

MINUTES OF THE 871st MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. June 20, 2019

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Cheryl Brothers	Fountain Valley
VICE-PRESIDENT:	Shari Horne	Laguna Woods
SECRETARY:	Mike Alvarez	Orange

TRUSTEES PRESENT:

Anaheim	Lucille Kring	Los Alamitos	Mark Chirco
Brea	Cecilia Hupp	Mission Viejo	Bob Ruesch
Buena Park	Michael Davis	Newport Beach	Jeff Herdman
Costa Mesa	Sandra Genis	Orange	Michael Alvarez
Dana Point	Rick Viczorek	Placentia	Craig Green
Fountain Valley	Cheryl Brothers	Rancho Santa Margarita	April Josephson
Fullerton	Jennifer Fitzgerald	San Clemente	Michelle Schumacher
Garden Grove	Stephanie Klopfenstein	Santa Ana	Cecilia Aguinaga
Huntington Beach	Mike Posey	Seal Beach	Sandra Massa-Lavitt
La Habra	James Gomez	Stanton	Gary Taylor
Laguna Beach	Michael Morris	Villa Park	Bill Nelson
Laguna Hills	Larry Woodruff	Westminster	Sergio Contreras
Laguna Niguel	John Mark Jennings	Yorba Linda	Peggy Huang
Laguna Woods	Shari Horne	County of Orange	Lala Ragen
Lake Forest	Bob Holtzclaw		

TRUSTEES ABSENT:

Aliso Viejo	Ross Chun	La Palma	Marshall Goodman
Irvine	Farrah Khan	Tustin	Barry Cooper

* Trustee Goodman had an excused absence.

OTHERS PRESENT:

Rick Howard, District Manager
Larry Shaw, Director of Operations
Robert Cummings, Director of Scientific Technical Services
Christina Pacific, HR Manager
Elizabeth Escobar, HR Specialist
Carla Humphry, Accounting Specialist
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Brothers called the meeting to order at 3:02 p.m.
2. **Pledge of Allegiance:** President Brothers asked Trustee Fitzgerald to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 28 Trustees were present with Trustees Viczorek, Contreras, and Huang arriving late to bring the total to 31 out of the current Board membership of 35.
4. **Late/Other Communications:**
Late Communication: None.
Other Communications:
 - 1) Monthly City Reports
 - 2) #MissionTipNToss Information
 - 3) Some trustees received results from mosquito trapping at their house
 - 4) Three declarations of candidacy for three candidates running for OC LAFCO Board

B. Public Comments: (Because there were members of the public that wished to speak, President Brothers moved public comment before the scheduled closed session) Five members of the public spoke. Three members of the public were candidates running for the OC LAFCO board and spoke to that effect. Two members of the public spoke as representatives of Congressman Rouda and welcomed the opportunity to learn more about vector control.

5. **Closed Session:** Pursuant to Government Code Section 54957.6, (Conference with Labor Negotiator), 54957 (Performance Evaluation) and 54957.8 (District Manager Compensation), President Brothers called for the closed session at 3:20 p.m.
6. **Open Session:** Open session resumed at 3:48 p.m. There was no reportable action from the closed session.

C. Presentations:

1. Public Information Officer Coburn gave a presentation on the District's 2019 summer public relations campaign.
2. Senior staff will give a presentation on the district's strategic plan **This item was continued to a future meeting**

D. OCMVCD Committee Reports to the Board of Trustees:

1. Executive Committee: President Brothers reported the information was discussed in closed session.
2. Policy and Personnel Committee: Committee Chair Josephson reported that the recommendations were discussed in closed session and the committee recommended moving forward. The committee also recommended moving forward with the reorganization of the Administrative Services Department.
3. Legislative Committee: Committee Chair Kring reported the committee discussed AB 1788 about stopping the use of rodenticides and the committee position is to take no position on this bill.
4. Budget and Finance Committee: Committee Chair Nelson reported that the committee was informed that the 115 Trust was funded to \$160,000, (this item was recommended by the committee at a previous committee meeting).

E. Consent Calendar: Items for Approval by General Consent

On motion from Trustee Posey, seconded by Trustee Aguinaga, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.5. Trustee Fitzgerald noted there was an error in the minutes on her voting record. She was marked as an Aye vote when she had already left the meeting. The minutes were amended to reflect that she had left the meeting and was Absent for agenda item F.3. Agenda Item E.1 was passed (as amended) by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Morales, Klopfenstein, Herdman, Green, J. Taylor, and G. Taylor).

Ayes: Trustees Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Gomez, Morris, Woodruff, Jennings, Horne, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Nelson, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Khan, Goodman, and Cooper.

1. **Approval of Minutes:** Approved, without reading, the minutes of the 870th Meeting of the Board of Trustees held May 16, 2019.
2. **Warrant Register for April 2019: (Exhibit A)** Received and filed.
3. **Monthly Financial Report for April 2019: (Exhibit A)** Received and filed.
4. **Authorized the purchase of four (4) replacement fleet vehicles from Downtown Ford Motor Company for the amount of \$113,658.18 (Exhibit A)**
5. **Issued Purchase Orders for Vector Control Products for the Period July 1, 2019 to June 30, 2020 (Exhibit A)**

F. Business and Action Items:

1. **Approved reorganization of the Administrative Services Department (Exhibit A, B, C, D).**
On motion from Trustee Posey, seconded by Trustee Jennings, and approved by unanimous vote, the board of trustees adopted Resolution No. 479 eliminating the position of Director of Administrative Services and established the position of Finance Manager.

Ayes: Trustees Kring, Hupp, Davis, Genis, Morales, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Gomez, Morris, Woodruff, Jennings, Horne, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, J. Taylor, Aguinaga, Massa-Lavitt, G. Taylor, Nelson, Contreras, Huang, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Chun, Khan, Goodman, and Cooper.

G. Informational Items Only (NO ACTION NECESSARY):

1. **West Nile Virus and Invasive Aedes Mosquito Monthly Update:** Director of Scientific Technical Services Cummings gave an update on WNV activity in the county and in the state.
2. **Staff Presentation:** Director of Scientific and Technical Services Cummings gave an update on typhus activity in the county and in the state.
3. **Report of District Activities:** Public Information Officer Coburn reported on outreach events and presentations completed since the last board meeting and upcoming events before the next board meeting.
4. **Laboratory Report:** Received and filed.

H. President's Report and Trustee Comments:

1. President Brothers gave an oral report of her attendance at the CSDA Legislative Days in Sacramento on May 21-22, 2019.
2. Trustee Kring asked that the district #MissionTipNToss video be sent to all the trustees so it could be put on Nextdoor.
3. Trustee Hupp requested 30 #MissionTipNToss magnetic signs for Brea city vehicles.

I. District Manager's Report:

1. District Manager Howard had Public Information Officer Coburn present on a Regional PIO event that the district hosted at the Discover Cube of Orange County.

J. District Legal Counsel Report: None.

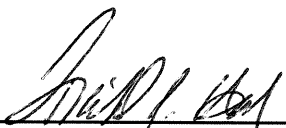
K. Correspondence: Staff reports from meetings attended in May.

L. Future Agenda Items: None.

M. Adjournment:

1. President Brothers adjourned the meeting at 4:23 p.m. to the next regular meeting on Thursday, July 18, 2019.

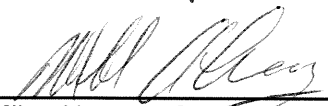
I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held June 20, 2019



 Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 872nd

EIGHT HUNDRED SEVENTY-SECOND meeting held July 18, 2019

ATTEST: 

 Mike Alvarez, Secretary