

Annual Budget 2013-14



Flea-borne Typhus

Table of Contents

	Page
Letter of Transmittal	i
Fund Balance Sheet	1
Summaries	2
Line Item Summary	6
Revenues	15
Departments:	
Executive	16
Administrative Services	22
Scientific Technical Services	26
Operations	29
Communications	36
Other Funds	43
Resolution	49



13001 GARDEN GROVE BOULEVARD
GARDEN GROVE, CA 92843-2102
PHONE: (714) 971-2421 • (949) 654-2421

FAX: (714) 971-3940
E-MAIL: ocvcd@ocvcd.org
WEBSITE: www.ocvcd.org

BOARD OF TRUSTEES - 2013

- PRESIDENT:**
DOUG BAILEY
- VICE-PRESIDENT:**
LUCILLE KRING
- SECRETARY:**
JOE CARCHIO
- ALISO VIEJO**
PHILLIP B. TSUNODA
- ANAHEIM**
LUCILLE KRING
- BREA**
ROY MOORE
- BUENA PARK**
MICHAEL DAVIS
- COSTA MESA**
STEPHEN MENSINGER
- CYPRESS**
DOUG BAILEY
- DANA POINT**
STEVEN H. WEINBERG
- FOUNTAIN VALLEY**
CHERYL BROTHERS
- FULLERTON**
JAN M. FLORY
- GARDEN GROVE**
ROBIN MARCARIO
- HUNTINGTON BEACH**
JOE CARCHIO
- IRVINE**
BETH KROM
- LA HABRA**
JAMES GOMEZ
- LA PALMA**
STEVE HWANGBO
- LAGUNA BEACH**
TONI ISEMAN
- LAGUNA HILLS**
BARBARA KOGERMAN
- LAGUNA NIGUEL**
JERRY SLUSIEWICZ
- LAGUNA WOODS**
MILTON W. ROBBINS
- LAKE FOREST**
MARCIA RUDOLPH
- LOS ALAMITOS**
GERRI GRAHAM-MEJIA
- MISSION VIEJO**
DAVE LECKNESS
- NEWPORT BEACH**
LESLIE DAIGLE
- ORANGE**
DENIS BILODEAU
- PLACENTIA**
CONSTANCE M. UNDERHILL
- RANCHO SANTA MARGARITA**
GEORGE P. GUTMAN
- SAN CLEMENTE**
JIM DAHL
- SAN JUAN CAPISTRANO**
JOHN TAYLOR
- SANTA ANA**
CECILIA AGUINAGA
- SEAL BEACH**
MICHAEL LEVITT
- STANTON**
AL ETHANS
- TUSTIN**
DR. ALLAN BERNSTEIN
- VILLA PARK**
GREG MILLS
- WESTMINSTER**
SERGIO CONTRERAS
- YORBA LINDA**
CRAIG YOUNG
- COUNTY OF ORANGE**
JOHN M. W. MOORLACH, C.P.A.
- DISTRICT MANAGER**
MICHAEL G. HEARST

DATE: March 21, 2013

TO: President Doug Bailey
Members of the Board of Trustees

FROM: Michael G. Hearst, District Manager *MGH*

RE: Fiscal Year 2013-14 Budget Transmittal

I am pleased to transmit the FY 2013-14 Annual Budget for the Orange County Vector Control District. The FY 2013-14 Budget fully funds District operations in accordance with the District's Mission Statement and Values:

The Mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

In achieving this mission, the Orange County Vector Control District shall:

- *Be proactive in response to current and future vector threats.*
- *Respond effectively and courteously to the needs of the public.*
- *Inform and educate the public about the shared responsibility of vector control.*
- *Utilize the most effective and safest methods available for the control of vectors.*
- *Provide vector control services in the most cost-effective manner.*

Listed below is an overview of the specific financial information in the 2013-14 Budget:

Fund Balance

The ending fund balance of all funds for FY 2013-14 is projected to be \$8.1 million, growing by \$91,000 from the \$8.0 million ending fund balance estimated at the end of FY 2012-13.

Revenues

Overall revenues are anticipated to remain steady and are projected to be \$11.1 million for FY 2012-13 and FY 2013-14. The District's largest sources of revenue are property tax and benefit assessments. Together, these account for \$10.1 million (92%) of the total FY 2013-14 revenue.

"An Independent Special District Serving Orange County Since 1947"

The mission of the Orange County Vector Control District is to provide the citizens of Orange County with the highest level of protection from vectors and vector-borne diseases.

- For FY 2013-14, a conservative one percent increase is estimated county-wide for the ad valorem property tax revenue, resulting in projected revenues of nearly \$4.5 million.
- The Assessment District No. 1 provides funding for vector control and disease surveillance services. This benefit assessment will remain at \$1.92 per parcel and is projected to yield \$1.5 million in FY 2013-14.
- The Assessment District No. 2 provides funding for the Red Imported Fire Ant Program and Mosquito Control Programs. The Board has historically levied the assessment at less than the allowed rate; the current proposed rate of \$5.02 is approximately \$1.70 below the most recently calculated allowable maximum rate. The current assessment rate of \$5.02 per parcel is not anticipated to change and is projected to yield \$4.1 million in FY 2013-14.

Expenditures

Operating Expenditures

Total operating expenditures are proposed to be \$10.4 million in FY 2013-14, a minimal increase of \$261,000 (2.6%) over the prior year projected expenditures of \$10.1 million.

Operating Fund: Total operating fund operating expenditures are proposed to be \$9.4 million for FY 2013-14, a minor increase of only \$99,000 over the prior year's projected expenditures of \$9.3 million.

Personnel

- Personnel costs are anticipated to remain steady at \$6.9 million and account for 73 percent of the District's operating expenditures in FY 2013-14 and FY 2012-13.
- The budget does not include any requests for additional full-time personnel throughout the District.
- Retirement of a few key personnel is anticipated and their positions will be filled as soon as practical.

Other Funds: Other funds operating expenditures are proposed to be \$935,000, an increase of \$162,000 over the FY 2012-13 projected expenditures.

- Facilities Improvement Fund: Operating costs are proposed to increase in FY 2013-14 by \$33,000 to \$132,500 as a result of several repairs needed to District facilities (e.g., termite tenting and duct cleaning).
- Habitat Remediation Fund: Expenditures are proposed to be \$100,000 in FY 2013-14 in anticipation of a contribution to cleaning up the Back Bay.
- Environmental Fund: Expenditures for CEQA and NPDES permits are anticipated to decrease by \$6,000 to \$30,000 in FY 2013-14.
- Retiree Medical Insurance Fund: Expenditures are expected to increase in FY 2013-14 by \$34,000 to \$172,500 due to retirement of several District employees. In accordance with the latest actuarial report, the retiree medical costs are fully funded. Consequently for FY 2012-13 and 2013-14, the District does not need to make any contribution to the

Retiree Medical Trust, and the District is anticipating receiving reimbursement from the Retiree Medical Trust for all District-funded costs incurred in FY 2012-13 and FY 2013-14.

- Retirement Contingency Fund: Expenditures are proposed to remain at \$500,000. The District again proposes to make a \$500,000 payment to OCERS in FY 2013-14 to pay down against the potential withdrawal liability that will be calculated and due in FY 2014-15.

Capital Outlay

Total capital outlay costs are proposed to be \$583,000 in FY 2013-14, an increase of \$339,000 over the prior year's projected amount of \$244,000.

Operating Fund: Total operating fund capital outlay costs are proposed to be \$520,000 for FY 2013-14 and include the following items:

- \$30,000 for Board Room tables and carpeting
- \$250,000 for a new Data Management ArcGIS mapping system
- \$194,000 for replacement of seven District vehicles and one golf cart
- \$39,000 for computer-related replacements
- \$7,000 for two replacement desks

Facility Improvements Fund: Total facility improvements fund capital outlay costs are proposed to be \$63,000 for FY 2013-14 and include the following items:

- \$55,000 to repair the Vehicle Barn Roof
- \$8,000 for two HVAC units at Haster Business Park

In conclusion, the District remains in sound financial condition and capable of addressing current liabilities and future programs. It is my goal for the Orange County Vector Control District to continue efficiently and effectively to protect the citizens of Orange County from vectors and vector-borne diseases. The FY 2013-14 Budget is a sound financial plan that meets the mission of the District.

MH/jm

Fund Balance Sheet

Fund No.	Fund Name	2011-12 Balance	2012-13 Revenues	2012-13 Expenditures	2012-13 Transfers	2012-13 Balance	2013-14 Revenues	2013-14 Expenditures	2013-14 Transfers	2013-14 Balance
10	Operating	\$ 4,499,603	\$ 10,626,600	\$ 9,575,080	\$ (627,000)	\$ 4,924,123	\$ 10,528,900	\$ 9,961,450	\$ (803,500)	\$ 4,688,073
20	Vehicle Replacement	394,673	18,200	-	(138,000)	274,873	17,500	-	306,000	598,373
30	Liability Reserve	487,479	1,500	-	-	488,979	1,500	-	(60,000)	430,479
40	Equipment Replacement	358,814	1,100	-	(25,000)	334,914	1,100	-	7,500	343,514
50	Emergency Vector Control	883,595	2,800	-	-	886,395	2,800	-	-	889,195
60	Facilities Improvement	483,199	306,800	109,600	-	680,399	326,300	195,500	-	811,199
70	Habitat Remediation	-	-	-	200,000	200,000	-	100,000	-	100,000
75	Environmental Fund	3,125	-	36,000	40,000	7,125	-	30,000	50,000	27,125
90	Retiree Medical Insurance	136,637	138,000	138,000	-	136,637	172,500	172,500	-	136,637
95	Retirement Contingency	(2,306)	800	500,000	550,000	48,494	150	500,000	500,000	48,644
		\$ 7,244,819	\$ 11,095,800	\$ 10,358,680	\$ -	\$ 7,981,939	\$ 11,050,750	\$ 10,959,450	\$ -	\$ 8,073,239

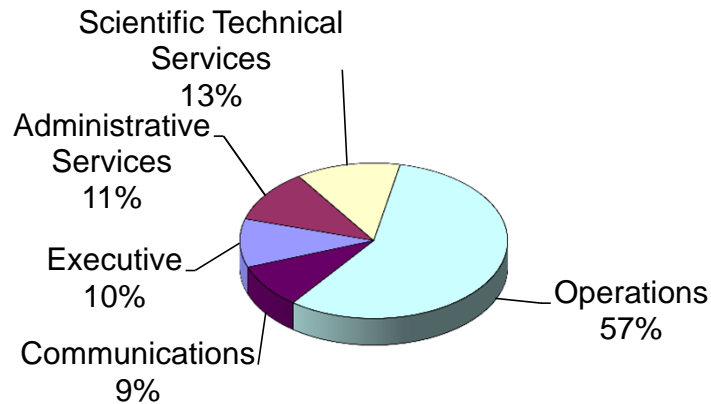
2013-14 Transfers

Fund No.	To	From	Amount	Explanation
	10	30	\$ 205,000	Leave payout and compensated absences true up
	30	10	\$ 145,000	Funding future compensated absence liability
	20	10	\$ 500,000	Funding future vehicle replacements
	10	20	\$ 194,000	Reimbursement for vehicles purchased in current year
	75	10	\$ 50,000	NPDES Permit fees
	95	10	\$ 500,000	Contribution towards anticipated retirement assessment
	10	40	\$ 42,500	Reimbursement for equipment purchased in current year
	40	10	\$ 50,000	Funding future equipment replacements

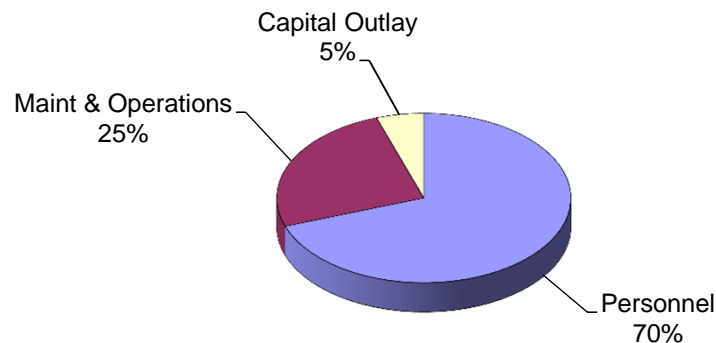
Budget Summaries

2013-14	Executive	Administrative Services	Scientific Technical Services	Operations	Communications	Summary
Personnel	\$ 351,640	\$ 420,920	\$ 1,120,910	\$ 4,451,290	\$ 584,790	\$ 6,929,550
Maint & Operations	371,200	678,000	136,800	1,042,750	283,150	2,511,900
Capital Outlay	280,000	-	-	194,000	46,000	520,000
	\$ 1,002,840	\$ 1,098,920	\$ 1,257,710	\$ 5,688,040	\$ 913,940	\$ 9,961,450

