

MINUTES OF THE 876th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. December 19, 2019

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Cheryl Brothers	Fountain Valley
VICE-PRESIDENT:	Shari Horne	Laguna Woods
SECRETARY:	Mike Alvarez	Orange

TRUSTEES PRESENT:

Anaheim	Lucille Kring	Lake Forest	Bob Holtzclaw
Brea	Cecilia Hupp	Mission Viejo	Bob Ruesch
Costa Mesa	Sandra Genis	Newport Beach	Jeff Herdman
Dana Point	Rick Viczorek	Orange	Michael Alvarez
Fountain Valley	Cheryl Brothers	Placentia	Craig Green
Fullerton	Jennifer Fitzgerald	Rancho Santa Margarita	April Josephson
Garden Grove	Stephanie Klopfenstein	San Clemente	Michelle Schumacher
Huntington Beach	Mike Posey	Santa Ana	Cecilia Aguinaga
Irvine	Farrah Khan	Seal Beach	Sandra Massa-Lavitt
La Habra	James Gomez	Tustin	Barry Cooper
La Palma	Marshall Goodman	Villa Park	Bill Nelson
Laguna Beach	Michael Morris	Westminster	Sergio Contreras
Laguna Hills	Larry Woodruff	Yorba Linda	Peggy Huang
Laguna Niguel	John Mark Jennings	County of Orange	Lala Ragen

TRUSTEES ABSENT:

Aliso Viejo	Ross Chun	Los Alamitos	Mark Chirco
Buena Park	Michael Davis	San Juan Capistrano	John Taylor
Cypress	Paulo Morales	Stanton	Gary Taylor
Laguna Woods	Shari Horne		

*Trustees Davis, Horne, Chirco, J. Taylor, and G. Taylor had an Excused Absence

OTHERS PRESENT:

Rick Howard, District Manager
Larry Shaw, Director of Operations
Lora Young, Director of Communications
Robert Cummings, Director of Scientific Technical Services
Tawnia Pett, Executive Assistant/Clerk of the Board
Dana Zamora, Administrative Specialist
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Brothers called the meeting to order at 3:05 P.M.
2. **Pledge of Allegiance:** President Brothers asked Trustee Nelson to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 27 Trustees were present with Trustee Huang showing up late to bring the total to 28 out of the current Board membership of 35.
4. **Late/Other Communications:**
 - Late Communications:**
 - 1) Update to Agenda Item G.3
 - Other Communications:**
 - 1) Monthly City Reports

B. Public Comments: None**C. Presentations: None****D. OCMVCD Committee Reports to the Board of Trustees:**

1. Joint Committee Meeting – Budget & Finance and Building, Property, & Equipment Committees: Trustee Nelson reported on behalf of the committees. Trustee Nelson reported that the joint committee recommended the board approve option two from Agenda Item F.4 (Relocate to an existing building not on the current site and improve it to meet the needs of the District).
2. Joint Committee Meeting – Public Relations & Policy & Personnel Committees: Trustee Ruesch reported on behalf of the committees. Trustee Ruesch reported that the joint committee recommended moving forward with the Social Media Policy after it had been reviewed by the employee association.
3. Budget & Finance Committee: Committee Chair Nelson reported the committee recommended approving the contract with SCI to initiate preliminary consulting services for the establishment of Benefit Assessment Number 3 in the amount of \$54,500.

E. Consent Calendar: Items for Approval by General Consent

On motion from Trustee Posey, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.4. Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Hupp, Genis, Jennings, Aguinaga, Cooper, and Huang).

Ayes: Trustees, Kring, Hupp, Genis, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Goodman, Morris, Woodruff, Jennings, Holtzclaw, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, Aguinaga, Massa-Lavitt, Cooper, Nelson, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Davis, Morales, Horne, Chirco, J. Taylor, and G. Taylor.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 875th Meeting of the Board of Trustees held November 21, 2019.
2. **Received Warrant Register for October 2019: (Exhibit A)** Received and filed.
3. **Received Monthly Financial Report for October 2019: (Exhibit A)** Received and filed.
4. **Reviewed and Approved Orange County Mosquito and Vector Control District Mission Statement (Exhibit A)**

F. **Business and Action Items:**

1. **Approved Contract with SCI Consulting Group to Initiate Preliminary Consulting Services for the Establishment of Orange County Mosquito and Vector Control District Assessment District Number Three: (Exhibit A, B, C)** On motion from Trustee Posey, seconded by Trustee Kring, and approved by unanimous vote, the board of trustees approved contract with SCI Consulting Group to initiate preliminary consulting services for the establishment of Orange County Mosquito and Vector Control District Assessment District No. 3 in the amount of \$54,500 for Phase I work.

