

**MINUTES OF THE 879<sup>th</sup> MEETING**

**BOARD OF TRUSTEES  
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. May 21, 2020

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Michael Alvarez	Orange
VICE-PRESIDENT:	Mike Posey	Huntington Beach
SECRETARY:	James Gomez	La Habra

**TRUSTEES PRESENT:**

Aliso Viejo	Ross Chun	Laguna Niguel	John Mark Jennings
Anaheim	Lucille Kring	Laguna Woods	Shari Horne
Brea	Cecilia Hupp	Lake Forest	Vladimir Anderson
Buena Park	Michael Davis	Los Alamitos	Tanya Doby
Costa Mesa	Sandra Genis	Mission Viejo	Bob Ruesch
Cypress	Jon Peat	Newport Beach	Jeff Herdman
Dana Point	Rick Viczorek	Orange	Michael Alvarez
Fountain Valley	Cheryl Brothers	Placentia	Craig Green
Fullerton	Jennifer Fitzgerald	San Clemente	Jim Dahl
Garden Grove	Stephanie Klopfenstein	San Juan Capistrano	John Taylor
Huntington Beach	Mike Posey	Santa Ana	Cecilia Aguinaga
Irvine	Farrah Khan	Seal Beach	Sandra Massa-Lavitt
La Habra	James Gomez	Stanton	Gary Taylor
La Palma	Nitish Patel	Villa Park	Crystal Miles
Laguna Beach	Michael Morris	Yorba Linda	Peggy Huang
Laguna Hills	Erica Pezold	County of Orange	Lala Ragen

**TRUSTEES ABSENT:**

Rancho Santa Margarita	April Josephson	Tustin Westminster	Barry Cooper Sergio Contreras
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**OTHERS PRESENT:**

Rick Howard, District Manager  
Larry Shaw, Director of Operations  
Lora Young, Director of Communications  
Robert Cummings, Director of Scientific Technical Services  
Tawnia Pett, Executive Assistant/Clerk of the Board  
Dana Zamora, Administrative Specialist  
Alan Burns, District Counsel

**A. Opening:**

1. **Call the Business Meeting to Order:** President Alvarez called the meeting to order at 3:02 P.M.
2. **Pledge of Allegiance:** President Alvarez asked Trustee Kring to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 32 Trustees were present out of the current Board membership of 35.
4. **Late/Other Communications: None**  
**Late Communications:**  
  
**Other Communications:**

**B. Public Comments: None****C. Presentations:**

1. District Manager Howard gave an update on the District's COVID-19 response.

**D. OCMVCD Committee Reports to the Board of Trustees:**

1. Executive Committee: District Manager Howard reported that the Executive Committee met for an emergency meeting on March 16 to declare a local emergency for the District. President Alvarez reported the committee met about District Manager Howard's contract and the contract will be coming back to the committee.
2. Budget and Finance Committee: Committee Chair Posey reported that the committee had a presentation by Stifel on the District's investment portfolio. The committee also had a presentation on the District budget and the committee recommended approving the budget.

**E. Consent Calendar: Items for Approval by General Consent**

On motion from Trustee Gomez, seconded by Trustee Hupp, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.10. Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Chun, Genis, Patel, and Jennings).

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Peat, Viczorek, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Patel, Morris, Pezold, Jennings, Horne, Doby, Ruesch, Alvarez, Green, Dahl, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Miles, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Brothers, Anderson, Herdman, Josephson, Cooper, and Contreras.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 878<sup>th</sup> Meeting of the Board of Trustees held February 20, 2020.
2. **Approved Warrant Register for January 2020: (Exhibit A)** Received and filed.
3. **Approved Monthly Financial Report for January 2020: (Exhibit A)** Received and filed.
4. **Approved Warrant Register for February 2020: (Exhibit A)** Received and filed.

5. **Approved Monthly Financial Report for February 2020: (Exhibit A)** Received and filed.
6. **Approved Warrant Register for March 2020: (Exhibit A)** Received and filed.
7. **Approved Monthly Financial Report for March 2020: (Exhibit A)** Received and filed.
8. **Received Annual Report of Expense Reimbursements for 2019: (Exhibit A)** Received and filed.
9. **Received Annual Health Benefit Broker Fees and Commission Disclosure:** Received and filed.
10. **Adopted Resolution No. 493 to direct the preparation of the Engineer's Reports for Fiscal Year 2020-21 for the Orange County Mosquito and Vector Control District, Vector Surveillance and Control Assessment District (District No. 1) and the Mosquito, Fire Ant and Disease Control Assessment (District No. 2): (Exhibit A)** District Manager Howard corrected the staff report for this agenda item. The staff report incorrectly stated that the District wanted to increase the benefit assessment by the maximum amount of \$0.23. Staff did not recommend raising the rate.

**F. Business and Action Items:**

1. **Adopted Fiscal Year 2020-21 Operating, Capital, and Revenue Budgets: (Exhibit A, B, C, D)** On motion from Trustee Kring, seconded by Trustee Huang, and approved by unanimous vote, the Board of Trustees adopted Resolution No. 494 approving the Operating, Capital, and Revenue Budgets for Fiscal Year 2020-21.

Ayes: Trustees Chun, Kring, Hupp, Davis, Genis, Peat, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Patel, Morris, Pezold, Jennings, Horne, Anderson, Doby, Ruesch, Alvarez, Green, Dahl, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Miles, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Herdman, Josephson, Cooper, and Contreras.

**G. Informational Items Only (NO ACTION NECESSARY):**

1. **Staff Presentation:** Director of Scientific Services Cummings gave an update of vector activity in Orange County.
2. **Laboratory Reports- included in agenda packet:** Received and filed.

**H. President's Report and Trustee Comments: None**

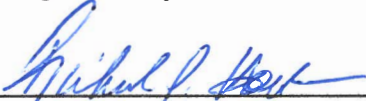
**I. District Manager's Report:** District Manager Howard reported:

1. The Executive Committee is meeting the first week of June.
2. The June board meeting will probably be a zoom meeting.
3. The District will be mailing trustees OCVector.org face masks.

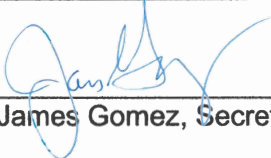
- J. **District Legal Counsel Report:** District Counsel Burns reported:
  - 1. The courts are closed because of COVID-19 and the District's inspection warrant has expired. The courts have accepted the application for new a warrant because of the public safety issues. Counsel was able to get the District a new warrant for another year by having a teleconference with the courts.
  
- K. **Correspondence:**
  - 1. Staff reports from meetings attended in February and March.
  
- L. **Future Agenda Items: None**
  
- M. **Adjournment:**
  - 1. President Alvarez adjourned the meeting at 4:16 p.m. to the next regularly scheduled meeting on Thursday, June 18, 2020.

After the meeting adjourned, the District showed two videos produced by the Communications Department.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held May 21, 2020

  
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Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 880th Meeting  
Eight Hundred and Eightieth Meeting meeting held June 18, 2020

ATTEST:   
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James Gomez, Secretary