Department Expenditures



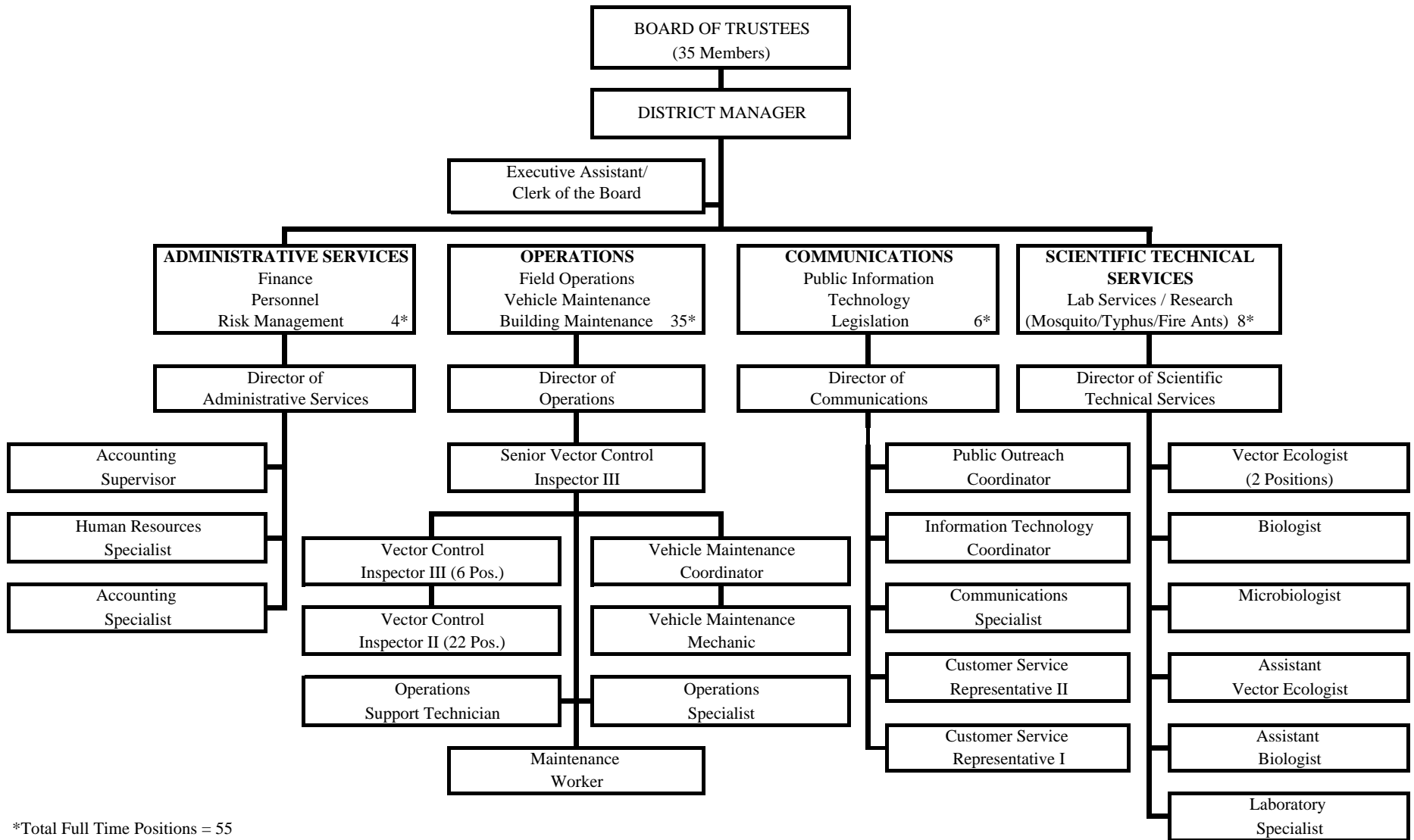
Expenditures By Object Account



Orange County Vector Control District

Organizational Chart

July 1, 2013



*Total Full Time Positions = 55

Personnel Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Full-Time Staff				
District Manager	1	1	1	1
Executive Assistant/Clerk of the Board	1	1	1	1
Director of Administrative Services	1	1	1	1
Accounting Supervisor	1	1	1	1
Accounting Specialist	1	1	1	1
Human Resources Specialist	1	1	1	1
Director of Scientific Technical Services	1	1	1	1
Biologist	1	1	1	1
Vector Ecologist	2	2	2	2
Assistant Biologist	1	1	1	1
Assistant Vector Ecologist	1	1	1	1
Microbiologist	1	1	1	1
Laboratory Specialist	1	1	1	1
Director of Operations	1	1	1	1
Operations Clerk	1	0	0	0
Operations Specialist	0	1	1	1
Senior Vector Control Inspector III	1	1	1	1
Vector Control Inspector III	6	6	6	6
Vector Control Inspector II	22	22	22	22
Maintenance Worker	1	1	1	1
Operations Support Technician	1	1	1	1
Vehicle Maintenance Coordinator	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1
Director of Communications	1	1	1	1
Public Outreach Coordinator	1	1	1	1
Communications Specialist	1	1	1	1
Customer Service Representative I	1	1	1	1
Customer Service Representative II	1	1	1	1
Information Technology Coordinator	1	1	1	1
	55	55	55	55

Capital Outlay Summary

	2013-14 Budget
Operating Fund	
Executive	
Board Room Tables	\$ 20,000
Board Room Carpet	10,000
esri Data Management	250,000
*ArcGIS Mapping System	<u>\$ 280,000</u>
Administrative Services	\$ -
Scientific Technical Services	\$ -
Operations	
(4) Toyota Tacoma 2 X 4 Extra Cab Truck	\$ 100,000
(2) Toyota Tacoma 4 X 4 Extra Cab Truck	60,000
(1) Fuel economy utility vehicle	25,000
(1) Golf Cart	9,000
	<u>\$ 194,000</u>
Communications	
(1) Replacement Server #8	\$ 15,000
(1) Email Archive Server	8,000
(2) Desk - Staging area	7,000
(10) Replacement PC's	16,000
	<u>\$ 46,000</u>
Operating Fund Total	<u><u>\$ 520,000</u></u>
Other Funds	
Facility Improvements	
Vehicle Barn - Roof Repairs	\$ 55,000
(2) HVAC Units - Haster Business Park	8,000
	<u>\$ 63,000</u>
Total Capital Outlay	<u><u>\$ 583,000</u></u>

**ORANGE COUNTY VECTOR CONTROL DISTRICT
FISCAL YEARS 2008 THRU 2014
OPERATING REVENUE AND EXPENDITURES**

Acct #	Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
4100	Property Tax	4,429,446	4,455,813	4,277,409	4,596,700	4,272,704	4,438,500	4,482,900
4101	Prior Year Tax	-	-	14,274	8,083	5,732		
4102	State HOX	-	-	36,561	36,139	35,606		
4103	CRA Tax	-	-	13,433	13,268	12,594		
4104	8% SRAF Prop Tax Impound	-	-	(354,864)	-	-		
4105	1996 Benefit Assessment	1,499,478	1,506,541	1,508,855	1,407,100	1,502,064	1,517,800	1,525,000
4106	2004 Benefit Assessment	4,177,006	4,171,678	4,148,768	3,863,585	4,111,004	4,123,600	4,138,000
4200	Interest	85,834	54,309	12,132	12,964	9,883	6,700	7,000
4300	Miscellaneous	3,741	18,908	17,588	36,118	17,855	12,000	10,000
4305	Pass Thru Money	70,625	79,047	58,547	68,573	165,266	364,000	200,000
4310	Rent for Cell Site	30,621	32,362	34,327	35,228	35,724	36,000	36,000
4315	VCJPA Pooled Services	128,873	56,364	183,556	164,049	147,905	50,000	50,000
4501	Brown & Caldwell	2,263	4,262	581	945	-	-	
4502	California State Commisioner	37,463	108,906	39,322	72,287	24,990	40,000	30,000
4504	Irvine Ranch Water District	10,724	9,277	6,346	7,996	8,431	8,000	10,000
4505	Orange County Sanitation Distr	1,750	1,787	1,795	1,702	1,677	1,500	2,000
4507	University of California - Irv	43,698	53,412	26,157	27,022	31,315	22,500	28,000
4508	U.S. Weapons Marsh	8,614	10,134	9,849	3,275	5,252	6,000	10,000
Total Revenue		10,530,137	10,562,799	10,034,636	10,355,033	10,388,003	10,626,600	10,528,900
Salaries & Benefits		(6,122,548)	(6,601,699)	(6,785,081)	(6,898,263)	(6,904,627)	(6,854,025)	(6,929,550)
Maintenance & Operations		(2,016,646)	(2,087,967)	(2,206,880)	(2,158,353)	(2,012,981)	(2,487,955)	(2,511,900)
Capital Outlay		(245,276)	(119,545)	(115,344)	(35,854)	(49,886)	(233,100)	(520,000)
Total Expenditures		(8,384,469)	(8,809,211)	(9,107,305)	(9,092,469)	(8,967,494)	(9,575,080)	(9,961,450)
NET INCOME		2,145,668	1,753,588	927,331	1,262,564	1,420,510	1,051,520	567,450

**ORANGE COUNTY VECTOR CONTROL DISTRICT
FISCAL YEARS 2008 THRU 2014
OPERATING REVENUE AND EXPENDITURES**

Acct #	Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
Personnel								
6001	Salaries - Regular	(3,660,290)	(3,756,892)	(4,048,922)	(4,086,289)	(4,118,957)	(4,164,100)	(4,185,200)
6002	Extra Help / Seasonal	(861,397)	(1,036,491)	(866,585)	(872,754)	(870,442)	(865,800)	(848,800)
6003	Overtime	(662)	(30,222)	(191)	(243)	(164)	(300)	(300)
6004	Bilingual Pay	(3,744)	(4,032)	(4,368)	(4,536)	(4,937)	(4,600)	(4,600)
6005	Art Pay	(2,400)	(2,400)	(2,400)	(2,500)	(2,410)	(2,600)	(2,600)
6006	Tool Allowance	(420)	(720)	(720)	(750)	(723)	(800)	(800)
6101	Comp Time Payout	(70,323)	(107,102)	(118,691)	(105,035)	(96,724)	(98,725)	(104,400)
6102	Vacation Payout	(23,182)	(38,284)	(40,409)	(78,809)	(45,585)	(46,700)	(70,100)
6103	Sick Leave Payout	-	(14,202)	(43,903)	(40,115)	(17,710)	(31,800)	(46,400)
6209	Unemployment Insurance	(23,089)	(30,005)	(45,038)	(51,056)	(53,953)	(52,400)	(51,900)
6210	Medicare & FICA	(67,308)	(80,296)	(79,199)	(80,001)	(80,528)	(77,600)	(78,700)
6211	Unemployment Costs	(149,148)	(85,878)	(35,926)	(2,126)	-	-	-
6212	Retirement	(553,771)	(630,638)	(685,745)	(693,357)	(736,975)	(600,500)	(627,800)
6213	Salary Continuance	-	-	-	-	-	-	-
6220	Health Insurance	(412,178)	(476,229)	(482,485)	(531,850)	(542,549)	(548,900)	(545,400)
6230	Dental Insurance	(15,483)	(13,545)	(12,381)	(14,711)	(11,531)	(11,700)	(10,500)
6240	Life Insurance	(13,654)	(13,312)	(13,773)	(14,367)	(13,432)	(13,810)	(13,570)
6245	LTD Insurance	(36,269)	(40,339)	(40,638)	(42,770)	(43,826)	(44,580)	(44,470)
6250	Vision Insurance	(2,183)	(1,937)	(2,596)	(3,173)	(2,526)	(2,350)	(1,850)
6260	Accidental Death & Dismemberme	(1,539)	(1,530)	(1,568)	(1,644)	(1,525)	(1,660)	(1,640)
6275	Deferred Comp Benefit	(130,300)	(140,957)	(151,408)	(158,265)	(151,277)	(169,600)	(173,920)
6280	Cafeteria Plan	(80,807)	(82,106)	(83,472)	(83,795)	(79,255)	(87,900)	(91,000)
6290	Auto Allowance	(14,400)	(14,583)	(24,661)	(30,116)	(29,600)	(27,600)	(25,600)
	Total Personnel	(6,122,548)	(6,601,699)	(6,785,081)	(6,898,263)	(6,904,627)	(6,854,025)	(6,929,550)

