorized by that insurer to bind coverage on its behalf and shall be on forms provided by DISTRICT if requested. All certificates and endorsements must be received and approved by DISTRICT before work commences. DISTRICT reserves the right to require complete, certified copies of all required insurance policies, at any time.

10. Indemnification. CONTRACTOR shall defend, indemnify, and hold the DISTRICT, its officials, officers, employees, and agents free and harmless from any and all claims, demands, causes of action, expenses, liabilities, losses, damages, and injuries to property or persons, including wrongful death, where the same arise out of, pertain to, relate to, are a consequence of, or are in any way attributable to, in whole or in part, the performance of this AGREEMENT by CONTRACTOR or by any individual or entity for which CONTRACTOR is legally liable, including, but not limited to, officers, agents, employees, or subcontractors of CONTRACTOR, save and except that caused by DISTRICT's sole or active negligence or willful misconduct.

11. Bonds. If this PROJECT is over Twenty-Five Thousand Dollars (\$25,000.00), CONTRACTOR must post a payment (labor and materials) bond on DISTRICT's form. (Civil Code § 9550.) No work shall be performed until all insurance and bonds required by this AGREEMENT are on file and this AGREEMENT has been properly executed.

12. Warranty. CONTRACTOR shall perform, at its own cost and expense and without reimbursement from DISTRICT, any services necessary to correct errors or omissions which are caused by CONTRACTOR's failure to comply with the standard of care provided for herein. CONTRACTOR shall guarantee work done on the PROJECT for a one-year (1) period commencing on the date of substantial completion.

CONTRACTOR shall warrant that all services provided and equipment installed shall perform in a workmanlike manner and be fit for its particular purpose.

13. Termination. DISTRICT reserves the right to terminate this AGREEMENT at any time, with or without cause. CONTRACTOR will be entitled to payment for work performed up until receipt of the notice of termination unless CONTRACTOR was in default in CONTRACTOR's performance.

Any employee of CONTRACTOR or its subcontractors who is determined by DISTRICT to be uncooperative, incompetent, a threat to the adequate or timely completion of the PROJECT, or a threat to the safety of persons or property, or any employee who fails or refuses to perform PROJECT in a manner acceptable to DISTRICT, shall be promptly removed from the PROJECT by the CONTRACTOR and shall not be re-employed to perform any of the PROJECT.

15. Miscellaneous. DISTRICT acknowledges that if it provides CONTRACTOR with locations of underground pipelines and DISTRICT is incorrect and those utilities must be relocated, DISTRICT will pay for those relocation costs in accordance with statutory requirements. (Government Code § 4215.) CONTRACTOR shall comply with Government Code Section 4216 and contact the Regional Notification Center and delineate areas to be excavated and will seek authorization to excavate.

CONTRACTOR agrees to provide DISTRICT with notice of any hazardous materials or subsurface or latent physical site conditions if encountered if this work involves excavations deeper than four feet (4'). If this work exceeds Twenty-Five Thousand Dollars (\$25,000.00) and the excavations exceed five feet (5'), CONTRACTOR must provide a detailed trenching plan. (Public Contracts Code § 7104; Labor Code § 6705.)

CONTRACTOR shall provide the DISTRICT with a copy of each Safety Data Sheet (SDS) for those chemical substances that may be used on DISTRICT property and/or may pose a hazard to DISTRICT employees.

DISTRICT shall give CONTRACTOR timely notice of third-party claims.

For claims that are less than Three Hundred Seventy-Five Thousand Dollars (\$375,000.00), the provisions of Public Contracts Code Sections 20104 et seq. (Article 1.5 – Resolution of Construction Claims) shall be followed.

The parties agree to comply with Public Contract Code Section 9204, if applicable, and agree to utilize that procedure to resolve claims.

CONTRACTOR is and shall at all times remain as to DISTRICT an independent contractor. No employee benefits shall be available to CONTRACTOR in connection with the performance of this AGREEMENT. Except for the fees paid to CONTRACTOR as provided in this AGREEMENT, DISTRICT shall not pay salaries, wages, or other

compensation to CONTRACTOR for performing any services hereunder for DISTRICT. DISTRICT shall not be liable for compensation or indemnification to CONTRACTOR for injury or sickness arising out of performing any services hereunder.

