

MINUTES OF THE 875th MEETING

**BOARD OF TRUSTEES
Orange County Mosquito and Vector Control District**

TIME: 3:00 P.M. November 21, 2019

PLACE: 13001 Garden Grove Blvd., Garden Grove, CA 92843

PRESIDENT:	Cheryl Brothers	Fountain Valley
VICE-PRESIDENT:	Shari Horne	Laguna Woods
SECRETARY:	Mike Alvarez	Orange

TRUSTEES PRESENT:

Aliso Viejo	Ross Chun	Lake Forest	Bob Holtzclaw
Anaheim	Lucille Kring	Los Alamitos	Mark Chirco
Dana Point	Rick Viczorek	Mission Viejo	Bob Ruesch
Fountain Valley	Cheryl Brothers	Newport Beach	Jeff Herdman
Fullerton	Jennifer Fitzgerald	Orange	Michael Alvarez
Garden Grove	Stephanie Klopfenstein	Placentia	Craig Green
Huntington Beach	Mike Posey	Rancho Santa Margarita	April Josephson
Irvine	Farrah Khan	San Clemente	Michelle Schumacher
La Habra	James Gomez	San Juan Capistrano	John Taylor
La Palma	Marshall Goodman	Seal Beach	Sandra Massa-Lavitt
Laguna Beach	Michael Morris	Villa Park	Bill Nelson
Laguna Hills	Larry Woodruff	Westminster	Sergio Contreras
Laguna Woods	Shari Horne	County of Orange	Lala Ragen

TRUSTEES ABSENT:

Brea	Cecilia Hupp	Santa Ana	Cecilia Aguinaga
Buena Park	Michael Davis	Stanton	Gary Taylor
Costa Mesa	Sandra Genis	Tustin	Barry Cooper
Cypress	Paulo Morales	Yorba Linda	Peggy Huang
Laguna Niguel	John Mark Jennings		

*Trustees Hupp, Aguinaga, Taylor, and Huang had an Excused Absence

OTHERS PRESENT:

Rick Howard, District Manager
Larry Shaw, Director of Operations
Lora Young, Director of Communications
Robert Cummings, Director of Scientific Technical Services
Tawnia Pett, Executive Assistant/Clerk of the Board
Dana Zamora, Administrative Assistant
Alan Burns, District Counsel

A. Opening:

1. **Call the Business Meeting to Order:** President Brothers called the meeting to order at 3:03 P.M.
1. **Pledge of Allegiance:** President Brothers asked Trustee Nelson to lead the Pledge of Allegiance.
3. **Roll Call:** Roll call indicated 26 Trustees were present out of the current Board membership of 35.
4. **Late/Other Communications:**
 - Late Communications:** None
 - Other Communications:**
 - 1) Monthly City Reports
 - 2) CSDA Magazine

B. Public Comments: None**C. Presentations:**

1. Director of Communications Young presented on the 2019 Summer media Campaign Wrap up
2. Director of Scientific Technical Services Cummings presented on the District's Proposed Wolbachia Program

D. OCMVCD Committee Reports to the Board of Trustees:

1. Executive Committee: President Brothers reported that the committee discussed the district's benefit assessment and replacing assessment no. 1 with assessment no. 3. The executive committee discusses and approved the district's new mission statement pending changes. Both items will be brought the board at the December meeting.
2. Budget and Finance Committee: Committee Chair Nelson reported that the committee reviewed the fiscal year 2018-2019 audited financial statements. The committee is recommending the board receives and files the statements. The committee also reviewed and discussed the option of changing investment firms from Wells Fargo to Stifel, Nicolaus & Company, Inc. The committee is recommending approving the transfer to the new firm.
3. Public Relations Committee: Committee Chair Ruesch reported that the committee discussed the 2019 summer public relations campaign wrap up and reviewed the district's mission statement changes.

E. Consent Calendar: Items for Approval by General Consent

On motion from Trustee Posey, seconded by Trustee Kring, and passed by unanimous vote, the Board of Trustees approved Consent Calendar Items E.2 through E.7. Agenda Item E.1 was passed by majority vote due to absences at the previous Board Meeting (Abstained: Trustees Chun and Khan).