**ORANGE COUNTY VECTOR CONTROL DISTRICT
FISCAL YEARS 2008 THRU 2014
OPERATING REVENUE AND EXPENDITURES**

Acct #	Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
Maintenance & Operations								
7001	Supplies / Division Expense	(67,437)	(72,650)	(76,113)	(64,566)	(62,453)	(68,900)	(67,900)
7002	Art & Construction Supplies	(4,546)	(4,991)	(2,313)	(2,522)	(2,551)	(4,750)	(4,750)
7003	Minor Office Equipment	(22,225)	(10,147)	(12,029)	(15,383)	(14,181)	(13,200)	(11,600)
7004	Uniforms	(19,172)	(21,274)	(21,225)	(23,176)	(27,191)	(25,050)	(25,050)
7005	Household Expense	(9,601)	(11,882)	(10,594)	(9,908)	(11,001)	(10,000)	(10,000)
7006	Postage	(10,402)	(9,066)	(8,757)	(5,813)	(4,837)	(5,700)	(6,000)
7007	Printing Costs	(24,022)	(22,944)	(12,396)	(10,317)	(15,560)	(16,000)	(16,200)
7008	Micro Lab	(40,533)	(32,627)	(30,247)	(21,967)	(21,908)	(26,000)	(25,000)
7009	Field Lab	(3,823)	(1,913)	(1,818)	(2,168)	(3,959)	(6,500)	(7,000)
7010	Environmental Biology	(15,550)	(13,408)	(18,189)	(12,324)	(11,765)	(10,000)	(10,000)
7011	Disease Surveillance	(9,582)	(7,396)	(3,983)	(4,545)	(4,854)	(4,000)	(4,000)
7012	General Lab Supplies	(29,835)	(32,591)	(26,769)	(19,841)	(26,842)	(24,000)	(24,000)
7013	West Nile Virus Supplies	(6,834)	(4,843)	(1,170)	(833)	(139)	-	-
7014	Pesticides	(349,776)	(419,258)	(437,599)	(391,759)	(331,190)	(509,000)	(490,000)
7016	Rat Bait Station Supplies	(64,408)	(26,855)	(43,603)	(52,613)	(64,700)	(60,000)	(60,000)
7017	Protective Equipment	(15,285)	(14,644)	(15,244)	(21,883)	(18,845)	(17,100)	(18,000)
7018	Employee Physicals & First Aid	(6,061)	(6,352)	(7,586)	(7,664)	(10,859)	(8,000)	(8,500)
7019	Publications	(3,270)	(2,517)	(2,747)	(3,079)	(2,677)	(3,400)	(3,400)
7020	HR Recruitment Expense	(7,724)	(5,024)	(5,185)	(12,207)	(8,572)	(6,000)	(9,000)
7021	Auto Incident Administration	(153)	(11)	(22)	(39)	(5)	(100)	(100)
7022	Public Relations	(1,511)	(1,479)	(647)	(745)	(391)	(31,100)	(66,200)
7023	Promotional Supplies	(4,289)	(5,311)	(2,499)	(3,447)	(4,412)	(7,000)	(5,000)
7024	Computer Software	(18,721)	(15,145)	(12,739)	(3,097)	(693)	(13,500)	(3,000)
7025	Equipment Rental	-	-	(245)	(462)	(29)	(500)	(500)
7026	Disaster Preparedness Supplies	(2,154)	(1,897)	(2,243)	(1,295)	(1,784)	(1,800)	(2,800)
7110	Cellular Service	(7,490)	(11,725)	(9,701)	(15,205)	(10,150)	(13,800)	(13,600)
7120	Telephone	(19,471)	(22,433)	(20,118)	(20,089)	(22,746)	(35,000)	(30,000)
7130	Data Communications	(2,739)	(270)	(430)	-	-	-	-
7210	Electricity	(50,615)	(45,950)	(49,750)	(51,425)	(55,573)	(52,000)	(52,000)
7220	Natural Gas	(2,424)	(2,272)	(2,561)	(3,219)	(3,239)	(5,000)	(5,000)
7230	Water	(3,042)	(3,347)	(3,282)	(3,748)	(3,080)	(3,800)	(3,800)
7310	Workers Compensation	(152,714)	(198,884)	(229,642)	(274,409)	(256,826)	(295,435)	(300,000)
7320	General Liability	(123,651)	(113,012)	(131,706)	(130,188)	(160,253)	(184,345)	(195,000)
7330	Property Insurance & Admin Cos	(19,092)	(20,327)	(18,643)	(17,214)	(5,298)	(6,095)	(7,000)
7340	Earthquake Insurance	(15,572)	(15,598)	(16,277)	(19,408)	(23,128)	(26,680)	(30,000)

**ORANGE COUNTY VECTOR CONTROL DISTRICT
FISCAL YEARS 2008 THRU 2014
OPERATING REVENUE AND EXPENDITURES**

Acct #	Description	2008	2009	2010	2011	2012	2013	2014
		Actual	Actual	Actual	Actual	Actual	Estimated	Budget
7401	Equipment Repair	(11,484)	(16,664)	(10,631)	(10,458)	(10,846)	(17,600)	(14,600)
7402	Facility Repair & Maintenance	(11,447)	(4,106)	(3,664)	(12,918)	(6,729)	(13,000)	(6,000)
7403	Rents & Leases of Equipment	(14,151)	(11,938)	(11,171)	(10,177)	(10,855)	(10,500)	(11,000)
7404	Facility Improvements	(2,430)	(1,009)	(383)	-	-	-	-
7405	Facility Lease	(46,793)	(84,019)	(81,656)	(44,711)	-	-	-
7406	Security Alarm Expense	(1,390)	(1,890)	(1,375)	(4,215)	(1,730)	(1,000)	(1,000)
7407	A/C & Heating Services	(2,624)	(937)	(8,916)	(4,939)	(5,166)	(8,600)	(6,500)
7408	Plumbing Services	(544)	(1,507)	(847)	(204)	(952)	(4,000)	(5,000)
7409	Softwater Service	-	-	-	-	-	-	-
7410	Refuse Disposal	(4,596)	(4,593)	(4,593)	(4,865)	(4,989)	(5,000)	(5,200)
7411	Building Security	(20,194)	(2,042)	(3,222)	(3,121)	(4,305)	(5,000)	(5,000)
7412	Satellite TV Service	(464)	(501)	(504)	(551)	-	-	-
7501	Landscape Contract	(4,320)	(4,320)	(3,970)	(4,800)	(4,800)	(5,000)	(5,000)
7502	Mosquito & Vector Research	(45,000)	(37,260)	(37,260)	(37,260)	-	-	-
7503	Contract & Applied Research	(60,057)	(15,756)	(7,925)	(9,285)	(38,101)	(40,000)	(25,000)
7504	Auditing Contract	(13,480)	(11,510)	(12,040)	(9,580)	(11,395)	(11,000)	(12,000)
7505	Contractual Services PCO	(69,053)	(45,568)	(75,457)	(54,130)	(41,068)	(45,000)	(35,000)
	IT Recovery	-	-	(7,198)	(6,222)	(7,037)	(9,500)	(9,600)
7506	Team Building	-	-	(565)	-	-	(1,000)	(1,000)
7507	District Counsel	(54,875)	(59,472)	(75,504)	(74,530)	(41,536)	(65,000)	(65,000)
7508	Labor Counsel	(3,323)	(10,416)	(6,468)	(13,950)	2,684	(22,000)	(8,000)
7509	Temporary Staffing Services	-	-	-	-	-	-	-
7510	Computer Consultant	(11,167)	(25,037)	(44,089)	(45,210)	(41,460)	(46,000)	(47,000)
	CEQA Permit Fees	-	-	(27,907)	(54,272)	-	-	-
	NPDES Assessment	-	-	-	(16,417)	-	-	-
7511	Software Maintenance	(72,144)	(79,922)	(60,325)	(90,340)	(62,118)	(88,000)	(79,000)
7512	Custodial Contract	-	-	-	-	-	-	-
7513	Helicopter Service	-	-	(7,503)	-	-	-	-
7514	Professional Services	(13,575)	(9,477)	(26,743)	(20,606)	(36,385)	(36,400)	(21,400)
7515	Aerial Surveillance	-	(40,564)	(19,701)	-	(20,000)	(25,000)	(30,000)
7516	Permits and Licenses	-	-	-	-	-	(600)	(8,200)
7518	Board Room Refurbishment	-	-	-	-	-	(5,200)	(2,500)
7520	Records Retention & Disposal	-	-	-	-	(4,186)	(5,000)	(20,000)
7522	District Mgr Discretionary M & O	-	-	-	-	-	(18,500)	(43,300)

**ORANGE COUNTY VECTOR CONTROL DISTRICT
FISCAL YEARS 2008 THRU 2014
OPERATING REVENUE AND EXPENDITURES**

Acct #	Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
7601	Photography	-	-	-	-	-	-	-
7602	Outreach Event Fees	(1,325)	(2,245)	(2,713)	(2,700)	(2,975)	(2,800)	(2,800)
7603	Vector Awareness Advertising	-	(25,000)	(5,795)	(15,000)	(15,000)	-	-
7604	Website	(10,000)	(1,714)	(2,850)	(20)	-	-	-
7605	Digital Map Products	(24,775)	(13,750)	(14,750)	(14,750)	(24,750)	(25,000)	(25,000)
7606	Multi-Media Production	-	-	-	-	-	-	(2,000)
7607	Global Positioning System	-	-	-	-	-	-	-
7609	Navigation System	(9,035)	(499)	(1,239)	-	-	-	-
7701	Investment Administrative Fees	(5,905)	(6,109)	(6,287)	(6,066)	(7,719)	(6,800)	(8,000)
7702	Assessment Expense	(31,644)	(30,919)	(79,242)	(6,162)	(26,361)	(26,000)	(25,000)
7703	Taxes & Assessments	(7,475)	(7,805)	(8,216)	(7,770)	(8,608)	(8,000)	(9,000)
7704	Tax Collection Charge	(20,410)	(26,922)	(25,908)	(32,513)	(33,027)	(35,000)	(35,000)
7801	Toll Road Transponders	(2,449)	(2,440)	(2,280)	(2,454)	(2,418)	(3,000)	(3,000)
7802	Fuel	(122,574)	(142,338)	(117,074)	(128,152)	(149,144)	(200,000)	(200,000)
7803	Vehicle Accessories	(30,580)	(29,253)	(38,158)	(53,524)	(57,974)	(58,000)	(58,000)
7804	Garage Equipment	(2,745)	(3,132)	(2,980)	(2,942)	(2,841)	(5,000)	(3,000)
7805	District Vehicle Wash	(1,047)	(839)	(888)	(964)	(630)	(1,000)	(1,000)
7806	Vehicle Accessories	(16,020)	(7,031)	(6,765)	-	-	-	-
7901	Employee Events	(9,627)	(10,199)	(6,410)	(9,129)	(5,564)	(8,000)	(8,000)
7902	Trustee-in-Lieu	(35,100)	(35,800)	(35,000)	(34,469)	(36,900)	(36,000)	(42,000)
7903	Memberships	(15,988)	(18,590)	(20,519)	(20,856)	(22,754)	(29,700)	(26,800)
7904	Tuition Reimbursement	(6,692)	(6,744)	(2,748)	(39)	-	(1,000)	(1,000)
7905	Mileage Reimbursement	(438)	(374)	(360)	(381)	(205)	(300)	(300)
7906	Training	(6,106)	(6,725)	(2,963)	(4,967)	(1,283)	(4,400)	(5,800)
7907	Conferences & Meetings	(46,691)	(52,482)	(33,930)	(50,391)	(61,972)	(50,300)	(62,000)
7908	Continuing Education	(13,184)	(10,508)	(12,122)	(5,785)	(10,193)	(6,000)	(13,500)
	Total Maintenance & Operations	(2,016,646)	(2,087,967)	(2,206,880)	(2,158,353)	(2,012,981)	(2,487,955)	(2,511,900)
8100	Equipment	(245,276)	(119,545)	(115,344)	(35,854)	(49,886)	(233,100)	(520,000)
	Total Capital Outlay	(245,276)	(119,545)	(115,344)	(35,854)	(49,886)	(233,100)	(520,000)
Fund 10 General Fund								
	Total Revenue	10,530,137	10,562,799	10,034,636	10,355,033	10,388,003	10,626,600	10,528,900
	Total Personnel	(6,122,548)	(6,601,699)	(6,785,081)	(6,898,263)	(6,904,627)	(6,854,025)	(6,929,550)
	Total Maintenance & Operations	(2,016,646)	(2,087,967)	(2,206,880)	(2,158,353)	(2,012,981)	(2,487,955)	(2,511,900)
	Total Capital Outlay	(245,276)	(119,545)	(115,344)	(35,854)	(49,886)	(233,100)	(520,000)
	Summary of Expenditures	(8,384,469)	(8,809,211)	(9,107,305)	(9,092,469)	(8,967,494)	(9,575,080)	(9,961,450)
	Revenue vs Expenses	2,145,668	1,753,588	927,331	1,262,564	1,420,510	1,051,520	567,450

