

MINUTES OF THE 867th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. February 14, 2019

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Cheryl Brothers	Fountain Valley
VICE-PRESIDENT:	Shari Horne	Laguna Woods
SECRETARY:	Mike Alvarez	Orange

TRUSTEES PRESENT:

Aliso Viejo	Ross Chun	Laguna Woods	Shari Horne
Anaheim	Lucille Kring	Lake Forest	Bob Holtzclaw
Brea	Cecilia Hupp	Mission Viejo	Bob Ruesch
Buena Park	Michael Davis	Newport Beach	Jeff Herdman
Costa Mesa	Sandra Genis	Orange	Michael Alvarez
Cypress	Paulo Morales	Rancho Santa Margarita	April Josephson
Dana Point	Rick Viczorek	San Clemente	Michelle Schumacher
Fountain Valley	Cheryl Brothers	San Juan Capistrano	John Taylor
Huntington Beach	Mike Posey	Santa Ana	Cecilia Aguinaga
Irvine	Farrah Khan	Seal Beach	Sandra Massa-Lavitt
La Palma	Marshall Goodman	Stanton	Al Ethans
Laguna Beach	Michael Morris	Tustin	Barry Cooper
Laguna Hills	Larry Woodruff	Villa Park	Bill Nelson
Laguna Niguel	John Mark Jennings	Yorba Linda	Peggy Huang
		County of Orange	Lala Ragen

TRUSTEES ABSENT:

Fullerton	Jennifer Fitzgerald	Los Alamitos	Mark Chirco
Garden Grove	Stephanie Klopfenstein	Placentia	Craig Green
La Habra	James Gomez	Westminster	Sergio Contreras

* Trustees Klopfenstein and Green had an excused absence

OTHERS PRESENT:

Rick Howard, District Manager
Larry Shaw, Director of Operations
Lora Young, Director of Communications
Robert Cummings, Director of Scientific Technical Services
Wendy Goodson, Director of Administrative Services
Tawnia Pett, Executive Assistant/Clerk of the Board
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Brothers called the meeting to order at 3:00 P.M.
2. **Pledge of Allegiance:** President Brothers asked Trustee Ethans to lead the Pledge of Allegiance.
President Brothers had the new trustees (Chun, Khan, Morris, Herdman, Taylor, Cooper, and Ragen) introduce themselves before roll call was conducted.
3. **Roll Call:** Roll call indicated 29 Trustees were present out of the current Board membership of 35.
4. **Late/Other Communications:**
Other Communications:
1) Monthly City Reports

B. Public Comments: None

C. Presentations:

1. President Brothers gave a plaque to outgoing Trustee Ethans. Trustee Patterson was not present to receive her plaque.
2. President Brothers presented Secretary Alvarez with a 10 years of service certificate.
3. Director of Communications Young gave a presentation entitled "OCMVCD 2018 Year in Review".

D. Closed Session: At 3:18pm President Brothers adjourned the meeting to closed session to discuss conference with labor negotiators pursuant to Government Code Section 54957.6(a)
Open Session: At 3:38 President Brothers reconvened the meeting to open session and reported that there was no action taken during closed session.

E. OCMVCD Committee Reports to the Board of Trustees:

1. Policy and Personnel Committee: District Manager Howard gave this report in closed session.

F. Consent Calendar: Items for Approval by General Consent

On motion from Trustee Ethans, seconded by Trustee Posey, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items F. 1 through F.5. Agenda Item F. 1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Chun, Hupp, Morales, Goodman, Morris, Horne, and Schumacher).

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Posey, Khan, Goodman, Morris, Woodruff, Jennings, Horne, Holtzclaw, Ruesch, Herdman, Alvarez, Josephson, Schumacher, Taylor, Aguinaga, Massa-Lavitt, Ethans, Cooper, Nelson, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Fitzgerald, Klopfenstein, Gomez, Chirco, Green, and Contreras.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 866th Meeting of the Board of Trustees held January 17, 2019.
2. **Warrant Register for December 2018: (Exhibit A)** Received and filed.
3. **Monthly Financial Report for December 2018: (Exhibit A)** Received and filed.
4. **Approve Board of Trustees Committee Assignments for 2019 (Exhibit A)** Received and filed.
5. **Approved Contract with SCI Consulting Group for Benefit Assessment Engineering and Professional Assessment Services (Exhibit A, B)**

G. Business and Action Items:

1. **1) Adopted Resolution No. 473 Reclassifying certain positions and authorizing Certain Title Changes within the Authorized Position Schedule: (Exhibit A, B, C, D)** On motion from Trustee Genis, seconded by Trustee Posey, and approved by unanimous vote, the board of trustees adopted Resolution No. 473 reclassifying certain positions and authorizing Certain Title Changes within the Authorized Position Schedule.

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Posey, Khan, Goodman, Morris, Woodruff, Jennings, Horne, Holtzclaw, Ruesch, Herdman, Alvarez, Josephson, Schumacher, Taylor, Aguinaga, Massa-Lavitt, Ethans, Cooper, Nelson, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Fitzgerald, Klopfenstein, Gomez, Chirco, Green, and Contreras.

2) Approved revised Job Descriptions for those positions: On motion from Trustee Aguinaga, seconded by Trustee Posey, and approved by unanimous vote, the board of trustees approved revising the Job Descriptions of the positions listed in Resolution No. 473.

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Posey, Khan, Goodman, Morris, Woodruff, Jennings, Horne, Holtzclaw, Ruesch, Herdman, Alvarez, Josephson, Schumacher, Taylor, Aguinaga, Massa-Lavitt, Ethans, Cooper, Nelson, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Fitzgerald, Klopfenstein, Gomez, Chirco, Green, and Contreras.

H. Informational Items Only (NO ACTION NECESSARY):

1. **West Nile Virus and Invasive Aedes Mosquito Monthly Update:** Director of Scientific Technical Services Cummings reported there was a West Nile virus positive mosquito sample collected at the district office in January.
2. **Staff Presentation:** Director of Scientific Technical Services Cummings reported a tick found in Aliso Viejo tested positive for Lyme disease, but staff is still waiting for confirmation from an outside agency to confirm the find.

- 3. **Report of District Activities:** Director of Communications Young reported that event season is starting, and the district has a goal to do an event in every city in the county in 2019.
- 4. **Statement of Economic Interests 700 Form for Filing:** Received and filed.
- 5. **2019 Budget Preparation Schedule:** Received and filed.
- 6. **Laboratory Report:** Received and filed.
- I. **President's Report and Trustee Comments:** None
- J. **District Manager's Report:**
 - 1. District Manager Howard reported about the MVCAC Annual Conference. He showed photos taken at the conference.
 - 2. District Manager Howard reminded the board about staff traveling to Florida to visit districts there to learn about their various programs before attending the AMCA Annual Conference starting February 25.
 - 3. On January 29 District staff attended a goal setting session at the Discovery Cube Orange County. Staff hope to have an updated mission statement and values to better reflect the current mission of the District.
 - 4. District Manager Howard received a thank you letter from the ACC-OC for presenting at the new councilmember training which he read to the board.
- K. **District Legal Counsel Report:** District Counsel Burns reported that all of the trustees should have received an email on new selected laws.
- L. **Correspondence:** None
- M. **Future Agenda Items:** None
- N. **Adjournment:**
 - 1. President Brothers adjourned the meeting at 4:02 p.m. to the next regular meeting on Thursday, March 21, 2019.


I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held February 14, 2019



Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 868th

EIGHT HUNDRED SIXTY-EIGHTH meeting held MARCH 21, 2019

ATTEST: 
Mike Alvarez, Secretary