This AGREEMENT shall be interpreted in accordance with the laws of the State of California. Any action brought between the parties shall be commenced in the superior or federal district court with jurisdiction over the DISTRICT.

This AGREEMENT and the attachments hereto shall contain the entire agreement between the parties. This AGREEMENT cannot be modified except in a writing signed by both parties. In the event of inconsistency between this AGREEMENT and any attachment hereto, this AGREEMENT shall control in all respects.

This AGREEMENT cannot be assigned without the prior written consent of the District.

Each person signing this AGREEMENT warrants that they have the authority to sign and bind the party.

CONTRACTOR shall provide DISTRICT with drawings of the construction in its "as built" condition.

ORANGE COUNTY MOSQUITO AND VECTOR DISTRICT

BEST CONTRACTING SERVICES, INC

Approved by:

Reviewed and Accepted by:

District Manager

Name:

Signature: _____

Title: _____

Approved as to Form:

Harper & Burns LLP
District Counsel

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM G.4	Date
	Prepared By: Lora Young, District Manager Submitted By: Lora Young, District Manager	January 15, 2026

Agenda Title:

Trustee Terms of Office to Expire on January 5, 2026, at 11:59 AM

Recommended Action:

Receive and File.

Summary:

The following Trustee terms of office will expire on January 5, 2026, at 11:59 AM.
 Letters were mailed to cities and Trustees on November 3, 2025.
 Bolded City/County has appointed a representative:

Governing Body	Trustee Representative	Date of (Re)Appointment
Cypress	Leo Medrano	January 12, 2026
Fountain Valley	Kim Constantine	December 16, 2025 (2 yrs)
Huntington Beach	Gracey Van Der Mark	December 16, 2025 (2 yrs)
Irvine	Tammy Kim	January 13, 2026
La Palma	Vikesh Patel	December 9, 2025 (2 yrs)
Laguna Hills	Erica Pezold	December 9, 2025 (2 yrs)
Los Alamitos	Tanya Doby	December 15, 2025 (2 yrs)
Mission Viejo	Robert (Bob) Ruesch	January 13, 2026
Orange	Sean Chavarria	December 9, 2025 (2 yrs)
San Clemente	Zhen Wu	December 9, 2025 (2 yrs)
Santa Ana	Benjamin Vazquez	December 2, 2025 (2 yrs)
Villa Park	Crystal Miles	January 26, 2026

Previous Relevant Board Actions for This Item: Annual list of Trustee terms ending.

Strategic Plan Compliance: 3. Team of the Future. 3.5 Increase engagement of the Board of Trustees with training, opportunities, and governance procedures.

Fiscal Impact: N/A

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits: None

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM G.5	Date
	Prepared By: Tawnia Pett, Executive Assistant/Clerk of the Board Submitted By: Lora Young, District Manager	January 15, 2026

Agenda Title:

Board of Trustee Committee Assignments for 2026

Recommended Action:

Select your committee choices for 2026.

Summary:

Each year, with the installation of new Board Officers, the Board Committees are reseeded. Enclosed with the agenda is a questionnaire and committee function sheet. Please select your first, second, and third choice for the committees which you would like to serve on.

Please complete the questionnaire and return to Tawnia Pett no later than January 22, 2026. New committees will be approved at the February board meeting and will commence upon approval.

Previous Relevant Board Actions for This Item:

Annual report

Strategic Plan Compliance: 2. Team of the Future: 3.5: Increase engagement of the Board of Trustees with training, opportunities, and governance procedures.

Fiscal Impact:

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:

Exhibit A: Committee Functions List

Exhibit B: Committee Questionnaire

**Orange County Mosquito and Vector Control District
BOARD OF TRUSTEES COMMITTEE FUNCTIONS**

BUDGET AND FINANCE COMMITTEE - 9 MEMBERS

Staff: District Manager Director of Finance

Convenes: As necessary. Meets in spring to deliver Budget recommendation to Board in April.