**ORANGE COUNTY VECTOR CONTROL DISTRICT
FISCAL YEARS 2008 THRU 2014
OPERATING REVENUE AND EXPENDITURES**

Acct #	Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
Fund 20 Vehicle Replacement								
4200	Interest	43,103	24,691	8,203	5,008	670	1,200	2,000
4400	Sale of Vehicles	13,103	-	4,569	-	-	17,000	15,500
	Revenue Total	56,206	24,691	12,772	5,008	670	18,200	17,500
	Expense Total	-	-	-	-	-	-	-
Fund 30 Liability Reserve								
4200	Interest	20,568	10,916	3,214	2,319	1,548	1,500	1,500
	Revenue Total	20,568	10,916	3,214	2,319	1,548	1,500	1,500
	Expense Total	-	-	-	-	-	-	-
Fund 40 Equipment Replacement								
4200	Interest	20,768	11,416	3,004	1,951	1,201	1,100	1,100
	Revenue Total	20,768	11,416	3,004	1,951	1,201	1,100	1,100
	Expense Total	-	-	-	-	-	-	-
Fund 50 Emergency Vector								
4200	Interest	44,463	22,798	5,825	4,203	2,806	2,800	2,800
	Revenue Total	44,463	22,798	5,825	4,203	2,806	2,800	2,800
	Expense Total	-	-	-	-	-	-	-
Fund 70 Habitat Remediation								
7505	Habitat Remediation Contracts	-	-	-	-	-	-	(100,000)
	Revenue Total	-	-	-	-	-	-	-
	Expense Total	-	-	-	-	-	-	(100,000)

**ORANGE COUNTY VECTOR CONTROL DISTRICT
FISCAL YEARS 2008 THRU 2014
OPERATING REVENUE AND EXPENDITURES**

Acct #	Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
Fund 75 Environmental								
Acct #	Description							
7525	CEQA Permit Fees	-	-	-	-	(4,393)	(8,000)	-
7526	NPDES Assessment	-	-	-	-	(12,482)	(28,000)	(30,000)
	Revenue Total	-	-	-	-	-	-	-
	Expense Total	-	-	-	-	(16,875)	(36,000)	(30,000)
Fund 90 Retiree Medical								
Acct #	Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
4150	Retiree Medical	71,521	84,356	56,712	59,758	55,922	138,000	172,500
4200	Interest	52,779	-	-	-	-	-	-
4300	Miscellaneous	10,489	-	-	-	-	-	-
6210	Medicare & FICA	-	-	-	-	-	-	-
7350	Medicare Premium Reimbursement	(13,137)	(12,788)	(14,448)	(14,208)	(15,704)	(16,500)	(20,000)
7352	Retiree Medical Allowance	-	-	-	(2,103)	(5,601)	(6,500)	(12,500)
7355	Health Insurance Premium	(157,797)	(152,698)	(139,028)	(138,856)	(135,263)	(115,000)	(140,000)
7360	GASB 45	-	(1,400,000)	(494,667)	(132,000)	(182,000)	-	-
	Revenue Total	134,789	84,356	56,712	59,758	55,922	138,000	172,500
	Expense Total	(170,934)	(1,565,486)	(648,143)	(287,168)	(338,569)	(138,000)	(172,500)
Fund 95 Retirement Cont.								
Acct #	Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
4100	Donations	400	-	-	-	-	-	-
4200	Interest	39,074	4,221	7,785	7,388	512	800	150
7001	O.C. Retirement System	(2,038,712)	-	-	-	(2,543,430)	(500,000)	(500,000)
	Revenue Total	39,474	4,221	7,785	7,388	512	800	150
	Expense Total	(2,038,712)	-	-	-	(2,543,430)	(500,000)	(500,000)

**ORANGE COUNTY VECTOR CONTROL DISTRICT
FISCAL YEARS 2008 THRU 2014
OPERATING REVENUE AND EXPENDITURES**

Acct #	Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
Fund 60 Facilities Improvement								
Acct #	Description							
4100	Rental Income	-	-	-	144,199	312,520	305,000	324,000
4200	Interest	152,714	66,466	21,628	2,576	1,061	1,800	2,300
4320	CalTrans Parking Lot Reimb	-	-	-	-	-	-	-
6002	Extra Help / Seasonal	-	-	(19,735)	(16)	-	-	-
6209	Unemployment Insurance	-	-	(881)	(31)	-	-	-
6210	Medicare & FICA	-	-	(279)	(7)	-	-	-
7001	Supplies / Division Expense	-	-	-	(14,639)	-	-	-
7500	Property Management Services	-	-	-	(10,000)	(56,919)	(2,000)	(15,000)
7501	Landscape Contract	-	-	-	(3,377)	(19,187)	(65,000)	(55,000)
7504	A/C & Heating	-	-	-	(3,314)	(7,476)	(7,000)	(5,000)
7505	Landscape & Lot Maintenance	-	-	-	(1,125)	(2,150)	(2,100)	(2,300)
7508	Refuse Disposal	-	-	-	(3,209)	(7,888)	(8,000)	(8,200)
7510	HBP Utilities	-	-	-	(2,568)	(5,966)	(5,100)	(4,000)
7514	Project Manager	(49,220)	-	-	-	-	-	-
7520	Facility Imp - Parking Lot	(96,640)	(19,013)	(3,771)	(126)	-	-	(5,000)
7525	Building Remodel	-	(260,637)	-	-	-	-	(35,000)
7530	District 'Green' Energy	-	(6,027)	(136,785)	-	-	-	-
7535	Facility Imp - Vehicle Garage	(885)	(226,023)	-	-	-	-	-
7540	Renovate Ponds	-	(10,632)	(29,987)	-	-	-	-
7545	Vehicle Garage Upgrades	-	(19,430)	(2,160)	-	-	-	-
7550	Tenant Improvements	-	-	-	-	(3,000)	-	-
7560	Bad Debt / Write Off	-	-	-	-	-	(7,200)	-
7700	Property Acquisition	-	-	-	(3,823,287)	-	-	-
7703	Property Taxes	-	-	-	-	-	(2,700)	(3,000)
8100	Equip & Improvements - District	-	-	-	-	-	-	(55,000)
8100	Equipment - HBP	-	-	-	-	(30,732)	(10,500)	(8,000)
Revenue Total		152,714	66,466	21,628	146,774	313,581	306,800	326,300
Personnel		-	-	(20,896)	(54)	-	-	-
Expense Total		(146,744)	(541,763)	(193,600)	(3,861,700)	(102,587)	(99,100)	(132,500)
Capital Outlay		-	-	-	-	(30,732)	(10,500)	(63,000)

**ORANGE COUNTY VECTOR CONTROL DISTRICT
FISCAL YEARS 2008 THRU 2014
OPERATING REVENUE AND EXPENDITURES**

Acct # Description	2008 Actual	2009 Actual	2010 Actual	2011 Actual	2012 Actual	2013 Estimated	2014 Budget
<i>OTHER FUNDS 20 THRU 95</i>							
<i>Revenue</i>	<i>468,983</i>	<i>224,864</i>	<i>110,940</i>	<i>227,402</i>	<i>376,241</i>	<i>469,200</i>	<i>521,850</i>
<i>Personnel</i>	-	-	(20,896)	(54)	-	-	-
<i>Maintenance & Operations</i>	(2,356,390)	(2,107,248)	(841,743)	(4,148,867)	(3,001,461)	(773,100)	(935,000)
<i>Total Capital Outlay</i>	-	-	-	-	(30,732)	(10,500)	(63,000)
<i>Summary of Expenditures</i>	(2,356,390)	(2,107,248)	(862,639)	(4,148,922)	(3,032,193)	(783,600)	(998,000)
<i>Revenue vs Expenses</i>	(1,887,407)	(1,882,384)	(751,699)	(3,921,520)	(2,655,952)	(314,400)	(476,150)
 <i>TOTAL ALL FUNDS</i>							
<i>REVENUE</i>	10,999,120	10,787,663	10,145,576	10,582,435	10,764,244	11,095,800	11,050,750
<i>PERSONNEL -</i>	(6,122,548)	(6,601,699)	(6,805,977)	(6,898,317)	(6,904,627)	(6,854,025)	(6,929,550)
<i>MAINTENANCE & OPERATIONS</i>	(4,373,035)	(4,195,216)	(3,048,622)	(6,307,220)	(5,014,442)	(3,261,055)	(3,446,900)
<i>TOTAL CAPITAL OUTLAY</i>	(245,276)	(119,545)	(115,344)	(35,854)	(80,618)	(243,600)	(583,000)
<i>SUMMARY OF EXPENDITURES</i>	(10,740,859)	(10,916,460)	(9,969,944)	(13,241,391)	(11,999,686)	(10,358,680)	(10,959,450)
<i>REVENUE vs EXPENSES</i>	258,261	(128,797)	175,632	(2,658,956)	(1,235,442)	737,120	91,300

Revenues

Fund No.	Fund	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Operating Fund					
10.4100	Property Tax	\$ 4,654,189	\$ 4,326,637	\$ 4,438,500	\$ 4,482,900
10.4105	1996 Benefit Assessment	1,407,100	1,502,064	1,517,800	1,525,000
10.4106	2004 Benefit Assessment	3,863,585	4,111,004	4,123,600	4,138,000
10.4200	Interest	12,964	9,883	6,700	7,000
10.4300	Miscellaneous	36,118	17,855	12,000	10,000
10.4305	Pass Thru Money	68,573	165,266	364,000	200,000
10.4310	Rent for Cell Sites	35,228	35,724	36,000	36,000
10.4315	VCJPA Pooled Services	164,049	147,905	50,000	50,000
10.45XX	Charges for Services	113,227	71,666	78,000	80,000
		\$ 10,355,033	\$ 10,388,003	\$ 10,626,600	\$ 10,528,900

Fund No.	Fund	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Vehicle Replacement					
20.4200	Interest	\$ 5,008	\$ 670	\$ 1,200	\$ 2,000
20.4400	Sale of Vehicles	-	-	17,000	15,500
		\$ 5,008	\$ 670	\$ 18,200	\$ 17,500

Fund No.	Fund	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Liability Reserve					
30.4200	Interest	\$ 2,319	\$ 1,548	\$ 1,500	\$ 1,500

Fund No.	Fund	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Equipment Replacement					
40.4200	Interest	\$ 1,951	\$ 1,201	\$ 1,100	\$ 1,100

Fund No.	Fund	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Emergency Vector Control					
50.4200	Interest	\$ 4,203	\$ 2,806	\$ 2,800	\$ 2,800

Fund No.	Fund	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Facilities Improvement					
60.4100	Property Leases	\$ 144,199	\$ 312,520	\$ 305,000	\$ 324,000
60.4200	Interest	2,576	1,061	1,800	2,300
		\$ 146,774	\$ 313,581	\$ 306,800	\$ 326,300

Fund No.	Fund	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Retiree Medical Insurance					
90.4150	Retiree Medical Insurance	\$ 59,758	\$ 55,922	\$ 138,000	\$ 172,500

Fund No.	Fund	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Retirement Contingency					
95.4200	Interest	\$ 7,388	\$ 512	\$ 800	\$ 150

Department: Executive

Departmental Programs

Trustees
 District Manager
 Legal Services
 Non-Departmental

Department Overview

The Orange County Vector Control District is a special district organized in 1947. The District is governed by a 35 member Board of Trustees representing the 34 cities of Orange County and the County at Large. The Board of Trustees is the legislative body of the District and is responsible for the policies of the District and general oversight of the District's operations and performance. The Board of Trustees has five standing committees: Executive; Policy and Personnel; Budget and Finance; Building, Property and Equipment; and Operations.

The District Manager is appointed by the Board of Trustees and serves at its pleasure. The District Manager is the Chief Executive Officer of the District. The District Manager appoints all Department Heads and is responsible for overseeing the daily operations of the District. The District Manager is assisted by an Executive Assistant/Clerk of the Board. The Executive Assistant/Clerk of the Board is responsible for the preparation of the agenda for the Trustee Board meetings and the maintaining of all official District documents and records. In addition, the Executive Assistant/Clerk of the Board provides general clerical support to the Board and District Manager.

The District Counsel advises the Board of Trustees on all matters of law in the conduct of District affairs. District Counsel prepares resolutions and contracts for consideration by the Board of Trustees. In addition, District Counsel reviews all legal documents and represents the District in matters involving litigation.