Ayes: Trustees, Kring, Hupp, Genis, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Goodman, Morris, Woodruff, Holtzclaw, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, Aguinaga, Cooper, Nelson, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Davis, Morales, Jennings, Horne, Chirco, J. Taylor, Massa-Lavitt, and G. Taylor.

2. **Adopt Board Policy Pertaining to the Management and Use of Social Media Platforms Related to District Activities: (Exhibit A, B) Agenda Item Pulled to a Future Meeting**
3. **Authorized Date Change of the March 19, 2020 Board of Trustees Meeting to March 26, 2020:** President Brothers made a substitute motion: Cancel the March 2020 Board Meeting unless there is something urgent that cannot be delayed until the April 2020 Board Meeting. On motion from President Brothers, seconded by Trustee Posey, and approved by majority vote, the board of trustees approved cancelling the March 2020 Board Meeting unless there is an urgent topic that needs to be addressed.

Ayes: Trustees, Kring, Hupp, Genis, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Goodman, Woodruff, Holtzclaw, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, Aguinaga, Cooper, Nelson, Contreras, Huang, and Ragen.

Noes: Trustee Morris.

Abstained: None.

Absent: Trustees Chun, Davis, Morales, Jennings, Horne, Chirco, J. Taylor, Massa-Lavitt, and G. Taylor.

4. Provided Director to Staff Pertaining to the District Office Relocation Plan:

(Exhibit A, B, C) On motion from Trustee Nelson, seconded by Trustee Gomez, and approved by unanimous vote, the board of trustees approved relocating to an existing building not on the current site and improve it to meet the needs of the District.

Ayes: Trustees, Kring, Hupp, Genis, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Goodman, Morris, Woodruff, Holtzclaw, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, Aguinaga, Cooper, Nelson, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Davis, Morales, Jennings, Horne, Chirco, J. Taylor, Massa-Lavitt, and G. Taylor.

G. Informational Items Only (NO ACTION NECESSARY):

1. **Staff Presentation:** Director of Scientific Services Cummings gave an update of vector activity in Orange County.
2. **Staff Presentation:** No outreach events took place in December.
3. **Trustee Terms to End January 6, 2020:** Received and filed.
4. **Recognize District Employees Years of Service:** Received and filed.

District Manager Howard introduced the new board trustees that were sitting in the audience: Jon Peat from the City of Cypress and Vladimir Anderson from the City of Lake Forest.

5. **Laboratory Reports- included in agenda packet:** Received and filed.

H. President's Report and Trustee Comments: None

I. District Manager's Report: District Manager Howard reported:

1. District Manager Howard reported Microbiologist Fogarty had retired from the District after working at the District for 30 years.
2. District Manager Howard reported on the District holiday party that had taken place on December 17, 2019.
3. District Manager Howard introduced Dr. Daisy Rangel, the District's new Microbiologist.
4. District Manager Howard introduced a mosquito themed holiday song the District was going to post on social media the following day.

J. District Legal Counsel Report: None

K. Correspondence: Staff Conference Reports from Meetings attended in November and December

L. Future Agenda Items: None

M. Adjournment:

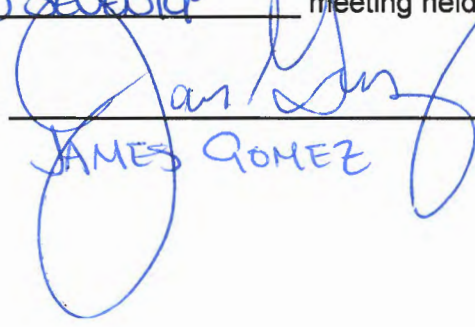
1. President Brothers adjourned the meeting at 4:10 p.m. to the next regularly scheduled meeting on Thursday, January 16, 2020.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held December 19, 2019



Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 877th
EIGHT HUNDRED SEVENTY SEVENTH meeting held JANUARY 16, 2020

ATTEST: 

JAMES GOMEZ, Secretary