Scope: The Budget and Finance Committee is responsible for oversight of District financial activities and policies. The Committee, also responsible for monitoring the District's budgets, meets annually on an as needed basis to review the proposed budgets for the upcoming year. The Committee provides comments and direction regarding appropriations and funding levels for these budgets. The Committee also reviews District financial policies and practices such as reserve amounts and fund transfers to insure public review of all financial activities and practices.

BUILDING, PROPERTY, AND EQUIPMENT COMMITTEE - 7 MEMBERS

Staff: District Manager Department Heads

Convenes: As necessary

Scope: The Building, Property and Equipment Committee is responsible for oversight of District building, property, and equipment issues. The Committee meets on an as needed basis to review and provide direction regarding short-term and long-term property and building planning; provides recommendations to the Board regarding acquisition, improvements, and disposal of District property. The Committee also reviews equipment and vehicle purchases and/or bids and provides recommendations to the Board regarding selection and approval of these items.

EXECUTIVE COMMITTEE - 4 MEMBERS (Board Officers, Past-President)

Staff: District Manager Legal Counsel

Convenes: As necessary

Scope: The Executive Committee is comprised of the President, Vice President, Secretary, and Past-President of the District. The Executive Committee meets with the other Committees and District Manager on important financial and operational issues.

LEGISLATIVE COMMITTEE – 7 MEMBERS

Staff: District Manager Director of Communications

Convenes: As Necessary

Scope: The Legislative Committee has the responsibility of reviewing, following, and tracking legislation throughout the course of the legislative session that may impact the District.

OPERATIONS COMMITTEE - 7 MEMBERS

Staff: District Manager Director of Communications
Director of Operations Director of Scientific Technical Services

Convenes: As necessary

Scope: The Operations Committee is responsible for oversight of the District's basic operation and special programs. The Committee reviews operational activity reports and provides direction to staff regarding operational issues, policies and procedures, staffing, and budget. The Committee also provides recommendations to the Board on legislative items.

POLICY AND PERSONNEL COMMITTEE - 9 MEMBERS

Staff: District Manager

Director of Human Resources

Convenes: As necessary

Scope: The Policy and Personnel Committee is responsible for oversight of District policies and personnel issues. This Committee meets on an as needed basis to review changes to administrative, policies and procedures, and then provides recommendations to the Board regarding action on these items. The Policy and Personnel Committee annually reviews and provides recommendations regarding the District Manager's contract, and changes to the District's Personnel Resolution Rules and Procedures. The Committee also reviews and provides recommendations to the Board regarding new position requests, position reclassifications, position descriptions, and is responsible for hearing and making decisions regarding employee disciplinary appeals.

PUBLIC RELATIONS COMMITTEE – 7 MEMBERS

Staff: District Manager

Director of Communications

Convenes: As necessary

Scope: The Public Relations Committee is responsible for oversight of the District's public outreach, education, vector and vector-borne disease education, and overall awareness of the District, and its services. The Committee provides comments and directions on education objectives, and public outreach campaigns and goals. The Committee also reviews requests for proposals for outreach related purchases and contracts.

Committee assignments will be made at the February meeting and commence after approval at the February meeting. Please indicate your first, second, and third choice on the following list of committees. (Committee Functions List is Exhibit A)

Please return the questionnaire to Tawnia Pett by January 22, 2026.

COMMITTEES

CHOICES

Budget & Finance

1st 2nd 3rd

Building, Property & Equipment

1st 2nd 3rd

Executive

(Board Officers & Past-President)

Legislative

1st 2nd 3rd

Operations

1st 2nd 3rd

Policy and Personnel

1st 2nd 3rd

Public Relations

1st 2nd 3rd

Trustee Name (Print): _____

Time at Turn In: _____

	Orange County Mosquito and Vector Control District	
	AGENDA ITEM G.6	Date
	Prepared By: Tawnia Pett, Executive Assistant/Clerk of the Board Submitted By: Lora Young, District Manager	January 15, 2026

Agenda Title:

Receive and File 2025 Trustee Attendance Report

Recommended Action:

Receive and file

Summary:

Each year, at the January board meeting, Trustees are given a report of Trustee attendance through December of the previous year.