Budget Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget	Percent
Personnel	\$ 388,545	\$ 327,401	\$ 356,015	\$ 351,640	35.1%
Maintenance & Operations	307,134	271,186	340,000	371,200	37.0%
Capital Outlay	2,434	4,510	33,100	280,000	27.9%
Total Expenditures	\$ 698,113	\$ 603,097	\$ 729,115	\$ 1,002,840	4 Year Change
Percentage Change		-13.6%	20.9%	37.5%	43.7%

Personnel Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Full-time Positions				
District Manager	1	1	1	1
Executive Assistant / Clerk of the Board	1	1	1	1
	2	2	2	2

Department:	Executive
Program:	Trustees
Program No.:	10.110

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	58,480	43,271	42,500	50,600	100.0%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	\$ 58,480	\$ 43,271	\$ 42,500	\$ 50,600	

Fund:	Operating
Department:	Executive
Program:	Trustees
Program No.:	10.110

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
10.110.7001	Supplies/Division Expense	\$ 2,920	\$ 2,777	\$ 3,000	\$ 2,500
10.110.7514	Professional Services	11,049	-	-	-
10.110.7902	Trustee-in-Lieu	34,469	36,900	36,000	42,000
10.110.7906	Training	1,544	-	-	1,600
10.110.7907	Conferences & Meetings	8,499	3,594	3,500	4,500
		\$ 58,480	\$ 43,271	\$ 42,500	\$ 50,600
<i>Total Trustees</i>		\$ 58,480	\$ 43,271	\$ 42,500	\$ 50,600

Department:	Executive
Program:	District Manager
Program No.:	10.120

Budget Summary									
	2010-11		2011-12		2012-13		2013-14		Percent
	Actual	Actual	Estimate	Budget					
Personnel	\$ 388,545	\$ 327,401	\$ 356,015	\$ 351,640				94.4%	
Maintenance & Operations	30,469	21,274	19,900	20,700				5.6%	
Capital Outlay	2,434	-	-	-				0.0%	
Total Expenditures	\$ 421,448	\$ 348,675	\$ 375,915	\$ 372,340					

Personnel Summary				
	2010-11	2011-12	2012-13	2013-14
Full-time Positions	Actual	Actual	Estimate	Budget
District Manager	1	1	1	1
Executive Assistant / Clerk of the Board	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

Fund:	Operating
Department:	Executive
Program:	District Manager
Program No.:	10.120

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Personnel</i>					
10.120.6001	Salaries - Regular	\$ 219,760	\$ 226,757	\$ 245,000	\$ 221,500
10.120.6002	Extra Help/Seasonal	12,242	16,220	2,500	-
10.120.6101	Comp Time Payout	3,285	1,250	625	6,200
10.120.6102	Vacation Payout	42,517	5,500	5,000	13,500
10.120.6103	Sick Leave Payout	27,305	1,500	16,000	30,200
10.120.6209	Unemployment Insurance	1,042	1,259	1,400	900
10.120.6210	Medicare & FICA	3,304	2,480	3,000	2,700
10.120.6212	Retirement	33,354	33,599	36,500	37,000
10.120.6220	Health Insurance	12,699	11,436	15,000	15,000
10.120.6230	Dental Insurance	1,765	1,393	1,600	400
10.120.6240	Life Insurance	544	579	710	650
10.120.6245	LTD Insurance	1,960	2,310	2,510	2,400
10.120.6250	Vision Insurance	404	339	350	150
10.120.6260	Accidental Death & Dismemberment	69	66	100	80
10.120.6275	Deferred Compensation	8,510	8,352	8,920	8,560
10.120.6280	Cafeteria Plan	8,306	3,561	6,000	6,000
10.120.6290	Auto Allowance	11,479	10,800	10,800	6,400
		\$ 388,545	\$ 327,401	\$ 356,015	\$ 351,640

Department:	Executive
Program:	District Manager
Program No.:	10.120

Fund:	Operating
Department:	Executive
Program:	District Manager
Program No.:	10.120

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
10.120.7001	Supplies/Division Expense	\$ 1,440	\$ 543	\$ 600	\$ 600
10.120.7003	Minor Office Equipment	8,045	101	500	1,000
10.120.7006	Postage	2,071	1,741	2,200	2,500
10.120.7019	Publications	250	250	1,000	1,000
10.120.7022	Public Relations	676	391	1,000	1,000
10.120.7110	Cellular Service	280	590	800	800
10.120.7901	Employee Appreciation	9,129	5,564	8,000	8,000
10.120.7905	Mileage Reimbursement	80	205	100	100
10.120.7906	Training	-	668	700	700
10.120.7907	Conferences & Meetings	8,498	11,222	5,000	5,000
		\$ 30,469	\$ 21,274	\$ 19,900	\$ 20,700
<i>Capital Outlay</i>					
10.120.8100	Equipment	\$ 2,434	\$ -	\$ -	\$ -
		\$ 2,434	\$ -	\$ -	\$ -
<i>Total District Manager</i>		\$ 421,448	\$ 348,675	\$ 375,915	\$ 372,340

Department:	Executive
Program:	Legal Services
Program No.:	10.130

Budget Summary						
	2010-11	2011-12	2012-13	2013-14		
	Actual	Actual	Estimate	Budget	Percent	
Personnel	\$ -	\$ -	\$ -	\$ -	0.0%	
Maintenance & Operations	88,480	64,790	97,000	83,000	100.0%	
Capital Outlay	-	-	-	-	0.0%	
Total Expenditures	\$ 88,480	\$ 64,790	\$ 97,000	\$ 83,000		

Fund:	Operating
Department:	Executive
Program:	Legal Services
Program No.:	10.130

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
10.130.7507	District Counsel	\$ 74,530	\$ 41,536	\$ 65,000	\$ 65,000
10.130.7508	Labor Counsel	13,950	(2,684)	22,000	8,000
10.130.7514	Professional Services	-	25,938	10,000	10,000
		\$ 88,480	\$ 64,790	\$ 97,000	\$ 83,000
<i>Total Legal Services</i>		\$ 88,480	\$ 64,790	\$ 97,000	\$ 83,000

Department:	Executive
Program:	Non-Departmental
Program No.:	10.140

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ -	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	129,705	141,851	180,600	216,900	43.7%
Capital Outlay	-	4,510	33,100	280,000	56.3%
Total Expenditures	\$ 129,705	\$ 146,361	\$ 213,700	\$ 496,900	

Fund:	Operating
Department:	Executive
Program:	Non-Departmental
Program No.:	10.140

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
10.140.7001	Supplies/Division Expense	\$ 6,559	\$ 7,956	\$ 6,800	\$ 6,800
10.140.7005	Household Expense	9,908	11,001	10,000	10,000
10.140.7006	Postage	266	297	500	500
10.140.7026	Disaster Preparedness	1,295	1,784	1,800	2,800
10.140.7120	Telephone	20,089	22,746	35,000	30,000
10.140.7210	Electricity	51,425	55,573	52,000	52,000
10.140.7220	Natural Gas	3,219	3,239	5,000	5,000
10.140.7230	Water	3,748	3,080	3,800	3,800
10.140.7403	Lease & Rental of Equipment	8,202	9,072	8,500	9,000
10.140.7406	Security Alarm Expense	4,215	1,730	1,000	1,000
10.140.7410	Refuse Disposal	4,865	4,989	5,000	5,200
10.140.7518	Board Room Refurbishment	-	-	5,200	2,500
10.140.7520	Records Retention & Disposal	-	4,186	5,000	20,000
10.140.XXXX	District Mgr Discretionary M & O	-	-	18,500	43,300
10.140.7903	Memberships	15,914	16,200	22,500	25,000
		\$ 129,705	\$ 141,851	\$ 180,600	\$ 216,900
<i>Capital Outlay</i>					
10.140.8100	Equipment	\$ -	\$ 4,510	\$ 33,100	\$ 280,000
		\$ -	\$ 4,510	\$ 33,100	\$ 280,000
Total Non-Departmental		\$ 129,705	\$ 146,361	\$ 213,700	\$ 496,900

Department: Administrative Services

Departmental Programs

Administrative Services
Insurance

Department Overview

The Administrative Services Division provides various support functions for the District. Administrative Services is responsible for Finance and Budget, Human Resources, Risk Management (Insurance), Payroll, and general office support. Financial responsibilities include developing and monitoring the annual budget; preparing monthly financial statements, accounts payables and receivables; administering petty cash; deferred compensation programs; managing fixed assets inventories; and ensuring compliance with Government accounting requirement and standards.

Human Resources coordinates the recruitment and hiring of District staff; administers employee benefits; coordinates employee relations and unemployment issues; maintains employee files; processes District vehicle incident claims; and administers the District's Personnel and Salary Resolution.

Insurance activities involve processing, resolving, and settling claims against the District, as well as claims the District has against others. The District is a member of a self-insurance pool (Vector Control Joint Powers Agency) made up of approximately 40 other California vector control districts. This organization helps administer and manage employment, workers compensation, liability, collision, property, and other claims against the District.

Budget Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget	Percent
Personnel	\$ 429,662	\$ 416,950	\$ 368,120	\$ 420,920	38.3%
Maintenance & Operations	560,957	592,398	671,655	678,000	61.7%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	\$ 990,619	\$ 1,009,348	\$ 1,039,775	\$ 1,098,920	4 Year Change
Percentage Change		1.9%	3.0%	5.7%	10.9%

Personnel Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Full-time Positions				
Director of Administrative Services	1	1	1	1
Accounting Supervisor	1	1	1	1
Accounting Specialist	1	1	1	1
Human Resources Specialist	1	1	1	1
	4	4	4	4

Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Budget Summary					
	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget	Percent
Personnel	\$ 429,662	\$ 416,950	\$ 368,120	\$ 420,920	74.2%
Maintenance & Operations	119,738	146,893	159,100	146,000	25.8%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	\$ 549,400	\$ 563,843	\$ 527,220	\$ 566,920	

Personnel Summary				
	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Full-time Positions				
Director of Administrative Services	1	1	1	1
Accounting Supervisor	1	1	1	1
Accounting Specialist	1	1	1	1
Human Resources Specialist	1	1	1	1
	4	4	4	4

Fund:	Operating
Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Personnel</i>				
10.210.6001	Salaries - Regular	\$ 297,776	\$ 282,588	\$ 260,000	\$ 300,100
10.210.6004	Bilingual Pay	648	626	700	700
10.210.6101	Comp Time Payout	8,905	15,643	8,200	9,000
10.210.6102	Vacation Payout	2,653	4,558	3,300	3,000
10.210.6103	Sick Leave Payout	-	-	-	-
10.210.6209	Unemployment Insurance	1,736	1,736	1,800	1,800
10.210.6210	Medicare and FICA	5,064	4,939	4,400	5,200
10.210.6211	Unemployment Costs	2,126	-	-	-
10.210.6212	Retirement	46,278	48,450	36,500	40,000
10.210.6220	Health Insurance	36,262	35,911	32,500	32,500
10.210.6230	Dental Insurance	10	-	-	-
10.210.6240	Life Insurance	1,099	1,055	900	1,020
10.210.6245	LTD Insurance	3,152	3,195	2,800	3,200
10.210.6260	Accidental Death & Dismemberment	127	114	120	120
10.210.6275	Deferred Compensation	11,730	9,216	7,800	12,480
10.210.6280	Cafeteria Plan	6,897	4,520	6,700	7,000
10.210.6290	Auto Allowance	5,200	4,400	2,400	4,800
		\$ 429,662	\$ 416,950	\$ 368,120	\$ 420,920

Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Fund:	Operating
Department:	Administrative Services
Program:	Administrative Services
Program No.:	10.210

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Maintenance & Operations</i>				
10.210.7001	Supplies/Division Expense	\$ 3,928	\$ 3,487	\$ 2,500	\$ 3,000
10.210.7003	Minor Office Equipment	1,063	102	1,300	1,000
10.210.7006	Postage	768	732	800	800
10.210.7007	Printing Costs	1,405	748	1,000	1,200
10.210.7018	Employee Physicals & First Aid	7,664	10,859	8,000	8,500
10.210.7020	HR Recruitment Expense	12,207	8,572	6,000	9,000
10.210.7021	Auto Incident Administration	39	5	100	100
10.210.7022	Public Relations	69	-	100	200
10.210.7110	Cellular Service	1,617	925	1,200	1,000
10.210.7504	Auditing Contract	9,580	11,395	11,000	12,000
10.210.7511	Software Maintenance	13,130	13,786	15,000	16,000
10.210.7514	Professional Services	8,348	10,448	25,000	10,000
10.210.7701	Administrative Fees	6,066	7,719	6,800	8,000
10.210.7702	Assessment Expense	6,162	26,361	26,000	25,000
10.210.7703	Taxes & Assessments	7,770	8,608	8,000	9,000
10.210.7704	Tax Collections Charge	32,513	33,027	35,000	35,000
10.210.7903	Memberships	4,102	5,737	6,000	600
10.210.7906	Training	110	322	500	600
10.210.7907	Conferences & Meetings	3,200	4,060	4,800	5,000
		\$ 119,738	\$ 146,893	\$ 159,100	\$ 146,000
	<i>Capital Outlay</i>				
10.210.8100	Equipment	\$ -	\$ -	\$ -	\$ -
		\$ -	\$ -	\$ -	\$ -
Total Administrative Services		\$ 549,400	\$ 563,843	\$ 527,220	\$ 566,920

Department:	Administrative Services
Program:	Insurance
Program No.:	10.220

Budget Summary	2010-11		2011-12		2012-13		2013-14		Percent
	Actual	Actual	Estimate	Budget					
Personnel	\$ -	\$ -	\$ -	\$ -					0.0%
Maintenance & Operations	441,219	445,505	512,555	532,000					100.0%
Capital Outlay	-	-	-	-					0.0%
Total Expenditures	\$ 441,219	\$ 445,505	\$ 512,555	\$ 532,000					

Fund:	Operating
Department:	Administrative Services
Program:	Insurance
Program No.:	10.220

Account Number	Expenditure Classification	2010-11 Actual		2011-12 Actual		2012-13 Estimate		2013-14 Budget	
<i>Maintenance & Operations</i>									
10.220.7310	Workers Compensation	\$ 274,409	\$ 256,826	\$ 295,435	\$ 300,000				
10.220.7320	General Liability	130,188	160,253	184,345	195,000				
10.220.7330	Property Insurance & Admin Costs	17,214	5,298	6,095	7,000				
10.220.7340	Earthquake Insurance	19,408	23,128	26,680	30,000				
Total Insurance		\$ 441,219	\$ 445,505	\$ 512,555	\$ 532,000				

Department: Scientific Technical Services

Departmental Programs

Scientific Technical Services

Department Overview

The Department of Scientific Technical Services conducts routine surveillance for several mosquito-borne diseases (West Nile virus, St. Louis encephalitis, and Western Equine encephalomyelitis), rodent-borne diseases (hantavirus and bubonic plague), tick-borne diseases (Lyme Borreliosis and Rocky Mountain spotted fever), and small mammal-reservoired diseases (murine and flea-borne typhus) throughout Orange County. The Department's environmental biologists develop vector minimization guidelines for other governmental regulatory agencies, make assessments of potential vector-producing sites as the result of residential development projects, monitor Best Management Practice (BMP) wetland usage, and oversees mosquito fish production and distribution. Additionally, Scientific Technical Services personnel proactively investigate re-emerging and emerging public health threats, such as Chagas' disease, 364D rickettsiosis, and the introduction of new pests (brown widow spider, bark scorpion, and the Asian Tiger mosquito). Staff members also provide technical assistance to the Operations Department, specimen identification services, and advice for the public on pests and vector-borne diseases.