Ayes: Trustees Chun, Kring, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Goodman, Morris, Woodruff, Horne, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, J. Taylor, Massa-Lavitt, Nelson, Contreras, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Hupp, Davis, Genis, Morales, Jennings, Aguinaga, G. Taylor, Cooper, and Huang.

1. **Approval of Minutes:** Approved, without reading, the Minutes of the 874th Meeting of the Board of Trustees held September 19, 2019.
1. **Warrant Register for August 2019: (Exhibit A)** Received and filed.
2. **Monthly Financial Report for August 2019: (Exhibit A)** Received and filed.
3. **Warrant Registry for September 2019: (Exhibit A)** Received and filed.
4. **Monthly Financial Report for September 2019: (Exhibit A)** Received and filed.
5. **Approval of Security Camera Expansion Project (Exhibit A, B)**
6. **Authorized the District Manager to sign the Cooperative Agreement (Exhibit A) with the California Department of Public Health**

F. **Business and Action Items:**

1. **Review of the FY 18-19 Audited Financial Statements: (Exhibit A, B)** On motion from Trustee Gomez, seconded by Trustee Posey, and approved by unanimous vote, the board of trustees received and filed the Audited Basic Financial Statements dated June 30, 2019, and the Audit Committee Letter for Fiscal Year 2018-19.

Ayes: Trustees Chun, Kring, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Goodman, Morris, Woodruff, Horne, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, J. Taylor, Massa-Lavitt, Nelson, Contreras, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Hupp, Davis, Genis, Morales, Jennings, Aguinaga, G. Taylor, Cooper.

2. **Approve Investment Advisory Firm Change: (Exhibit A, B, C)** On motion from Trustee Kring, seconded by Trustee Posey, and approved by unanimous vote, the board of trustees adopted Resolution No. 485 authorizing the District Manager to execute financial transfer documents to facilitate the transfer of the District's investment portfolio from Wells Fargo Advisors to Stifel, Nicolas & Company, Inc.

Ayes: Trustees Chun, Kring, Viczorek, Brothers, Fitzgerald, Klopfenstein, Posey, Khan, Gomez, Goodman, Morris, Woodruff, Horne, Holtzclaw, Chirco, Ruesch, Herdman, Alvarez, Green, Josephson, Schumacher, J. Taylor, Massa-Lavitt, Nelson, Contreras, and Ragen.

Noes: None.

Abstained: None.

Absent: Trustees Hupp, Davis, Genis, Morales, Jennings, Aguinaga, G. Taylor, Cooper, and Huang.

G. Informational Items Only (NO ACTION NECESSARY):

1. **Staff Presentation:** Director of Scientific Services Cummings gave an update of vector activity in Orange County.
2. **Staff Presentation:** Director of Communications Young gave an update of outreach events in Orange County.
3. **Trustee Terms to End January 6, 2020:** Received and filed.
4. **2020 Professional and Educational Opportunities for Trustees (Exhibit A):** Received and filed.
5. **Laboratory Reports- included in agenda packet:** Received and filed.

H. President's Report and Trustee Comments: None

I. District Manager's Report: District Manager Howard reported:

1. District Manager Howard reported on the Legislative Day held at the district on October 3, 2019.
2. District Manager Howard reminded the Trustees that the MVCAC Annual Conference will be held January 26-29, 2020 in San Diego. Trustees who would like to attend must contact Clerk Pett.
3. District Manager Howard introduced Heather Hyland, the district's new Public Information Officer.

J. District Legal Counsel Report:

1. District Counsel Burns reported that bill AB-1184, regarding public records: writing transmitted by electronic mail: retention was vetoed by the Governor.

K. Correspondence: None

L. Future Agenda Items: None

M. Adjournment:

1. President Brothers adjourned the meeting at 3:51 p.m. to the next regularly scheduled meeting on Thursday, December 19, 2019.

I certify that the above minutes substantially reflect the actions taken by the Board of Trustees at its meeting held November 21, 2019



Richard Howard, District Manager

Approved as written and/or corrected by the Board of Trustees at its 876th
EIGHT HUNDRED SEVENTY-SIXTH meeting held DECEMBER 19, 2019

ATTEST: 

Michael Alvarez, Secretary