Previous Relevant Board Actions for This Item:

Annual Report

Strategic Plan Compliance: This subject matter is not included in the Strategic Plan. However, Trustee attendance is subject to California Government Code Section 1700, Et al.

Fiscal Impact:

What Amount is being requested?

Is the Amount Requested Budgeted in the Current Fiscal Year?

If No, What Funds Are Requested?

Exhibits:

Exhibit A: 2025 Board of Trustees Attendance Report

**Orange County Mosquito and Vector Control District
RECORD OF ATTENDANCE OF THE 2025 BOARD OF TRUSTEES**

Representing	Trustee	First Appointed	Years of Service	Meetings Attended	Total Meetings Held	% of Meetings Attended
Aliso Viejo	Richard Hurt	January 2021	5	39	52	75.00%
Aliso Viejo	Garrett Dwyer	November 2025	1	2	2	100.00%
Anaheim	Carlos Leon	January 2024	2	17	21	80.95%
Brea	Cecilia Hupp	September 2015	11	94	116	81.03%
Buena Park	Lamiya Hoque	January 2025	1	6	10	60.00%
Costa Mesa	William Turpit	January 2021	5	48	55	87.27%
Cypress	Bonnie Peat	January 2023	3	18	20	90.00%
Cypress	Leo Medrano	January 2025	1	9	11	81.82%
Dana Point	John Gabbard	May 2023	3	18	26	69.23%
Fountain Valley	Kim Constantine	January 2022	4	39	43	90.70%
Fullerton	Shana Charles	January 2024	2	17	21	80.95%
Garden Grove	Ariana Arestegui	January 2025	1	11	11	100.00%
Huntington Beach	Pat Burns	January 2024	1	7	9	77.78%
Huntington Beach	Gracey Van Der Mark	December 2024	2	9	12	75.00%
Irvine	Tammy Kim	January 2021	5	43	55	78.18%
La Habra	James Gomez	January 2005	21	210	244	86.07%
La Palma	Debbie Baker	January 2022	4	39	43	90.70%
Laguna Beach	Mark Orgill	April 2023	3	18	27	66.67%
Laguna Hills	Erica Pezold	January 2020	6	58	65	89.23%
Laguna Niguel	Gene Johns	July 2023	3	22	24	91.67%
Laguna Woods	Eun Ju (Pearl) Lee	January 2025	1	10	11	90.91%
Lake Forest	Robert Pequeno	March 2023	3	22	29	75.86%
Los Alamitos	Tanya Doby	February 2020	6	58	64	90.63%
Mission Viejo	Robert (Bob) Ruesch	January 2018	8	86	88	97.73%
Newport Beach	Erik Weigand	June 2023	3	22	26	84.62%
Orange	Jonathan (Jon) Dumitru	January 2022	4	32	33	96.97%
Orange	Sean Chavarria	February 2025	1	7	9	77.78%
Placentia	Chad Wanke	April 2025	3	24	32	75.00%
Rancho Santa Margarita	April Josephson	December 2014	12	121	125	96.80%
San Clemente	Steve Knoblock	January 2022	4	30	42	71.43%
San Juan Capistrano	John Taylor	January 2013	9	87	99	87.88%
Santa Ana	Nelida Mendoza	October 2022	4	20	34	58.82%
Seal Beach	Nathan Steele	March 2023	3	25	29	86.21%
Stanton	Gary Taylor	June 2019	7	67	71	94.37%
Tustin	Rebecca Gomez	January 2021	5	53	55	96.36%
Villa Park	Crystal Miles	January 2020	6	60	65	92.31%
Westminster	Carlos Manzo	January 2025	1	7	9	77.78%
Yorba Linda	Peggy Huang	January 2015	11	102	124	82.26%
County of Orange	Lisa Fernandez	January 2024	2	18	20	90.00%