Budget Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget	Percent
Personnel	\$ 1,144,084	\$ 1,153,470	\$ 1,122,110	\$ 1,120,910	89.1%
Maintenance & Operations	206,226	142,040	144,800	136,800	10.9%
Capital Outlay	1,760	-	-	-	0.0%
Total Expenditures	\$ 1,352,070	\$ 1,295,510	\$ 1,266,910	\$ 1,257,710	4 Year Change
Percentage Change		-4.2%	-2.2%	-0.7%	-7.0%

Personnel Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Full-time Positions				
Director of Scientific Technical Services	1	1	1	1
Biologist	1	1	1	1
Vector Ecologist	2	2	2	2
Assistant Vector Ecologist	1	1	1	1
Assistant Biologist	1	1	1	1
Microbiologist	1	1	1	1
Laboratory Specialist	1	1	1	1
	8	8	8	8

Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ 1,144,084	\$ 1,153,470	\$ 1,122,110	\$ 1,120,910	89.1%
Maintenance & Operations	206,226	142,040	144,800	136,800	10.9%
Capital Outlay	1,760	-	-	-	0.0%
Total Expenditures	\$ 1,352,070	\$ 1,295,510	\$ 1,266,910	\$ 1,257,710	

Personnel Summary				
	2010-11	2011-12	2012-13	2013-14
Full-time Positions	Actual	Actual	Estimate	Budget
Director of Scientific Technical Services	1	1	1	1
Biologist	1	1	1	1
Vector Ecologist	2	2	2	2
Assistant Vector Ecologist	1	1	1	1
Assistant Biologist	1	1	1	1
Microbiologist	1	1	1	1
Laboratory Specialist	1	1	1	1
	8	8	8	8

Fund:	Operating
Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Personnel</i>				
10.310.6001	Salaries - Regular	\$ 667,470	\$ 638,798	\$ 662,000	\$ 666,500
10.310.6002	Extra Help/Seasonal	188,446	226,027	185,000	170,500
10.310.6003	Overtime	198	-	100	100
10.310.6004	Bilingual Pay	648	626	700	700
10.310.6101	Comp Time Payout	2,000	1,779	9,500	9,300
10.310.6102	Vacation Payout	4,120	4,120	5,100	12,000
10.310.6103	Sick Leave Payout	2,592	2,883	3,500	3,500
10.310.6209	Unemployment Insurance	9,502	9,847	8,300	8,300
10.310.6210	Medicare & FICA	15,683	15,260	11,900	12,600
10.310.6212	Retirement	114,056	117,574	95,100	102,300
10.310.6220	Health Insurance	83,805	83,924	86,000	80,000
10.310.6230	Dental Insurance	2,946	2,372	2,700	2,700
10.310.6240	Life Insurance	2,278	2,354	2,300	2,000
10.310.6245	LTD Insurance	6,954	7,072	7,200	7,000
10.310.6250	Vision Insurance	464	531	500	500
10.310.6260	Accidental Death & Dismemberment	265	257	250	250
10.310.6275	Deferred Compensation	25,048	23,976	24,960	24,960
10.310.6280	Cafeteria Plan	12,410	11,269	12,200	12,900
10.310.6290	Auto Allowance	5,200	4,800	4,800	4,800
		\$ 1,144,084	\$ 1,153,470	\$ 1,122,110	\$ 1,120,910

Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Fund:	Operating
Department:	Scientific Technical Services
Program:	Technical Services
Program No.:	10.310

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
10.310.7001	Supplies/Division Expense	\$ 1,023	\$ 2,934	\$ 1,500	\$ 1,500
10.310.7003	Minor Office Equipment	811	334	1,000	1,000
10.310.7004	Uniforms	2,019	2,069	2,000	2,000
10.310.7006	Postage	1,021	1,773	1,500	1,500
10.310.7008	Micro Lab	21,967	21,908	26,000	25,000
10.310.7009	Field Lab	2,168	3,959	6,500	7,000
10.310.7010	Environmental Biology	12,324	11,765	10,000	10,000
10.310.7011	Disease Surveillance	5,378	4,993	4,000	4,000
10.310.7012	General Lab Supplies	19,841	26,842	24,000	24,000
10.310.7017	Protective Equipment	1,194	913	1,100	1,000
10.310.7019	Publications	1,331	1,720	1,400	1,400
10.310.7110	Cellular Service	1,163	625	700	700
10.310.7401	Equipment Repair	4,970	5,410	6,000	6,000
10.310.7402	Structure Maintenance	288	-	-	-
10.310.7403	Lease & Rental of Equipment	1,975	1,783	2,000	2,000
10.310.7503	Contract & Applied Research	46,545	38,101	40,000	25,000
10.310.7510	CEQA Permit Fees	70,689	-	-	-
10.310.7516	Permits and Licenses	-	-	600	8,200
10.310.7801	Toll Road Transponders	300	420	500	500
10.310.7903	Memberships	600	778	500	500
10.310.7905	Mileage Reimbursement	192	-	-	-
10.310.7906	Training	596	-	500	500
10.310.7907	Conferences & Meetings	9,832	15,713	15,000	15,000
		\$ 206,226	\$ 142,040	\$ 144,800	\$ 136,800
<i>Capital Outlay</i>					
10.310.8100	Equipment	\$ 1,760	\$ -	\$ -	\$ -
		\$ 1,760	\$ -	\$ -	\$ -
Total Technical Services		\$ 1,352,070	\$ 1,295,510	\$ 1,266,910	\$ 1,257,710

Department: Operations

Departmental Programs

Field Operations
 Vehicle Maintenance
 Building Maintenance

Department Overview

The Operations Department is organized into three divisions:

Field Operations - This division's primary responsibility is to control mosquitos, rats, red imported fire ants, and flies. Inspectors safely, efficiently, and effectively use biorational materials to protect the public from vector-borne disease and discomfort.

Vehicle Maintenance - The Vehicle Maintenance Division is responsible for scheduled maintenance, repair, and replacement of District vehicles, and the fabrication of equipment used on District vehicles.

Building Maintenance - This division is responsible for the maintenance and repair of District facilities.

Budget Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget	Percent
Personnel	\$ 4,443,156	\$ 4,442,561	\$ 4,435,890	\$ 4,451,290	78.2%
Maintenance & Operations	875,779	808,819	1,077,850	1,042,750	18.3%
Capital Outlay	3,856	7,040	138,000	194,000	3.4%
Total Expenditures	\$ 5,322,791	\$ 5,258,420	\$ 5,651,740	\$ 5,688,040	4 Year Change
Percentage Change		-1.2%	7.5%	0.6%	6.9%

Personnel Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Full-time Positions				
Director of Operations	1	1	1	1
Senior Vector Control Inspector III	1	1	1	1
Vector Control Inspector III	6	6	6	6
Vector Control Inspector II	22	22	22	22
Operations Clerk	1	1	0	0
Operations Specialist	0	0	1	1
Operations Support Technician	1	1	1	1
Vehicle Maintenance Coordinator	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1
Maintenance Worker	1	1	1	1
	35	35	35	35

Department:	Operations
Program:	Field Operations
Program No.:	10.410

	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ 4,110,404	\$ 4,093,458	\$ 4,090,440	\$ 4,106,140	84.9%
Maintenance & Operations	645,557	560,044	749,900	728,100	15.1%
Capital Outlay	3,856	-	-	-	0.0%
Total Expenditures	\$ 4,759,817	\$ 4,653,502	\$ 4,840,340	\$ 4,834,240	

Full-time Positions	2010-11	2011-12	2012-13	2013-14
	Actual	Actual	Estimate	Budget
Director of Operations	1	1	1	1
Senior Vector Control Inspector III	1	1	1	1
Vector Control Inspector III	6	6	6	6
Vector Control Inspector II	22	22	22	22
Operations Clerk	1	1	0	0
Operations Specialist	0	0	1	1
Operations Support Technician	1	1	1	1
	32	32	32	32

Fund:	Operating
Department:	Operations
Program:	Field Operations
Program No.:	10.410

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Personnel</i>				
10.410.6001	Salaries - Regular	\$ 2,384,327	\$ 2,361,368	\$ 2,382,000	\$ 2,371,000
10.410.6002	Extra Help/Seasonal	620,533	599,471	650,000	650,000
10.410.6003	Overtime	45	164	200	200
10.410.6004	Bilingual Pay	3,240	3,132	3,200	3,200
10.410.6101	Comp Time Payout	71,738	62,339	65,000	65,000
10.410.6102	Vacation Payout	19,480	27,384	25,000	35,000
10.410.6103	Sick Leave Payout	7,932	10,687	8,600	9,000
10.410.6209	Unemployment Insurance	33,697	35,808	36,000	36,000
10.410.6210	Medicare & FICA	45,869	47,028	47,300	47,000
10.410.6212	Retirement	415,037	432,885	345,000	357,500
10.410.6220	Health Insurance	319,485	327,342	332,000	334,500
10.410.6230	Dental Insurance	9,840	7,785	7,400	7,400
10.410.6240	Life Insurance	8,365	7,268	7,600	7,600
10.410.6245	LTD Insurance	24,987	24,850	25,500	25,300
10.410.6250	Vision Insurance	2,294	1,644	1,500	1,200
10.410.6260	Accidental Death & Dismemberment	945	837	900	900
10.410.6275	Deferred Compensation	91,726	91,105	99,840	99,840
10.410.6280	Cafeteria Plan	45,665	47,561	48,600	50,700
10.410.6290	Auto Allowance	5,200	4,800	4,800	4,800
		\$ 4,110,404	\$ 4,093,458	\$ 4,090,440	\$ 4,106,140

Department:	Operations
Program:	Field Operations
Program No.:	10.410

Fund:	Operating
Department:	Operations
Program:	Field Operations
Program No.:	10.410

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Maintenance & Operations</i>				
10.410.7001	Supplies/Division Expense	\$ 19,414	\$ 15,393	\$ 20,000	\$ 20,000
10.410.7003	Minor Office Equipment	1,081	107	200	200
10.410.7004	Uniforms	18,675	19,771	20,000	20,000
10.410.7006	Postage	396	79	200	200
10.410.7014	Pesticides	391,759	331,190	509,000	490,000
10.410.7016	Rat Bait Station Supplies	52,613	64,700	60,000	60,000
10.410.7017	Protective Equipment	20,688	17,932	16,000	17,000
10.410.7110	Cellular Service	10,261	6,544	8,500	8,500
10.410.7401	Equipment Repair	61	609	1,000	1,000
10.410.7405	Facility Lease	44,711	-	-	-
10.410.7505	Contractual Services PCO	54,130	41,068	45,000	35,000
10.410.7506	Team Building	-	-	1,000	1,000
10.410.7515	Aerial Surveillance	-	20,000	25,000	30,000
10.410.7605	Digital Map Products	14,750	24,750	25,000	25,000
10.410.7801	Toll Road Transponders	2,154	1,998	2,500	2,500
10.410.7903	Memberships	70	39	200	200
10.410.7904	Tuition Reimbursement	39	-	500	500
10.410.7906	Training	1,763	100	800	500
10.410.7907	Conferences & Meetings	12,992	15,764	15,000	16,500
		\$ 645,557	\$ 560,044	\$ 749,900	\$ 728,100
	<i>Capital Outlay</i>				
10.410.8100	Equipment	\$ 3,856	\$ -	\$ -	\$ -
		\$ 3,856	\$ -	\$ -	\$ -
Total Field Operations		\$ 4,759,817	\$ 4,653,502	\$ 4,840,340	\$ 4,834,240

Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ 225,797	\$ 235,127	\$ 232,000	\$ 231,700	32.9%
Maintenance & Operations	199,544	223,746	284,500	279,500	39.6%
Capital Outlay	-	7,040	138,000	194,000	27.5%
Total Expenditures	\$ 425,341	\$ 465,913	\$ 654,500	\$ 705,200	

Personnel Summary				
	2010-11	2011-12	2012-13	2013-14
Full-time Positions	Actual	Actual	Estimate	Budget
Vehicle Maintenance Coordinator	1	1	1	1
Vehicle Maintenance Mechanic	1	1	1	1
	<u>2</u>	<u>2</u>	<u>2</u>	<u>2</u>

Fund:	Operating
Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Personnel</i>					
10.430.6001	Salaries - Regular	\$ 146,358	\$ 153,552	\$ 153,000	\$ 153,000
10.430.6002	Extra Help / Seasonal	16,346	16,813	16,300	16,300
10.430.6006	Personal Tool Allowance	750	723	800	800
10.430.6101	Comp Time Payout	1,070	3,612	2,000	2,000
10.430.6102	Vacation Payout	1,570	1,727	3,000	2,300
10.430.6209	Unemployment Insurance	1,252	1,338	1,350	1,350
10.430.6210	Medicare & FICA	2,746	2,808	2,900	2,900
10.430.6212	Retirement	23,624	26,263	21,500	21,900
10.430.6220	Health Insurance	20,445	19,572	19,500	19,500
10.430.6230	Dental Insurance	7	(2)	-	-
10.430.6240	Life Insurance	507	468	500	500
10.430.6245	LTD Insurance	1,615	1,637	1,650	1,650
10.430.6260	Accidental Death & Dismemberment	59	54	60	60
10.430.6275	Deferred Compensation	6,330	3,362	6,240	6,240
10.430.6280	Cafeteria Plan	3,117	3,200	3,200	3,200
		\$ 225,797	\$ 235,127	\$ 232,000	\$ 231,700

Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Fund:	Operating
Department:	Operations
Program:	Vehicle Maintenance
Program No.:	10.430

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Maintenance & Operations</i>				
10.430.7001	Supplies/Division Expense	\$ 8,033	\$ 7,369	\$ 10,000	\$ 10,000
10.430.7004	Uniforms	919	1,051	700	700
10.430.7110	Cellular Service	410	101	300	300
10.430.7401	Equipment Repair	4,600	4,637	9,500	6,500
10.430.7802	Fuel	128,152	149,144	200,000	200,000
10.430.7803	Vehicle Parts	53,524	57,974	58,000	58,000
10.430.7804	Garage Equipment	2,942	2,841	5,000	3,000
10.430.7805	District Vehicle Wash	964	630	1,000	1,000
		\$ 199,544	\$ 223,746	\$ 284,500	\$ 279,500
	<i>Capital Outlay</i>				
10.430.8100	Equipment	\$ -	\$ 7,040	\$ 138,000	\$ 194,000
		\$ -	\$ 7,040	\$ 138,000	\$ 194,000
Total Vehicle Maintenance		\$ 425,341	\$ 465,913	\$ 654,500	\$ 705,200

Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ 106,955	\$ 113,976	\$ 113,450	\$ 113,450	76.3%
Maintenance & Operations	30,679	25,029	43,450	35,150	23.7%
Capital Outlay	-	-	-	-	0.0%
Total Expenditures	\$ 137,634	\$ 139,006	\$ 156,900	\$ 148,600	

Personnel Summary				
	2010-11	2011-12	2012-13	2013-14
Full-time Positions	Actual	Actual	Estimate	Budget
Maintenance Worker	1	1	1	1

Fund:	Operating
Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Personnel</i>					
10.440.6001	Salaries - Regular	\$ 62,212	\$ 67,797	\$ 67,600	\$ 67,600
10.440.6002	Extra Help/Seasonal	10,555	11,911	12,000	12,000
10.440.6101	Comp Time Payout	1,364	-	1,300	1,300
10.440.6103	Sick Leave Payout	-	686	800	800
10.440.6209	Unemployment Insurance	759	927	900	900
10.440.6210	Medicare & FICA	1,239	1,293	1,400	1,400
10.440.6212	Retirement	10,559	11,633	9,700	9,700
10.440.6220	Health Insurance	14,639	14,189	14,200	14,200
10.440.6230	Dental Insurance	2	-	-	-
10.440.6240	Life Insurance	254	259	250	250
10.440.6245	LTD Insurance	713	723	750	750
10.440.6260	Accidental Death & Dismemberment	29	27	30	30
10.440.6275	Deferred Compensation	3,230	3,132	3,120	3,120
10.440.6280	Cafeteria Plan	1,400	1,400	1,400	1,400
		\$ 106,955	\$ 113,976	\$ 113,450	\$ 113,450

Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Fund:	Operating
Department:	Operations
Program:	Building Maintenance
Program No.:	10.440

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
10.440.7001	Supplies/Division Expense	\$ 343	\$ 491	\$ 1,000	\$ 1,000
10.440.7002	Construction Supplies	2,398	1,891	4,000	4,000
10.440.7003	Minor Equipment	76	333	400	200
10.440.7004	Uniforms	293	310	350	350
10.440.7025	Equipment Rental	462	29	500	500
10.440.7110	Cellular Service	132	23	100	100
10.440.7401	Equipment Repair	69	-	100	100
10.440.7402	Facility Repair & Maintenance	12,630	6,729	13,000	6,000
10.440.7407	A/C & Heating Services	4,939	5,166	8,600	6,500
10.440.7408	Plumbing Services	204	952	4,000	5,000
10.440.7411	Building Security	3,121	4,305	5,000	5,000
10.440.7501	Landscape Contract	4,800	4,800	5,000	5,000
10.440.7514	Professional Services	1,210	-	1,400	1,400
		\$ 30,679	\$ 25,029	\$ 43,450	\$ 35,150
Total Building Maintenance		\$ 137,634	\$ 139,006	\$ 156,900	\$ 148,600

Department: Communications

Departmental Programs

Public Outreach
 Information Technology
 Public Service

Department Overview

The Communications Department is organized into three divisions:

Public Outreach - The role of this division is education; staff works to engage the residents of Orange County in the shared responsibility of vector control. The Outreach staff also builds awareness of the District and its responsibilities. Public Outreach staff is responsible for education of not only the public, but District staff as well. Regular continuing education is required of all certified staff. This division is also responsible for building and maintaining strong relationships with elected officials at all levels of government.

Information Technology - The Information Technology Division is responsible for incorporating the effective use of current technology. The division is also responsible for training staff to use this technology to provide the highest level of service to the public.

Public Service - This division is often the first and sometimes the only contact the public has with the Orange County Vector Control District. The Public Service Division strives to make a positive first impression and has helped retain the respect the District has continually earned since 1947.

Budget Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget	Percent
Personnel	\$ 492,816	\$ 564,245	\$ 571,890	\$ 584,790	64.0%
Maintenance & Operations	208,257	198,538	253,650	283,150	31.1%
Capital Outlay	27,804	38,336	62,000	46,000	5.0%
Total Expenditures	\$ 728,876	\$ 801,119	\$ 887,540	\$ 913,940	4 Year Change
Percentage Change		9.9%	10.8%	3.0%	25.4%

Personnel Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
Full-time Positions				
Director of Communications	1	1	1	1
Public Outreach Coordinator	1	1	1	1
Information Technology Coordinator	1	1	1	1
Communications Specialist	1	1	1	1
Receptionist	2	0	0	0
Customer Service Representative I	0	1	1	1
Customer Service Representative II	0	1	1	1
	6	6	6	6

Department:	Communications
Program:	Public Information
Program No.:	10.510

Budget Summary						
	2010-11	2011-12	2012-13	2013-14		
	Actual	Actual	Estimate	Budget	Percent	
Personnel	\$ 218,331	\$ 244,815	\$ 250,960	\$ 250,860	66.4%	
Maintenance & Operations	54,627	73,131	78,150	127,150	33.6%	
Capital Outlay	-	-	21,000	-	0.0%	
Total Expenditures	\$ 272,958	\$ 317,946	\$ 350,110	\$ 378,010		

Personnel Summary				
	2010-11	2011-12	2012-13	2013-14
Full-time Positions	Actual	Actual	Estimate	Budget
Director of Communications	1	1	1	1
Public Outreach Coordinator	1	1	1	1
	2	2	2	2

Fund:	Operating
Department:	Communications
Program:	Public Information
Program No.:	10.510

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Personnel</i>				
10.510.6001	Salaries - Regular	\$ 131,883	\$ 178,267	\$ 179,000	\$ 179,000
10.510.6002	Extra Help/Seasonal	24,632	-	-	-
10.510.6005	Art Design Pay	2,500	2,410	2,600	2,600
10.510.6101	Comp Time Payout	7,582	4,628	5,500	5,500
10.510.6102	Vacation Payout	3,902	-	2,000	1,000
10.510.6103	Sick Leave Payout	893	893	1,000	1,000
10.510.6209	Unemployment Insurance	1,765	868	900	900
10.510.6210	Medicare & FICA	2,899	3,111	3,100	3,100
10.510.6212	Retirement	21,417	30,479	28,300	29,200
10.510.6220	Health Insurance	9,394	11,407	10,800	10,800
10.510.6230	Dental Insurance	158	(2)	-	-
10.510.6240	Life Insurance	522	554	550	550
10.510.6245	LTD Insurance	1,598	1,856	1,900	1,900
10.510.6250	Vision Insurance	11	-	-	-
10.510.6260	Accidental Death & Dismemberment	58	64	70	70
10.510.6275	Deferred Compensation	4,281	3,230	6,240	6,240
10.510.6280	Cafeteria Plan	1,800	2,252	4,200	4,200
10.510.6290	Auto Allowance	3,037	4,800	4,800	4,800
		\$ 218,331	\$ 244,815	\$ 250,960	\$ 250,860

Department:	Communications
Program:	Public Information
Program No.:	10.510

Fund:	Operating
Department:	Communications
Program:	Public Information
Program No.:	10.510

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
10.510.7001	Supplies/Division Expense	\$ 3,738	\$ 4,241	\$ 5,000	\$ 4,000
10.510.7002	Art Supplies	124	660	750	750
10.510.7003	Minor Office Equipment	744	3,400	1,000	1,000
10.510.7004	Uniforms	1,270	3,989	2,000	2,000
10.510.7006	Postage	1,291	215	500	500
10.510.7007	Printing Costs	8,912	14,812	15,000	15,000
10.510.7019	Publications	1,498	708	1,000	1,000
10.510.7022	Public Relations - RFP	-	-	30,000	65,000
10.510.7023	Promotional Supplies	3,447	4,412	7,000	5,000
10.510.7110	Cellular Service	414	553	1,000	1,000
10.510.7401	Equipment Repair	758	190	500	500
10.510.7412	Satellite TV Service	551	-	-	-
10.510.7602	Outreach Event Fees	2,700	2,975	2,800	2,800
10.510.7603	Vector Awareness Advertising	15,000	15,000	-	-
10.510.7606	Multi-Media Production	-	-	-	2,000
10.510.7903	Memberships	170	-	500	500
10.510.7905	Mileage Reimbursement	110	-	100	100
10.510.7906	Training	824	193	500	500
10.510.7907	Conferences & Meetings	7,291	11,590	4,500	12,000
10.510.7908	Continuing Education	5,785	10,193	6,000	13,500
		\$ 54,627	\$ 73,131	\$ 78,150	\$ 127,150
<i>Capital Outlay</i>					
10.510.8100	Equipment	\$ -	\$ -	\$ 21,000	\$ -
		\$ -	\$ -	\$ 21,000	\$ -
Total Public Information		\$ 272,958	\$ 317,946	\$ 350,110	\$ 378,010

Department:	Communications
Program:	Information Technology
Program No.:	10.520

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Personnel	\$ 97,330	\$ 97,632	\$ 97,010	\$ 97,310	33.5%
Maintenance & Operations	152,762	125,371	171,200	150,800	52.0%
Capital Outlay	27,804	38,336	41,000	42,500	14.6%
Total Expenditures	\$ 277,895	\$ 261,339	\$ 309,210	\$ 290,610	

Personnel Summary				
	2010-11	2011-12	2012-13	2013-14
Full-time Positions	Actual	Actual	Estimate	Budget
Information Technology Coordinator	1	1	1	1

Fund:	Operating
Department:	Communications
Program:	Information Technology
Program No.:	10.520

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Personnel</i>				
10.520.6001	Salaries - Regular	\$ 70,842	\$ 71,577	\$ 71,500	\$ 71,500
10.520.6101	Comp Time Payout	1,097	891	600	600
10.520.6102	Vacation Payout	-	-	1,500	1,500
10.520.6103	Sick Leave Payout	488	276	900	900
10.520.6209	Unemployment Insurance	434	434	440	440
10.520.6210	Medicare & FICA	1,218	1,184	1,200	1,200
10.520.6212	Retirement	11,889	12,278	9,900	10,200
10.520.6220	Health Insurance	5,690	5,438	5,400	5,400
10.520.6230	Dental Insurance	6	(2)	-	-
10.520.6240	Life Insurance	254	234	250	250
10.520.6245	LTD Insurance	753	763	770	770
10.520.6260	Accidental Death & Dismemberment	29	27	30	30
10.520.6275	Deferred Compensation	3,230	3,132	3,120	3,120
10.520.6280	Cafeteria Plan	1,400	1,400	1,400	1,400
		\$ 97,330	\$ 97,632	\$ 97,010	\$ 97,310

Department:	Communications
Program:	Information Technology
Program No.:	10.520

Fund:	Operating
Department:	Communications
Program:	Information Technology
Program No.:	10.520

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
10.520.7001	Supplies/Division Expense	\$ 17,168	\$ 17,226	\$ 18,000	\$ 18,000
10.520.7003	Minor Office Equipment	2,776	9,805	8,000	7,000
10.520.7024	Computer Software	3,097	693	13,500	3,000
10.520.7110	Cellular Service	930	788	1,200	1,200
10.520.7401	Equipment Repair	-	-	500	500
10.520.7505	IT Recovery	6,222	7,037	9,500	9,600
10.520.7510	Computer Consultant	45,210	41,460	46,000	47,000
10.520.7511	Software License	77,210	48,332	73,000	63,000
10.520.7604	Website	20	-	-	-
10.520.7904	Tuition Reimbursement	-	-	500	500
10.520.7905	Mileage Reimbursement	-	-	100	100
10.520.7906	Training	130	-	400	400
10.520.7907	Conferences & Meeting	-	30	500	500
		\$ 152,762	\$ 125,371	\$ 171,200	\$ 150,800
<i>Capital Outlay</i>					
10.520.8100	Equipment	\$ 27,804	\$ 38,336	\$ 41,000	\$ 42,500
		\$ 27,804	\$ 38,336	\$ 41,000	\$ 42,500
<i>Total Information Technology</i>		\$ 277,895	\$ 261,339	\$ 309,210	\$ 290,610

Department:	Communications
Program:	Public Service
Program No.:	10.530

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	
	Actual	Actual	Estimate	Budget	Percent
Personnel	\$ 177,155	\$ 221,797	\$ 223,920	\$ 236,620	96.5%
Maintenance & Operations	868	36	4,300	5,200	2.1%
Capital Outlay	-	-	-	3,500	1.4%
Total Expenditures	\$ 178,023	\$ 221,833	\$ 228,220	\$ 245,320	

Personnel Summary				
	2010-11	2011-12	2012-13	2013-14
Full-time Positions	Actual	Actual	Estimate	Budget
Communications Specialist	1	1	1	1
Receptionist	2	2	0	0
Customer Service Representative I	0	0	1	1
Customer Service Representative II	0	0	1	1
	3	3	3	3

Fund:	Operating
Department:	Communications
Program:	Public Service
Program No.:	10.530

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Personnel</i>				
10.530.6001	Salaries - Regular	\$ 105,662	\$ 138,254	\$ 144,000	\$ 155,000
10.530.6004	Bilingual Pay	-	552	-	-
10.530.6101	Comp Time Payout	7,994	6,582	6,000	5,500
10.530.6102	Vacation Payout	4,567	2,296	1,800	1,800
10.530.6103	Sick Leave Payout	904	786	1,000	1,000
10.530.6209	Unemployment Insurance	868	1,736	1,310	1,310
10.530.6210	Medicare & FICA	1,979	2,425	2,400	2,600
10.530.6212	Retirement	17,145	23,814	18,000	20,000
10.530.6220	Health Insurance	29,432	33,328	33,500	33,500
10.530.6230	Dental Insurance	(23)	-	-	-
10.530.6240	Life Insurance	546	661	750	750
10.530.6245	LTD Insurance	1,038	1,421	1,500	1,500
10.530.6260	Accidental Death & Dismemberment	63	79	100	100
10.530.6275	Deferred Compensation	4,180	5,772	9,360	9,360
10.530.6280	Cafeteria Plan	2,800	4,092	4,200	4,200
		\$ 177,155	\$ 221,797	\$ 223,920	\$ 236,620

Department:	Communications
Program:	Public Service
Program No.:	10.530

Fund:	Operating
Department:	Communications
Program:	Public Service
Program No.:	10.530

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
10.530.7001	Supplies/Division Expense	\$ -	\$ 36	\$ 500	\$ 500
10.530.7003	Minor Office Equipment	788	-	800	200
10.530.7906	Training	-	-	1,000	1,000
10.530.7907	Conferences & Meetings	80	-	2,000	3,500
		\$ 868	\$ 36	\$ 4,300	\$ 5,200
<i>Capital Outlay</i>					
10.530.8100	Equipment	\$ -	\$ -	\$ -	\$ 3,500
		\$ -	\$ -	\$ -	\$ 3,500
<i>Total Public Service</i>		\$ 178,023	\$ 221,833	\$ 228,220	\$ 245,320

Other Funds

Other Funds

Facilities Improvement Fund
 Habitat Remediation Fund
 Environmental Fund
 Retiree Medical Insurance Fund
 Retirement Contingency Fund

Description

The Orange County Vector Control District's Other Funds are special funds used for specific purposes or operations.

Budget Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget	Percent
Personnel	\$ 54	\$ -	\$ -	\$ -	0.0%
Maintenance & Operations	4,148,937	3,001,461	773,100	935,000	93.7%
Capital Outlay	-	30,732	10,500	63,000	6.3%
Total Expenditures	\$ 4,148,992	\$ 3,032,193	\$ 783,600	\$ 998,000	

Fund:	Facilities Improvement
Program:	Facilities Improvement
Program No.:	60.000

Budget Summary						
	2010-11	2011-12	2012-13	2013-14		
	Actual	Actual	Estimate	Budget	Percent	
Personnel	\$ 54	\$ -	\$ -	\$ -	0.0%	
Maintenance & Operations - District	251	-	-	40,000	20.5%	
Maintenance & Operations - HBP	3,861,519	102,587	99,100	92,500	47.3%	
Capital Outlay	-	30,732	10,500	63,000	32.2%	
Total Expenditures	\$ 3,861,824	\$ 133,319	\$ 109,600	\$ 195,500		

Fund:	Facilities Improvement
Program:	Facilities Improvement
Program No.:	60.000

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Personnel</i>					
60.100.6002	Extra Help/Seasonal - Landscape	\$ 16	\$ -	\$ -	\$ -
60.100.6209	Unemployment Insurance	31	-	-	-
60.100.6210	Medicare & FICA	7	-	-	-
		\$ 54	\$ -	\$ -	\$ -

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
60.000.7525	Facility Improvement	\$ -	\$ -	\$ -	\$ 35,000
60.100.7520	Facility - Landscape	126	-	-	5,000
60.200.7520	Facility - Solar Covered Parking	126	-	-	-
		\$ 251	\$ -	\$ -	\$ 40,000
<i>Haster Business Park Expenditures:</i>					
60.500.7001	Property Misc Expense	14,639	-	-	-
60.500.7700	Property Acquisition	3,823,287	-	-	-
60.600.7500	Property Management	10,000	56,919	2,000	15,000
60.600.7501	Repairs & Maintenance	3,377	19,187	65,000	55,000
60.600.7504	A/C & Heating Services	3,314	7,476	7,000	5,000
60.600.7505	Landscape & Lot Maintenance	1,125	2,150	2,100	2,300
60.600.7508	Refuse Disposal	3,209	7,888	8,000	8,200
60.600.7510	HBP Utilities	2,567	5,966	5,100	4,000
60.600.7550	Tenant Improvements	-	3,000	-	-
60.600.7560	Bad Debt / Write Off	-	-	7,200	-
60.600.7703	Property Taxes	-	-	2,700	3,000
		\$ 3,861,519	\$ 102,587	\$ 99,100	\$ 92,500
<i>Capital Outlay</i>					
60.000.8100	Equip & Improvements - District	\$ -	\$ -	\$ -	\$ 55,000
60.600.8100	Equipment - HBP	-	30,732	10,500	8,000
		\$ -	\$ 30,732	\$ 10,500	\$ 63,000
Total Facilities Improvement		\$ 3,861,770	\$ 133,319	\$ 109,600	\$ 195,500

Fund:	Habitat Remediation Fund
Program:	Habitat Remediation Fund
Program No.:	70.000

Budget Summary

	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget	Percent
Maintenance & Operations	\$ -	\$ -	\$ -	\$ 100,000	100.0%
Total Expenditures	\$ -	\$ -	\$ -	\$ 100,000	

Fund:	Habitat Remediation Fund
Program:	Habitat Remediation Fund
Program No.:	70.000

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Maintenance & Operations</i>				
70.000.7501	Habitat Remediation Contracts	\$ -	\$ -	\$ -	\$ 100,000
Total Habitat Remediation Fund		\$ -	\$ -	\$ -	\$ 100,000

Fund:	Environmental Fund
Program:	Environmental Fund
Program No.:	75.000

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Maintenance & Operations	\$ -	\$ 16,875	\$ 36,000	\$ 30,000	100.0%
Total Expenditures	\$ -	\$ 16,875	\$ 36,000	\$ 30,000	

Fund:	Environmental Fund
Program:	Environmental Fund
Program No.:	75.000

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Maintenance & Operations</i>				
75.000.7525	CEQA Permit Fees	\$ -	\$ 4,393	\$ 8,000	\$ -
75.000.7526	NPDES Assessment	-	12,482	28,000	30,000
Total Environmental Fund		\$ -	\$ 16,875	\$ 36,000	\$ 30,000

Fund:	Retiree Medical Insurance
Program:	Retiree Medical Insurance
Program No.:	90.000

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Maintenance & Operations	\$ 287,168	\$ 338,569	\$ 138,000	\$ 172,500	100.0%
Total Expenditures	\$ 287,168	\$ 338,569	\$ 138,000	\$ 172,500	

Fund:	Retiree Medical Insurance
Program:	Retiree Medical Insurance
Program No.:	90.000

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
<i>Maintenance & Operations</i>					
90.000.7350	Medicare Premium Reimbursement	\$ 14,208	\$ 15,704	\$ 16,500	\$ 20,000
90.000.7352	Retiree Medical Allowance	2,103	5,601	6,500	12,500
90.000.7355	Health Insurance Premiums	138,856	135,263	115,000	140,000
90.000.7360	GASB 45	132,000	182,000	-	-
		\$ 287,168	\$ 338,569	\$ 138,000	\$ 172,500
Total Retiree Medical Insurance		\$ 287,168	\$ 338,569	\$ 138,000	\$ 172,500

Fund:	Retirement Contingency
Program:	Retirement Contingency
Program No.:	95.000

Budget Summary					
	2010-11	2011-12	2012-13	2013-14	Percent
	Actual	Actual	Estimate	Budget	
Maintenance & Operations	\$ -	\$ 2,543,430	\$ 500,000	\$ 500,000	100.0%
Total Expenditures	\$ -	\$ 2,543,430	\$ 500,000	\$ 500,000	

Fund:	Retirement Contingency
Program:	Retirement Contingency
Program No.:	95.000

Account Number	Expenditure Classification	2010-11 Actual	2011-12 Actual	2012-13 Estimate	2013-14 Budget
	<i>Maintenance & Operations</i>				
95.000.7001	O.C. Retirement System (OCERS)	\$ -	\$ 2,543,430	\$ 500,000	\$ 500,000
		\$ -	\$ 2,543,430	\$ 500,000	\$ 500,000
<i>Total Retirement Contingency</i>		\$ -	\$ 2,543,430	\$ 500,000	\$ 500,000

RESOLUTION NO. 375

**A RESOLUTION OF THE BOARD OF TRUSTEES OF THE
ORANGE COUNTY VECTOR CONTROL DISTRICT**

**ADOPTING THE ANNUAL OPERATING BUDGET
FOR FISCAL YEAR 2013-14**

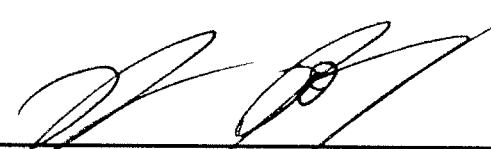
WHEREAS, the District Manager has prepared and submitted a proposed annual operating budget for Fiscal Year 2013-14; and

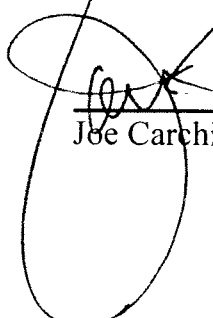
WHEREAS, the Board of Trustees has reviewed the proposed budget in detail.

NOW, THEREFORE, the Board of Trustees of the Orange County Vector Control District does hereby RESOLVE as follows:

SECTION 1. That the Board of Trustees of the Orange County Vector Control District does hereby approve and adopt the Fiscal Year 2013-14 Budget in the amount of \$10,959,450.

PASSED, APPROVED, and ADOPTED by the Board of Trustees of the Orange County Vector Control District at its regular meeting thereof held on the 18th day of April 2013, at 13001 Garden Grove Blvd., Garden Grove, California, 92843.



Doug Bailey, President

Joe Carchio, Secretary